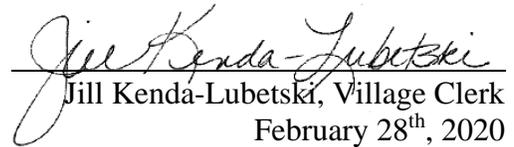


FINANCE AND PUBLIC WORKS COMMITTEE
Wednesday, March 4, 2020
Public Works Dept., Conference Room, 6:00 P.M



PLEASE TAKE NOTICE that a regular meeting will be held before the Finance and Public Works Committee in the **Conference Room**, at the Department of Public Works, 8950 North Arbon Drive, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes: February 5, 2020 – Regular Meeting
- IV. Report of Staff/Committee Members
- V. Unfinished Business
- VI. New Business
 - A) Recommendation of Approval for Ordinance Revisions to Chapter 109 – Environmental Controls Article III – Construction Site Erosion Control and Article V – Stormwater Management (tabled from February meeting)
 - B) Review Village Financial Policy
 - C) January 2020 Financial Reports
 - D) Consideration of February 2020 Vouchers
 - E) Schedule of Next Meeting – Wednesday, April 8th, 2020 (start of Passover Holiday) or Alternate Date: Wednesday, April 1st, 2020 at 6pm
- VII. Adjournment


Jill Kenda-Lubetski, Village Clerk
February 28th, 2020

**PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE
AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST
ONE BUSINESS DAY PRIOR TO THE MEETING.**

**BROWN DEER FINANCE AND PUBLIC WORKS COMMITTEE
FEBRUARY 5, 2020 REGULAR MEETING MINUTES
HELD AT THE BROWN DEER DEPARTMENT OF PUBLIC WORKS
8950 N. ARBON DRIVE**

The meeting was called to order by Trustee Booker at 6:06 P.M.

I. ROLL CALL

Present: Trustees: Booker, Quirk, Wedward
Citizen Members: Jeff Woods, Tom Lieven, Ray Erbe

Excused: Heidi Rattner

Also, Present: Matthew S. Maederer, PE, Director of Public Works/Village Engineer, Michael Hall, Village Manager, Susan Hudson, Comptroller/Treasurer,

II. PERSONS DESIRING TO BE HEARD

None.

III. CONSIDERATION OF MINUTES: December 4, 2019 – Regular Meeting

It was moved by Tom Lieven and seconded by Trustee Quirk to approve the minutes of the December 4, 2019 meeting. The motion carried unanimously.

IV. REPORT OF STAFF/COMMITTEE MEMBERS

Matthew Maederer, PE, Director of Public Works/Village Engineer stated that staff is out trimming trees and street sweeping. We have used double the salt compared to last year due to the two winter ops we had so far this year.

V. UNFINISHED BUSINESS

None.

VI. NEW BUSINESS

- A) Recommendation of Approval for Ordinance Revision to Chapter 109 – Environmental Controls Article III – Construction Site Erosion Control and Article V – Stormwater Management**

Matthew Maederer asked that this item be tabled until next month for approval. Matthew did explain that reason for the update is to match DNR ordinance. It will be brought back to FPW and Village Board in March for final approval.

It was moved by Trustee Wedward and seconded by Jeff Woods to table this ordinance until March meeting. The motion carried unanimously.

- B) Approval of the Agreement for Professional Services with Wachtel Tress Science & Service, Inc for the 2020 Emerald Ash Borer Treatments (Pierner Place)**

It was moved by Trustee Quirk and seconded by Trustee Wedward to recommend that the Village Board approve the Professional Services Agreement with Wachtel Trees Science & Service for the 2020 Emerald Ash Borer Treatments. The motion carried unanimously.

C) Winter Operation Update

This item is for informational purposes only. No Action was taken on this item.

D) December 2019 Financial Reports

This item is for informational purposes only. No action was taken on this item.

E) Consideration of January 2020 Vouchers

It was moved by Trustee Quirk and seconded by Trustee Booker to recommend that the Village Board approve the vouchers from January 1, 2020 to January 31, 2020 in the amount of \$1,205,991.71. The motion carried unanimously.

VII. ADJOURNMENT

It was moved by Trustee Wedward and seconded by Tom Lieven adjourn at 7:03 p.m. The motion carried unanimously.



Susan L Hudson, Treasurer/Comptroller

**An Ordinance to Repeal and Recreate Chapter 109
Article III of the Brown Deer Construction Site
Erosion Control in Volume II of the Brown Deer
Village Code**

Ordinance No. 20 - ____

WHEREAS, the Finance and Public Works Committee reviewed this Ordinance and has recommended it for approval by the Village Board; and

NOW, THEREFORE, the Village Board of the Village of Brown Deer does ordain as follows:

SECTION I.

That Article III of the Brown Deer Construction Site Erosion Control in Volume II of the Brown Deer Village Code is hereby repealed and recreated to read as follows:

Footnotes:

--- (1) ---

State Law reference— Erosion control ordinances, Wis. Stats. § 61.354.

Sec. 109-79. - Authority.

- (a) This article is adopted under the authority granted by Wis. Stats. § 61.354.
- (b) The provisions of this ordinance are deemed not to limit any other lawful regulatory powers of the same governing body.
- (c) The village hereby designates the village engineer to administer and enforce the provisions of this ordinance.
- (d) The requirements of this ordinance do not pre-empt more stringent erosion and sediment control requirements that may be imposed by any of the following:
 - 1. Wisconsin Department of Natural Resources administrative rules, permits or approvals, including those authorized under ss. 281.16 and 283.33, Wis. Stats.
 - 2. Targeted non-agricultural performance standards promulgated in rules by the Wisconsin Department of Natural Resources under s. NR 151.004, Wis. Adm. Code.

(Prior Code, § 5-19.01)

Sec. 109-80. - Findings and purpose.

- (a) *Finding.* The village finds runoff from construction sites carries a significant amount of sediment and other pollutants to the waters of the state and the village.
- (b) *Purpose and intent.* It is the purpose of this article to preserve the natural resources, to protect the quality of waters of the state of and the village, and to protect and promote the health, safety and welfare of the people, to the extent practicable by minimizing the amount of sediment and other pollutants carried by runoff or discharged from any construction site. The intent of this article is to require erosion control practices that will reduce the amount of sediment and other pollutants leaving construction sites during land development or land disturbance activities.

(Prior Code, § 5-19.02)

Sec. 109-81. - Applicability of article.

- (a) This article applies to all land development and land disturbing construction activities in the village and lands subject to extra territorial plat approval jurisdiction under Wis. Stats. ch. 236 except as listed in sub. (b)
- (b) Exclusions.
 - 1. This ordinance is not applicable to activities conducted by a state agency, as defined under s. 227.01 (1), Wis. Stats.

(Prior Code, § 5-19.03)

Sec. 109-82. – Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Administering authority means a governmental employee, or a regional planning commission empowered under s. 61.354, Wis. Stats., that is designated by the Village to administer this ordinance.

Agricultural facilities and practices has the meaning in s. 281.16 (1), Wis. Stats.

Agricultural land use means use of land for planting, growing, cultivating and harvesting of crops for human or livestock consumption and pasturing or yarding of livestock.

Best management practices (BMPs) means a practice or combination of practices to control erosion and attendant pollution.

Business day means a day the office of the village engineer is routinely and customarily open for business.

Cease and desist order means a court-issued order to halt land disturbing construction activity that is being conducted without the required permit or in violation of a permit issued by the [administering authority].

Commercial land use means use of land for the retail or wholesale sale of goods or services.

Construction site means an area upon which one or more land disturbing construction activities occur, including areas that are part of a larger common plan of development or sale where multiple separate and distinct land disturbing construction activities may be taking place at different times on different schedules but under one plan. A long-range planning document that describes separate construction projects, such as a 20-year transportation improvement plan, is not a common plan of development.

Construction site best management practice means a control measure used to meet the requirements of section 109-85.

Control plan means a written description of the number, locations, sizes and other pertinent information of control measures designed to meet the requirements of this article submitted by the applicant for review and approval by the village.

Design Storm means a hypothetical discrete rainstorm characterized by a specific duration, temporal distribution, rainfall intensity, return frequency and total depth of rainfall.

Erosion means the detachment and movement of soil, sediment or rock fragments by water, wind, ice, or gravity.

Erosion and sediment control plan means a comprehensive plan developed to address pollution caused by erosion and sedimentation of soil particles or rock fragments during construction.

Final stabilization means that all land disturbing construction activities at the construction site have been completed and that a uniform perennial vegetative cover has been established with a density of at least 70 percent of the cover for the unpaved areas and areas not covered by permanent structures or that employ equivalent permanent stabilization measures.

Governing body means village board of trustees or village council.

Land development activity means the construction of buildings, roads, and parking lots, paved storage areas and similar facilities.

Land disturbing activity means any manmade change of the land surface, including removing vegetative cover, excavating, filling and grading, but not including agricultural land uses. Land disturbing activity includes clearing and grubbing, demolition, excavating, pit trench dewatering, filling and grading activities.

Land user means any person operating, leasing, renting, or having made other arrangements with the landowner by which the landowner authorizes use of his land.

Landowner means any person holding title to or having an interest in land.

Maximum extent practicable means the highest level of performance that is achievable but is not equivalent to a performance standard identified in this ordinance as determined in accordance with S. 055 of this ordinance.

Performance standard means a narrative or measurable number specifying the minimum acceptable outcome for a facility or practice.

Permit, erosion control, refers to building permits, approvals and authorizations that may be issued by the village.

Pollutant has the meaning given in s. 283.01, Wis. Stats.

Pollution has the meaning given in s. 281.01, Wis. Stats.

Responsible party means the landowner or any other entity performing services to meet the requirements of this ordinance through a contract or other agreement.

Runoff means the rainfall, snow melt, or irrigation water flowing over the ground surface.

Sediment means settleable solid material that is transported by runoff, suspended within runoff or deposited by runoff away from its original location.

Silviculture activity means activities including tree nursery operations, tree harvesting operations, reforestation, tree thinning, prescribed burning, and pest and fire control. Clearing and grubbing of an area of a construction site is not a silviculture activity.

Site means the entire area on which the land disturbing or land development activity is proposed in the permit application.

Technical standard means a document that specifies design, predicted performance and operation and maintenance specifications for a material, device or method.

Transportation facility means a highway, a railroad, a public mass transit facility, a public-use airport, a public trail or any other public work for transportation purposes such as harbor improvements under s. 85.095 (1)(b), Wis. Stats. "Transportation facility" does not include building sites for the construction of public buildings and buildings that are places of employment that are regulated by the Department pursuant to s. 281.33, Wis. Stats.

Waters of the state includes those portions of Lake Michigan and Lake Superior within the boundaries of this state, and all lakes, bays, rivers, streams, springs, ponds, wells, impounding reservoirs, marshes, watercourses, drainage systems and other surface water or groundwater, natural or artificial, public or private, within this state or its jurisdiction.

(Prior Code, § 5-19.04)

Sec. 109-82 B Applicability of Maximum Extent Practicable

Maximum extent practicable applies when a person who is subject to a performance standard of this ordinance demonstrates to the village engineer's satisfaction that a performance standard is not achievable and that a lower level of performance is appropriate. In making the assertion that a performance standard is not achievable and that a level of performance different from the performance standard is the maximum extent practicable, the responsible party shall take into account the best available technology, cost effectiveness, geographic features, and other competing interests such as protection of public safety and welfare, protection of endangered and threatened resources, and preservation of historic properties.

Sec. 109-83. - Required design criteria, standards and specifications for BMPs.

All BMPs required for compliance with this ordinance shall meet design criteria, standards and specifications based on any of the following:

(a) Design guidance and technical standards identified or developed by the Wisconsin Department of Natural Resources under subchapter V of chapter NR 151, Wis. Adm. Code.

(b) Soil loss prediction tools (such as the Universal Soil Loss Equation (USLE)) when using an appropriate rainfall or runoff factor (also referred to as the R factor) or an appropriate design storm and precipitation distribution, and when considering the geographic location of the site and the period of disturbance.

Note to Users: The USLE and its successors RUSLE and RUSLE2, utilize an R factor which has been developed to estimate annual soil erosion, averaged over extended time periods. The R factor can be modified to estimate monthly and single-storm erosion.

(c) Technical standards and methods approved by the village engineer.

(Prior Code, § 5-19.05)

Sec. 109-84. - Maintenance of control measures.

All BMP measures necessary to meet the requirements of this article shall be maintained by the applicant or subsequent landowner throughout the duration of the land disturbing or land development activities until the site has undergone final stabilization by establishing a permanent vegetative cover.

(Prior Code, § 5-19.06)

Sec. 109-85. - Control of erosion and pollutants during land disturbance and development.

(a) **Applicability.** This section applies to the following sites of land development or land disturbing activities, excluding sites regulated under the state uniform dwelling code and the uniform commercial building code for residential and commercial developments:

- (1) Those requiring subdivision plat approval;
- (2) Those requiring a certified survey approval;
- (3) Those involving grading, removal of protective ground cover or vegetation, excavation, land filling or other land disturbing activity affecting a surface area of 4,000 square feet or more;
- (4) Those involving excavation or filling or a combination of excavation and filling affecting 400 cubic yards or more of dirt, sand or other excavation or fill material;
- (5) Those involving street, highway, road, or bridge construction, enlargement, relocation or reconstruction;
- (6) Those involving the laying, repairing, replacing or enlarging of an underground pipe or facility for a distance of 300 feet or more.
- (7) Notwithstanding the applicability requirements in par. (a), this ordinance applies to construction sites of any size that, as determined by the village engineer are likely to result in runoff that exceeds the safe capacity of the existing drainage facilities or receiving body of water, that causes undue channel erosion, or that increases water pollution by scouring or transporting of particulate.

(b) **RESPONSIBLE PARTY.** The responsible party shall comply with this section and implement the erosion and sediment control plan developed in accordance with Sec 109-87.

(c) **EROSION AND SEDIMENT CONTROL PLAN.** A written site-specific erosion and sediment control plan shall be developed in accordance with Sec. 109-87 of this ordinance and implemented for each construction site.

(d) **EROSION AND OTHER POLLUTANT CONTROL REQUIREMENTS.** The erosion and sediment control plan required under sub. (c) shall include the following:

1. **EROSION AND SEDIMENT CONTROL PRACTICES.** Erosion and sediment control practices at each site where land disturbing construction activity is to occur shall be used to prevent or reduce all of the following:
 - a. The deposition of soil from being tracked onto streets by vehicles.
 - b. The discharge of sediment from disturbed areas into on-site storm water inlets.
 - c. The discharge of sediment from disturbed areas into adjacent waters of the state.
 - d. The discharge of sediment from drainage ways that flow off the site.

- e. The discharge of sediment by dewatering activities.
- f. The discharge of sediment eroding from soil stockpiles existing for more than 7 days.
- g. The discharge of sediment from erosive flows at outlets and in downstream channels.
- h. The transport by runoff into waters of the state of chemicals, cement, and other building compounds and materials on the construction site during the construction period. However, projects that require the placement of these materials in waters of the state, such as constructing bridge footings or BMP installations, are not prohibited by this subdivision.
- i. The transport by runoff into waters of the state of untreated wash water from vehicle and wheel washing.

2. **SEDIMENT PERFORMANCE STANDARDS.** In addition to the erosion and sediment control practices under par. (a), the following erosion and sediment control practices shall be employed:

- a. BMPs that, by design, discharge no more than 5 tons per acre per year, or to the maximum extent practicable, of the sediment load carried in runoff from initial grading to final stabilization.
- b. No person shall be required to employ more BMPs than are needed to meet a performance standard in order to comply with maximum extent practicable. Erosion and sediment control BMPs may be combined to meet the requirements of this paragraph. Credit may be given toward meeting the sediment performance standard of this paragraph for limiting the duration or area, or both, of land disturbing construction activity, or for other appropriate mechanisms.
- c. Notwithstanding subd. a. if BMPs cannot be designed and implemented to meet the sediment performance standard, the erosion and sediment control plan shall include a written, site-specific explanation of why the sediment performance standard cannot be met and how the sediment load will be reduced to the maximum extent practicable.

3. **PREVENTIVE MEASURES.** The erosion and sediment control plan shall incorporate all of the following:

- a. Maintenance of existing vegetation, especially adjacent to surface waters whenever possible.
- b. Minimization of soil compaction and preservation of topsoil.
- c. Minimization of land disturbing construction activity on slopes of 20 percent or more.
- d. Development of spill prevention and response procedures.

4. **LOCATION.** The BMPs used to comply with this section shall be located so that treatment occurs before runoff enters waters of the state.

Note to Users: While regional treatment facilities are appropriate for control of postconstruction pollutants, they should not be used for construction site sediment removal.

(e) **IMPLEMENTATION.** The BMPs used to comply with this section shall be implemented as follows:

- 1. Erosion and sediment control practices shall be constructed or installed before land disturbing construction activities begin in accordance with the erosion and sediment control plan developed in Sec. 109-85.
- 2. Erosion and sediment control practices shall be maintained until final stabilization.
- 3. Final stabilization activity shall commence when land disturbing activities cease and final grade has been reached on any portion of the site.
- 4. Temporary stabilization activity shall commence when land disturbing activities have temporarily ceased and will not resume for a period exceeding 14 calendar days.

5. BMPs that are no longer necessary for erosion and sediment control shall be removed by the responsible party.

(Prior Code, § 5-19.07)

Sec. 109-86. - Control of erosion and pollution for residential dwellings under 1 acre under the state uniform building code.

- (a) *Applicability.* This section is adopted under the authority granted by the state uniform dwelling codes.
- (b) *Performance standard.* During the period of construction, at sites regulated by the state uniform dwelling building code, all erosion control procedures necessary to meet the performance standards of this section shall be properly implemented, installed and maintained by the applicant or subsequent landowner.
- (c) *Permitting, inspection and enforcement.* Permitting, inspection and enforcement of this section shall conform to regulations and authority granted to the village by the state uniform dwelling building code.

(Prior Code, § 5-19.08)

Sec. 109-87. - Permit application, control plan, statement, permit issuance and amendments.

No landowner or land user may commence a land disturbance or land development activity subject to this article without receiving prior approval of a control plan for the site and a permit from the village. At least one landowner or land user controlling or using the site and desiring to undertake a land disturbing or land developing activity subject to this article shall submit an application for a permit and a control plan and pay an application fee to the village. By submitting an application, the applicant is authorizing the village to enter the site to obtain information required for the review of the control plan.

- (1) Content of control plan; more than one acre. Content of the control plan for the land disturbing activities covering more than one acre shall be as follows:
 - a. The erosion and sediment control plan shall be designed to meet the performance standards and other requirements of this ordinance.
 - b. The erosion and sediment control plan shall address pollution caused by soil erosion and sedimentation during construction and up to final stabilization of the site. The erosion and sediment control plan shall include, at a minimum, the following items:
 - 1. Name(s) and address(es) of the owner or developer of the site, and of any consulting firm retained by the applicant, together with the name of the applicant's principal contact at such firm. The application shall also include start and end dates for construction.
 - 2. Description of the construction site and the nature of the land disturbing construction activity, including representation of the limits of land disturbance on a United States Geological Service 7.5 minute series topographic map.
 - 3. Description of the intended sequence of major land disturbing construction activities for major portions of the construction site, including stripping and clearing; rough grading; construction of utilities, infrastructure, and buildings; and final grading and landscaping. Sequencing shall identify the expected date on which clearing will begin, the estimated duration of exposure of cleared areas, areas of clearing, installation of temporary erosion and sediment control measures, and establishment of permanent vegetation.
 - 4. Estimates of the total area of the construction site and the total area of the construction site that is expected to be disturbed by land disturbing construction activities.
 - 5. Calculations to show the compliance with the performance standard in Sec. 109-85 (d)

6. Existing data describing the surface soil as well as subsoils.
7. Depth to groundwater, as indicated by Natural Resources Conservation Service soil information where available.
8. Name of the immediate named receiving water from the United States Geological Service 7.5 minute series topographic maps.

c. *Existing site map.* A map of existing site conditions, on a scale of at least one inch equals 100 feet, showing the site and immediately adjacent areas:

1. Site boundaries and adjacent lands, which accurately identify site location;
2. Streams, wetlands, channels, ditches and other water courses on and immediately adjacent to the site;
3. 100-year floodplains, floodfringes and floodways;
4. Location of the predominant soil types;
5. Existing vegetative cover, including the location of all trees greater than 3 inches diameter at breast height and all vegetated areas to be preserved;
6. Location and dimensions of stormwater drainage systems and natural drainage patterns and approximate slopes on and immediately adjacent to the site;
7. Locations and dimensions of utilities, structures, roads, highways, and paving;
8. Site topography at a contour interval not to exceed five feet; and
9. Name, address and daytime telephone number of the applicant and the person responsible for maintenance of best management practices.
10. Areas where stabilization BMPs will be employed and areas which will be vegetated following land disturbing construction activities.
11. Area(s) and location(s) of wetland on the construction site, and locations where storm water is discharged to a surface water or wetland within one-quarter mile downstream of the construction site.
12. Areas(s) used for infiltration of post-construction storm water runoff.
13. An alphanumeric or equivalent grid overlying the entire construction site map.

d. Each erosion and sediment control plan shall include a description of appropriate control BMPs that will be installed and maintained at the construction site to prevent pollutants from reaching waters of the state. The erosion and sediment control plan shall clearly describe the appropriate erosion and sediment control BMPs for each major land disturbing construction activity and the timing during the period of land disturbing construction activity that the erosion and sediment control BMPs will be implemented. The description of erosion and sediment control BMPs shall include, when appropriate, the following minimum requirements:

1. Description of interim and permanent stabilization practices, including a BMP implementation schedule. The erosion and sediment control plan shall ensure that existing vegetation is preserved where attainable and that disturbed portions of the site are stabilized.
2. Description of structural practices to divert flow away from exposed soils, store flows or otherwise limit runoff and the discharge of pollutants from the site. Unless otherwise

specifically approved in writing by the village engineer, structural measures shall be installed on upland soils.

3. Management of overland flow at all areas of the construction site, unless otherwise controlled by outfall controls.
4. Trapping of sediment in channelized flow.
5. Staging land disturbing construction activities to limit exposed soil areas subject to erosion.
6. Protection of downslope drainage inlets where they occur.
7. Minimization of tracking at all vehicle and equipment entry and exit locations of the construction site.
8. Clean up of off-site sediment deposits.
9. Proper disposal of building and waste material.
10. Stabilization of drainage ways.
11. Installation of permanent stabilization practices as soon as possible after final grading.
12. Minimization of dust to the maximum extent practicable.

e. The erosion and sediment control plan shall require that velocity dissipation devices be placed at discharge locations and along the length of any outfall channel as necessary to provide a non-erosive flow from the structure to a water course so that the natural physical and biological characteristics and functions are maintained and protected.

f. Plan of final site conditions. A plan of final site conditions on the same scale as the existing site map showing the site changes.

- c. Site construction plan. A site construction plan including:
 1. Locations and dimensions of all proposed land disturbing activities;
 2. Locations and dimensions of all temporary soil or dirt stockpiles;
 3. Locations or dimensions of all best management practices necessary to meet the requirements of this article;
 4. Schedule of anticipated starting and completion date of each land disturbing or land development activity including the installation of construction site control measures needed to meet the requirements of this article;
 5. Provisions for maintenance of the construction site control measures during construction;
 6. Description of vegetation and other materials to be used to stabilize the site including a schedule for installation and maintenance; and
 7. If 80 percent of the sediment will not be controlled from the site by design, a reasonable justification for not controlling 80 percent of the sediment from the site as compared to no sediment controls.

(2) *Content of control plan; less than one acre.* For land disturbing activities covering less than one acre, but meeting the applicability requirements of section 109-85, the control plan shall meet the requirements of section 109-85 (c), (d) and (e)

(3) *Review of control plan.* Within 30 working days of receipt of the application, control plan, and fee, the village shall review the application and control plan to determine if the requirements of this article are met. The village may request comments from other departments or agencies. If the requirements of this article are met, the village shall approve the plan, inform the applicant and issue a permit. If the conditions are not met, the village shall inform the applicant in writing and may either require needed information or disapprove the plan. Within 30 working days of receipt of needed information, the village shall again determine if the plan meets the requirements of this article. If the plan is disapproved, the village shall inform the applicant in writing of the reasons for the disapproval.

(4) *Permits.*

a. *Duration.* Erosion control permits shall be valid for a period of 180 days, or the length of the building permit or other construction authorizations, whichever is longer, from the date of issuance. The village may extend the period one or more times for up to an additional 180 days. The village may require additional control measures as a condition of the extension if they are necessary to meet the requirements of this article.

b. *Surety bond.* As a condition of approval and issuance of the permit, the village shall require the applicant to deposit a surety bond or irrevocable letter of credit, or cash escrow, the amount of which shall be determined by the village on a case by case basis, but not less than \$1,000.00, to guarantee a good faith execution of the approved control plan and any permit conditions.

c. *Permit conditions.* Permits issued under this section may include conditions established by village engineer in addition to the requirements listed below, where needed to assure compliance with the performance standards. All permits shall require the permittee to:

1. Notify the village within two working days before commencing any land disturbing activity.
 1. b Notify the village engineer of completion of any BMPs within 14 days after their installation.
2. Notify the village of completion of any control measures within in the next working day after their installation.
3. Obtain permission in writing from the village prior to modifying the control plan.
4. Install all best management practices as identified in the approved control plan.
5. Maintain all road drainage systems, stormwater drainage systems, control measures and other facilities identified in their control plan.
6. Repair any situation or erosion damage to adjoining surfaces and drainage ways resulting from land developing or disturbing activities and document repairs in a site erosion control log.
7. Inspect the best management practices after each rain of 0.5 inches or more and at least once each week and make needed repairs and install additional BMPs as necessary, and document the findings of the inspections with the date of inspections and the name of the person conducting the inspection and a description of the present phase of construction at the site in a site erosion control log.
8. Allow the village or other agents authorized by the village to enter the site for the purpose of inspecting compliance with the control plan or for performing any work necessary to bring the site into compliance with the control plan.
9. Keep a copy of the control plan on the site.

d. *Maintenance.* The responsible party throughout the duration of the construction activities shall maintain all BMPs necessary to meet the requirements of this ordinance until the site has undergone final stabilization.

e. *Erosion and sediment control plan amendments.* The applicant shall amend the erosion and sediment control plan if any of the following occur:

1. There is a change in design, construction, operation or maintenance at the site which has the reasonable potential for the discharge of pollutants to waters of the state and which has not otherwise been addressed in the erosion and sediment control plan.
2. The actions required by the erosion and sediment control plan fail to reduce the impacts of pollutants carried by construction site runoff.

