

**BROWN DEER VILLAGE BOARD
JUNE 21, 2021 MEETING MINUTES
VIRTUAL MEETING BY PHONE DUE TO COVID-19 PANDEMIC**

The meeting was called to order by President Montgomery at 6:31 P.M.

I. Roll Call

Present: Village President Montgomery; Trustees: Baker, Booker, Cherry, Quirk, Siegrist

Also, Present: Michael Hall, Village Manager; John Fuchs, Village Attorney; Nate Piotrowski, Community Development; Matthew Maederer, DPW; Miranda Etzel, Interim Village Clerk; Chris and Ellie Okunseri, Dentamed Healthcare

Not Present: Trustee Spencer

II. Persons Desiring to be Heard – none

III. Elected Officials & Staff Reports – No Discussion or Actions will be taken on reports.

IV. Consent Agenda

- A) Consideration of Minutes: June 7, 2021 – Regular Meeting
- B) April 2021 Financial Report
- C) Consideration of May 2021 Vouchers

It was moved by Trustee Siegrist and seconded by Trustee Baker to approve the consent agenda items. The motion carried unanimously.

V. New Business

- A) Update on the Village Clerk Position

Village Manager, Michael Hall, reported to the board that he has received 21 applications for the Village Clerk position and is now looking for direction from the board on the next steps. President Montgomery inquired if the board wanted to interview the candidates. A discussion ensued on the interview process.

It was moved by Trustee Quirk and seconded by Trustee Cherry to form a sub-committee, consisting of Village Manager, Michael Hall, President Montgomery, Trustee Quirk, to interview the top three candidates to approve both committee appointments. The motion carried 5 to 1.

- B) Liquor License Renewal-University Club of Milwaukee Class “B” & “Class B” Licenses

Interim Village Clerk, Miranda Etzel, reported to the board on the status of liquor license renewal for University Club of Milwaukee. This renewal is coming before the board again because they did not get their paperwork in on time for the last board meeting.

It was moved by Trustee Quirk and seconded by Trustee Booker to approve the liquor license for the University Club of Milwaukee. The motion carried unanimously.

- C) Ordinance Amending Sections 2-802 to 2-810 Re-establishing the Fourth of July Committee as the Special Events Committee and Expanding the Committee's Duties

Village Manager, Michael Hall, reported that Attorney Fuchs has drafted this proposed ordinance change and Trustee Quirk and Director of Parks and Recreation, Chad Hoier, have reviewed it. Trustee Quirk restated that she wanted the Fourth of July Committee to have expanded duties to other Special Events. Attorney Fuchs commented that eligibility is not limited to citizens and can include village businesses and civic organizations as well. A discussion ensued on Trustee requirements for this committee. Chad Hoier commented that the Park and Recreation Department would continue its' support of the Eat and Greet and Fourth of July Events as it has in the past. A discussion ensued as to when during the year the committee members are appointed.

It was board consensus to have Attorney Fuchs prepare an updated ordinance.

- D) Approval of the Contract Award for the 2021 Roadway Re-Paving Program to Stark Pavement Corp.

Director of Public Works, Matthew Maederer, reported on the annual road paving program, which includes the N. 60th St. project which is part of the water main relay and ditch rehabilitation project, and the rest of the streets in the Donges Woods subdivisions. Stark was awarded the contract this year. This work will be starting in August. The DPW has finished the culvert and ditching on 50th St, the water main relay will be done in approximately 30 days, ending with the repaving of road.

It was moved by Trustee Booker and seconded by Trustee Siegrist to approve the Contract Award for the 2021 Roadway Re-Paving Program to Stark Pavement Corp. The motion carried unanimously.

- E) Approval of the Green Solutions (GS) Funding Agreement G98005P82 w/MMSD for the Brown Deer Library Porous Pavement Parking Lot Project

Director of Public Works, Matthew Maederer, reported that each municipality in the MMSD service area is allocated funding from a portion of taxpayer money that is earmarked for stormwater projects in the Green Solutions Funding Program. The money is then reallocated back to each municipality based on equalized value. Brown Deer accrues money every year and can be used for stormwater projects only. It was reported that the Green Solutions Funding would be used for the Library Porous Pavement Parking Lot Project, and the first step is approving to notify MMSD that Brown Deer will be entering into this agreement.

It was moved by Trustee Quirk and seconded by Trustee Baker to approve the Green Solutions (GS) Funding Agreement G98005P82 w/MMSD for the Brown Deer Library Porous Pavement Parking Lot Project. The motion carried unanimously.

- F) Approval of the Compliance Maintenance Annual Report (CMAR) and Adoption of the Resolution Authorizing Submittal to the Wisconsin Department of Natural Resources (WDNR)

Director of Public Works, Matthew Maederer, presented a report on sewer lines and manholes that the village maintains. The village is currently focusing on two areas where it gets SSOs, or Sanitary Sewer Overflows in the Bradley Estates subdivision and Green Knoll subdivision, south of Brown Deer Rd. bordered by 60th St. and 56th St. It was reported that this work will take approximately three years.

It was moved by President Montgomery and seconded by Trustee Quirk to approve the Adoption of the Resolution Authorizing Submittal to the Wisconsin Department of Natural Resources (WDNR). The motion carried unanimously.

- G) Proposal to purchase Village-owned land located at 4740 West Bradley Road, for a dental office, Dentamed Healthcare

Nate Piotrowski, Director of Community Development, presented the board with the history of sale of 4740 West Bradley Road. The village still owns a 1.1 acre parcel that fronts Bradley Rd. that is vacant and has been advertised with varying degrees of interest. Chris and Ellie Okunseri, owners of Dentamed presented their plans for the proposed site, being a phase approach to construct a 7000 sq ft. building, where their mobile dental clinic would occupy 2000 sq ft at the start and look to provide a clinic space next, and lastly, a rental space for another office-type user. President Montgomery inquired how long the lot has been vacant. Mr. Piotrowski reported for approximately 4 years. President Montgomery inquired if Dentamed is for profit or nonprofit. Dentamed is for profit but does offer services at a free or reduced rate, with the help of grants. A discussion ensued on the timeline on the different phases of development. Trustee Baker inquired if the mobile clinic would be parked on the property. It was confirmed that it would be. A discussion ensued about the mobile clinic.

No action required.

VI. Recess into Closed Session Pursuant to §19.85(1) (e) Wisconsin Statutes for the Following Reasons:

(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session.

- Possible sale of Village-owned property located at 4740 West Bradley Road.

It was moved by Trustee Quirk and seconded by Trustee Baker to recess into closed session. The motion carried unanimously.

VII. Reconvene into Open Session

It was moved by Trustee Siegrist and seconded by Trustee Booker to reconvene into Open Session. The motion carried unanimously.

VIII. Adjournment

It was moved by President Montgomery to adjourn at 8:02 p.m.

s/ Elizabeth Spaulding
Elizabeth Spaulding
Deputy Village Clerk