

**BROWN DEER PARK AND RECREATION COMMITTEE
APRIL 6, 2021 MEETING MINUTES
HELD AT THE PUBLIC WORKS FACILITY
8950 NORTH ARBON DRIVE**

The meeting was called to order at 6:00 p.m.

I. Roll Call

Present: Michelle Schofield, Gary Springman, Elissa Retkowski, Nicole Munns, Marie Lieber

Also, Present: Chad Hoier, Park and Recreation Director
Danielle Gross, Recreation Supervisor

II. Persons Desiring to be Heard

III. Consideration of Minutes: March 2, 2021

It was moved by Ms. Lieber and seconded by Ms. Retkowski to approve the minutes of the March 2, 2020 meeting minutes. The motion carried.

IV. Unfinished Business

V. New Business

A) CIVICREC and Village Website Smartboard Presentation

Ms. Gross reviewed how the Civicrec software works in conjunction with the Village website. Residents will have the ability to register for programs and schedule facilities on-line. Civicrec software replaces the ActiveNet software the Department has been using. The new software is very user friendly to the user. Discussion and questions followed.

B) Summer Program Update

Mr. Hoier informed the group that registration will open on April 12 using the new Civicrec software. Civicrec database will be starting from scratch and users will have to create new accounts when using the software for the first time. New accounts will also be created when people register in-person at Village Hall.

VI. Administrative Report

A) Department Update

Mr. Hoier and Ms. Gross reviewed the March Update. Discussion followed.

VII. Committee Reports

Ms. Schofield informed the Committee that that state testing had started in the schools. Kevin Klimek was hired as the new Business Director. Superintendent is looking for a new principal at the High School as Tasha Womack is leaving.

Mr. Springman informed the Committee that this could be his last meeting depending how the election goes and thanked everyone for their service.

Ms. Retkowski reported on Brown Deer Soccer and High School soccer team.

VIII. Scheduling of Next Meeting

A) May 4, 2021

Committee agreed to defer to Mr. Hoier to decide if the May meeting will be needed pending the election results and if their will be enough valuable information to report to the Committee.

Committee did agree to meet on Tuesday, June 1.

VIII. Adjournment

Upon proper motion, the meeting was adjourned at 7:20 p.m.

Chad Hoier, Park and Recreation Director