3. The village engineer notifies the applicant of changes needed in the erosion and sediment control plan.

(Prior Code, § 5-19.09)

Sec. 109-88. - Inspection.

If land disturbing or land developing activities are being carried out without a permit, the village personnel may enter the land pursuant to the provisions of Wis. Stats. §§ 66.122 and 66.123.

(Prior Code, § 5-19.10)

Sec. 109-89. - Enforcement.

(a) The village hereby designates the public works department to administer and enforce erosion control activities for all land disturbing and land developing activities not regulated by the state uniform building code. All land disturbing and land developing activities regulated by the state uniform commercial building code shall be administered and enforced by the village building inspector or his designee.

(b) The village may post a stop work order if:

- (1) Any land disturbing or land developing activity regulated under this article is being undertaken without a permit;
- (2) The control plan is not being implemented in a good faith manner; or
- (3) The conditions of the permit are not being met.

(c) If the permittee does not cease the activity or comply with the control plan or permit conditions within 24 hours, the village engineer may revoke the permit.

(d) If the landowner or land user where no permit has been issued does not cease the activity within 24 hours, the village engineer may obtain a cease or desist order.

(e) The village may retract a stop work order or revocation.

(f) After posting a stop work order, the village may issue a notice to the permittee or landowner or land user of the village's intent to perform work necessary to comply with this article. Village personnel or other agents authorized by the village board may go on the land and commence the work three working days after the notice of intent is mailed or served.

(g) If the cost of work performed by village personnel or other authorized agents plus interest at the rate approved by the village board exceeds the amounts deposited in the irrevocable letter of credit, surety bond or cash escrow, the remainder shall be billed to the permittee or the landowner. In the event a permittee or landowner fails to pay the amount due, the village clerk shall enter the amount due on the tax rolls and collect as a special assessment against the property pursuant to Wis. Stats. § 66.60(16).

(h) Compliance with the provisions of this article may also be enforced by injunction, citation, abatement of nuisances, or other appropriate and available remedy.

(i) Any person violating any of the provisions of this section shall be subject to a forfeiture of not less than \$100.00 nor more than \$1,000.00 plus the costs of prosecution for each violation. Each day a violation exists shall constitute a separate offense.

(Prior Code, § 5-19.11)

Sec. 109-90. - Appeals.

(a) Board of appeals. The board of appeals created, pursuant to section 121-60, pursuant to Wis. Stats. § 62.23(7)(e):

(1) Shall hear and decide appeals where it is alleged that there is error in any order, decision or determination made by the village in administering this article;

(2) Upon appeal, may authorize variances from the provisions of this article which are not contrary to the public interest and where owing to special conditions a literal enforcement of the provisions of the article will result in unnecessary hardship; and

(3) Shall use the rules, procedures, duties and powers authorized by statute in hearing and deciding appeals and authorizing variances.

(b) Who may appeal. Any applicant, permittee, landowner, or land user may appeal any order, decision or determination made by the village in administering this article.

(Prior Code, § 5-19.12)

Sec. 109-90 B – Severability.

If a court of competent jurisdiction judges any section, clause, provision or portion of this ordinance unconstitutional or invalid, the remainder of the ordinance shall remain in force and not be affected by such judgment.

Sec. 109-91. – Fees.

Fees referred to in this article shall be established by the village board in a fee schedule and may from time to time be modified by the village. Fees shall be related to costs involved in handling permit applications, reviewing control plans, conducting site inspections, and administering the erosion control program.

(Prior Code, § 5-19.13)

Secs. 109-92—109-110. - Reserved.

SECTION II.

That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

SECTION III.

That in the event that it is determined by a court of competent jurisdiction that any clause, sentence, paragraph, section or part of this Ordinance is invalid or unconstitutional that shall not affect the validity of the remaining parts to this Ordinance.

SECTION IV.

This Ordinance shall be in full force and effective after its passage and publication according to law.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer this 15th day of March 2020.

Wanda Montgomery, Village President

Jill Kenda-Lubetski, Village Clerk

**An Ordinance to Repeal and Recreate Chapter 109
Article V of the Brown Deer Stormwater
Management in Volume II of the Brown Deer Village
Code**

Ordinance No. 20 - ____

WHEREAS, the Finance and Public Works Committee reviewed this Ordinance and has recommended it for approval by the Village Board; and

NOW, THEREFORE, the Village Board of the Village of Brown Deer does ordain as follows:

SECTION I.

That Article V of the Brown Deer Stormwater Management in Volume II of the Brown Deer Village Code is hereby repealed and recreated to read as follows:

Footnotes:

--- (2) ---

State Law reference— Stormwater management ordinances, Wis. Stats. § 61.354.

Sec. 109-140. - Authority.

- (a) This article is adopted by the village under the authority granted by Wis. Stats. § 61.354.
- (b) The provisions of this article are deemed not to limit any other lawful regulatory powers of the village.
- (c) The village hereby designates the village manager or his designee to have the authority to administer and enforce the provisions of this article.
- (d) The requirements of this article do not preempt more stringent stormwater management requirements that may be imposed by any of the following:
 - (1) The state department of natural resources administrative rules, permits or approvals including those authorized under Wis. Stats. §§ 281.33 and 283.33.
 - (2) Targeted nonagricultural performance standards promulgated in the rules followed by the state department of natural resources under Wis. Admin. Code § NR 151.004.

(Prior Code, § 14.01)

Sec. 109-141. – Findings of fact.

The village finds that uncontrolled post-construction stormwater runoff has a significant impact upon water resources and the health, safety, and general welfare of the community and diminishes the public enjoyment and use of natural resources. Specifically, uncontrolled post-construction stormwater runoff can:

- (1) Degrade physical stream habitat by increasing stream bank erosion, increasing stream bed scour, diminishing groundwater recharge, and diminishing stream base flow;
- (2) Diminish the capacity of lakes and streams to support fish, aquatic life, recreational and water supply uses by increasing pollutant loading of sediment, suspended solids, nutrients, heavy metals, bacteria, pathogens and other urban pollutants;
- (3) Alter wetland communities by changing wetland hydrology and by increasing pollutant loads;
- (4) Reduce the quality of groundwater by increasing pollutant loads;
- (5) Threaten public health, safety, property, and general welfare by overtaxing storm sewers, drainage ways and other minor drainage facilities;
- (6) Threaten public health, safety, property, and general welfare by increasing major flood peaks and volumes; and
- (7) Undermine floodplain management efforts by increasing the incidence and levels of flooding;

(Prior Code, § 14.02)

Sec. 109-142. - Purpose and intent.

(a) *Purpose.* The purpose of this article is to establish longterm post-construction stormwater runoff management requirements that will regulate and control water pollution, diminish the threats to public health, safety, welfare, and aquatic environment. Specific purposes are to:

(1) Further the maintenance of safe and healthful conditions.

(2) Regulate and attempt to reduce the adverse effects of stormwater, soil erosion, water pollution, undue channel erosion, increases in the scouring and transportation of particulate matter, conditions that endanger downstream property and to protect spawning grounds and fish and aquatic life.

(3) Regulate drainage facilities and receiving water bodies for the purpose of maintaining capacity for the safe conveyance of both stormwater runoff and nonstormwater discharges.

(b) *Intent.* It is the intent of the village that this article regulates post-construction stormwater discharges to waters of the state. This article may be applied on a site-by-site basis. The village recognizes, however, that the preferred method of achieving the stormwater performance standards set forth in this article is through the preparation and implementation of comprehensive, systems-level stormwater management plans that cover hydrologic units, such as watersheds, on a municipal and regional scale. Such plans may prescribe regional stormwater devices, measures or systems, any of which may be designed to treat runoff from more than one site prior to discharge to waters of the state. Where such plans are in conformance with the rules of the department of natural resources for regional stormwater management measures and have been approved by the village, it is the intent of this article that the approved plan be used to identify post-construction management measures acceptable for the community.

(Prior Code, § 14.03)

Sec. 109-143. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Adequate sod or self-sustaining vegetative cover shall mean maintenance of sufficient vegetation types and densities such that the physical integrity of the streambank or lakeshore is preserved. Self-sustaining vegetative cover includes grasses, forbs, sedges and duff layers of fallen leaves and woody debris.

Administering authority means the governmental employee empowered under Wis. Stats. §§ 61.354 and 62.234, designated by the village to administer this article.

Agricultural land use means planting, growing, cultivating and harvesting of crops for human or livestock consumption and pasturing or yarding of livestock, including sod farms and tree nurseries, but does not include the construction of buildings or facilities used for agriculture.

Amended soil areas means those landscaped portions of a site where decomposed organic material has been incorporated into the soil to improve its performance for infiltration and vegetation, enabling the area to function as a vegetated control measure

Applicant means any landowner, land user, or either of their agents, or any contractor responsible for submitting and carrying out the requirements of this article. Applicant shall also mean any subsequent landowner to whom this article applies.

Atlas 14 means the National Oceanic and Atmospheric Administration (NOAA) Atlas 14 Precipitation-Frequency Atlas of the United States, Volume 8 (Midwestern States), published in 2013.

Average annual rainfall means a calendar year of precipitation, excluding snow, which is considered typical.

Best management practices or BMPs means a structural or nonstructural practice, technique or measure, facility, system of practices or device which is determined to be an effective means of preventing or reducing runoff pollutants to waters of the state, to a level compatible with the performance standards of this article.

Bioretention area or rain garden means an excavated area that is back-filled with an prepared or amended soil mixture, covered with a mulch layer and planted with a diversity of woody or herbaceous vegetation, to which storm water is directed to promote infiltration and evapotranspiration

Bioswale means a vegetated mulched or xeriscaped channel that provides treatment and retention as it moves stormwater from one place to another.

Business day means a day on which offices of the village are open for business.

Cease and desist order means a court issued order to halt land developing activity that is being conducted without the required permit.

Cistern means a roof runoff collection systems that detain water in above-ground or underground storage tanks, ranging in capacity from one hundred to 10,000 gallons

Common plan of development means all lands included within the boundary of a plat of survey, certified survey map or subdivision plat created for the purpose of development where multiple separate and distinct land developing activities may take place at different times and on different schedules.

Connected imperviousness means an impervious surface that directs runoff to a separate storm sewer or water of the state via an impervious flow path.

Design storm means a hypothetical discrete rainstorm characterized by a specific duration, temporal distribution, rainfall intensity, return frequency, and total depth of rainfall.

Development means any improvements to a parcel or parcels of land that would increase the stormwater runoff or adversely effect the quality of stormwater runoff.

Discharge volume means a discrete rainstorm characterized by a specific duration, rainfall intensity and return frequency.

Division of land means the creation from one parcel of two or more parcels or building sites where such creation occurs at one time or through the successive partition within a five-year period.

Exceptional resource waters means waters listed in Wis. Admin. Code § NR 102.11.

Existing land use condition means the condition of the proposed development site and the adjacent properties that are present at the time of the stormwater permit application. This term applies only for the purpose of properly sizing the stormwater conveyance system in accordance with the requirements of section 109-145.

Fee-in-lieu means a payment of money to the village in place of meeting all or part of the stormwater performance standards required by this article.

Final stabilization means that all land disturbing construction activities at the permitted development site have been completed and that a uniform vegetative cover has been established, with a density of at least 70 percent of the cover, for the unpaved areas and areas not covered by permanent structures, or that employ equivalent permanent stabilization measures.

Future proposed land use condition means any proposed land alterations or disturbances including but not limited to removal of vegetative cover, excavating, filling/grading, construction of buildings, roads, parking lots, paved storage areas and similar facilities.

Green roof means an engineered roofing system that includes vegetation planted in a growing medium above an underlying waterproof membrane material, designed to reduce the volume of storm water runoff from building roofs.

Green wall means the use of a supporting structure or wall panel installed to enable plants to grow vertically along the façade of a building or structure in order to provide air and water quality functions as well as aesthetic enhancement.

Gross aggregate area means the total area, in acres, of all land located within the property boundary containing the land development activity.

Hydrologic soil group means a group of soils having similar runoff potential under the same storm and cover conditions. Major hydrologic soil groups are group A for sand, loamy sand or sandy loam, group B for silt or loam, group C for sandy clay loam, and group D for clay loam, silty clay loam, sandy clay, silty clay or clay.

Impervious surface means a surface that does not allow infiltration during precipitation events. Rooftops, sidewalks, parking lots, and street surfaces are examples of areas that are typically impervious.

In-fill area means an undeveloped area of land located within existing development.

Infiltration means the process by which rain or surface runoff penetrates into the underlying soil.

Infiltration swale or bio-swale means a vegetated, mulched or xeriscaped channel that provides treatment and retention as it moves stormwater from one place to another.

Land development activity means any activity that changes the volume or peak flow discharge rate of stormwater runoff from the land surface. This term does not include agricultural cropping activities.

Maximum extent practicable or MEP means a level of implementing best management practices in order to achieve a performance standard specified in this article which takes into account the best available technology, cost-effectiveness and other competing issues, such as human safety and welfare, endangered and threatened resources, historic properties and geographic features. MEP allows flexibility in the way to meet the performance standards and may vary based on the performance standard and site conditions.

Maintenance agreement means a legal document that is filed with the county register of deeds as a property deed restriction and which provides for long term maintenance of stormwater management measures.

Natural wetlands means an area where water is at, near, or above the land surface long enough to be capable of supporting aquatic or hydrophytic vegetation and which has soils indicative of wet conditions. These wetlands include existing, mitigation and restored wetlands.

Nonstormwater discharge means a discharge to the public drainage system created by some process other than the runoff from precipitation.

Nonstructural measure means a practice, technique, or measure to reduce the volume, peak flow rate, or pollutants, in stormwater that does not require the design or installation of fixed stormwater management facilities.

NRCS MSE3 distribution means a specific precipitation distribution developed by the United States Department of Agriculture, Natural Resources Conservation Service, using precipitation data from Atlas 14.

Off-site means lands located outside the property boundary described in the permit application for land development activity.

On-site means lands located within the property boundary described in the permit application for land development activity.

Outstanding resource waters means waters listed in Wis. Admin. Code § NR 102.10.

Peak flow discharge rate means the maximum rate of flow of water at a given point in a channel, watercourse, or conduit resulting from a predetermined storm or flood.

Performance security means a performance bond, maintenance bond, surety bond, irrevocable letter of credit, or similar guarantee submitted to the village by the permit holder to assure that requirements of the article are carried out in compliance with the stormwater management plan.

Permeable surfacing means a material or materials and accompanying subsurface treatments designed and installed specifically to allow stormwater to penetrate into the material, thereby reducing the volume of storm water runoff from the surfaced area. Permeable surfacing may include without limitation paver blocks, 'grasscrete' or similar structural support materials, and permeable concrete or asphalt

Permit means a written authorization made by the village to the applicant to conduct land development activities or to discharge post-construction runoff to waters of the state.

Permit administration fee means a sum of money paid to the village by the permit applicant for the purpose of recouping the expenses incurred by the village in administering the permit.

Pervious surface means an area that infiltrates rainfall during a large portion of the design rainfall event. Lawns, fields and woodlands are examples of pervious surfaces.

Planter box means a structure with vertical walls and an open or closed bottom, which may be attached to a building or structure, that is planted with a soil medium and vegetation intended to collect, absorb and treat runoff from impervious surfaces.

Pocket wetlands means small (typically under 1,000 SF in area) constructed wetlands designed to reduce peak flows and runoff volumes, and to remove pollutants via settling and bio-uptake.

Pollutant has the same meaning as in Wis. Stats. § 283.01

Pollution has the same meaning as in Wis. Stats. § 283.01

Post-construction stormwater discharge means any stormwater discharged from a site following the completion of land disturbing construction activity and final site stabilization.

Post-development land use condition means the extent and distribution of land cover types anticipated to occur under conditions of full development, that will influence precipitation runoff and infiltration. Also see "future proposed land use condition."

Predevelopment land use condition means land which has runoff characteristics equivalent to runoff curve numbers (CNs) of 30, 58, 71, and 78 for hydrologic soil groups A, B, C, and D, respectively. This term is used for the purpose of matching of predevelopment and post-development stormwater peak flows and volumes as required by this article in section 109-145.

Pressurized flow means the condition that occurs when the pipe is filled and the water level in the enclosed system rises above the water level of the pipe, thereby creating a pressure head.

Pretreatment means the treatment of stormwater prior to its discharge to wetlands, infiltration practices or the primary stormwater treatment practice in order to reduce pollutant loads to a level compatible with the capability of the primary practice.

Preventive action limit has the same meaning as in Wis. Admin. Code § NR 140.05.

Public drainage system means all facilities owned and/or operated by the village, the county, MMSD or the state department of transportation for the purpose of collecting, conveying, storing, treating and properly disposing of stormwater runoff.

Rain barrel means a structure for the collection of roof runoff in containers typically ranging from 50 to 100 gallons in size, with subsequent release to landscaped areas.

Reconditioning has the same meaning as in Wis. Stats. § 84.013.

Reconstruction has the same meaning as in Wis. Stats. § 84.013.

Redevelopment means areas where development is replacing older development.

Residential land development means that which is created to house people, including the residential dwellings as well as all affected portions of the development, including lawns, driveways, sidewalks, garages, and access streets. This type of development includes single- or two-family, multifamily and apartments.

Resurfacing has the same meaning as in Wis. Stats. § 84.013.

Runoff means stormwater or precipitation, including rain, snow or ice melt, that moves on the land surface via sheet or channeled flow.

Runoff curve number means a parameter that combines the effects of soils, watershed characteristics and land use to estimate the amount of runoff from land surfaces.

Site restriction means any physical characteristic that limits the use of a stormwater BMP.

Stop work order means an order issued by the village that requires that all construction activity on the site be stopped.

Stormwater conveyance system means any method employed to carry stormwater runoff from a development to waters of the state. Examples of methods include streets, swales, channels, and storm sewers that are not part of a combined sewer system, and natural channels or streams.

Stormwater management measure means structural or nonstructural practices that are designed to reduce stormwater runoff pollutant loads, discharge volumes, and/or peak flow discharge rates.

Stormwater management plan means a document that identifies what actions will be taken to reduce stormwater quantity and pollutant loads from the post-development land use condition to levels meeting the requirements of this article.

Stormwater tree means those trees selected and installed (either with or without an engineered box or structure) as integral components of stormwater management plan, at points or sites where the tree(s) will have the effect of increasing the coverage of tree canopies to provide stormwater interception and evapotranspiration, stormwater uptake, and increased infiltration

Stormwater runoff means that portion of precipitation that does not soak into the soil, and flows off the surface of the land and into the natural or artificial stormwater conveyance system. Also see *Runoff*.

Surcharging means a condition in which the rate of runoff exceeds the capacity of a drainage system to carry the water away. It occurs when the water level rises above the top of the sewer pipe.

Technical standard means an established minimum criterion for planning, performance, design, operation or maintenance for a BMP.

Top of the channel means an edge, or point on the landscape that will contain the average annual runoff from the basin area draining to the channel and is normally identified by a change in slope or vegetation.

Total maximum daily load (TMDL) means the amount of pollutants specified as a function of one or more water quality parameters, that can be discharged per day into a water quality limited segment and still ensure attainment of the applicable water quality standard.

TP-40 means Technical Paper No. 40, Rainfall Frequency Atlas of the United States, published in 1961.

Type II distribution means a rainfall type curve as established in the United States Department of Agriculture, Soil Conservation Service, Technical Paper 149, published 1973. The Type II curve is applicable to all of Wisconsin and represents the most intense storm pattern.

TR-55 means the National Resources Conservation Service, Urban Hydrology for Small Watersheds, Technical Release 55, and version 2.10, National Resources Conservation Service, USDA NRCS Conservation Engineering Division, dated July 1998.

Transportation facility means a highway, a railroad, a public mass transit facility, a public-use airport, a public trail and also includes any other public work for transportation purposes such as harbor improvements under Wis. Stats. § 85.095. Transportation facility does not include building sites for the construction of public buildings and buildings that are places of employment that are regulated by the state department of commerce pursuant to Wis. Stats. § 101.1205.

Vegetated stormwater management measures means vegetated swales, bioretention areas, rain gardens, amended soil landscape areas, pocket wetlands, stormwater trees, or similar practices, that are designed and intended to provide stormwater treatment and control and to promote evapotranspiration and infiltration of stormwater.

Vegetated swales means stormwater conveyance systems routing stormwater flows through vegetated areas a natural elongated depression or a constructed channel. A vegetated infiltration swale differs from a conventional drainage channel or ditch in that it is constructed specifically to promote infiltration.

Waters of the state means any channel, ditch, stream, lake, or other body of water determined to be under state authority under Wis. Stats. § 281.01.

Wetland functional value means the type, quality, and significance of the ecological and cultural benefits provided by wetland resources, such as flood storage, water quality protection, groundwater recharge and discharge, shoreline protection, fish and wildlife habitat, floral diversity, aesthetics, recreation, and education.

WPDES means Wisconsin Pollutant Discharge Elimination System.

WPDES stormwater permit means a permit issued by the state department of natural resources under Wis. Stats. § 283.33 that authorizes the point source discharge of stormwater to waters of the state and is regulated by Wis. Admin. Code ch. NR 216 (Stormwater Discharge Permit).

(Prior Code, § 14.05)

Sec. 109-144. - Applicability and jurisdiction.

(a) *Applicability.* This article applies to land development activities that meet the criteria specified in this section. This article also applies to land development activities that are smaller than the minimum criteria if such activities are part of a larger common plan of development that meets the following criteria, even though multiple separate and distinct land development activities may take place at different times on different schedules.

- (1) Residential land development with a gross aggregate area of one acre or more;
- (2) Residential land development with a gross aggregate area less than one acre, if there are at least 0.25 acres of impervious surfaces;
- (3) Land development, other than a residential land development, with a gross aggregate area of 0.5 acres or more;
- (4) Land disturbance which, in the opinion of the village, is likely to result in stormwater runoff that causes undue channel erosion, increases water pollution, or endangers downstream property or public safety.

(b) *Applicability of Maximum Extent Practicable.*

Maximum extent practicable applies when a person who is subject to a performance standard of this ordinance demonstrates, to the Village's satisfaction, that a performance standard is not achievable and that a lower level of performance is appropriate. In making the assertion that a performance standard is not achievable and that a level of performance different from the performance standard is the maximum extent practicable, the responsible party shall take into account the best available technology, cost effectiveness, geographic features, and other competing interests such as protection of public safety and welfare, protection of endangered and threatened resources, and preservation of historic properties.

(c) *Exemptions.* This article does not apply to the following activities:

- (1) Land development activities conducted or contracted for by any state agency, as defined under Wis. Stats. § 227.01, but also including the office of district attorney.
- (2) Stormwater discharges from projects administered by the department of transportation, regulated by Wis. Admin. Code ch. Trans 401, and subject to the department of transportation and department of natural resources cooperative agreement.
- (3) Minor highway reconstruction that is limited to no more than 1.5 miles in continuous or aggregate total length of realignment, does not exceed 100 feet in width of roadbed widening, does not convert an

existing rural cross section to an urban cross section, and, after reconstruction, does not lie within a buffer area as defined in this article.

(4) A redevelopment site with no increase in the exposed impervious surface area, including reconditioning or resurfacing of a highway, is exempt from meeting section 109-145(a) stormwater discharge quantity standards only.

(5) A development site with less than ten percent connected imperviousness based on complete development of the site; provided the cumulative area of all parking lots and rooftops is less than one acre.

(d) Jurisdiction. This article applies to land development activities within the boundaries of the village.

(e) Adoption of MMSD chapter 13 by reference. Chapter 13 of the Milwaukee Metropolitan Sewerage District (MMSD) Rules on Surface Water and Stormwater Runoff Management is adopted by reference and is made a part of this article as if fully set forth herein.

(f) Maintenance of Effort. For redevelopment sites where the redevelopment will be replacing older development that was subject to post-construction performance standards of NR 151 in effect on or after October 1, 2004, the responsible party shall meet the total suspended solids reduction, peak flow control, infiltration, and protective areas standards applicable to the older development or meet the redevelopment standards of this ordinance, whichever is more stringent.

(Prior Code, § 14.04; Ord. No. 05-08, § I, 2-21-2005)

Sec. 109-145. - Stormwater management standards.

(a) *Stormwater discharge quantity.* Unless otherwise provided for in this article, all land development activities shall establish on-site management practices to control the peak flow rates of stormwater discharged from the site. Infiltration of stormwater runoff from driveways, sidewalks, rooftops, parking lots, and landscaped areas shall be incorporated to the maximum extent practical to provide volume control in addition to control of peak flows.

(1) On-site management practices shall be used to meet the minimum performance standards of this section. All developments in the village shall not increase peak flow rates of stormwater runoff from that which would have resulted from the same storm occurring over the site with the land in its predevelopment conditions for design rainfall events with recurrence intervals of two, ten and 100 years.

