

**BROWN DEER FINANCE AND PUBLIC WORKS COMMITTEE
APRIL 7, 2021 REGULAR MEETING MINUTES
VIRTUAL MEETING BY PHONE, 6:00 PM**

The meeting was called to order by Trustee Booker at 6:00 P.M.

I. ROLL CALL

Present: Trustees: Booker, Quirk
Citizen Members: Ray Erbe, Tom Lieven, Amos Owens, Jeff Woods

Also, Present: Matthew S. Maederer, PE, Director of Public Works/Village Engineer, Susan Hudson, Comptroller/Treasurer, Michael Hall, Village Manager

II. PERSONS DESIRING TO BE HEARD

None.

III. CONSIDERATION OF MINUTES: February 3, 2021 – **Regular Meeting**

It was moved by Mr. Owens and seconded by Mr. Lieven to approve the minutes of the February 3, 2021. The motion carried unanimously.

IV. REPORT OF STAFF/COMMITTEE MEMBERS

Matthew Maederer, PE, Director of Public Works/Village Engineer stated staff gearing up for spring and summer activities. Trucks are being converted from Winter activity and a delivery of salt has the salt dome full for next season. Public Works staff has been assisting at the new Library. Mr. Maederer has begun attending pre-construction meetings for the Brown Deer Road reconstruction project.

Trustee Booker and committee members offered their thanks and appreciation to Mr. Erbe for his time and contributions to the committee.

V. UNFINISHED BUSINESS

None.

VI. NEW BUSINESS

- A) Approve the Bid Results for the WisDOT W. Brown Deer Road/ STH 100 Reconditioning Project (State Project ID No. 2150-00-71)-Streetscaping Items.**

It was moved by Trustee Quirk and seconded by Mr. Woods to recommend to the Village Board to approve the bid results for the WisDOT W. Brown Deer Road/ STH 100 Reconditioning Project (State Project ID NO. 2150-00-71)-Streetscaping Items. The motion carried unanimously.

- B) Contract Award to Mid-City Corporation for the 2021 Water Main Relay Project**

It was moved by Mr. Owens and seconded by Trustee Booker to recommend to the Village Board to award the contract to Mid-City Corporation for the 2021 Water Main Relay Project. The motion carried unanimously.

- C) Approve Resolution No. 21-, “In the Matter of Special Assessment of Culvert and Driveway Approach Costs for the 2021 Ditch Rehabilitation Project.”**

Mr. Maederer provided an overview and timeline of the project.

It was moved by Mr. Lieven and seconded by Trustee Quirk to recommend to the Village Board to approve Resolution No. 21-, "In the Matter of Special Assessment of Culvert and Driveway Approach Costs for the 2021 Ditch Rehabilitation Project." The motion carried unanimously.

D) Review & Comment on the WPDES NR216 and MMSD Ch. 13 Annual Report for the Activities for Calendar Year 2020

Mr. Maederer offered a summary of the updated Stormwater Management Plan that was discussed in depth at the December 2020 meeting. Also provided were an overview of upcoming development and the stream bank naturalization and stabilization project. In addition, the GIS system is being used to track cleaning of catch basins and street sweeping. All activities will help the Village meet its stormwater management goals.

E) February 2021 Financial Reports

This item is for informational purposes only. No action was taken on this item.

F) Consideration of March 2021 Vouchers

It was moved by Trustee Booker and seconded by Mr. Erbe to recommend that the Village Board approve the voucher from February 1, 2021 to February 28, 2021 in the amount of \$. The motion carried unanimously.

G) Schedule of Next Meeting (Virtual) Wednesday, May 5, 2021 at 6pm

VII. Adjournment

It was moved by Trustee Quirk and seconded by Mr. Owens to adjourn at 6:30 pm. The motion carried unanimously.