(2) Peak Runoff. By design, BMPs shall be employed to maintain or reduce the 1-year, 24-hour; and the 2-year, 24-hour post-construction peak runoff discharge rates to the 1-year, 24-hour; and the 2-year, 24-hour pre-development peak runoff discharge rates respectively, or to the maximum extent practicable. The runoff curve numbers in the table below shall be used to represent the actual pre-development conditions. Peak discharges shall be calculated using TR-55 runoff curve number methodology, Atlas 14 precipitation depths, and the appropriate NRCS Wisconsin MSE3 or MSE4 precipitation distribution. On a case-by-case basis, the Village may allow the use of TP-40 precipitation depths and the Type II distribution.

Table 1: Maximum Pre-Development Runoff Curve Numbers

Runoff Curve Number	Hydrologic Soil Group			
	A	B	C	D
Woodland	30	55	70	77
Grassland	39	61	71	78
Cropland	55	69	78	83

(3) All stormwater conveyance systems within the proposed development receiving stormwater runoff from the proposed development shall be designed to completely contain peak storm flows as described in this section. Calculations for determining peak flows for conveyance system sizing shall be based on the

existing or future proposed land use conditions for off-site areas, whichever results in the highest peak flows, and the post-development land use conditions for the on-site areas.

a. For open channel conveyance systems, the peak flow from the 25-year storm shall be completely contained within the channel bottom and banks.

b. For storm sewer pipes, the peak flow from the ten-year storm shall be completely contained within the pipes with no surcharging or pressurized flow.

(4) Determination of peak flow rates and volume of runoff for purposes of meeting the requirements of this section shall be computed by procedures based on the principals and procedures approved by the Wisconsin Construction Site Best Management Practice Handbook, Soil Conservation Service Technical Guide, Milwaukee County Land Conservation Guidelines and the state department of natural resources.

(5) More stringent discharge limits may be required at the discretion of the village for reasons such as, but not limited to, insufficient downstream system capacity, potential erosion of stream channels, or impacts on flood stages.

(6) All discharges will be restricted to public drainage systems, including storm sewers and ditches, or to waters of the state. It shall be the responsibility of the applicant to obtain, from adjacent property owners, any easements or other necessary property interests concerning water flow from the proposed development onto private lands.

(7) Increases or decreases in the hydrology of natural wetlands shall be minimized to the extent practical. Where such changes are proposed, the impact of the proposal on wetland functional values shall be assessed using methods acceptable to the village and state department of natural resources. Significant changes to wetland functional values shall be avoided as defined by Wis. Admin. Code ch. NR 103.

(b) Stormwater discharge quality. Unless otherwise provided in this article, all land development activities shall establish on-site management practices to control the quality of stormwater discharged from the site. On-site management practices shall be used to meet the following minimum standard established for each development district (management practices may be as set forth in the Wisconsin Stormwater Manual, Part 2, Technical Guidelines for Stormwater BMPs or the Wisconsin Department of Natural Resources Conservation Technical Standards.):

(1) Stormwater management measures shall be designed to remove on an average annual basis a minimum of 80 percent of the total suspended solids load from the proposed on-site development when compared to the proposed on-site development without stormwater management measures.

(2) Stormwater management measures for redevelopment shall be designed to remove, on an average annual basis, a minimum of 73 percent of the total suspended solids load from the proposed on-site redevelopment when compared to the proposed on-site redevelopment without stormwater management measures.

(1) POLLUTANT CONTROL. BMPs shall be designed, installed and maintained to control total suspended solids and phosphorus carried in runoff from the post-construction site as follows:

(a) BMPs shall be designed in accordance with Table 2 or to the maximum extent practicable as provided in par. (b). The design shall be based on an average annual rainfall, as compared to no runoff management controls.

Table 2: Pollutant Reduction Standards

Development Type	TSS Reduction	Phosphorus
New Development	80%	30%
In-fill development	80%	30%
Redevelopment	73% of load from parking areas and roads	30%

(b) Maximum Extent Practicable. If the design cannot meet a total suspended solids or phosphorus reduction performance standard of Table 2, the storm water management plan shall include a written, site-specific explanation of why the total suspended solids or

phosphorus reduction performance standard cannot be met and why the pollutant loads will be reduced only to the maximum extent practicable.

(c) Off-Site Drainage. When designing BMPs, runoff draining to the BMP from off-site shall be taken into account in determining the treatment efficiency of the practice. Any impact on the efficiency shall be compensated for by increasing the size of the BMP accordingly.

(3) Discharge of urban stormwater pollutants to natural wetlands shall have pretreatment and vegetative buffers, unless otherwise exempted by the village and state department of natural resources. Where pretreatment meets the prescribed standards, the impacts of the proposal on wetland functional values shall be assessed using a method acceptable to the village. Significant changes to wetland functional values due to stormwater pollutant loads shall be avoided.

(4) Stormwater discharges shall have pretreatment prior to infiltration, to prolong maintenance of the infiltration practice and to prevent discharge of stormwater pollutants at concentrations that will exceed groundwater preventive action limits or enforcement standards established by the department of natural resources in Wis. Admin. Code ch. NR 140.

Best Management Practices. BMPs shall be designed, installed, and maintained to infiltrate runoff in accordance with the following or to the maximum extent practicable:

[1] *Low imperviousness.* For development up to 40 percent connected imperviousness, such as parks, cemeteries, and low-density residential development, infiltrate sufficient runoff volume so that the post-development infiltration volume shall be at least 90 percent of the pre-development infiltration volume, based on an average annual rainfall. However, when designing appropriate infiltration systems to meet this requirement, no more than one percent of the post-construction site is required as an effective infiltration area.

[2] *Moderate imperviousness.* For development with more than 40 percent and up to 80 percent connected imperviousness, such as medium- and high-density residential, multi-family development, industrial and institutional development, and office parks, infiltrate sufficient runoff volume so that the post-development infiltration volume shall be at least 75 percent of the pre-development infiltration volume, based on an average annual rainfall. However, when designing appropriate infiltration systems to meet this requirement, no more than 2 percent of the post-construction site is required as an effective infiltration area.

[3] *High imperviousness.* For development with more than 80 percent connected imperviousness, such as commercial strip malls, shopping centers, and commercial downtowns, infiltrate sufficient runoff volume so that the post-development infiltration volume shall be at least 60 percent of the pre-development infiltration volume, based on an average annual rainfall. However, when designing appropriate infiltration systems to meet this requirement, no more than 2 percent of the post-construction site is required as an effective infiltration area.

[4] Pre-development condition shall be the same as in Table 1 of the Peak Discharge section of this ordinance.

[5] Before infiltrating runoff, pretreatment shall be required for parking lot runoff and for runoff from new road construction in commercial, industrial and institutional areas that will enter an infiltration system. The pretreatment shall be designed to protect the infiltration system from clogging prior to scheduled maintenance and to protect groundwater quality in accordance with par. (k). Pretreatment options may include, but are not limited to, oil/grease separation, sedimentation, biofiltration, filtration, swales or filter strips.

[6] Exclusions. Runoff from the following areas may not be infiltrated and do not qualify as contributing to meeting the requirements of this section unless demonstrated to meet the conditions of par. (k):

- i. Areas associated with tier 1 industrial facilities identified in s. NR 216.21(2)(a), Wis. Adm. Code, including storage, loading, rooftop and parking.
- ii. Storage and loading areas of tier 2 industrial facilities identified in s. NR 216.21(2)(b), Wis. Adm. Code.

iii. Fueling and vehicle maintenance areas. Runoff from rooftops of fueling and vehicle maintenance areas may be infiltrated with the concurrence of the regulatory authorities.

[7] Stormwater infiltration is prohibited under the following circumstances:

- i. Stormwater is generated from highly contaminated source areas at manufacturing industrial sites;
- ii. Stormwater is carried in a conveyance system that also carries contaminated, nonstormwater discharges; or
- iii. Stormwater is generated from active construction sites. Land disturbing activities shall comply with article III of this chapter.

[8] Location of Practices. Infiltration practices may not be located in the following areas:

- i. Areas within 1000 feet upgradient or within 100 feet downgradient of direct conduits to groundwater.
- ii. Areas within 400 feet of a community water system well as specified in s. NR 811.12(5)(d), Wis. Adm. Code, or within the separation distances listed in s. NR 812.08, Wis. Adm. Code, for any private well or non-community well for runoff infiltrated from commercial (including multi-family residential), industrial and institutional land uses or regional devices for one and two family residential development.
- iii. Areas where contaminants of concern, as defined in s. NR 720.03(2), Wis. Adm. Code are present in the soil through which infiltration will occur.

(b) Separation Distances

[1] Infiltration practices shall be located so that the characteristics of the soil and the separation distance between the bottom of the infiltration distance and the elevation of seasonal high groundwater or the top of bedrock are in accordance with the table below:

Separation Distances and Soil Characteristics

Source Area	Separation Distance	Soil Characteristics
Industrial, Commercial, Institutional Parking Lots and Roads	5 feet or more	Filtering Layer
Residential Arterial Roads	5 feet or more	Filtering Layer
Roofs Draining to Subsurface Infiltration Practices	1 foot or more	Native or Engineered Soil with Particles Finer than Coarse Sand
Roofs Draining to Surface Infiltration Practices	Not Applicable	Not Applicable
All Other Impervious Source Areas	3 feet or more	Filtering Layer

Where conditions limit or restrict the use of infiltration practices, the standards above shall be met to the maximum extent practicable.

Stormwater infiltration is prohibited under the following circumstances:

- a. Stormwater is generated from highly contaminated source areas at manufacturing industrial sites;
- b. Stormwater is carried in a conveyance system that also carries contaminated, nonstormwater discharges; or
- c. Stormwater is generated from active construction sites. Land disturbing activities shall comply with article III of this chapter.

Protective Areas.

1) Definition. In this section, protective area means an area of land that commences at the top of the channel of streams and rivers, or at the delineated boundary of wetlands, and that is the greatest of the following widths, as measured horizontally from the top of the channel or delineated wetland boundary to the closest impervious surface. However, in this section, protective area does not include any area of land adjacent to any stream enclosed within a pipe or culvert, so that runoff cannot enter the enclosure at this location.

- a. For outstanding resource waters and exceptional resource waters, 75 feet.
 - b. For perennial and intermittent streams identified on a U.S. Geological Survey 7.5-minute series topographic map, or a county soil survey map, whichever is more current, 50 feet.
 - c. For wetlands not subject to par. d. or e., 50 feet.
 - d. For highly susceptible wetlands, 75 feet. Highly susceptible wetlands include the following types: calcareous fens, sedge meadows, open and coniferous bogs, low prairies, coniferous swamps, lowland hardwood swamps, and ephemeral ponds.
 - e. For less susceptible wetlands, 10 percent of the average wetland width, but no less than 10 feet nor more than 30 feet. Less susceptible wetlands include: degraded wetland dominated by invasive species such as reed canary grass; cultivated hydraulic soils; and any gravel pits, or dredged material or fill material disposal sites that take on the attributes of a wetland.
 - f. In pars. c. to e., determinations of the extent of the protective area adjacent to wetlands shall be made on the basis of sensitivity and runoff susceptibility of the wetland in accordance with the standards and criteria in s. NR 103.03.
 - g. Wetland boundary delineation shall be made in accordance with s. NR 103.08 (1m). This paragraph does not apply to wetlands that have been completely filled in compliance with all applicable state and federal regulations. The protective area for wetlands that have been partially filled in compliance with all applicable state and federal regulations shall be measured from the wetland boundary delineation after a fill has been placed. Where there is a legally authorized wetland fill, the protective area standard need not be met in that location.
 - h. For concentrated flow channels with drainage areas greater than 130 acres, 10 feet.
 - i. Notwithstanding pars. a. to h., the greatest protective area width shall apply where rivers, streams, and wetlands are contiguous.
- 2) Applicability. This section applies to post-construction sites located within a protective area, except those areas that are exempted.
- 3) The following requirements shall be met:
- a. Impervious surfaces shall be kept out of the protective area entirely or to the maximum extent practicable. If there is no practical alternative to locating an impervious surface in the protective area, the storm water management plan shall contain a written site-specific explanation.
 - b. Where land disturbing construction activity occurs within a protective area, and where no impervious surface is present, adequate sod or self-sustaining vegetative cover of 70% or greater shall be established and maintained. The adequate sod or self-sustaining vegetative cover shall be sufficient to provide for bank stability, maintenance of fish habitat and filtering of pollutants from upslope overland flow areas under sheet flow conditions. Non-vegetative materials, such as rock riprap, may be employed on the bank as necessary to prevent erosion, such as on steep slopes or where high velocity flows occur.
 - c. Best management practices such as filter strips, swales, or wet detention basins, that are designed to control pollutants from non-point sources may be located in the protective area.
- 4) This paragraph does not apply to:
- a. Except as provided under 109-44 (f), redevelopment post-construction sites.
 - b. In-fill development areas less than 1 acre.
 - c. Structures that cross or access surface waters such as boat landings, bridges and culverts.
 - d. Structures constructed in accordance with s. 59.692(1v), Wis. Stats.

e. Areas of post-construction sites from which runoff does not enter the surface water, including wetlands, without first being treated by a BMP to meet the local ordinance requirements for total suspended solids and peak flow reduction, except to the extent that vegetative ground cover is necessary to maintain bank stability.

- 5) FUELING AND VEHICLE MAINTENANCE AREAS. Fueling and vehicle maintenance areas shall, to the maximum extent practicable, have BMPs designed, installed and maintained to reduce petroleum within runoff, such that the runoff that enters waters of the state contains no visible petroleum sheen.

(5) Stormwater quality treatment BMPs shall not be located closer to water supply wells than indicated below without first notifying the village:

- a. One hundred feet from a nonpublic water supply well;
- b. One thousand two hundred feet from a community water supply well; and
- c. The boundary of a recharge area to a well identified in a wellhead area protection plan.

(6) More or less stringent treatment limits may be required on a site-specific basis, at the discretion of the village.

(c) Exceptions. The village may waive the minimum requirements for on-site stormwater management measures established in this section upon written request of the applicant, provided that at least one of the following conditions applies:

(1) Alternative minimum requirements for on-site management of stormwater discharges have been established in a stormwater management plan that has been approved by the village and that is required to be implemented by local ordinance.

(2) Provisions are made to manage stormwater by an off-site facility. This requires that the off-site facility is in place, is designed and adequately sized to provide a level of stormwater control that is equal to or greater than that which would be afforded by on-site measures meeting the requirements of this article, and has a legally obligated entity responsible for longterm operation and maintenance of the stormwater measure.

(3) The village finds that meeting the minimum on-site management requirements is not feasible due to site restrictions.

(d) Fee in lieu of on-site stormwater management measures. Where the village waives all or part of the minimum on-site stormwater management requirements under subsection (c)(3) of this section, or where the waiver is based on the provision of adequate stormwater facilities provided by the village downstream of the proposed development, or as provided for under subsection (c)(2) of this section, the applicant shall be required to pay a fee in an amount determined in negotiation with the village. In setting the fee for land development projects, the village shall consider an equitable distribution of the cost of land, engineering design, construction, and maintenance.

(Prior Code, § 14.06)

Sec. 109-146. - Permit requirement, procedures, and fees.

(a) Permit required. No one may undertake a land development or redevelopment activity subject to this article without receiving a permit from the village prior to commencing the proposed activity.

(b) Permit application and fee. Unless specifically excluded by this article, anyone desiring a permit shall submit to the village a permit application.

(1) Unless otherwise excepted by this article, a permit application must be accompanied by the following in order that the permit application be considered by the village;

- a. A stormwater management plan;
- b. A maintenance agreement;
- c. Any payment of a fee-in-lieu, as provided in section 109-145;
- d. A nonrefundable permit administration fee; and
- e. Any easements which may be required.

(2) The stormwater management plan shall be prepared to meet the requirements of section 109-147, and the maintenance agreement shall be prepared to meet the requirements of section 109-148.

(3) The applicant shall reimburse the village for actual expenses incurred by the village and/or its consultant to review the stormwater management plan.

(c) Review and approval of permit application. The village shall review any permit application that is submitted with a stormwater management plan, maintenance agreement, and the required fee. The following approval procedure shall be used:

(1) Within 60 business days of the receipt of a complete permit application, including all documents as required by subsection (b)(1) of this section, the village shall inform the applicant whether the application, plan, maintenance agreement and easements are approved or disapproved. The village shall base the decision on requirements set forth in sections 109-145, 109-147 and 109-148.

(2) If the stormwater permit application, plan, maintenance agreements and easements are approved, the village shall issue the permit.

(3) If the stormwater permit application, plan, maintenance agreements or easements are disapproved, the applicant may revise the stormwater management plan or agreement, or may appeal the decision to the board of appeals as provided in section 109-150.

(4) If additional information is submitted, the village shall have 30 business days from the date the additional information is received to inform the applicant that the application, plan, maintenance agreement and easements are either approved or disapproved.

(5) Failure by the village to inform the permit applicant of a decision within 30 business days of a required submittal shall be deemed to mean disapproval of the submittal.

(d) *Practice/measure installation and maintenance performance security.*

(1) The village may, at its discretion, require the submittal of a performance security prior to issuance of the permit, in order to insure that the stormwater measures are installed and maintained by the permit holder as required by the stormwater management plan. The village shall determine the amount of the performance security.

(2) The performance security shall not exceed the total estimated construction cost of the stormwater management measures approved under the permit, plus 25 percent. The amount of the maintenance performance security shall be determined by the village and shall not exceed the maintenance costs estimated in the stormwater plan for the period during which the permit holder has maintenance responsibility.

(3) The performance security shall contain forfeiture provisions for failure to complete work specified in the stormwater management plan. Conditions for the release of performance security are as follows:

a. The installation performance security shall be released in full only upon submission of "as-built plans" and written certification by a professional engineer registered in the state that the stormwater measure has been installed in accordance with the approved plan and other applicable provisions of this article. The village may make provisions for a partial pro-rata release of the performance security based on the completion of various development stages.

b. The maintenance performance security, minus any costs incurred by the village to conduct required maintenance, shall be released at such time that the responsibility for practice

maintenance is passed on to another private entity, via an approved maintenance agreement, or to the village.

(e) *Permit conditions.* All permits issued under this article shall be subject to the following conditions, and holders of permits issued under this article shall be deemed to have accepted these conditions:

(1) Compliance with this permit does not relieve the permit holder of the responsibility to comply with other applicable federal, state, and local laws and regulations.

(2) The permit holder shall design, install, and maintain all structural and nonstructural stormwater management measures in accordance with the approved stormwater management plan, maintenance agreement, and this permit.

(3) The permit holder shall notify the village at least two business days before commencing any work in conjunction with the stormwater management plan and within five business days upon completion of the stormwater management measures. If required as a special condition, the permit holder shall make additional notification according to a schedule set forth by the village so that practice installations can be inspected during construction.

(4) Completed stormwater management measures must pass a final inspection to determine if they are in accordance with the approved stormwater management plan and this article. The village or other competent professionals identified by the village must make the inspection. The village shall notify the permit holder in writing of any changes required in such measures to bring them into compliance with the conditions of this permit. The permit holder is further required to submit a certificate of completion, stating the completion of the permitted work in accordance with the plans, village, state and federal requirements. The certificate must be signed by the permit holder, the contractor and the design engineer.

(5) The permit holder shall notify the village of any significant modifications it intends to make to an approved stormwater management plan. The village may require that the proposed modifications be submitted for approval prior to incorporation into the stormwater management plan and execution.

(6) The permit holder shall maintain all stormwater management measures specified in the approved stormwater management plan until the measures either become the responsibility of the village or are transferred to subsequent private owners as specified in the approved maintenance agreement.

(7) The permit holder authorizes the village to perform any work or operations necessary to bring stormwater management measures into conformance with the approved stormwater management plan. The permit holder consents to the village placing these associated costs incurred by the village upon the tax roll as a special assessment against the property pursuant to law, or to charging such costs against the performance bond posted for the project.

(8) If so directed by the village, the permit holder shall repair, at the permit holder's own expense, all damage to adjoining municipal facilities and drainage ways caused by stormwater runoff where such damage is caused by activities that are not in compliance with the approved stormwater management plan and this permit.

(9) The permit holder shall permit property access to the village for the purpose of inspecting the property for compliance with the approved stormwater management plan and this permit.

(10) Where a stormwater management plan involves direction of some or all runoff off of a site, it shall be the responsibility of the permit holder to obtain from adjacent property owners any easements or other necessary property/interests concerning water flow per section 109-145. Issuance of this permit does not create or effect any such rights.

(11) The permit holder is subject to the enforceable actions detailed in section 109-149 if the permit holder fails to comply with the terms of this permit.

(f) *Permit duration.* Permits issued under this section shall be valid from the date of issuance through the date the village notifies the permit holder that all stormwater management measures have passed the final inspection required under subsection (e) of this section.

(Prior Code, § 14.07)

Sec. 109-147. - Stormwater management plans.

(a) **Plan requirements.** The stormwater management plan required under section 109-146 shall contain any such information the village may need to evaluate the environmental characteristics of the area affected by land development or redevelopment activity, the potential impacts of the proposed development upon the quality and quantity of stormwater discharges, the potential impacts upon the area's water resources, and drainage utilities, and the effectiveness and acceptability of proposed stormwater management measures in meeting the performance standards set forth in this article. All site investigations, plans, designs, computations, and drawings shall be certified by a professional engineer registered in the state to be prepared in accordance with accepted engineering practice and in accordance with criteria set forth by the village. If the design cannot achieve the applicable total suspended solids reduction specified, the stormwater management plan shall include a written and site-specific explanation why that level of reduction is not attained and the total suspended solids load shall be reduced to the maximum extent practicable.

(b) **Exceptions.** The village may prescribe alternative submittal requirements for applicants seeking an exception to on-site stormwater management performance standards under section 109-145.

(Prior Code, § 14.08)

Sec. 109-148. - Maintenance agreement.

(a) **Maintenance agreement required.** The maintenance agreement required for stormwater management measures under section 109-146 shall be an agreement between the village and the permit holder. The agreement shall be recorded as a property deed restriction by the permit holder with the county register of deeds, so that it is binding upon all subsequent owners of land served by the stormwater management measures.

(b) **Agreement provisions.** The maintenance agreement shall contain the following provisions:

(1) The landowner shall maintain stormwater management measures in accordance with the stormwater practice maintenance provisions contained in the approved stormwater management plan submitted under section 109-146 and with the provisions of E.(5)(a)4. structural control maintenance of Wis. Admin. Code ch. NR 216 permit.

(2) The village is authorized to access the property to conduct inspections of stormwater measures as necessary to ascertain that the measures are being maintained and operated in accordance with the approved management plan.

(3) The village shall maintain public records of the results of the site inspections, shall inform the landowner responsible for maintenance of the inspection results, and shall specifically indicate any corrective actions required to bring the stormwater management measure into proper working condition and a reasonable time frame during which the corrective action must be taken.

(4) The permit holder authorizes the village to perform the corrective actions identified in the inspection report if the landowner does not make the required corrections in the specified time period. The permit holder consents to the village placing these associated costs incurred by the village upon the tax roll as a special assessment against the property pursuant to law, or to charging such costs against the performance bond posted for the project.

(c) **Termination of agreement.** The maintenance agreement shall be terminated at such time that responsibility for maintenance of the stormwater management measure is legally transferred to the village or agency acceptable to the village, through a written, binding agreement. The termination date of the maintenance agreement required under subsection (a) of this section shall be the date upon which the legal transfer of maintenance responsibility to the village or acceptable agency is made effective.

(Prior Code, § 14.09)

Sec. 109-149. - Enforcement and penalties.

- (a) Any land development or redevelopment activity initiated after the effective date of the ordinance from which this article is derived by any person subject to the provisions of this article shall be deemed a violation unless conducted in accordance with said provisions.
- (b) The village shall notify the responsible owner or operator in writing of any non-complying land development or redevelopment activity. The notice shall describe the nature of the violation, remedial actions needed, a schedule for remedial action, and additional enforcement action which may be taken.
- (c) Upon receipt of written notification from the village, the permit holder shall correct work which does not comply with the stormwater management plan or other provisions of the permit within 30 days. The permit holder shall make corrections as necessary to meet the specifications and schedule set forth by the village in the notice.
- (d) The village shall post a stop work order on all land development activity in violation of this article, or shall request the village's attorney to obtain a cease and desist order.
- (e) The village may revoke a permit issued under this article for noncompliance with ordinance provisions without further notice or hearing.
- (f) Any permit revocation, stop work order, or cease and desist order shall remain in effect unless repealed by the village or by a court of competent jurisdiction.
- (g) The village shall refer any violation of this article, or of a stop work order or cease and desist order issued pursuant to this article, to the village's attorney for the commencement of further legal proceedings.
- (h) Every violation of this article is a public nuisance. Compliance with this article may be enforced by injunctive order at the suite of the village pursuant to Wis. Stats. § 62.23(8). It shall not be necessary to prosecute for forfeiture before resorting to injunctive proceedings.
- (i) When the village determines that the permit holder has failed to follow measures set forth in the stormwater management plan submitted and approved pursuant to section 109-146, or has failed to comply with schedules set forth in said stormwater management plan, the village may enter upon the land and perform the work or other operations necessary to bring the condition of said lands into conformance with requirements of the approved plan. The village shall keep a detailed accounting of the costs and expenses of performing this work. These costs and expenses shall be deducted from any performance or maintenance bond posted pursuant to section 109-148. Where such a bond has not been established, or where such a bond is insufficient to cover these costs, the costs and expenses shall be entered on the tax roll as a special charge against the property and collected with any other taxes levied thereon for the year in which the work is completed.

(Prior Code, § 14.10)

State Law reference— Ordinance violations, Wis. Stats. § 66.0109 et seq.; imprisonment for failure to pay forfeiture and other remedies available to court for ordinance violations, Wis. Stats. § 800.09 et seq.

Sec. 109-150. - Appeals.

- (a) Board of appeals.
 - (1) The village board of appeals, created under this Code pursuant to Wis. Stats. § 62.23(7)(e), shall hear and decide appeals where it is alleged that there is error in any order, decision or determination made by village personnel in administering this article. The board shall also use the rules, procedures, duties, and powers authorized by statute and village ordinances in hearing and deciding appeals.
 - (2) Upon appeal, the board may authorize variances from the provisions of this article which are not contrary to the public interest and where, owing to special conditions, a literal enforcement of this article will result in unnecessary hardship.
- (b) *Eligibility for appeal.* Any officer, department, board or commission of the village, or any aggrieved person affected by any decision of village personnel may appeal to the board of appeals.

(Prior Code, § 14.11)

Secs. 109-151—109-155. - Reserved.

SECTION II.

That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

SECTION III.

That in the event that it is determined by a court of competent jurisdiction that any clause, sentence, paragraph, section or part of this Ordinance is invalid or unconstitutional that shall not affect the validity of the remaining parts to this Ordinance.

SECTION IV.

This Ordinance shall be in full force and effective after its passage and publication according to law.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer this 15th day of March 2020.

Wanda Montgomery, Village President

Jill Kenda-Lubetski, Village Clerk

**An Ordinance to Create Chapter 109 Article VIII of
the Brown Deer Illicit Discharge in Volume II of the
Brown Deer Village Code**

Ordinance No. 20 - ____

WHEREAS, the Finance and Public Works Committee reviewed this Ordinance and has recommended it for approval by the Village Board; and

NOW, THEREFORE, the Village Board of the Village of Brown Deer does ordain as follows:

SECTION I.

That Article V of the Brown Deer Illicit Discharge in Volume II of the Brown Deer Village Code is hereby repealed and recreated to read as follows:

ARTICLE VIII. - ILLICIT DISCHARGES.

A. Prohibitions.

1. Discharges. Except for storm water and other discharges specifically exempted under subsection B., below, no discharge, spilling or dumping of substances or material shall be allowed into receiving water bodies or onto driveways, sidewalks, parking lots or other areas that drain into the storm drainage system.
2. Connections. The construction, use, maintenance or continued existence of illicit connections to the storm drainage system is prohibited. This prohibition expressly includes, without limitation, illicit connections made prior to the adoption of this section, regardless of whether the connection was permissible under law or practice applicable or prevailing at the time of connection.

B. Exemptions. The following activities are exempt from provisions of this section unless found to have an adverse impact on the storm water:

1. Discharges authorized by a permit issued by the Wisconsin Department of Natural Resources.
2. Discharges resulting from firefighting activities.
3. Discharges from uncontaminated ground water, potable water source, roof drains, foundation drain and sump pump, air conditioning condensation, springs, lawn watering, individual residential car washing, dye testing, water main and hydrant flushing and swimming pools if the water has been de-chlorinated.

C. Notice of Violation. Whenever the Village finds a violation of this section, the Village may order compliance by written notice of violation to the responsible party. Such notice may require without limitation:

1. The elimination of illicit connections or discharges;
2. That violating discharges, practices or operations shall cease and desist;
3. The abatement or remediation of storm water pollution or contaminated hazards and the restoration of any affected property;
4. Any responsible party that fails to comply with a notice of violation under this section, shall be subject to further enforcement action under the provisions of subsection 16.15, below.

ENFORCEMENT.

A. Prohibited Practices. Not complying with any requirement of this section shall be deemed a violation, and shall subject the responsible party to enforcement action under this section. Prohibited practices shall include, but not be limited to, the following:

1. Commencing any land disturbing or land development activity prior to:
 - a. Obtaining a storm water permit erosion control permit or building permit;
 - b. Notifying the Village a minimum of 3 working days in advance for sites that have obtained a storm water permit or an erosion control permit; or
 - c. Installing those BMPs identified in the approved plans to be installed prior to any land disturbing or land developing activity.
4. Failing to comply with all permit conditions, erosion control or storm water management requirements and approved plans in accordance with this chapter.
5. Failing to maintain erosion controls and BMPs until permit termination.
6. Failing to comply with any notice of violation.

B. Violations. In addition to, and not to the exclusion or prejudice of any other penalties or remedies available to the Village, including remedies of abatement, injunction and penalties described in this Code, any person who shall violate any provision of this Section shall be subject to the remedies described below. Any enforcement measures shall continue until compliance is achieved or as ordered by the court. Each day that a violation continues shall constitute a separate offense. The Village is authorized to use the following methods of enforcement in any violation thereof against any applicant or responsible party that is found to be in violation of any provision of this section:

1. Reinspection Fee. Any violator shall be subject to the Reinspection fees.
2. Forfeiture. any violator of this section shall be subject to a forfeiture of not less than \$100.00 or more than \$1,000.00 plus the cost of prosecution for each violation. Each day that a violation exists shall constitute a separate offense.
3. Stop Work Order. Any violator is subject to an order to stop all work except that which is needed as a corrective action to bring the site into compliance.
4. Permit Revocation. The Village may revoke a permit issued under this section. Upon loss of the permit, all construction shall cease and the site shall be stabilized, with any costs incurred by the Village to be charged against the financial assurance.
5. Injunction. The Village, or any person affected by activities regulated under this section, may enforce the provisions of this section by a temporary restraining order, injunction and other such relief as a court may order.
6. Declared Nuisances. Any land disturbing or land development activity carried out in violation of the provisions of this section is hereby declared to be a nuisance per se, and the Village may apply to any court of competent jurisdiction to restrain or abate such nuisance.
7. Emergency Action. The Village may enter upon the property and take any necessary emergency action if the Village determines that the site in violation is an immediate threat to public health, safety, welfare, the environment or downstream property, or if the permit holder or other violator refuses to take the corrective action as ordered by the Village. Any cost incurred by the Village as a result of this action shall be billed to the permit holder or other responsible party or subtracted from the financial assurance. The Village shall provide reasonable notice to the permit holder and other responsible party after exercising this authority.
8. Citation.
 - a. The Village may elect to also use the citation method of enforcement under s. 66.0113, Wis. Stats., for violations of this section, including those for which a statutory counterpart exists. The procedures contained in s. 66.0113, Wis. Stats., relating to the options of an alleged violator and default are adopted and incorporated herein by reference.

b. Authority to issue a citation under this section shall be limited to the Village Engineer, Building Inspector or his/her designee. The authority delegated to such official or employees to issue citations may only be granted or revoked by the Village Board. This subsection does not preclude the Village or any authorized officer from proceeding under any other ordinance or law or by any other enforcement method to enforce any ordinance regulations or order.

c. The schedule of cash deposits including penalty assessment, jail assessment, or any other assessment applicable by law for use with citations issued under this section shall be as adopted by the Village Board from time to time and such schedule shall be on file in the Village Hall and receipts shall be given for cash deposits.

SECTION II.

That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

SECTION III.

That in the event that it is determined by a court of competent jurisdiction that any clause, sentence, paragraph, section or part of this Ordinance is invalid or unconstitutional that shall not affect the validity of the remaining parts to this Ordinance.

SECTION IV.

This Ordinance shall be in full force and effective after its passage and publication according to law.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer this 15th day of March 2020.

Wanda Montgomery, Village President

Jill Kenda-Lubetski, Village Clerk



MILWAUKEE COUNTY, WI

FINANCIAL POLICIES & PROCEDURES

Finance/Public Works Committee Recommendation: February 7, 2007

Village Board Adoption: February 19, 2007



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**VILLAGE OF BROWN DEER
FINANCIAL POLICY/PROCEDURE MANUAL**

SUBJECT: GENERAL OPERATIONS POLICY

General: The establishment of general operations policy statement is an important component of the Village's financial management policy and planning efforts.

Objectives:

A. Accounting

1. The Village will establish and maintain the accounting systems according to GAAP and the State of Wisconsin Uniform Chart of Accounts.
2. An annual audit will be performed by an independent public accounting firm which will issue an official opinion on the annual financial statements, with a management letter detailing areas that need improvement. In addition, full disclosure will be provided in the financial statements and bond representations.
3. Financial systems will be maintained to monitor expenditures and revenues on a monthly basis and all revenue collections will be consolidated under the Treasurer/Comptroller. A cash-flow analysis, including disbursements, collections, and investments, will be prepared on a regular basis indicating that sufficient cash is available for daily financial needs.
4. Encumbrances represent commitments related to unperformed contracts for goods or services, and will be recorded when incurred. Encumbrances outstanding at year-end will be reported as reservations of fund balance.
5. The Village will establish and maintain a depreciation schedule based on the straight-line method. The useful life of capital assets will be based on internal information, information on comparable assets from other governments, and general guidelines from professional or industry organizations.

B. Revenue

1. Each year and whenever appropriate, existing revenues will be re-examined and possible new sources of revenues will be explored to ensure that we are maximizing our revenue potential.
2. Legally restricted revenues will be avoided when they adversely affect the short or long-term financial health of our government. One-time revenues will be used for capital improvements or as legally restricted to a specific purpose.
3. Each year and whenever appropriate, intergovernmental revenues will be reviewed to determine their short and long-term stability, to minimize the impact of any adverse changes. Intergovernmental revenues shall be used as legally prescribed or otherwise set forth by policy.
4. Any amounts due to the Village will be carefully and routinely monitored. An aggressive policy of collection will be followed for all receivables, including property

taxes. In addition, proprietary funds will generate revenue sufficient to support the full direct and indirect costs of these funds.

5. All potential grants and other aid shall be carefully examined for matching requirements and restrictive covenants, to ensure that our participation in such grants will be beneficial and cost-effective.

C. Budget & Capital Improvements

1. The Village will pay for all current operating expenses with current revenues and will avoid budgetary procedures that balance current costs at the expense of future years, such as postponing necessary expenses, accruing future revenues, or rolling over of short-term debt.
2. The Village will prepare and maintain a multi-year capital improvements plan and project its equipment replacement needs for the next five years. In addition, a maintenance and replacement schedule will be developed and updated on an annual basis. Estimated costs of each capital improvement projected for each year will be included in the annual budget, including the impact to annual operating expenditures.
3. Intergovernmental funding sources for capital improvements from the federal, state, and private sector will be actively sought and used as available to assist in financing of capital improvements.

This policy will be reviewed by the Finance/Public Works Committee every three years following adoption or sooner at the discretion of the Village Board.

**VILLAGE OF BROWN DEER
FINANCIAL POLICY/PROCEDURE MANUAL**

SUBJECT: INVESTMENT POLICY

General:

It is the Village's policy to invest public funds in a legal and safe manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the Village and conforming to all State of Wisconsin and local statutes governing the investment of public funds.

This policy shall apply to all cash and investments of the Village, including all funds. For the purposes of financial statements, all cash and investments with an original maturity of three months or less will be considered cash and cash equivalents. Investments will be reported at fair values, based on quoted market values.

Prudence:

The standard of prudence to be used by Village investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

The "prudent person" standard states that, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

Authority:

Authority to manage the Village's investment program is derived from State of Wisconsin Statutes and Village ordinances. The Treasurer/Comptroller or designee is the investment officer and is responsible for investment decisions and activities. The Treasurer/Comptroller shall be responsible for all transactions undertaken, and shall establish investment procedures consistent with this policy, and a system of controls to regulate the activities of subordinate officials and employees.

Ethics and Conflicts of Interest:

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions. Employees and

investment officials shall disclose to the Village Manager any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial or investment positions that could be related to the performance of the Village, or particularly with regard to the time of purchases and sales.

Objectives:

The primary objectives, in order of priority, of the Village's cash and investment activities are as follows:

1. Safety: Investments shall be undertaken in a manner that seeks to preserve capital. To achieve this objective, this policy outlines allowable investments and maximum investment amounts by issuer and financial institution.
2. Liquidity: The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity).
3. Return: The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed.

Safety:

The investment of Village funds shall be restricted in accordance with Wisconsin statutes section 66.0603 as defined below:

- Time deposits in any credit union, bank, savings bank, trust company or savings and loan association which is authorized to transact business in this state if the time deposits mature in not more than 3 years.

Safety: (continued)

- Bonds or securities issued or guaranteed as to principal and interest by the federal government, or by a commission, board or other instrumentality of the federal government.
- Bonds or securities of any county, city, drainage district, technical college district, village, town or school district of this state.
- Bonds issued by a local exposition district under [subch. II](#) of ch. 229.
- Bonds issued by a local professional baseball park district created under [subch. III](#) of ch. 229.
- Bonds issued by a local professional football stadium district created under [subch. IV](#) of ch. 229.
- Bonds issued by the University of Wisconsin Hospitals and Clinics Authority.
- Bonds issued by a local cultural arts district under [subch. V](#) of ch. 229.
- Bonds issued by the Wisconsin Aerospace Authority.
- Any security which matures or which may be tendered for purchase at the option of the holder within not more than 7 years of the date on which it is acquired, if that security has a rating which is the highest or 2nd highest rating category assigned by Standard & Poor's corporation, Moody's investors service or other similar nationally recognized rating agency or if that security is senior to, or on a parity with, a security of the same issuer which has such a rating.
- Securities of an open-end management investment company or investment trust, if the investment company or investment trust does not charge a sales load, if the investment company or investment trust is registered under the investment company act of 1940, 15 USC 80a-1 to 80a-64, and if the portfolio of the investment company or investment trust is limited to the following:
 1. Bonds and securities issued by the federal government or a commission, board or other instrumentality of the federal government.
 2. Bonds that are guaranteed as to principal and interest by the federal government or a commission, board or other instrumentality of the federal government.
 3. Repurchase agreements that are fully collateralized by bonds or securities under [subd. 5. a.](#) or [b.](#)
- local government pooled-investment fund
- may engage in financial transactions in which a public depository, as defined in [s. 34.01 \(5\)](#), agrees to repay funds advanced to it by the local government plus interest, if the agreement is secured by bonds or securities issued or guaranteed as to principal and interest by the federal government.

Safety: (continued)

To ensure the safety of Village funds, cash and investment balances are further restricted as follows:

1. Checking and saving accounts
2. Short term investment pools such as Wisconsin Local Government Investment Pool, MBIA Wisconsin Class and Wisconsin Investment Trust
3. Certificates of deposit
4. United States treasury securities
5. United States agency securities
6. Commercial paper or municipal bonds (as allowed above) having the highest or 2nd highest rating category assigned by Standard & Poor's corporation, Moody's investor service or other similar nationally recognized rating agency.
7. Money market and overnight sweep/repurchase accounts investing in other allowable investments as listed above.

Additional restrictions on custodial credit risks:

1. All checking, savings, certificates of deposit, money markets and overnight sweeps shall be either limited in amount so as to be covered by FDIC, State guarantee fund, other insurance agreements or are fully collateralized.
2. All US treasuries, agencies and commercial paper purchased shall be registered in the Village's name. Financial institutions holding these investments on behalf of the Village will also provide collateralization or other insurance coverage for the entire balance of investments.

Additional restrictions on concentration of credit risks:

1. As practicable, the Village will not hold more than 60% of all cash and investment balances at one financial institution.
2. No more than 10% of all cash and investments will be allocated to the same issuer of US agencies or commercial paper.

Liquidity:

The Treasurer/Comptroller shall monitor the Village's cash and investment balances as needed to ensure adequate funds are on hand for operating cash flow needs as well as significant dollar payments such as debt principal and interest and capital projects.

The Village wishes to restrict the maturity of all investments to less than five (5) years.

Yield:

The Treasurer/Comptroller shall periodically review fee arrangements with authorized financial institutions to ensure fees paid by the Village are reasonable.

The Treasurer/Comptroller (or designee) shall provide a cash and investment report to the Finance and Public Works Committee. This report shall summarize balances and investment performance and shall be provided at least quarterly.

Authorized Financial Institutions:

The Village designates the following institutions as public depositories for the funds of the Village of Brown Deer as follows:

Associated Bank
Bank Mutual
Chase Bank
State Bank of Chilton
Guaranty Bank
Local Government Investment Pool
MBIA Class for Wisconsin Investment Management Program
M&I Bank
Morgan Stanley Smith Barney
North Milwaukee State Bank
RBC Dain Rauscher Incorporated – RBC Capital Markets
Southwest Securities
Tri-City National Bank
U.S. Bank
Wells Fargo Bank
Westbury Bank

Investment Policy Considerations:

The investment policy will be reviewed every three years by the Finance/Public Works Committee or sooner at the discretion of the Village Board.

**VILLAGE OF BROWN DEER
FINANCIAL POLICY/PROCEDURE MANUAL**

SUBJECT: FUND BALANCE POLICY

General: The objectives of this policy are to provide working capital for the Village to meet cash flow needs during the year (while avoiding the need to cash flow borrow) and preserve the credit worthiness of the Village for borrowing monies at favorable interest rates.

Procedures: In order to achieve the objectives of this policy, the following guidelines shall be adhered to by the Village Board:

1. As part of the annual budget process, the Treasurer/Comptroller will estimate the surplus or deficit for the current year and prepare a projection of the year-end fund balance. Such projection will include an analysis of trends in fund balance levels on an historical and future projection basis.
2. Withdrawal of any amount of the fund balance in excess of the targeted maximum of the amount budgeted under (1) above, for the sole purpose of reducing the ensuing year's property tax levy, may be made only upon a 2/3 majority vote of the Village Board.
3. The Village Board, by a two-thirds vote, can declare a fiscal emergency and withdraw any amount of general fund balances for purposes of addressing the fiscal emergency. Any such action must also provide for necessary appropriations to restore the general fund balance to the minimum balance within a three-year period.

Balance Requirements:

General Fund

- The fund balance shall be maintained as of December 31 of each year equal to a minimum of 15% of the ensuing year's budgeted general fund expenditures, with a targeted maximum of 25%.
- As part of the total fund balance the general fund shall maintain a working capital amount equal to 10% of the ensuing year's budgeted expenditures.

Capital Improvement & Equipment Replacement Funds

- The capital improvement and equipment replacement funds shall maintain reserves sufficient to pay the cost of projects under construction but not yet finished.

Sanitary Sewer Utility

- The sanitary sewer utility total fund balance shall not be less than 15% and not more than 100% of the annual billings of the Sanitary Sewer Utility fund.
- The sanitary sewer utility shall reserve fund balance for an Equipment Reserve which shall not be less than the cost associated with the annual depreciation schedule for sewer equipment, or to meet the requirements of the CWFL program.

Street Lighting Assessment Funds

- The fund balance shall be reserved at an amount to replace existing equipment based on current engineering estimates and reviewed on a bi-annual basis.
- An unreserved fund balance shall be maintained at a minimum of 25% of the prior year's operating costs to provide working capital for the fund.

This policy will be reviewed by the Finance/Public Works Committee every three years following adoption or sooner at the direction of the Village Board.

**VILLAGE OF BROWN DEER
FINANCIAL POLICY/PROCEDURE MANUAL**

SUBJECT: DEBT MANAGEMENT POLICY

General: The Village acknowledges that certain costs incurred on an annual basis reflect an investment in the future of the Village. These types of costs include development, acquisition, and replacement of assets that will be used by the residents of the Village over a long period of time. Financing of these long-term assets is often appropriately accomplished through the issuance of long-term debt instruments, special assessments, or any other combination of these.

It is the responsibility of the Village Board and Village administrative staff to monitor the financial health of the Village. A significant portion of the Village's financial health is determined by its ability to manage its debt. It is the responsibility of the Treasurer/Comptroller or designee to regularly monitor the Village's outstanding debt and to recommend issuance, replacement and retirement of outstanding debt to the Finance/Public Works Committee and the Village Board.

Procedures:

A. Financing Considerations

1. The Village will confine long-term borrowing to capital improvements, equipment, or other long-term projects which cannot and, appropriately should not, be financed from current revenues.
2. The Village will not use long-term debt to finance current operations, nor will long-term debt be used to finance the cost of short-lived (less than five years) depreciable assets (for example, vehicles).
3. In general, the final maturity of bonds and notes issued by the Village should not exceed the expected useful life of the underlying project for which it is being issued.
4. The Village will issue general obligation debt through a competitive bidding process with the exception of Village Board authorized negotiated sales or State of Wisconsin Capital Financing Programs. Bids will be awarded on a true interest cost (TIC), providing other bidding requirements are satisfied. In the instances in which staff believes competitive bidding produced unsatisfactory bids, the Village has the option to reject the bid and the Village Board may authorize staff to negotiate the sale of the securities.

Negotiated sales of general obligation debt will be considered in circumstances when the complexity of the issue requires specialized expertise (such as advanced refunding to restructure debt service), when

time to complete a sale is critical or when a negotiated sale would result in substantial cost savings. Negotiated sales of debt will also be considered for revenue bonds, bond anticipation notes, leases and land contracts when the complexity of the project, revenue source for debt service, or security for the debt makes it likely that a negotiated sale would result in a financial advantage to the Village.

5. Periodic reviews of outstanding debt will be undertaken to determine refunding opportunities. Refunding will be considered (within federal tax law constraints) if and when there is a net economic benefit of the refunding

In general, advanced refundings for economic savings will be undertaken when net present value savings of at least 2% of the refunded debt can be achieved. Current refundings that produce net present value savings of less than 2% savings may be considered when there is a compelling public policy or long-range financing policy objective.

B. Debt Limits and Structure

1. Section 67.03 of Wisconsin Statutes requires that general obligation debt outstanding not exceed 5% of the equalized valuation of the taxable property within the Village. Revenue bonds and notes are not considered debt for purposes of determining compliance with constitutional debt limitations. The Village intends to keep outstanding general obligation debt within 40% of the limit prescribed by law and at levels consistent with its credit objectives and long-term financial plan.
2. The Village will keep the maturity of all outstanding general obligation bonds at or below 20 years.
3. The total annual debt service for general obligation debt (exclusive of that funded by proprietary operations) will not exceed twenty percent (20%) of the Village's total tax levy with an effort to maintain the levy at a proportionate even level for tax rate stabilization.

C. Financial Advisors

1. The Village will utilize the services of a qualified financial advisor in monitoring its debt and debt service.
2. The Village should strive to maintain a long-term relationship with a financial advisor to allow for continuity and consistency in services provided by the advisor. However, the arrangement between the financial advisor and the Village should be examined every three (3) to five (5) years or as deemed necessary by Village administrative staff and the Village Board.

3. All feasible alternatives (for example, State Trust Fund loans, Clean Water Fund loans, and private placements with local financial institutions) for borrowing funds should be considered by the Village and the financial advisor depending on the uniqueness of the items or projects being financed by long-term debt.
4. All costs of issuing long-term debt, including fees for professional services, underwriting fees, and the interest costs over the term of the debt issue, must be considered and carefully evaluated for each borrowing.
5. The Village will work with the financial advisor to ensure that long-term debt issues are structured to protect the interest of the Village for the present and in the future (for example, the inclusion of call provisions to protect the Village against future interest rate fluctuations or other circumstances).

D. Other Consideration

1. The Village will maintain good communications with bond rating agencies regarding its financial condition.
2. The Village will follow a policy of full disclosure in all financial reporting including bond prospectuses and continuing disclosure agreements required under SEC Rule 15c2-12(b)(5).

This policy will be reviewed by the Finance/Public Works Committee every three (3) years following adoption or sooner at the discretion of the Village Board.

**VILLAGE OF BROWN DEER
FINANCIAL POLICY/PROCEDURE MANUAL**

SUBJECT: CAPITALIZED FIXED ASSET POLICY

General: To establish a general policy for Capitalized Fixed Assets including standards for valuation of assets with a useful life greater than one-year.

Objectives:

- A. The Village's Record of Capital Assets shall include general fixed assets, i.e., non-infrastructure assets. Infrastructure assets are assets that are immovable and of value only to the Village government, e.g., buildings, sewers, and streets. As a general rule, "capitalized" items maintained within the Village's Record of Capital Assets shall have an expected useful life greater than one year and a purchase, donated or assessed value equal to or greater than \$5,000. For computer equipment, initial operating software shall be included but subsequent operating software and application software shall be excluded.

- B. Generally repairs will not qualify for changing the initial capitalized value. Only major replacements of components and/or additions which significantly change the initial capitalized value or significantly extend the expected useful life of any capitalized item shall be considered in order to substantiate any subsequent year value change of an asset maintained within the Village's Record of Capital Assets.

Asset Valuation

Departments shall record long-term assets at historic cost or, if the cost is not readily determined, at estimated historic cost. Cost shall include applicable ancillary costs. All costs shall be documented, including methods and sources used to establish any estimated costs.

- 1. Purchased Assets – the recording of purchased assets shall be made on the basis of actual costs, including all ancillary costs, based on vendor invoice or other supporting documentation.

- 2. Salvage Value – the recording of purchased assets that are expected to be sold at retirement should be recorded with the historical estimated sale value if in excess of \$5,000.00. If sale value is less than \$5,000.00, normal depreciation for the useful life will be used.

- 3. Self-Constructed Assets – All direct costs (including labor) associated with the construction project shall be included in establishing a self-constructed asset valuation. If a department is unable to specifically identify all direct costs an estimate of the direct cost is acceptable, but must be supported by a reasonable methodology.

4. Donated Assets – Fixed assets acquired by gift, donation or payment of a nominal sum not reflective of the asset’s market value shall be assigned cost equal to the fair market value at the time of acquisition.
5. Leased Property - Capital lease property should be recorded as an asset and depreciated as though it had been purchased.
6. Dedicated Assets – Required installation by Developer of public improvements, including but not limited to sanitary service mains, manholes, laterals and all appurtenances, water mains, laterals, hydrants, valves and all appurtenances, storm sewers, storm water management measures, streets, curb and gutter, street lights, street signs, sidewalks will be dedicated to the Village upon completion. Recording of infrastructure assets will be made on the basis of actual costs, including all ancillary costs, based on vendor invoice or other supporting documentation provided by the Developer.

This policy will be reviewed by the Finance/Public Works Committee every three years following adoption or sooner at the discretion of the Village Board.

<u>Fixed Asset Category</u>	<u>Illustrative Items and Capitalization Threshold</u>
Furniture	Chairs, tables, bookcases, file cabinets or other furniture items which individually cost \$5,000 or more with an expected useful life greater than one year.
Office Equipment	Postage machine and copiers or other office equipment items that individually cost \$5,000 or more with an expected useful life greater than one year.
Computers and associated equipment	Large computers, personal computers (PCs), printers, copiers that individually cost \$5,000 or more with an expected useful life greater than one year.
Specialized Public Safety Equipment	Certain communications equipment that individually cost \$5,000 or more with an expected useful life greater than one year.
Infrastructure	Streets curb & gutter, public right-of-way, street light systems, bridges, storm sewers, sewer laterals, culverts, and water mains that individually cost \$25,000 or more with an expected useful life greater than one year.
Building and Improvements	Permanent Structures, building mechanical equipment, parking lots and lighting that individually cost \$5,000 or more with an expected useful life greater than one year.
Library Collection	Books, CD's, DVD's, VHS tapes, Periodicals with an expected useful life greater than one year.
Motorized road equipment, i.e. cars, trucks, or ambulances	All permanent or semi-permanent attachments shall be included, e.g., snow plows, salt spreaders, etc.
Motorized non-road equipment, e.g., ditch diggers, air compressors	All equipment that individually cost \$5,000 or more with an expected useful life greater than one year.
Other non-motorized equipment not attached to or associated with motorized equipment	All equipment that individually cost \$5,000 or more with an expected useful life greater than one year.

**VILLAGE OF BROWN DEER
FINANCIAL POLICY/PROCEDURE MANUAL**

SUBJECT: PURCHASING POLICY

General: The intent of this policy is to provide guidelines that will insure that the expenditure of public funds by all Village Departments is consistent with policies set by the Village Board.

Guidelines:

The Village reserves the right to accept the bid or quote which is most beneficial to the Village, as well as the right to reject any or all bids or quotes. The determination of the most beneficial purchase shall be recommended, as required under "Purchasing Procedures" included herein below, to the Village Board, which shall make the final determination when required. No contractual award for capital improvements over \$20,000 is final until formally approved by the Village Board.

Delegation of Authority

Each department head is authorized to delegate authority to an employee of that department to make and approve purchases not exceeding \$5,000.00, in the department heads absence, upon the condition that a current written notice is on file with the Treasurer/Comptroller's office. The written notice shall state that a specified employee or employees is/are designated by the department head to make and approve purchases not exceeding \$5,000.00 in the department head's absence and shall be signed by the department head. If the notice is current and in proper form the Treasurer/Comptroller shall also sign the notice.

Planning

Both short and long term planning for purchases will minimize the amount of clerical and supervisory time spent documenting purchases. Each department should strive to purchase its goods and services in quantities within the foreseeable needs of the department which maximize possible discounts. The overall plan for purchasing begins with the preparation of the Annual Budget.

Overdrafts

No purchase will be authorized which would overdraft the adopted budget without an approved budget amendment. Department Heads contemplating a purchase that will exceed an account's budgeted amount shall insure that provisions are made for the necessary allocation within their departmental budget prior to initiating the purchase. All expenditures which exceed the amount of the adopted budget and/or department, as well as all expenditures from any contingency account shall be presented to the Finance/Public Works Committee for recommendation to the Village Board for approval.

Quality

Quality and service are just as important as price. It is the duty of each department to secure the best quality for the purpose intended. Quality buying is the buying of goods and services that will meet, but not exceed the requirements for which they are intended. In some instances the primary consideration may be durability. In other instances it may be a question of immediate availability, ease of installation, frequency of repair or efficiency of operation. It is the responsibility of each Department Head to become familiar with available equipment to determine the appropriate quality required.

Sales Tax

The Village is exempt from paying all local and state sales taxes or Federal Excise taxes. The Treasurer/Comptroller's Office can provide necessary exemption documents to vendors upon request.

Endorsements

Neither the Village's name or any employee's name or position is to be used to endorse or support a product or vendor, unless specifically authorized by the Village Board.

Ethics Laws

Public officials and employees of the Village shall comply with all federal, state and Village ethics laws regarding conflict of interest as well as ethics regarding all purchase decisions.

Purchasing Procedures:

The following procedures are established, subject to certain exceptions and other criteria as noted under "Special Requirements" below, to regulate the degree of formality to be followed in the purchase of goods and services, depending on the costs of the items to be purchased. Good documentation to insure that all vendors are treated fairly is in the Village's best interests.

Purchases under \$5,000

Department Heads are authorized for any purchase under \$5,000. The Department Head need not secure the approval of the Village Manager in order to make purchases in this price range. It is the responsibility of each Department Head to insure control over this segment of the purchasing process. Each Department Head shall designate employees, with proper current written notice provided to the Treasurer/Comptroller's Office, the authority to make purchases; and to provide internal controls to insure that all purchases are for legitimate public purposes. Department Heads may request the Treasurer/Comptroller to authorize open purchase accounts in cases where the department makes routine or frequent purchases under \$5,000.

Purchases from \$5,000 to \$20,000

The Village Manager is authorized to approve any purchase in the amount of \$5,000 to \$20,000. Prior to securing goods or services costing over \$5,000 to \$20,000, departments (department heads/designees) must obtain three (3) or more written quotations. The Request for Quotation form will be used for this purpose. If departments are unable to secure three (3) written quotations, an explanation why less than three (3) qualified vendors were available must be noted on the Request for Quotation form. The Request for Quotation form, as approved by the Village Manager, shall be attached to the payment authorization.

The use of written quotation forms requires appropriate planning to insure that adequate lead time is available to satisfy the purchasing requirements. The preferred procedure is to mail or fax the Request for Quotation form to the vendors and have it returned by mail or fax. Every effort should be made to allow it at least three (3) full business days between the receipt of the form by the vendor and the deadline for returning quotations.

Purchases in Excess of \$20,000

Services

Departments anticipating the purchase of services exceeding \$20,000 in value shall prepare specifications or requirements, as appropriate, to meet the Village's needs. The specifications or requirements shall be forwarded to the Village Manager for review, comment and recommendation. Upon the Village Manager's recommendation, the Department Head can either prepare a Request for Proposal (RFP) as outlined, below, under "Special Requirements - Professional Services" or prepare the Request for Quotation form as outlined, above, for purchases from \$5,000 to \$20,000. Services purchased in this category must be presented to the Finance/Public Works Committee for recommendation to the Village Board for approval.

Equipment

Departments anticipating the purchase of equipment, which is already approved by the Village Board via the annual budget process which exceeds \$20,000 in value, shall prepare specifications or requirements, as appropriate, to meet the Village's needs. The specifications or requirements shall be forwarded to the Village Manager for review, comment and recommendation. Upon the Village Manager's approval, the Department Head can either prepare the Request for Quotation form as outlined above, for purchases from \$5,001 to \$20,000 or, prepare a bid package, as outlined below, for capital improvements and construction projects. Equipment purchases in this category must be presented to the Finance/Public Works Committee for recommendation to the Village Board for approval.

Capital Improvements and Construction Projects

For capital improvements and construction projects exceeding \$20,000 in value, Departments shall prepare specifications based upon standards appropriate to meet the Village's needs. Specifications shall be forwarded to the Village Manager for

review, comment and recommendation. Upon the Village Manager's recommendation, the Department Head will then prepare the necessary bid package, public notices and advertisements to meet the Village purchasing policy and will also send invitations to bid to qualified vendors. A bid packet containing an invitation to bid, specifications, and general bid documents will be sent to qualified vendors as well as those that respond to the legal notice.

After the bids are publicly opened, they will be turned over to the Departments for review. The Department will prepare a Bid Tabulation Report and draft a memorandum to the Village Manager which will include the Department's recommendation for the bid award. The recommendation made by the Village Manager shall include the acknowledgment that funds are available, as well as the signature of the Department Head who is seeking the expenditure.

The award will normally be made to the low bidder meeting specifications. There may be instances, however, when the low bid is not in the best interest of the Village. In these cases it is incumbent upon the Department to thoroughly document reasons why the low bid should not be selected.

The award for public works contracts in excess of \$20,000 will be made to the lowest responsible bidder meeting specifications as per State Statutes. Questions regarding the Statute (s) and which projects apply should be directed to the Village Attorney.

The Village reserves the right to select or reject a vendor based upon the best interests of the Village, including but not limited to past service or experience with the vendor.

Special Requirements:

Occasionally the Village may need to purchase goods or services under circumstances which do not clearly fit the patterns of normal public procurement and for which normal competitive shopping procedures do not apply. All proposed capital purchases exceeding \$5,000 and funded through the Equipment Replacement Fund shall be supported by a completed "Standardized Capital Equipment/Expenditure Request" for review and approval by the Finance/Public Works Committee concurrent with preparation of the Annual Budget (or Adjusted Budget) or subsequent date when not included in the Village Budget.

Sole Source

In the event there is only one vendor capable of providing a particular good or service, then the competitive shopping procedures outlined in this policy may be waived by the Village Manager. When a Department determines that goods or services must be purchased from a "sole source vendor", e.g., computers and related equipment and software, the Department shall document why only one company or individual is capable of providing the goods or services required. The documentation shall be attached to the payment authorization and submitted to the Village Manager for approval.

Special Exception

Exceptions to the procedures outlined, above, under Purchasing Procedures, are granted for the following purchases:

1. Internal financial operations such as payroll;
2. Fund to fund transfers;
3. Utility payments;
4. Bond payments and such other similar obligations of the Village; and,
5. Salt, gasoline, crushed stone, office supplies (including recurring office forms and paper products), polymers, vehicle/equipment related parts and repairs such as, engine and transmission parts, hydraulic pumps and rams, tires, rebuilding services, annual maintenance contracts and all other recurring expenses needed in the usual and ordinary operation of the Village government and its departments in a sum not to exceed the budgeted amount.

Cooperative Purchasing Programs

Departments are encouraged to use cooperative purchasing programs sponsored by the State or other jurisdictions. Such programs prove advantageous by relieving department personnel of the paper work necessary to document the purchase and by taking advantage of large quantity purchases made by such cooperatives.

Professional Services

Normal competitive procedures cannot be utilized in securing professional services from attorneys, engineers, accountants, planners, and other professional people who, in keeping with the standards of their discipline, will not enter into a competitive bidding process. A Request for Proposal (RFP), while not always required to secure professional services, e.g., bond counsel, external auditors for annual Village audit, may be made upon the direction and at the discretion of the Village Manager, the Finance/Public Works Committee and/or majority of the Village Board.

A Request for Proposal can be prepared much the same way as specifications including requirements and minimum standards for the services to be provided. Such RFPs shall be submitted to the Village Manager for review and approval prior to distribution. When an RFP for professional services has been approved, a limited number of qualified professionals known to the Village will be invited to submit a proposal setting forth their interest, qualifications and how they can meet the Village's needs. In securing professional services it is the primary goal of the Village to obtain the services of a professional(s) who has a proven record of providing those services. A contract will then be negotiated with the professional deemed to best meet the Village's needs.

Emergency Purchases

The procedures in this policy may be waived under emergency conditions when a delay may threaten the basic mission of a department. Emergency conditions are

generally unforeseen circumstances, e.g., natural disasters or major mechanical equipment failures, wherein prompt corrective action is absolutely necessary. Occasionally equipment will require emergency repairs or other circumstances will necessitate emergency corrective action which cannot wait for compliance with this policy. In any emergency situation, Department Heads are required to notify the Village Manager as quickly as possible.

Petty Cash Accounts

Very often there is a need for immediate availability of funds. Petty Cash Funds may be used to avoid the time and expense of issuing payment authorizations for items totaling less than \$50. Petty Cash Receipts are to be maintained by the person responsible for the fund in certain departments and shall include; the amount, description of item, budget account number, and signatures of the persons receiving the funds and person issuing the funds. Individual receipts should be summarized on a monthly basis and presented to the Treasurer/Comptroller's office that will then authorize a check to be issued to reimburse the Petty Cash Funds. The Village Treasurer/Comptroller may conduct unannounced audits of petty cash funds to assure the monies are being properly accounted for.

The use of petty cash funds for personal use, even for very short periods of time, is prohibited and may be grounds for disciplinary action.

Specifications:

When goods or services are purchased consistent with the competitive processes outlined in this policy, specifications (specs) must be prepared which will meet the following goals:

- Identify minimum requirements;
- Allow for a competitive bid or quote, when possible;
- Be capable of objective review; and
- Provide for an equitable award at the lowest possible cost.

General Guidelines

Specs should be kept as simple as possible while still maintaining the exactness required to keep bidders from utilizing loopholes to avoid providing the quality desired or to take advantage of their competitors. To promote competition, specs should be written in clear simple language, free of vague terms or those subject to variations of interpretation.

If the specs include optional goods or services, these options must be separately identified so that the base cost can be clearly identified compared to the cost of the option(s). If options are included, the Bid Tabulation Report shall identify the different costs of the options.

Types of Specifications

Specifications need to be structured to protect the integrity of the purchasing system and to insure that the needs of the Village are met. Methods of structuring specs include:

Qualified Products or Acceptable Brands List

These lists are developed where it is not possible to write specs adequate to identify the quality and performance required, or when tests necessary to determine compliance with technical specs are lengthy, costly, or require complicated technical equipment.

Specification by Brand or Trade Name

Brand or trade names should be used where brand name products have been found to be superior to others for the purpose intended or when their composition is secret, unknown or patented. The use of brand names establishes a quality standard, but is not intended to eliminate or limit competition. When this method is used the specs shall provide for bidding of competitive or equal grades. It is incumbent on a vendor who bids on goods of supposed equal quality to document that the goods and services are, in fact, of equal quality.

Specifications by Blueprint or Dimension Sheet

Specs of construction projects shall be written to reference the blueprints or dimension sheets prepared by the engineer or architect.

Specifications by Performance, Purpose or Use

Specs which include a set of performance criteria will provide flexibility for vendors to design products or programs specifically aimed at meeting the standards the Village has established. These types of specs usually generate a great deal of competition since they allow vendors to exercise some creativity in the process. Bottom line or minimum standards must be included in the specs to insure that the Village's expectations are met.

Specifications by Industry Standards

Specs will often refer to industry-wide standards or standards set by other public jurisdictions. Lumber grading, standards set by asphalt or concrete industries, or referencing standard specs of the State Department of Transportation of other State or Federal agencies are typical examples.

Specifications by Samples

A sample is a good way to make requirements perfectly clear. Printing bids, where artwork or existing forms would be utilized is an example. Departments utilizing samples shall insure that adequate supplies of the samples are made available so that originals can be sent with all bid invitations.

This policy will be reviewed by the Finance/Public Works Committee every three years following adoption or sooner at the discretion of the Village Board.

Village of Brown Deer Request for Quotation

Department: _____ Date: _____

Description: _____

BIDDER (Name and Address)	PRICE	REMARKS

RECOMMENDED VENDOR: _____ QUOTATION PRICE: _____

REASON (If other is checked below, please explain under notes below):

LOWEST PRICE BEST DEL'Y SOLE SOURCE OTHER
 QUALITY SERVICE BEST DESIGN

ACCOUNT TO BE CHARGED: _____ BUDGETED: _____ (YES/NO)

DEPARTMENT HEAD APPROVAL: _____ VILLAGE MANAGER APPROVAL: _____

(For purchases in excess of \$5,000)

DATE: _____ DATE: _____

FINANCE/PUBLIC WORKS COMMITTEE RECOMMENDATION/VILLAGE BOARD APPROVAL
REQUIRED: _____ (YES/NO)

NOTES:

COMPLETE INFORMATION ON FILE AT: _____

**VILLAGE OF BROWN DEER
FINANCIAL POLICY/PROCEDURE MANUAL**

SUBJECT: BUDGET DEVELOPMENT POLICY

General: The process for the publication and legislative consideration of the annual budget for the Village of Brown Deer is prescribed by Wisconsin Statutes (sections 62.12 and 65.90) and chapter 3.01 of the Village Code. Those legislative pronouncements provide the overall framework and minimum legal requirements for the Village budget process. This policy outlines the process to be followed by Village staff and the Village Board in developing and presenting the annual operating and capital budgets for all Village operations, including utilities for review and adoption.

Procedures:

1. The annual budget for the Village developed for presentation to the Village Board will include all operations of the Village, including utilities, and will include both the operating budget for the ensuing fiscal year and a capital budget based upon a five-year capital improvement plan. Boards, committees, or commissions (e.g., Water Commission, Library Board, Park & Recreation Committee) should review such budgets with the applicable department head before submission to the Treasurer/Comptroller, and preferably before the annual budget is finalized.
2. Before commencement of the annual budget process, the Treasurer/Comptroller, in consultation with the Village Manager, will develop recommended budget parameters and the budget calendar. Budget parameters will include allowable increases in operating budgets, projected wage increases, targets for borrowing in accordance with the Village's debt and capital improvement budget policies, anticipated changes in revenue sources or tax base growth, and other factors.
3. Certain elements of budgets that are common across departments will be calculated and/or monitored on a centralized basis to ensure comparability and budgetary control. These areas, including the authority responsible for oversight, include:
 - Salaries and benefits – Treasurer/Comptroller
4. The Treasurer/Comptroller is responsible for coordination and initial review of department budget submissions. Following initial review, the Treasurer/Comptroller will work with the Village Manager, to develop a budget. Meetings will be held with departments to review their budget requests prior to finalizing the budget.
5. The budget, consisting of the Manager's recommendations on department requests shall be submitted to the Village Board for its consideration. Along with the executive budget submission, the following information will be reported to the Village Board:

- All budget requests by departments, whether recommended for funding or not in the budget
 - A report from the Village Manager as to whether the budget falls within the initial parameters established by the Village Board and areas in which changes/adjustments could be considered
6. Village Board deliberations on the budget will include consideration of the budget, and department head consultation as determined by the Board. The annual operating and capital budgets will be submitted to the Village Board for adoption as provided in the Village Code and Wisconsin Statutes.

This policy will be reviewed by the Finance/Public Works Committee every three years following adoption or sooner at the discretion of the Village Board.

**VILLAGE OF BROWN DEER
FINANCIAL POLICY/PROCEDURES MANUAL**

SUBJECT: REVENUE POLICY

General: The Village needs to maintain a diversified and stable revenue base to shelter it from unanticipated fluctuations as well as to minimize reliance on the property tax.

Procedures:

A. Budget Considerations:

1. Annual revenue will be estimated by an objective, analytical process.
2. Revenues are to be budgeted for debt service amounts relating to general obligation debt before they are allotted for any other type of expenditure.
3. Where appropriate and not contrary to accepted public policy or statutes, emphasis will be directed toward full cost recovery through user fees and cost sharing with other governmental units and other Village funds such as sewer, water, etc. User fees and cost allocation formulas will be reviewed annually as part of the budget process, and revised every other year or as necessary to reflect inflation and other cost increases.
4. Utility payments in lieu of taxes shall be budgeted and based on utility estimates.
5. Commercial revenue sources shall be budgeted conservatively.
6. Proceeds from the sale of equipment or excess property shall not be budgeted as operating revenue unless such amounts can be accurately projected. Any such proceeds received shall be recorded in the appropriate fund (for example, proceeds from equipment sales should be recorded in the fund the equipment was replaced from).
7. Revenue estimates for the annual budget will take into consideration the statistical ten-year analysis of revenue trends, property tax levies and property value growth percentages contained in the comprehensive annual financial report.

B. Revenue Monitoring:

1. On a quarterly basis, a report will be made to the Finance/Public Works Committee comparing actual revenues to budgeted amounts. Whenever a revenue shortfall is identified, that is other than temporary, the Treasurer/Comptroller will coordinate the development of a plan to maintain a balanced budget.

C. Other Considerations:

1. New sources of non-property-tax based revenue should be actively explored and discussed throughout the year.
2. Intergovernmental grant requests shall be reviewed by the Treasurer/Comptroller and the Village Manager prior to the application being submitted, whenever possible. This review is to ensure that the grants do not create an obligation for unfunded expenditures by the Village relating to the grant's purpose and to provide an overall budgetary review of grant proposals. Grants requiring Village matching funds should be reported to the Finance/Public Works Committee or an appropriate committee or commission prior to submission of the grant application. The Finance/Public Works Committee and Village Board shall approve all matching funds grant awards prior to the final acceptance of a grant. Grant reimbursement requests should be submitted to the Administrative Services Department for tracking of grant activity and proper recording of grant revenues.

This policy will be reviewed by the Finance Committee every three years following adoption or sooner at the discretion of the Village Board.

**VILLAGE OF BROWN DEER
FINANCIAL POLICY/PROCEDURE MANUAL**

SUBJECT: OPERATING BUDGETS

General: The objectives of this policy are to provide guidance to the Village Board and Village staff with respect to the annual budgets for Village operations, particularly with respect to balanced operating budgets. As the Village must live within its means, a balance must be struck between funding sources for operations and expenditures, so that the public can realize the benefits of a strong and stable government. Budget structural balance, where a balance is maintained between operating revenues and operating expenditures over the long-term, is a goal of this policy. Due to certain circumstances, an annual operating budget may be adopted in which revenues and expenditures do not equal; however, the trend over the longer term (e.g., 3-5 years) should achieve structural balance.

Procedures:

1. The Village shall annually adopt a balanced budget for the General Fund where operating revenues and other funding sources are equal to, or exceed, operating expenditures. Funding sources that can be considered in adhering to this provision include that portion of general fund balance in excess of the minimum per the Village's fund balance policy that may be budgeted to reduce the ensuing year's tax levy. Any increase in expenditures, decrease in revenues, or combination of the two that would result in a budget imbalance during the current fiscal year will be reported to the Finance/Public Works Committee for consideration and recommendation to the Village Board, of budget revisions or use of fund balance reserves to support ongoing operations. Any year end operating surpluses will revert to unreserved fund balance for use in maintaining reserve levels set by policy.
2. Enterprise funds (e.g., the water, storm water and sewer utilities) shall be supported by their own rates and specified revenue sources, including property taxes as deemed appropriate by the Village Board, and not be subsidized by the General Fund. Enterprise funds will pay their share of overhead services provided by General fund departments. Enterprise fund operating surpluses will not be used to subsidize other Village funds.
3. Sufficient charges shall be levied to operating departments to support activities accounted for in the Internal Service Funds. No trend (3-5 years) of operating deficits in the Internal Service Funds shall be allowed.
4. The operating budget shall serve as the annual financial plan for the Village and as the policy document for implementing Board goals and objectives outlined in the Village's strategic plan. The budget shall provide the staff the resources necessary to accomplish Village Board determined service levels. The Village's annual budget document will be presented by department, with a logical

breakdown of programs and line-item detail. Separate summary budget information will also be presented for discussion and review by the Village Board and the public. A future goal, if practical, may include in the annual budget document measures of workload, efficiency, and effectiveness.

5. The Village Board exercises legal budgetary control at the fund level, however reports functional and departmental levels as defined in the Village budget document. Budget accountability rests primarily with the operating departments of the Village, with oversight by the Finance/Public Works Committee.

This policy will be reviewed by the Finance/Public Works Committee every three years following adoption or sooner at the direction of the Village Board.

**VILLAGE OF BROWN DEER
FINANCIAL POLICY/PROCEDURE MANUAL**

SUBJECT: CAPITAL IMPROVEMENT BUDGET POLICY

General: The Village of Brown Deer has a substantial investment in buildings, equipment, parks and public infrastructure, including its utilities. Prudent management of these investments is the responsibility of Village government. In order to fulfill this responsibility but remain within fiscally prudent parameters, the Village has enacted this policy for development of the capital improvement budget. This policy applies to all capital budgets of the Village, including general Village functions (tax-funded debt) and utility funds.

Procedures:

A. Budget Considerations

1. The Village will enact an annual capital improvement budget based upon a five-year capital improvement plan. Projects or future capital expenditures to be included in the capital improvement plan shall include those items resulting from changes in population, changes in real estate development, changes in economic base, or developments anticipated as part of the master and neighborhood planning process. The five (5) year capital improvements plan will also include consideration of major equipment replacement needs. The five-year capital improvement plan will be updated annually.
2. The Village will coordinate development of the annual capital improvement budget and the vehicle/equipment replacement program with the development of the operating budget. Future operating costs associated with new capital improvements or major equipment purchases will be projected and included in the operating budget. Approval of the annual capital improvement budget shall take place at the same time as approval of the annual operating budget.
3. As part of the annual capital improvement budget process, the Treasurer/Comptroller will develop for consideration by the Village Board a target for changes in the property tax levy necessary for debt service in subsequent budget years. Such target will be used to develop guidelines for the level of borrowing to be used in supporting the annual capital improvement budget. The target will be based on a combination of factors including, but not limited to, expected growth in tax base, inflation rates, or similar factors. The borrowing target may be exceeded with the approval of a 2/3 majority of the Village Board.
4. Utility projects not funded via special assessments, grants, or similar funding sources other than utility rates will be analyzed for future rate impacts as part of the annual budget process. Utility projects will be coordinated with Village projects to minimize costs and inconvenience to the residents.

5. Development-related projects for which tax incremental financing might be considered will be considered outside of the borrowing targets noted above due to the dedicated revenue stream (tax increments or other sources) used to pay the debt.
6. Each Department Head will develop the annual capital improvement budget for his or her respective department. These initial budgets should be reviewed by the appropriate board or commission which is responsible for overseeing the operations of each department. To meet the targets established by the Village Board, projects, particularly those to be funded via borrowing, will be reviewed and prioritized by key staff stakeholders involved with capital spending, coordinated by the Treasurer/Comptroller. The final review of the annual capital improvement budget will then be completed by the Village Manager and Treasurer/Comptroller prior to being presented to the Village Board for approval.
7. Capital improvement expenditures shall include any amounts expended for equipment or other assets with a useful life of five years or more and/or which involve amounts more than \$5,000. Expenditures not meeting these criteria, or which have a useful life of less than the payback period of the funds to be borrowed, shall be included in the Village's annual operating budget or equipment replacement program as applicable.
8. Requests for new or replacement vehicles and similar equipment will be analyzed in conjunction with the Village's equipment replacement program. Funding for the equipment replacement program will be based on a funded depreciation model using expected useful lives and estimated replacement costs.
9. Facility improvement projects are subject to the dollar and useful life thresholds indicated above. In addition, facility projects to be included in the capital improvement budget should involve major renovations that change the floor plan, wall locations, modifications to the structure, or modifications to building mechanical systems. Items that do not meet these criteria should be included in department operating budgets.
10. The Village will make all capital improvements in accordance with the approved annual capital improvements and equipment replacement budgets. Any variance from the approved budget that would require a supplemental appropriation, or to add, delete or substitute projects, requires review and recommendation from the Finance/Public Works Committee and approval by the Village Board.

B. Financing Considerations

1. The Village will utilize the least costly financing method for all new projects.
2. Each department will identify the estimated costs and potential alternate funding sources for each capital improvement project proposal.

3. The Village will utilize available grant funds and other intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan and the Village's priorities.

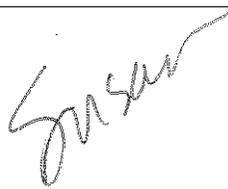
C. Other Considerations

1. The Village will maintain all of its assets at a level adequate to protect the Village's capital investment and to minimize future maintenance or replacement costs.
2. The Village will maintain adequate equipment utilization and maintenance records to support its five-year capital improvement plan and to assure proper maintenance of equipment.

This policy will be reviewed by the Finance/Public Works Committee every three years following adoption or sooner at the discretion of the Village Board.



REQUEST FOR CONSIDERATION

COMMITTEE:	Finance/Public Works Committee
ITEM DESCRIPTION:	January 2020 Financial Report
PREPARED BY:	Susan L Hudson, Treasurer / Comptroller 
REPORT DATE:	February 28, 2020
MANAGER'S REVIEW/COMMENTS:	<input checked="" type="checkbox"/> No additional comments to this report. <input type="checkbox"/> See additional comments attached.
RECOMMENDATION:	For Information Purposes
EXPLANATION:	<p>Attached is the Revenue and Expenditure Report as of January 31, 2019.</p> <p>Columns one and two compare activity for January 2019 and January 2020. Column three is the YTD balance as of January 2020 Column four is 2020 Budget Amount Column five is Available Balance Column six is percentage of Budget used</p> <p>Here are the top Three Financial Highlights from the month of January 2020:</p> <ol style="list-style-type: none">1. At the end of January, the General Fund has received 41% of property tax that were due to collect.2. At the end of January, the General Fund has received 28% of budget revenues3. At the end of January, the General Fund has spent 12% of budget expenditures. <p>Please feel free to contact me if you have any questions or concerns.</p>

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2019
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/18 INCR (DECR)	ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	YTD BALANCE 01/31/2019 NORM (ABNORM)	2019 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 010 - GENERAL FUND							
Revenues							
Dept 000-11 - TAXES							
010-000-11-4-00-10	General Property Taxes	2,847,228.94	2,683,958.98	2,683,958.98	6,594,228.00	3,910,269.02	40.70
Total Dept 000-11 - TAXES		2,847,228.94	2,683,958.98	2,683,958.98	6,594,228.00	3,910,269.02	40.70
Dept 000-12 - TAXES							
010-000-12-4-00-10	Hotel Room Taxes	0.00	0.00	0.00	504,958.00	504,958.00	0.00
Total Dept 000-12 - TAXES		0.00	0.00	0.00	504,958.00	504,958.00	0.00
Dept 000-13 - TAXES							
010-000-13-4-00-10	Payments In Lieu of Taxes	0.00	0.00	0.00	280,000.00	280,000.00	0.00
Total Dept 000-13 - TAXES		0.00	0.00	0.00	280,000.00	280,000.00	0.00
Dept 000-31 - ACCOUNTS RECEIVALBE							
010-000-31-4-10-10	POLICE GRANT	0.00	1,216.00	1,216.00	0.00	(1,216.00)	100.00
Total Dept 000-31 - ACCOUNTS RECEIVALBE		0.00	1,216.00	1,216.00	0.00	(1,216.00)	100.00
Dept 000-34 - STATE SHARED REVENUE							
010-000-34-4-00-10	Shared Revenue	0.00	0.00	0.00	208,411.00	208,411.00	0.00
010-000-34-4-00-20	Fire Dues	0.00	0.00	0.00	35,000.00	35,000.00	0.00
010-000-34-4-00-30	Computer Exemptions	0.00	0.00	0.00	608,586.00	608,586.00	0.00
010-000-34-4-00-40	Expenditure Restraint	0.00	0.00	0.00	246,191.00	246,191.00	0.00
Total Dept 000-34 - STATE SHARED REVENUE		0.00	0.00	0.00	1,098,188.00	1,098,188.00	0.00
Dept 000-35 - STATE GRANTS							
010-000-35-4-20-00	Public Safety	490.80	0.00	0.00	4,000.00	4,000.00	0.00
010-000-35-4-30-10	Transportation Aids	132,072.68	126,967.70	126,967.70	475,461.00	348,493.30	26.70
Total Dept 000-35 - STATE GRANTS		132,563.48	126,967.70	126,967.70	479,461.00	352,493.30	26.48
Dept 000-41 - LICENSES & PERMITS							
010-000-41-4-10-10	Liquor & Malt Beverage	0.00	0.00	0.00	10,000.00	10,000.00	0.00
010-000-41-4-20-10	Bartender	70.00	140.00	140.00	3,200.00	3,060.00	4.38
010-000-41-4-20-15	Cigarette	0.00	0.00	0.00	400.00	400.00	0.00
010-000-41-4-20-30	Peddling & Other	50.00	0.00	0.00	3,500.00	3,500.00	0.00
010-000-41-4-20-40	Cable Franchise Fees	0.00	0.00	0.00	190,000.00	190,000.00	0.00
Total Dept 000-41 - LICENSES & PERMITS		120.00	140.00	140.00	207,100.00	206,960.00	0.07
Dept 000-42							
010-000-42-4-00-20	Dog/Cat Licenses	995.32	348.00	348.00	3,000.00	2,652.00	11.60
Total Dept 000-42		995.32	348.00	348.00	3,000.00	2,652.00	11.60
Dept 000-43 - INSPECTION PERMITS							

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2019
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	2019 AMENDED BUDGET	AVAILABLE	% BDGT USED
		MONTH 01/31/18 INCR (DECR)	MONTH 01/31/19 INCR (DECR)	01/31/2019 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 010 - GENERAL FUND							
Revenues							
010-000-43-4-00-10	Building	4,069.92	1,478.88	1,478.88	64,687.00	63,208.12	2.29
010-000-43-4-00-20	Electrical	2,395.00	3,020.00	3,020.00	23,143.00	20,123.00	13.05
010-000-43-4-00-30	Plumbing	738.00	546.00	546.00	14,425.00	13,879.00	3.79
010-000-43-4-00-40	Heating & A/C	1,326.00	1,924.75	1,924.75	20,822.00	18,897.25	9.24
Total Dept 000-43 - INSPECTION PERMITS		8,528.92	6,969.63	6,969.63	123,077.00	116,107.37	5.66
Dept 000-44 - ZONING PERMITS & FEES							
010-000-44-4-00-10	Zoning Application Fees	250.00	50.00	50.00	4,500.00	4,450.00	1.11
010-000-44-4-00-20	Board of Appeals	0.00	0.00	0.00	350.00	350.00	0.00
010-000-44-4-00-30	Building Board Fee	60.00	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 000-44 - ZONING PERMITS & FEES		310.00	50.00	50.00	5,850.00	5,800.00	0.85
Dept 000-49 - OTHER PERMITS							
010-000-49-4-20-10	VACANT PROPERTY CERTIFICATE	1,000.00	250.00	250.00	5,000.00	4,750.00	5.00
010-000-49-4-20-20	Miscellaneous Permits	0.00	185.00	185.00	1,000.00	815.00	18.50
010-000-49-4-30-20	R-O-W Permits	0.00	0.00	0.00	15,000.00	15,000.00	0.00
Total Dept 000-49 - OTHER PERMITS		1,000.00	435.00	435.00	21,000.00	20,565.00	2.07
Dept 000-51 - DUE FROM OTHER FUNDS							
010-000-51-4-00-11	Parking Fees	7,473.00	3,920.00	3,920.00	50,000.00	46,080.00	7.84
Total Dept 000-51 - DUE FROM OTHER FUNDS		7,473.00	3,920.00	3,920.00	50,000.00	46,080.00	7.84
Dept 000-61 - PUBLIC CHARGES -ADMIN							
010-000-61-4-10-10	Photocopies	0.00	0.00	0.00	25.00	25.00	0.00
010-000-61-4-10-20	Property Information Certif	125.00	125.00	125.00	1,000.00	875.00	12.50
010-000-61-4-10-25	Prop Info Certificate-Reserved	40.00	10.00	10.00	500.00	490.00	2.00
Total Dept 000-61 - PUBLIC CHARGES -ADMIN		165.00	135.00	135.00	1,525.00	1,390.00	8.85
Dept 000-62 - INVENTORIES & PREPAIDS							
010-000-62-4-10-10	Photocopies	219.50	106.25	106.25	1,500.00	1,393.75	7.08
010-000-62-4-10-15	Alarm fees	0.00	0.00	0.00	20,000.00	20,000.00	0.00
010-000-62-4-10-30	Fingerprints/Misc	175.00	3,386.01	3,386.01	5,000.00	1,613.99	67.72
Total Dept 000-62 - INVENTORIES & PREPAIDS		394.50	3,492.26	3,492.26	26,500.00	23,007.74	13.18
Dept 000-63 - HWY/STREET MAINT. CHARGES							
010-000-63-4-00-20	DPW Services	0.00	100.00	100.00	1,500.00	1,400.00	6.67
Total Dept 000-63 - HWY/STREET MAINT. CHARGES		0.00	100.00	100.00	1,500.00	1,400.00	6.67
Dept 000-64 - SALES							
010-000-64-4-20-20	Sale of Materials-Recycling	0.00	374.45	374.45	0.00	(374.45)	100.00
Total Dept 000-64 - SALES		0.00	374.45	374.45	0.00	(374.45)	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2019
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Fund 010 - GENERAL FUND							
Revenues							
Dept 000-72							
010-000-72-4-10-10	ADMIN - POLICE SAFETY	0.00	0.00	0.00	6,000.00	6,000.00	0.00
Total Dept 000-72		0.00	0.00	0.00	6,000.00	6,000.00	0.00
Dept 000-73 - INTERGOVERNMENTAL CHARGES							
010-000-73-4-20-60	Municipal Range Usage Fees	0.00	2,000.00	2,000.00	2,000.00	0.00	100.00
010-000-73-4-50-50	HEALTH DEPT ADMIN/RENT FEE	0.00	0.00	0.00	52,665.00	52,665.00	0.00
Total Dept 000-73 - INTERGOVERNMENTAL CHARGES		0.00	2,000.00	2,000.00	54,665.00	52,665.00	3.66
Dept 000-74 - INTERDEPARTMENTAL CHARGES							
010-000-74-4-10-10	TIF 2 ADMINISTRATION FEE	0.00	0.00	0.00	125,000.00	125,000.00	0.00
010-000-74-4-10-20	TIF 3 ADMINISTRATION FEE	0.00	0.00	0.00	108,000.00	108,000.00	0.00
010-000-74-4-10-30	TIF 4 ADMINISTRATION FEE	0.00	0.00	0.00	150,000.00	150,000.00	0.00
010-000-74-4-20-40	Street Lighting Admin	0.00	0.00	0.00	3,000.00	3,000.00	0.00
010-000-74-4-40-10	SEWER ADMINISTRATION FEE	0.00	0.00	0.00	95,000.00	95,000.00	0.00
010-000-74-4-40-15	COURT ADMINISTRATION FEE	0.00	0.00	0.00	50,000.00	50,000.00	0.00
010-000-74-4-41-10	STORMWATER ADMINISTRATION FEE	0.00	0.00	0.00	75,000.00	75,000.00	0.00
010-000-74-4-42-10	Admin, Labor & Benefits-WATER	0.00	0.00	0.00	60,000.00	60,000.00	0.00
010-000-74-4-43-10	RECYCLING ADMINISTRATION FEE	0.00	0.00	0.00	25,000.00	25,000.00	0.00
010-000-74-4-43-20	Equipment & Materials-RECYCLIN	0.00	0.00	0.00	5,000.00	5,000.00	0.00
Total Dept 000-74 - INTERDEPARTMENTAL CHARGES		0.00	0.00	0.00	696,000.00	696,000.00	0.00
Dept 000-81 - INTEREST INCOME							
010-000-81-4-00-10	Investment Interest	(1,697.78)	22,361.83	22,361.83	45,000.00	22,638.17	49.69
010-000-81-4-00-20	Interest-Delinquent Taxes	0.00	0.00	0.00	25,000.00	25,000.00	0.00
Total Dept 000-81 - INTEREST INCOME		(1,697.78)	22,361.83	22,361.83	70,000.00	47,638.17	31.95
Dept 000-82 - MISCELLANEOUS REVENUE							
010-000-82-4-00-10	Rent Income	1,600.00	1,600.00	1,600.00	0.00	(1,600.00)	100.00
010-000-82-4-00-20	Insurance Dividends	0.00	0.00	0.00	18,000.00	18,000.00	0.00
010-000-82-4-00-50	Miscellaneous Revenue	316.94	938.34	938.34	5,375.00	4,436.66	17.46
Total Dept 000-82 - MISCELLANEOUS REVENUE		1,916.94	2,538.34	2,538.34	23,375.00	20,836.66	10.86
Dept 000-83 - OTHER INCOME							
010-000-83-4-00-10	Equipment Sales	185.22	0.00	0.00	0.00	0.00	0.00
Total Dept 000-83 - OTHER INCOME		185.22	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		2,999,183.54	2,855,007.19	2,855,007.19	10,246,427.00	7,391,419.81	27.86
Expenditures							
Dept 000-00							
010-000-00-5-15-20	Group Insurance	(119.66)	(340.32)	(340.32)	0.00	340.32	100.00
Total Dept 000-00		(119.66)	(340.32)	(340.32)	0.00	340.32	100.00

PERIOD ENDING 01/31/2019
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/18 INCR (DECR)	ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	YTD BALANCE 01/31/2019 NORM (ABNORM)	2019 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 010 - GENERAL FUND							
Expenditures							
Dept 110-11 - VILLAGE BOARD							
010-110-11-5-10-10	Salaries/Wages	2,250.00	2,250.00	2,250.00	27,000.00	24,750.00	8.33
010-110-11-5-15-15	FICA	172.13	172.13	172.13	2,066.00	1,893.87	8.33
010-110-11-5-20-20	Professional Services	0.00	0.00	0.00	4,000.00	4,000.00	0.00
010-110-11-5-30-10	Office Supplies, Equip & Exp	0.00	0.00	0.00	300.00	300.00	0.00
010-110-11-5-45-10	Professional Memberships	3,193.70	3,284.10	3,284.10	3,600.00	315.90	91.23
010-110-11-5-45-30	Professional Training	0.00	45.00	45.00	1,000.00	955.00	4.50
Total Dept 110-11 - VILLAGE BOARD		5,615.83	5,751.23	5,751.23	37,966.00	32,214.77	15.15
Dept 130-13 - LEGAL SERVICES							
010-130-13-5-21-10	Village Attorney Services	7,910.00	0.00	0.00	0.00	0.00	0.00
010-130-13-5-21-15	Other Legal Services	0.00	0.00	0.00	10,000.00	10,000.00	0.00
Total Dept 130-13 - LEGAL SERVICES		7,910.00	0.00	0.00	10,000.00	10,000.00	0.00
Dept 140-14 - VILLAGE MANAGER							
010-140-14-5-10-10	Salaries/Wages	10,149.34	19,951.11	19,951.11	272,827.00	252,875.89	7.31
010-140-14-5-15-10	WI Retirement	687.21	1,314.09	1,314.09	17,870.00	16,555.91	7.35
010-140-14-5-15-15	FICA	737.03	1,460.77	1,460.77	20,871.00	19,410.23	7.00
010-140-14-5-15-20	Group Insurance	4,512.95	5,578.98	5,578.98	71,307.00	65,728.02	7.82
010-140-14-5-30-10	Office Supplies, Equip & Exp	56.84	0.00	0.00	300.00	300.00	0.00
010-140-14-5-30-40	Public Notices/Advertising	350.00	0.00	0.00	5,000.00	5,000.00	0.00
010-140-14-5-45-10	Professional Memberships	472.00	128.46	128.46	3,000.00	2,871.54	4.28
010-140-14-5-45-20	Professional Publications	300.00	0.00	0.00	250.00	250.00	0.00
010-140-14-5-45-30	Professional Training	225.00	697.44	697.44	5,000.00	4,302.56	13.95
010-140-14-5-45-40	Mileage Reimbursement	0.00	0.00	0.00	4,500.00	4,500.00	0.00
Total Dept 140-14 - VILLAGE MANAGER		17,490.37	29,130.85	29,130.85	400,925.00	371,794.15	7.27
Dept 141-14 - VILLAGE MNGER - PERSONNEL ADMINISTRATION							
010-141-14-5-20-25	Employment Services	19,602.00	76.90	76.90	2,500.00	2,423.10	3.08
010-141-14-5-30-40	Public Notices/Advertising	0.00	0.00	0.00	500.00	500.00	0.00
010-141-14-5-34-40	Employee Recognition	225.33	0.00	0.00	5,000.00	5,000.00	0.00
010-141-14-5-34-45	EMPLOYEE PERFORMANCE	0.00	0.00	0.00	61,372.00	61,372.00	0.00
Total Dept 141-14 - VILLAGE MNGER - PERSONNEL ADMINISTRATI		19,827.33	76.90	76.90	69,372.00	69,295.10	0.11
Dept 142-14 - ELECTIONS							
010-142-14-5-11-20	Election Workers	0.00	0.00	0.00	8,000.00	8,000.00	0.00
010-142-14-5-24-10	Equipment Maintenance Services	0.00	0.00	0.00	6,000.00	6,000.00	0.00
010-142-14-5-30-10	Office Supplies, Equip & Exp	81.45	0.00	0.00	6,500.00	6,500.00	0.00
Total Dept 142-14 - ELECTIONS		81.45	0.00	0.00	20,500.00	20,500.00	0.00
Dept 150-15 - ADMINISTRATIVE SERVICES							
010-150-15-5-10-10	Salaries/Wages	7,899.64	15,771.74	15,771.74	215,438.00	199,666.26	7.32
010-150-15-5-15-10	WI Retirement	534.42	1,038.32	1,038.32	14,111.00	13,072.68	7.36
010-150-15-5-15-15	FICA	579.31	1,172.58	1,172.58	16,480.00	15,307.42	7.12
010-150-15-5-15-20	Group Insurance	1,810.30	3,154.20	3,154.20	40,008.00	36,853.80	7.88
010-150-15-5-20-20	Professional Services	0.00	0.00	0.00	30,729.00	30,729.00	0.00
010-150-15-5-20-35	Technical Services	0.00	270.00	270.00	7,632.00	7,362.00	3.54

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2019
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/18 INCR (DECR)	ACTIVITY FOR MONTH 01/31/19 INCR (DECR)	YTD BALANCE 01/31/2019 NORM (ABNORM)	2019 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 010 - GENERAL FUND							
Expenditures							
010-150-15-5-30-30	Service Fees	2,484.29	419.00	419.00	16,000.00	15,581.00	2.62
010-150-15-5-45-10	Professional Memberships	0.00	0.00	0.00	700.00	700.00	0.00
010-150-15-5-45-30	Professional Training	230.00	0.00	0.00	10,000.00	10,000.00	0.00
Total Dept 150-15 - ADMINISTRATIVE SERVICES		13,537.96	21,825.84	21,825.84	351,098.00	329,272.16	6.22
Dept 151-15 - ASSESSOR							
010-151-15-5-20-20	Professional Services	5,500.00	5,500.00	5,500.00	27,500.00	22,000.00	20.00
Total Dept 151-15 - ASSESSOR		5,500.00	5,500.00	5,500.00	27,500.00	22,000.00	20.00
Dept 191-14 - OTHER GENERAL GOVERNMENT							
010-191-14-5-20-40	Printing Services	0.00	0.00	0.00	3,000.00	3,000.00	0.00
010-191-14-5-24-10	Equipment Maintenance Services	1,017.11	1,924.24	1,924.24	15,944.00	14,019.76	12.07
010-191-14-5-30-10	Office Supplies, Equip & Exp	1,931.52	274.94	274.94	15,000.00	14,725.06	1.83
010-191-14-5-30-15	Postage & Mailing	1,500.00	2,129.13	2,129.13	15,000.00	12,870.87	14.19
010-191-14-5-30-20	Communications	1,216.20	899.28	899.28	16,000.00	15,100.72	5.62
010-191-14-5-30-22	Communication-Wireless Service	0.00	1,418.59	1,418.59	22,000.00	20,581.41	6.45
010-191-14-5-30-25	Communication-Internet Service	572.06	736.08	736.08	8,900.00	8,163.92	8.27
010-191-14-5-30-30	Marketing Plan	372.67	395.33	395.33	940.00	544.67	42.06
Total Dept 191-14 - OTHER GENERAL GOVERNMENT		6,609.56	7,777.59	7,777.59	96,784.00	89,006.41	8.04
Dept 192-14 - INFORMATION TECHNOLOGY							
010-192-14-5-20-35	Technical Services	4,739.24	9,418.56	9,418.56	100,000.00	90,581.44	9.42
010-192-14-5-30-10	Office Supplies, Equip & Exp	0.00	0.00	0.00	500.00	500.00	0.00
Total Dept 192-14 - INFORMATION TECHNOLOGY		4,739.24	9,418.56	9,418.56	100,500.00	91,081.44	9.37
Dept 193-41 - INTERGOVERNMENTAL EXP.							
010-193-41-5-26-40	Milw Area Domestic Animal Ctrl	4,074.47	4,303.96	4,303.96	20,857.00	16,553.04	20.64
010-193-41-5-26-45	North Shore Health Dpt Contrib	33,251.25	0.00	0.00	130,297.00	130,297.00	0.00
Total Dept 193-41 - INTERGOVERNMENTAL EXP.		37,325.72	4,303.96	4,303.96	151,154.00	146,850.04	2.85
Dept 194-51 - HISTORICAL SOCIETY							
010-194-51-5-22-10	Natural Gas/Electric Service	(52.15)	178.73	178.73	1,000.00	821.27	17.87
Total Dept 194-51 - HISTORICAL SOCIETY		(52.15)	178.73	178.73	1,000.00	821.27	17.87
Dept 195-18 - PERSONNEL POST-EMPLOYMENT							
010-195-18-5-15-20	Group Insurance	1,125.00	975.00	975.00	11,850.00	10,875.00	8.23
010-195-18-5-39-20	Unemployment Compensation	67.20	0.00	0.00	5,000.00	5,000.00	0.00
Total Dept 195-18 - PERSONNEL POST-EMPLOYMENT		1,192.20	975.00	975.00	16,850.00	15,875.00	5.79
Dept 195-28 - Other General Government							
010-195-28-5-15-15	FICA	11.55	12.98	12.98	193.00	180.02	6.73
010-195-28-5-39-21	EMPLOYEE WELLNESS BENEFIT	190.00	230.00	230.00	2,520.00	2,290.00	9.13

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Fund 010 - GENERAL FUND							
Expenditures							
Total Dept 195-28 - Other General Government		201.55	242.98	242.98	2,713.00	2,470.02	8.96
Dept 195-38 - GROUP INSURANCE - EAP							
010-195-38-5-15-20	GROUP INSURANCE - EAP	500.00	500.00	500.00	2,000.00	1,500.00	25.00
Total Dept 195-38 - GROUP INSURANCE - EAP		500.00	500.00	500.00	2,000.00	1,500.00	25.00
Dept 199-19 - PROPERTY INSURANCE							
010-199-19-5-51-10	Property Insurance-Bldg/PPO	0.00	0.00	0.00	14,077.00	14,077.00	0.00
010-199-19-5-51-15	Contractor's Equipment	0.00	0.00	0.00	1,269.00	1,269.00	0.00
010-199-19-5-51-20	Monies & Securities	0.00	0.00	0.00	1,798.00	1,798.00	0.00
010-199-19-5-51-25	Auto Physiscal Damage	10,898.00	12,973.00	12,973.00	11,894.00	(1,079.00)	109.07
010-199-19-5-51-30	Boiler & Machinery	469.00	481.00	481.00	488.00	7.00	98.57
010-199-19-5-51-35	Combination Crime & Security	0.00	0.00	0.00	545.00	545.00	0.00
010-199-19-5-51-40	Worker Compensation Ins	33,882.00	36,069.00	36,069.00	144,277.00	108,208.00	25.00
Total Dept 199-19 - PROPERTY INSURANCE		45,249.00	49,523.00	49,523.00	174,348.00	124,825.00	28.40
Dept 199-92 - OTHER FINANCING USES							
010-199-92-5-70-10	Transfer to Liability Ins Fund	0.00	0.00	0.00	90,000.00	90,000.00	0.00
Total Dept 199-92 - OTHER FINANCING USES		0.00	0.00	0.00	90,000.00	90,000.00	0.00
Dept 210-21 - POLICE DEPARTMENT							
010-210-21-5-10-10	Salaries/Wages	98,489.88	190,273.61	190,273.61	2,500,817.00	2,310,543.39	7.61
010-210-21-5-12-10	Add Pay-Holiday/Special	306.00	1,058.44	1,058.44	34,400.00	33,341.56	3.08
010-210-21-5-12-20	Uniform Allowance	1,327.29	953.30	953.30	18,000.00	17,046.70	5.30
010-210-21-5-14-00	Overtime	2,456.23	1,416.45	1,416.45	42,000.00	40,583.55	3.37
010-210-21-5-15-10	WI Retirement	10,860.43	20,224.61	20,224.61	261,927.00	241,702.39	7.72
010-210-21-5-15-15	FICA	7,388.24	14,256.79	14,256.79	189,340.00	175,083.21	7.53
010-210-21-5-15-20	Group Insurance	31,611.95	35,035.99	35,035.99	505,315.00	470,279.01	6.93
010-210-21-5-20-25	Employment Services	0.00	0.00	0.00	3,000.00	3,000.00	0.00
010-210-21-5-20-35	Technical Services	11,597.16	0.00	0.00	3,000.00	3,000.00	0.00
010-210-21-5-24-10	Equipment Maintenance Services	653.95	229.90	229.90	8,000.00	7,770.10	2.87
010-210-21-5-29-40	Towing Services	0.00	0.00	0.00	500.00	500.00	0.00
010-210-21-5-30-10	Office Supplies, Equip & Exp	1,145.87	103.99	103.99	10,000.00	9,896.01	1.04
010-210-21-5-30-20	RADIO FEES	0.00	0.00	0.00	10,000.00	10,000.00	0.00
010-210-21-5-30-30	Service Fees	(364.95)	6,751.00	6,751.00	15,000.00	8,249.00	45.01
010-210-21-5-30-45	AXON	0.00	23,430.00	23,430.00	38,500.00	15,070.00	60.86
010-210-21-5-34-10	Fuel, Oil & Lubricants	0.00	3,413.68	3,413.68	42,000.00	38,586.32	8.13
010-210-21-5-34-20	Vehicle Supplies	0.00	157.04	157.04	1,500.00	1,342.96	10.47
010-210-21-5-34-35	Uniforms/Coveralls	0.00	(36.30)	(36.30)	7,000.00	7,036.30	(0.52)
010-210-21-5-34-40	Employee Recognition	96.16	(773.04)	(773.04)	1,500.00	2,273.04	(51.54)
010-210-21-5-35-20	Vehicle Repair/Maint Supplies	762.84	975.54	975.54	15,000.00	14,024.46	6.50
010-210-21-5-39-25	Crime Prevention Supplies	0.00	375.77	375.77	1,500.00	1,124.23	25.05
010-210-21-5-39-30	Investigation Supplies	126.95	0.00	0.00	2,000.00	2,000.00	0.00
010-210-21-5-39-35	K-9 Program	40.50	16.16	16.16	4,000.00	3,983.84	0.40
010-210-21-5-39-40	Ammunition	1,848.50	1,770.00	1,770.00	8,000.00	6,230.00	22.13
010-210-21-5-39-50	Confinement Costs	0.00	0.00	0.00	500.00	500.00	0.00
010-210-21-5-45-10	Professional Memberships	1,220.00	1,390.00	1,390.00	2,500.00	1,110.00	55.60
010-210-21-5-45-30	Professional Training	506.59	5,641.97	5,641.97	20,000.00	14,358.03	28.21
Total Dept 210-21 - POLICE DEPARTMENT		170,073.59	306,664.90	306,664.90	3,745,299.00	3,438,634.10	8.19

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GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	2019 AMENDED BUDGET	AVAILABLE	% BDGT USED
		MONTH 01/31/18 INCR (DECR)	MONTH 01/31/19 INCR (DECR)	01/31/2019 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 010 - GENERAL FUND							
Expenditures							
Dept 220-22 - FIRE DEPARTMENT - EG							
010-220-22-5-24-10	Equipment Maintenance Services	39.91	108.18	108.18	400.00	291.82	27.05
010-220-22-5-26-40	Fire Dues Distribution	0.00	0.00	0.00	36,000.00	36,000.00	0.00
010-220-22-5-26-55	North Shore Fire Dept Contrib	557,301.00	572,839.00	572,839.00	2,291,356.00	1,718,517.00	25.00
Total Dept 220-22 - FIRE DEPARTMENT - EG		557,340.91	572,947.18	572,947.18	2,327,756.00	1,754,808.82	24.61
Dept 230-23 - DISPATCH SERVICES							
010-230-23-5-20-35	Technical Services	0.00	0.00	0.00	2,000.00	2,000.00	0.00
010-230-23-5-26-51	Consolidated Dispatch Services	99,851.25	101,715.71	101,715.71	406,863.00	305,147.29	25.00
Total Dept 230-23 - DISPATCH SERVICES		99,851.25	101,715.71	101,715.71	408,863.00	307,147.29	24.88
Dept 310-31 - PUBLIC WORKS ADMINISTRATION							
010-310-31-5-10-10	Salaries/Wages	7,489.58	11,318.23	11,318.23	165,009.00	153,690.77	6.86
010-310-31-5-14-00	Overtime	0.00	0.00	0.00	500.00	500.00	0.00
010-310-31-5-15-10	WI Retirement	521.63	757.65	757.65	10,808.00	10,050.35	7.01
010-310-31-5-15-15	FICA	565.20	851.70	851.70	12,623.00	11,771.30	6.75
010-310-31-5-15-20	Group Insurance	6,568.95	7,807.35	7,807.35	58,286.00	50,478.65	13.39
010-310-31-5-30-10	Office Supplies, Equip & Exp	60.35	189.96	189.96	1,000.00	810.04	19.00
010-310-31-5-30-20	Communications	31.85	274.54	274.54	4,500.00	4,225.46	6.10
010-310-31-5-45-10	Professional Memberships	0.00	0.00	0.00	3,000.00	3,000.00	0.00
010-310-31-5-45-20	Professional Publications	85.00	0.00	0.00	2,500.00	2,500.00	0.00
010-310-31-5-45-30	Professional Training	0.00	10.00	10.00	4,000.00	3,990.00	0.25
Total Dept 310-31 - PUBLIC WORKS ADMINISTRATION		15,322.56	21,209.43	21,209.43	262,226.00	241,016.57	8.09
Dept 311-33 - DPW STREETS/TRAFFIC OPERATIONS							
010-311-33-5-10-10	Salaries/Wages	0.00	1,492.23	1,492.23	63,329.00	61,836.77	2.36
010-311-33-5-15-10	WI Retirement	0.00	97.75	97.75	4,148.00	4,050.25	2.36
010-311-33-5-15-15	FICA	0.00	106.95	106.95	4,845.00	4,738.05	2.21
010-311-33-5-15-20	Group Insurance	41.14	766.33	766.33	23,314.00	22,547.67	3.29
010-311-33-5-22-10	Street Lighting-Elec Service	94.11	190.90	190.90	36,000.00	35,809.10	0.53
010-311-33-5-22-15	Street Lighting Elec Chrgs-TID	0.00	0.00	0.00	15,000.00	15,000.00	0.00
010-311-33-5-23-20	Turf Maintenance	0.00	0.00	0.00	35,000.00	35,000.00	0.00
010-311-33-5-23-25	Pavement Marking Services	0.00	0.00	0.00	20,000.00	20,000.00	0.00
010-311-33-5-29-50	Equipment Rental	0.00	0.00	0.00	1,000.00	1,000.00	0.00
010-311-33-5-35-30	Tools & Supplies	0.00	0.00	0.00	500.00	500.00	0.00
010-311-33-5-37-10	Operations Material & Supplies	0.00	0.00	0.00	15,000.00	15,000.00	0.00
010-311-33-5-37-15	Street Signs & Supplies	0.00	0.00	0.00	5,000.00	5,000.00	0.00
Total Dept 311-33 - DPW STREETS/TRAFFIC OPERATIONS		135.25	2,654.16	2,654.16	223,136.00	220,481.84	1.19
Dept 312-34 - DPW SIDEWALK MAINTENANCE							
010-312-34-5-29-50	Equipment Rental	0.00	0.00	0.00	1,000.00	1,000.00	0.00
010-312-34-5-37-10	Operations Material & Supplies	0.00	0.00	0.00	5,000.00	5,000.00	0.00
Total Dept 312-34 - DPW SIDEWALK MAINTENANCE		0.00	0.00	0.00	6,000.00	6,000.00	0.00
Dept 313-33 - DPW WINTER OPERATIONS							
010-313-33-5-10-10	Salaries/Wages	1,030.27	13,921.01	13,921.01	55,782.00	41,860.99	24.96
010-313-33-5-14-00	Overtime	0.00	373.16	373.16	5,000.00	4,626.84	7.46

PERIOD ENDING 01/31/2019
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	2019 AMENDED BUDGET	AVAILABLE	% BDGT USED
		MONTH 01/31/18 INCR (DECR)	MONTH 01/31/19 INCR (DECR)	01/31/2019 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 010 - GENERAL FUND							
Expenditures							
010-313-33-5-15-10	WI Retirement	69.03	936.24	936.24	3,654.00	2,717.76	25.62
010-313-33-5-15-15	FICA	74.70	1,074.04	1,074.04	4,267.00	3,192.96	25.17
010-313-33-5-15-20	Group Insurance	1,152.60	1,110.83	1,110.83	20,400.00	19,289.17	5.45
010-313-33-5-35-20	Vehicle Repair/Maint Supplies	0.00	0.00	0.00	5,000.00	5,000.00	0.00
010-313-33-5-35-30	Tools & Supplies	200.06	0.00	0.00	1,000.00	1,000.00	0.00
010-313-33-5-37-10	Operations Material & Supplies	0.00	0.00	0.00	75,000.00	75,000.00	0.00
Total Dept 313-33 - DPW WINTER OPERATIONS		2,526.66	17,415.28	17,415.28	170,103.00	152,687.72	10.24
Dept 317-61 - DPW FORESTRY OPERATIONS							
010-317-61-5-10-10	Salaries/Wages	4,149.96	10,670.20	10,670.20	48,227.00	37,556.80	22.12
010-317-61-5-15-10	WI Retirement	261.95	687.97	687.97	3,159.00	2,471.03	21.78
010-317-61-5-15-15	FICA	300.63	794.49	794.49	3,689.00	2,894.51	21.54
010-317-61-5-15-20	Group Insurance	1,515.34	1,915.56	1,915.56	17,486.00	15,570.44	10.95
010-317-61-5-29-50	Equipment Rental	0.00	0.00	0.00	500.00	500.00	0.00
010-317-61-5-35-30	Tools & Supplies	73.05	0.00	0.00	1,500.00	1,500.00	0.00
010-317-61-5-37-10	Operations Material & Supplies	534.60	0.00	0.00	5,000.00	5,000.00	0.00
Total Dept 317-61 - DPW FORESTRY OPERATIONS		6,835.53	14,068.22	14,068.22	79,561.00	65,492.78	17.68
Dept 319-16 - DPW MUNICIPAL COMPLEX							
010-319-16-5-22-10	Natural Gas/Electric Service	2,639.11	6,981.81	6,981.81	40,000.00	33,018.19	17.45
010-319-16-5-22-20	Sewer/Water Services	0.00	0.00	0.00	2,200.00	2,200.00	0.00
010-319-16-5-23-10	Cleaning Services	50.89	0.00	0.00	2,280.00	2,280.00	0.00
010-319-16-5-35-10	Building Supplies	0.00	34.08	34.08	5,000.00	4,965.92	0.68
010-319-16-5-35-45	Bldg Maint/Repair Supplies	0.00	0.00	0.00	10,000.00	10,000.00	0.00
Total Dept 319-16 - DPW MUNICIPAL COMPLEX		2,690.00	7,015.89	7,015.89	59,480.00	52,464.11	11.80
Dept 319-33 - DPW MUNICIPAL COMPLEX							
010-319-33-5-10-10	Salaries/Wages	4,036.03	4,879.29	4,879.29	97,774.00	92,894.71	4.99
010-319-33-5-15-10	WI Retirement	254.34	305.19	305.19	6,404.00	6,098.81	4.77
010-319-33-5-15-15	FICA	291.05	355.55	355.55	7,480.00	7,124.45	4.75
010-319-33-5-15-20	Group Insurance	1,590.27	1,619.50	1,619.50	46,628.00	45,008.50	3.47
010-319-33-5-34-10	Fuel, Oil & Lubricants	1,580.24	0.00	0.00	55,000.00	55,000.00	0.00
010-319-33-5-34-30	Safety Supplies	20.95	0.00	0.00	2,500.00	2,500.00	0.00
010-319-33-5-34-35	Uniforms/Coveralls	0.00	0.00	0.00	1,000.00	1,000.00	0.00
010-319-33-5-35-20	Vehicle Repair/Maint Supplies	0.00	31.37	31.37	25,000.00	24,968.63	0.13
010-319-33-5-35-30	Tools & Supplies	177.06	0.00	0.00	5,000.00	5,000.00	0.00
010-319-33-5-35-40	Equip Repair/Maint Supplies	0.00	696.82	696.82	15,000.00	14,303.18	4.65
Total Dept 319-33 - DPW MUNICIPAL COMPLEX		7,949.94	7,887.72	7,887.72	261,786.00	253,898.28	3.01
Dept 320-36 - DPW REFUSE							
010-320-36-5-10-10	Salaries/Wages	4,027.74	1,664.65	1,664.65	18,560.00	16,895.35	8.97
010-320-36-5-15-10	WI Retirement	253.78	76.96	76.96	1,216.00	1,139.04	6.33
010-320-36-5-15-15	FICA	292.78	123.83	123.83	1,420.00	1,296.17	8.72
010-320-36-5-15-20	Group Insurance	1,190.58	1,481.74	1,481.74	5,829.00	4,347.26	25.42
010-320-36-5-29-10	Refuse Collection	0.00	0.00	0.00	375,000.00	375,000.00	0.00
Total Dept 320-36 - DPW REFUSE		5,764.88	3,347.18	3,347.18	402,025.00	398,677.82	0.83

PERIOD ENDING 01/31/2019
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	2019 AMENDED BUDGET	AVAILABLE	% BDGT USED
		MONTH 01/31/18 INCR (DECR)	MONTH 01/31/19 INCR (DECR)	01/31/2019 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 010 - GENERAL FUND							
Expenditures							
Dept 360-31 - COMMUNITY DEVELOPMENT							
010-360-31-5-10-10	Salaries/Wages	7,498.14	15,081.04	15,081.04	205,191.00	190,109.96	7.35
010-360-31-5-11-15	Building Board	0.00	0.00	0.00	1,200.00	1,200.00	0.00
010-360-31-5-15-10	WI Retirement	507.92	993.47	993.47	13,440.00	12,446.53	7.39
010-360-31-5-15-15	FICA	550.49	1,113.71	1,113.71	15,790.00	14,676.29	7.05
010-360-31-5-15-20	Group Insurance	3,485.36	4,749.53	4,749.53	62,099.00	57,349.47	7.65
010-360-31-5-20-20	Professional Services	7,288.80	0.00	0.00	9,425.00	9,425.00	0.00
010-360-31-5-26-50	State Inspections	0.00	0.00	0.00	3,200.00	3,200.00	0.00
010-360-31-5-30-10	Office Supplies, Equip & Exp	25.53	189.97	189.97	2,500.00	2,310.03	7.60
010-360-31-5-35-20	Vehicle Repair/Maint Supplies	0.00	0.00	0.00	250.00	250.00	0.00
010-360-31-5-45-10	Professional Memberships	0.00	0.00	0.00	435.00	435.00	0.00
010-360-31-5-45-30	Professional Training	0.00	0.00	0.00	2,800.00	2,800.00	0.00
010-360-31-5-45-40	Mileage Reimbursement	0.00	0.00	0.00	200.00	200.00	0.00
Total Dept 360-31 - COMMUNITY DEVELOPMENT		19,356.24	22,127.72	22,127.72	316,530.00	294,402.28	6.99
Dept 361-16 - VILLAGE HALL							
010-361-16-5-10-10	Salaries/Wages	1,772.00	3,485.34	3,485.34	47,694.00	44,208.66	7.31
010-361-16-5-12-20	Uniform Allowance	0.00	0.00	0.00	200.00	200.00	0.00
010-361-16-5-15-10	WI Retirement	120.18	229.89	229.89	3,124.00	2,894.11	7.36
010-361-16-5-15-15	FICA	133.71	264.87	264.87	3,649.00	3,384.13	7.26
010-361-16-5-15-20	Group Insurance	557.12	637.90	637.90	8,082.00	7,444.10	7.89
010-361-16-5-22-10	Electric/Natural Gas	7,767.88	5,509.39	5,509.39	100,000.00	94,490.61	5.51
010-361-16-5-22-20	Water and Sewer	0.00	0.00	0.00	2,750.00	2,750.00	0.00
010-361-16-5-23-10	Cleaning Services	62.47	64.05	64.05	1,000.00	935.95	6.41
010-361-16-5-23-15	Building Maint/Repairs	1,106.25	340.00	340.00	15,000.00	14,660.00	2.27
010-361-16-5-35-10	Building Supplies	1,719.10	3,407.90	3,407.90	7,000.00	3,592.10	48.68
010-361-16-5-45-30	Professional Training	0.00	0.00	0.00	1,000.00	1,000.00	0.00
010-361-16-5-80-10	New/Replace Equipment	0.00	23.67	23.67	8,000.00	7,976.33	0.30
Total Dept 361-16 - VILLAGE HALL		13,238.71	13,963.01	13,963.01	197,499.00	183,535.99	7.07
Dept 530-53 - PARK & RECREATION							
010-530-53-5-10-10	Salaries/Wages	5,665.96	10,833.81	10,833.81	148,056.00	137,222.19	7.32
010-530-53-5-15-10	WI Retirement	383.77	713.60	713.60	9,697.00	8,983.40	7.36
010-530-53-5-15-15	FICA	419.50	815.27	815.27	11,327.00	10,511.73	7.20
010-530-53-5-15-20	Group Insurance	2,489.11	2,827.87	2,827.87	58,323.00	55,495.13	4.85
010-530-53-5-30-10	Office Supplies, Equip & Exp	104.03	32.58	32.58	950.00	917.42	3.43
010-530-53-5-34-10	Fuel, Oil & Lubricants	0.00	0.00	0.00	500.00	500.00	0.00
010-530-53-5-35-20	Vehicle Repair/Maint Supplies	0.00	0.00	0.00	200.00	200.00	0.00
010-530-53-5-45-10	Professional Memberships	30.00	35.00	35.00	400.00	365.00	8.75
010-530-53-5-45-30	Professional Training	260.00	0.00	0.00	2,000.00	2,000.00	0.00
010-530-53-5-45-40	Mileage Reimbursement	0.00	0.00	0.00	2,000.00	2,000.00	0.00
Total Dept 530-53 - PARK & RECREATION		9,352.37	15,258.13	15,258.13	233,453.00	218,194.87	6.54
TOTAL EXPENDITURES		1,076,046.29	1,241,138.85	1,241,138.85	10,246,427.00	9,005,288.15	12.11
Fund 010 - GENERAL FUND:							
TOTAL REVENUES		2,999,183.54	2,855,007.19	2,855,007.19	10,246,427.00	7,391,419.81	27.86
TOTAL EXPENDITURES		1,076,046.29	1,241,138.85	1,241,138.85	10,246,427.00	9,005,288.15	12.11

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2019
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	2019 AMENDED BUDGET	AVAILABLE	% BDGT USED
		MONTH 01/31/18 INCR (DECR)	MONTH 01/31/19 INCR (DECR)	01/31/2019 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 010 - GENERAL FUND							
NET OF REVENUES & EXPENDITURES		1,923,137.25	1,613,868.34	1,613,868.34	0.00	(1,613,868.34)	100.00
BEG. FUND BALANCE				7,027,556.59	7,027,556.59		
END FUND BALANCE				8,641,424.93	7,027,556.59		

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BDGT USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL (ABNORMAL)	BALANCE	
Fund 135 - Recycling Fund								
Revenues								
135-000-35-4-40-10	Recycling Grant	0.00	0.00	0.00	40,000.00	0.00	40,000.00	0.00
135-000-35-4-40-15	REI Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
135-000-64-4-20-10	Recycling Charges	0.00	0.00	0.00	332,560.00	0.00	332,560.00	0.00
135-000-64-4-20-15	Recycling Cart Purchases	0.00	0.00	0.00	0.00	0.00	0.00	0.00
135-000-64-4-20-20	Sale of Materials	1,072.04	1,072.04	0.00	5,000.00	0.00	3,927.96	21.44
135-000-81-4-00-10	Investment Interest	0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.00
135-000-82-4-00-50	Miscellaneous Revenue	0.00	0.00	0.00	2,500.00	0.00	2,500.00	0.00
135-000-92-4-00-10	Transfers From Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,072.04	1,072.04	1,072.04	385,060.00	0.00	383,987.96	0.28
Expenditures								
135-320-36-5-10-10	Salaries/Wages	2,726.09	2,726.09	0.00	36,838.00	0.00	34,111.91	7.40
135-320-36-5-11-10	Part-time/Temporary	0.00	0.00	0.00	0.00	0.00	0.00	0.00
135-320-36-5-14-00	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
135-320-36-5-15-10	WI Retirement	173.86	173.86	0.00	2,487.00	0.00	2,313.14	6.99
135-320-36-5-15-15	FICA	202.25	202.25	0.00	2,818.00	0.00	2,615.75	7.18
135-320-36-5-15-20	Group Insurance	388.08	388.08	0.00	9,070.00	0.00	8,681.92	4.28
135-320-36-5-20-40	Public Notices/Advertising	0.00	0.00	0.00	500.00	0.00	500.00	0.00
135-320-36-5-22-10	Utilities	0.00	0.00	0.00	100.00	0.00	100.00	0.00
135-320-36-5-26-75	Admin Charges	0.00	0.00	0.00	30,000.00	0.00	30,000.00	0.00
135-320-36-5-29-15	Yard Waste Collection	0.00	0.00	0.00	115,000.00	0.00	115,000.00	0.00
135-320-36-5-29-20	Recycling Services	0.00	0.00	0.00	180,000.00	0.00	180,000.00	0.00
135-320-36-5-29-30	Landfill Fees	0.00	0.00	0.00	500.00	0.00	500.00	0.00
135-320-36-5-29-50	Equipment Rental	0.00	0.00	0.00	15,000.00	0.00	15,000.00	0.00
135-320-36-5-30-10	Office Supplies	0.00	0.00	0.00	200.00	0.00	200.00	0.00
135-320-36-5-35-45	Repair & Maintenance Supplies	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
135-320-36-5-37-10	Operating Supplies	0.00	0.00	0.00	500.00	0.00	500.00	0.00
135-320-36-5-45-10	Subscriptions & Dues	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
135-320-36-5-45-20	Publications/Education	0.00	0.00	0.00	3,000.00	0.00	3,000.00	0.00
135-320-36-5-45-30	Professional Training	0.00	0.00	0.00	500.00	0.00	500.00	0.00
135-320-36-5-50-90	Container Replacement	0.00	0.00	0.00	6,000.00	0.00	6,000.00	0.00
135-320-36-5-51-10	Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
135-320-36-5-54-10	Depreciation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
135-320-36-5-90-10	DPW Operations Allocation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		3,490.28	3,490.28	3,490.28	404,513.00	0.00	401,022.72	0.86
Fund 135 - Recycling Fund:								
TOTAL REVENUES		1,072.04	1,072.04	1,072.04	385,060.00	0.00	383,987.96	0.28
TOTAL EXPENDITURES		3,490.28	3,490.28	3,490.28	404,513.00	0.00	401,022.72	0.86
NET OF REVENUES & EXPENDITURES		(2,418.24)	(2,418.24)	(2,418.24)	(19,453.00)	0.00	(17,034.76)	12.43

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BDGT USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 140 - North Shore Health Dept								
Revenues								
140-000-35-4-50-10	State Aids		0.00	0.00	0.00		0.00	0.00
140-000-49-4-20-30	Permits		5,081.00	5,081.00	153,000.00		147,919.00	3.32
140-000-65-4-10-13	Clinic Fees		881.15	881.15	16,000.00		15,118.85	5.51
140-000-73-4-50-10	Bayside Contribution		0.00	0.00	28,473.00		28,473.00	0.00
140-000-73-4-50-20	Brown Deer Contribution		0.00	0.00	127,416.00		127,416.00	0.00
140-000-73-4-50-30	Fox Point Contribution		0.00	0.00	36,292.00		36,292.00	0.00
140-000-73-4-50-40	Glendale Contribution		0.00	0.00	79,863.00		79,863.00	0.00
140-000-73-4-50-50	River Hills Contribution		0.00	0.00	10,524.00		10,524.00	0.00
140-000-73-4-50-70	Shorewood contribution		0.00	0.00	129,039.00		129,039.00	0.00
140-000-73-4-50-75	Health Programs		0.00	0.00	0.00		0.00	0.00
140-000-73-4-50-80	Whitefish Bay contribution		0.00	0.00	80,158.00		80,158.00	0.00
140-000-73-4-50-85	TB Dispensary		0.00	0.00	0.00		0.00	0.00
140-000-73-4-50-90	TB Dispensary Medicaid		0.00	0.00	0.00		0.00	0.00
140-000-74-4-10-10	Interdepartmental Grant Fund		0.00	0.00	12,410.00		12,410.00	0.00
140-000-81-4-00-10	Investment Interest		0.00	0.00	0.00		0.00	0.00
140-000-81-4-00-20	Misc. Reimbursements		0.00	0.00	0.00		0.00	0.00
140-000-82-4-00-50	Miscellaneous Revenue		0.00	0.00	0.00		0.00	0.00
140-000-85-4-40-10	Donations - NSHD		45.00	45.00	0.00		(45.00)	100.00
140-000-93-4-00-10	Transfer from Reserves		0.00	0.00	0.00		0.00	0.00
140-430-41-4-20-70	Other Intergovt'l Revenue		0.00	0.00	0.00		0.00	0.00
TOTAL REVENUES			6,007.15	6,007.15	673,175.00		667,167.85	0.89
Expenditures								
140-410-41-5-10-10	Salaries/Wages		37,700.02	37,700.02	306,560.00		268,859.98	12.30
140-410-41-5-11-10	Part-time/Temporary		0.00	0.00	0.00		0.00	0.00
140-410-41-5-11-20	Election Workers		0.00	0.00	0.00		0.00	0.00
140-410-41-5-14-00	Overtime		0.00	0.00	0.00		0.00	0.00
140-410-41-5-15-10	WI Retirement		2,536.55	2,536.55	20,437.00		17,900.45	12.41
140-410-41-5-15-15	FICA		2,808.01	2,808.01	23,162.00		20,353.99	12.12
140-410-41-5-15-20	Group Insurance		2,553.89	2,553.89	52,244.00		49,690.11	4.89
140-410-41-5-15-25	Worker Compensation Ins		0.00	0.00	17,364.00		17,364.00	0.00
140-410-41-5-20-20	Professional Services		0.00	0.00	7,536.00		7,536.00	0.00
140-410-41-5-20-40	Printing Services		0.00	0.00	1,500.00		1,500.00	0.00
140-410-41-5-20-50	Medical Disposal Services		0.00	0.00	400.00		400.00	0.00
140-410-41-5-20-60	TB Contracted Health Expenses		0.00	0.00	1,000.00		1,000.00	0.00
140-410-41-5-30-10	Office Supplies, Equip & Exp		0.00	0.00	2,610.00		2,610.00	0.00
140-410-41-5-30-90	Miscellaneous Supplies		0.00	0.00	0.00		0.00	0.00
140-410-41-5-34-50	Medical Supplies		0.00	0.00	0.00		0.00	0.00
140-410-41-5-34-55	Clinical Supplies		1,223.33	1,223.33	12,000.00		10,776.67	10.19
140-410-41-5-34-70	Laboratory Supplies		0.00	0.00	0.00		0.00	0.00
140-410-41-5-35-40	Equip Repair/Maint Supplies		0.00	0.00	3,300.00		3,300.00	0.00
140-410-41-5-39-20	Unemployment Compensation		0.00	0.00	0.00		0.00	0.00
140-410-41-5-45-10	Professional Memberships		455.54	455.54	1,000.00		544.46	45.55
140-410-41-5-45-20	Professional Publications		0.00	0.00	390.00		390.00	0.00
140-410-41-5-45-30	Professional Training		200.00	200.00	1,000.00		800.00	20.00
140-410-41-5-45-40	Mileage Reimbursement		91.06	91.06	4,172.00		4,080.94	2.18
140-410-41-5-53-20	Rent Expense		0.00	0.00	16,500.00		16,500.00	0.00
140-410-41-5-53-30	Administrative Charges		0.00	0.00	48,000.00		48,000.00	0.00
140-410-41-5-53-40	Beach Water Testing		0.00	0.00	1,000.00		1,000.00	0.00
140-410-41-5-80-10	New/Replace Equipment		0.00	0.00	0.00		0.00	0.00
140-410-41-5-90-10	Contingency		0.00	0.00	0.00		0.00	0.00
140-410-41-5-90-20	Grant Reallocations		0.00	0.00	0.00		0.00	0.00
140-410-92-5-00-10	Transfer to General Fund		0.00	0.00	0.00		0.00	0.00
140-410-92-5-00-70	Transfer to Liability Ins Fund		0.00	0.00	0.00		0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	2020	AVAILABLE		% BGD USED
		MONTH 01/31/2020	INCREASE (DECREASE)	NORMAL (ABNORMAL)		AMENDED BUDGET	NORMAL (ABNORMAL)	
Fund 140 - North Shore Health Dept								
Expenditures								
140-411-41-5-10-10	Salaries/Wages	7,922.59	7,922.59	77,866.00	69,943.41	10.17		
140-411-41-5-14-00	Overtime	0.00	0.00	0.00	0.00	0.00		
140-411-41-5-15-10	WI Retirement	537.07	537.07	5,255.00	4,717.93	10.22		
140-411-41-5-15-15	FICA	564.73	564.73	5,957.00	5,392.27	9.48		
140-411-41-5-15-20	Group Insurance	54.29	54.29	5,789.00	5,734.71	0.94		
140-411-41-5-15-25	Worker Compensation Ins	0.00	0.00	0.00	0.00	0.00		
140-411-41-5-20-20	CONTRACTED SERVICES	0.00	0.00	40,000.00	40,000.00	0.00		
140-411-41-5-30-10	Environmental Health Supplies	34.16	34.16	3,056.00	3,021.84	1.12		
140-411-41-5-39-25	License fee to State	0.00	0.00	11,198.00	11,198.00	0.00		
140-411-41-5-45-10	Professional Memberships	0.00	0.00	1,368.00	1,368.00	0.00		
140-411-41-5-45-20	Professional Publications	0.00	0.00	0.00	0.00	0.00		
140-411-41-5-45-30	Professional Training	0.00	0.00	2,511.00	2,511.00	0.00		
140-430-41-5-10-10	Salaries/Wages	0.00	0.00	0.00	0.00	0.00		
140-430-41-5-15-10	WI Retirement	0.00	0.00	0.00	0.00	0.00		
140-430-41-5-15-15	FICA	0.00	0.00	0.00	0.00	0.00		
140-430-41-5-15-20	Group Insurance	0.00	0.00	0.00	0.00	0.00		
140-430-41-5-39-70	ON CALL FOR OTHER AGENCY	0.00	0.00	0.00	0.00	0.00		
140-430-41-5-45-40	Mileage Reimbursement	0.00	0.00	0.00	0.00	0.00		
TOTAL EXPENDITURES		56,681.24	56,681.24	673,175.00	616,493.76	8.42		
Fund 140 - North Shore Health Dept:								
TOTAL REVENUES		6,007.15	6,007.15	673,175.00	667,167.85	0.89		
TOTAL EXPENDITURES		56,681.24	56,681.24	673,175.00	616,493.76	8.42		
NET OF REVENUES & EXPENDITURES		(50,674.09)	(50,674.09)	0.00	50,674.09	100.00		

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BGD USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 141 - NSHD Grant Fund								
Expenditures								
141-432-41-5-39-71	TOBACCO SERVICES	0.00		0.00	0.00		0.00	0.00
141-432-41-5-53-30	Administrative Charges	0.00		0.00	0.00		0.00	0.00
141-442-41-5-10-10	Salaries/Wages	3,604.67		3,604.67	49,036.00		45,431.33	7.35
141-442-41-5-15-10	WI Retirement	300.01		300.01	3,310.00		3,009.99	9.06
141-442-41-5-15-15	FICA	338.43		338.43	3,751.00		3,412.57	9.02
141-442-41-5-15-20	Group Insurance	81.48		81.48	1,317.00		1,235.52	6.19
141-442-41-5-39-70	Program Supplies & Expenses	840.00		840.00	10,881.00		10,041.00	7.72
141-442-41-5-39-80	Expenses related to PY Grant	0.00		0.00	0.00		0.00	0.00
141-442-41-5-53-30	Administrative Charges	0.00		0.00	7,588.00		7,588.00	0.00
141-443-41-5-10-10	Salaries/Wages	0.00		0.00	0.00		0.00	0.00
141-443-41-5-15-10	WI Retirement	0.00		0.00	0.00		0.00	0.00
141-443-41-5-15-15	FICA	0.00		0.00	0.00		0.00	0.00
141-443-41-5-15-20	Group Insurance	0.00		0.00	0.00		0.00	0.00
141-443-41-5-39-70	Program Supplies & Expenses	0.00		0.00	0.00		0.00	0.00
141-445-41-5-10-10	Salaries/Wages	0.00		0.00	0.00		0.00	0.00
141-445-41-5-15-10	WI Retirement	0.00		0.00	0.00		0.00	0.00
141-445-41-5-15-15	FICA	0.00		0.00	0.00		0.00	0.00
141-445-41-5-15-20	Group Insurance	0.00		0.00	0.00		0.00	0.00
141-445-41-5-39-70	Program Supplies & Expenses	0.00		0.00	0.00		0.00	0.00
141-445-41-5-53-30	Administrative Charges	0.00		0.00	0.00		0.00	0.00
141-447-41-5-10-10	Salaries/Wages	0.00		0.00	0.00		0.00	0.00
141-447-41-5-15-10	WI Retirement	0.00		0.00	0.00		0.00	0.00
141-447-41-5-15-15	010000051120	0.00		0.00	0.00		0.00	0.00
141-447-41-5-15-20	Group Insurance	0.00		0.00	0.00		0.00	0.00
141-447-41-5-39-70	Program Supplies & Expenses	0.00		0.00	0.00		0.00	0.00
141-447-41-5-53-30	Administrative Charges	0.00		0.00	0.00		0.00	0.00
141-448-41-5-10-10	Salaries/Wages	0.00		0.00	0.00		0.00	0.00
141-448-41-5-15-10	WI Retirement	0.00		0.00	0.00		0.00	0.00
141-448-41-5-15-15	FICA	0.00		0.00	0.00		0.00	0.00
141-448-41-5-15-20	Group Insurance	0.00		0.00	0.00		0.00	0.00
141-448-41-5-39-70	Program Supplies & Expenses	0.00		0.00	4,000.00		4,000.00	0.00
141-448-41-5-53-30	Administrative Charges	0.00		0.00	0.00		0.00	0.00
141-450-41-5-10-10	Salaries & Wages	160.50		160.50	9,574.00		9,413.50	1.68
141-450-41-5-15-10	WRS	10.83		10.83	663.00		652.17	1.63
141-450-41-5-15-15	FICA	11.87		11.87	715.00		703.13	1.66
141-450-41-5-15-20	Group Insurance	20.46		20.46	175.00		154.54	11.69
141-450-41-5-39-70	Program Supplies & Expenses	0.00		0.00	2,367.00		2,367.00	0.00
141-450-41-5-53-30	Administrative Charges	0.00		0.00	1,499.00		1,499.00	0.00
141-452-41-5-10-10	Salaries & Wages	329.33		329.33	2,099.00		1,769.67	15.69
141-452-41-5-15-10	WRS	22.25		22.25	161.00		138.75	13.82
141-452-41-5-15-15	FICA	24.79		24.79	142.00		117.21	17.46
141-452-41-5-15-20	Group Insurance	16.66		16.66	206.00		189.34	8.09
141-452-41-5-39-70	Program Supplies & Expenses	0.00		0.00	391.00		391.00	0.00
141-452-41-5-53-30	Administrative Charges	0.00		0.00	333.00		333.00	0.00
141-456-41-5-10-10	Salaries/Wages	0.00		0.00	0.00		0.00	0.00
141-456-41-5-15-10	WI Retirement	0.00		0.00	0.00		0.00	0.00
141-456-41-5-15-15	FICA	0.00		0.00	0.00		0.00	0.00
141-456-41-5-15-20	Group Insurance	0.00		0.00	0.00		0.00	0.00
141-456-41-5-39-70	Program Supplies & Expenses	0.00		0.00	0.00		0.00	0.00
141-459-41-5-10-10	Salaries/Wages	0.00		0.00	0.00		0.00	0.00
141-459-41-5-15-10	WI Retirement	0.00		0.00	0.00		0.00	0.00
141-459-41-5-15-15	FICA	0.00		0.00	0.00		0.00	0.00
141-459-41-5-15-20	Group Insurance	0.00		0.00	0.00		0.00	0.00
141-459-41-5-39-70	Program Supplies & Expenses	0.00		0.00	0.00		0.00	0.00
141-460-41-5-10-10	Salaries/Wages	0.00		0.00	0.00		0.00	0.00
141-460-41-5-15-10	WI Retirement	0.00		0.00	0.00		0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BGD USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL	(ABNORMAL)	
Fund 141 - NSHD Grant Fund								
Expenditures								
141-460-41-5-15-15	FICA		0.00	0.00	0.00		0.00	0.00
141-460-41-5-15-20	Group Insurance		0.00	0.00	0.00		0.00	0.00
141-460-41-5-39-70	Program Supplies & Expenses		0.00	0.00	0.00		0.00	0.00
141-461-41-5-10-10	Salaries/Wages		604.15	604.15	0.00		(604.15)	100.00
141-461-41-5-15-10	WI Retirement		38.03	38.03	0.00		(38.03)	100.00
141-461-41-5-15-15	FICA		44.99	44.99	0.00		(44.99)	100.00
141-461-41-5-15-20	Group Insurance		78.64	78.64	0.00		(78.64)	100.00
141-461-41-5-39-70	Program Supplies & Expenses		0.00	0.00	0.00		0.00	0.00
141-461-41-5-45-30	PROFESSIONAL TRAINING/CONFERENCE		0.00	0.00	0.00		0.00	0.00
141-462-41-5-20-40	Printing Services		0.00	0.00	0.00		0.00	0.00
141-462-41-5-36-90	Miscellaneous Expense		0.00	0.00	0.00		0.00	0.00
141-462-41-5-39-70	Program Supplies & Expenses		0.00	0.00	0.00		0.00	0.00
141-463-41-5-10-10	Salaries/Wages		0.00	0.00	0.00		0.00	0.00
141-463-41-5-15-10	WI Retirement		0.00	0.00	0.00		0.00	0.00
141-463-41-5-15-15	FICA		0.00	0.00	0.00		0.00	0.00
141-463-41-5-15-20	Group Insurance		0.00	0.00	0.00		0.00	0.00
141-463-41-5-36-90	Miscellaneous Expense		0.00	0.00	0.00		0.00	0.00
141-463-41-5-39-70	Program Supplies & Expenses		0.00	0.00	0.00		0.00	0.00
141-463-41-5-45-40	Mileage Reimbursement		0.00	0.00	0.00		0.00	0.00
141-464-41-5-10-10	Salaries/Wages		0.00	0.00	3,100.00		3,100.00	0.00
141-464-41-5-15-10	WI Retirement		0.00	0.00	209.00		209.00	0.00
141-464-41-5-15-15	FICA		0.00	0.00	237.00		237.00	0.00
141-464-41-5-15-20	Group Insurance		0.00	0.00	475.00		475.00	0.00
141-464-41-5-39-70	Program Supplies & Expenses		0.00	0.00	1,379.00		1,379.00	0.00
TOTAL EXPENDITURES			12,177.04	12,177.04	139,768.00		127,590.96	8.71
Fund 141 - NSHD Grant Fund:								
TOTAL REVENUES			0.00	0.00	139,768.00		139,768.00	0.00
TOTAL EXPENDITURES			12,177.04	12,177.04	139,768.00		127,590.96	8.71
NET OF REVENUES & EXPENDITURES			(12,177.04)	(12,177.04)	0.00		12,177.04	100.00

PERIOD ENDING 01/31/2020

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BDGT USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL (ABNORMAL)	BALANCE	
Fund 151 - Library Fund								
Revenues								
151-000-11-4-00-10	General Property Taxes	0.00		0.00	385,346.00		385,346.00	0.00
151-000-35-4-70-10	Grants-Library	0.00		0.00	0.00		0.00	0.00
151-000-67-4-10-10	Photocopies	471.75		471.75	5,000.00		4,528.25	9.44
151-000-67-4-10-20	Library-Fines	568.32		568.32	8,000.00		7,431.68	7.10
151-000-67-4-10-30	Sale of Materials	328.95		328.95	1,500.00		1,171.05	21.93
151-000-67-4-10-40	Lost Material Charges	21.00		21.00	1,000.00		979.00	2.10
151-000-67-4-10-45	LOST MATERIAL DUE OTHERS	(104.48)		(104.48)	0.00		104.48	100.00
151-000-67-4-10-90	Miscellaneous Charges	10,162.00		10,162.00	1,750.00		(8,412.00)	580.69
151-000-73-4-60-10	MCFLS-Reciprocal Borrowing	0.00		0.00	94,833.00		94,833.00	0.00
151-000-81-4-00-10	Investment Interest	0.00		0.00	0.00		0.00	0.00
151-000-82-4-00-10	Rent Income	8,481.11		8,481.11	100,000.00		91,518.89	8.48
151-000-84-4-00-50	Insurance Recovery-Prop Damage	0.00		0.00	0.00		0.00	0.00
151-000-85-4-50-10	Donations - Library	4,425.08		4,425.08	9,000.00		4,574.92	49.17
151-000-93-4-00-10	Transfer from Reserves	0.00		0.00	0.00		0.00	0.00
TOTAL REVENUES			24,353.73	24,353.73	606,429.00		582,075.27	4.02
Expenditures								
151-510-51-5-10-10	Salaries/Wages	33,388.76		33,388.76	323,602.00		290,213.24	10.32
151-510-51-5-11-10	Part-time/Temporary	0.00		0.00	0.00		0.00	0.00
151-510-51-5-15-10	WI Retirement	1,596.35		1,596.35	20,007.00		18,410.65	7.98
151-510-51-5-15-15	FICA	2,502.87		2,502.87	24,756.00		22,253.13	10.11
151-510-51-5-15-20	Group Insurance	3,272.31		3,272.31	48,268.00		44,995.69	6.78
151-510-51-5-15-25	Workers Comp Insurance	0.00		0.00	1,000.00		1,000.00	0.00
151-510-51-5-20-35	Technical Services	1,552.70		1,552.70	2,000.00		447.30	77.64
151-510-51-5-20-40	Printing Services	0.00		0.00	4,000.00		4,000.00	0.00
151-510-51-5-24-10	Equipment Maintenance Services	18,889.49		18,889.49	22,937.00		4,047.51	82.35
151-510-51-5-30-10	Office Supplies, Equip & Exp	1,000.01		1,000.01	3,500.00		2,499.99	28.57
151-510-51-5-30-15	Postage & Mailing	57.74		57.74	250.00		192.26	23.10
151-510-51-5-30-20	Communications	2,648.58		2,648.58	5,000.00		2,351.42	52.97
151-510-51-5-45-10	Professional Memberships	0.00		0.00	250.00		250.00	0.00
151-510-51-5-45-20	Professional Publications	0.00		0.00	0.00		0.00	0.00
151-510-51-5-45-30	Professional Training	10.00		10.00	500.00		490.00	2.00
151-510-51-5-45-40	Mileage Reimbursement	0.00		0.00	250.00		250.00	0.00
151-510-51-5-80-10	New/Replace Equipment	0.00		0.00	0.00		0.00	0.00
151-510-51-5-90-10	Contingency	0.00		0.00	0.00		0.00	0.00
151-511-51-5-35-40	Collect Repair/Maint/Suppl	0.00		0.00	4,000.00		4,000.00	0.00
151-511-51-5-38-10	Periodicals	0.00		0.00	5,500.00		5,500.00	0.00
151-511-51-5-38-15	Books	4,427.76		4,427.76	36,000.00		31,572.24	12.30
151-511-51-5-38-20	Audio/Visual	848.00		848.00	10,600.00		9,752.00	8.00
151-511-51-5-38-25	Library Grant Materials	0.00		0.00	0.00		0.00	0.00
151-511-51-5-38-30	Donation Expenditures	3,285.15		3,285.15	2,500.00		(785.15)	131.41
151-511-51-5-38-40	Library Programming	96.81		96.81	4,000.00		3,903.19	2.42
151-512-51-5-22-10	Natural Gas/Electric Service	3,773.77		3,773.77	50,000.00		46,226.23	7.55
151-512-51-5-22-20	Sewer/Water Services	0.00		0.00	1,100.00		1,100.00	0.00
151-512-51-5-23-10	Cleaning Services	4,029.46		4,029.46	27,000.00		22,970.54	14.92
151-512-51-5-23-15	Building Maint/Repair Services	460.66		460.66	5,000.00		4,539.34	9.21
151-512-51-5-35-10	Building Supplies	192.56		192.56	1,600.00		1,407.44	12.04
151-512-51-5-80-10	New/Replace Equipment	0.00		0.00	0.00		0.00	0.00
151-512-92-5-40-10	Transfer to Capital Imprvmt	0.00		0.00	0.00		0.00	0.00
151-999-01-5-15-10	WRS General NonUnion Clearing	0.00		0.00	0.00		0.00	0.00
TOTAL EXPENDITURES			82,032.98	82,032.98	603,620.00		521,587.02	13.59

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2020

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE		2020 AMENDED BUDGET	AVAILABLE		% BDGT USED
		MONTH 01/31/2020		01/31/2020			BALANCE		
		INCREASE	(DECREASE)	NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 151 - Library Fund									
Fund 151 - Library Fund:									
	TOTAL REVENUES	24,353.73		24,353.73		606,429.00	582,075.27		4.02
	TOTAL EXPENDITURES	82,032.98		82,032.98		603,620.00	521,587.02		13.59
	NET OF REVENUES & EXPENDITURES	(57,679.25)		(57,679.25)		2,809.00	60,488.25		2,053.37

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BDGT USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 153 - Recreation Program Fund								
Revenues								
153-000-11-4-00-10	General Property Taxes		0.00	0.00	0.00		0.00	0.00
153-000-67-4-30-20	Adult Sport Leagues		0.00	0.00	3,050.00		3,050.00	0.00
153-000-67-4-30-25	Adult Instruction	2,701.00	2,701.00	2,701.00	24,641.00		21,940.00	10.96
153-000-67-4-30-30	Youth Instruction	1,642.75	1,642.75	1,642.75	42,500.00		40,857.25	3.87
153-000-67-4-30-35	Community Programs		0.00	0.00	2,350.00		2,350.00	0.00
153-000-67-4-30-40	Aquatic Program	2,589.00	2,589.00	2,589.00	13,000.00		10,411.00	19.92
153-000-67-4-30-45	Senior Programs		0.00	0.00	2,750.00		2,750.00	0.00
153-000-67-4-30-50	Other Program Charges		0.00	0.00	150.00		150.00	0.00
153-000-67-4-30-60	Community Center - Miscellaneous Revenue		0.00	0.00	0.00		0.00	0.00
153-000-73-4-20-70	Other Intergovt'l Revenue		0.00	0.00	0.00		0.00	0.00
153-000-81-4-00-10	Investment Interest		0.00	0.00	300.00		300.00	0.00
153-000-82-4-00-30	Fund Raising Programs		0.00	0.00	3,118.00		3,118.00	0.00
153-000-85-4-53-10	Donations - Rec Programs		0.00	0.00	250.00		250.00	0.00
153-000-85-4-53-20	Donations - Community Center		0.00	0.00	0.00		0.00	0.00
153-000-92-4-20-00	Transfer from Other funds		0.00	0.00	0.00		0.00	0.00
153-000-93-4-00-10	Transfer from Reserves		0.00	0.00	0.00		0.00	0.00
TOTAL REVENUES			6,932.75	6,932.75	92,109.00		85,176.25	7.53
Expenditures								
153-000-35-5-30-30	Service Fees	210.72	210.72	210.72	3,000.00		2,789.28	7.02
153-000-53-5-11-10	Part-time/Temporary	0.00	0.00	0.00	0.00		0.00	0.00
153-000-53-5-11-25	Program Salaries-Reg/Bldg Sup	0.00	0.00	0.00	2,750.00		2,750.00	0.00
153-000-53-5-15-15	FICA	0.00	0.00	0.00	268.00		268.00	0.00
153-000-53-5-30-40	Public Notices/Advertising	0.00	0.00	0.00	1,000.00		1,000.00	0.00
153-000-53-5-39-70	Fund Raising Supplies & Exp	0.00	0.00	0.00	2,710.00		2,710.00	0.00
153-000-53-5-39-75	Miscellaneous Supplies & Expen	0.00	0.00	0.00	500.00		500.00	0.00
153-541-53-5-11-25	Program Salaries-Adult Sport	276.00	276.00	276.00	2,500.00		2,224.00	11.04
153-541-53-5-15-15	FICA	21.11	21.11	21.11	191.00		169.89	11.05
153-541-53-5-39-70	Program Supplies & Expenses	0.00	0.00	0.00	750.00		750.00	0.00
153-542-53-5-11-25	Program Salaries-Adult Inst	767.00	767.00	767.00	16,792.00		16,025.00	4.57
153-542-53-5-15-15	FICA	58.66	58.66	58.66	1,252.00		1,193.34	4.69
153-542-53-5-39-70	Program Supplies & Expenses	0.00	0.00	0.00	285.00		285.00	0.00
153-543-53-5-11-25	Program Salaries-Youth Inst	246.44	246.44	246.44	24,702.00		24,455.56	1.00
153-543-53-5-15-15	FICA	18.84	18.84	18.84	2,415.00		2,396.16	0.78
153-543-53-5-38-30	Donation Expenditures	0.00	0.00	0.00	0.00		0.00	0.00
153-543-53-5-39-70	Program Supplies & Expenses	120.00	120.00	120.00	7,725.00		7,605.00	1.55
153-544-53-5-11-25	Program Salaries-Comm Prog	0.00	0.00	0.00	0.00		0.00	0.00
153-544-53-5-15-15	FICA	0.00	0.00	0.00	0.00		0.00	0.00
153-544-53-5-39-70	Program Supplies & Expenses	0.00	0.00	0.00	0.00		0.00	0.00
153-545-53-5-11-25	Program Salaries-Aquatic	16.19	16.19	16.19	16,395.00		16,378.81	0.10
153-545-53-5-15-15	FICA	1.23	1.23	1.23	1,251.00		1,249.77	0.10
153-545-53-5-39-70	Program Supplies & Expenses	0.00	0.00	0.00	1,350.00		1,350.00	0.00
153-546-53-5-11-25	Program Salaries-Senior	0.00	0.00	0.00	3,608.00		3,608.00	0.00
153-546-53-5-15-15	FICA	0.00	0.00	0.00	275.00		275.00	0.00
153-546-53-5-39-70	Program Supplies & Expenses	0.00	0.00	0.00	2,100.00		2,100.00	0.00
TOTAL EXPENDITURES			1,736.19	1,736.19	91,819.00		90,082.81	1.89
Fund 153 - Recreation Program Fund:								
TOTAL REVENUES			6,932.75	6,932.75	92,109.00		85,176.25	7.53
TOTAL EXPENDITURES			1,736.19	1,736.19	91,819.00		90,082.81	1.89

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE		2020 AMENDED BUDGET	AVAILABLE		% BDT USED
		MONTH 01/31/2020		01/31/2020			NORMAL	(ABNORMAL)	
		INCREASE	(DECREASE)	NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 153 - Recreation Program Fund									
NET OF REVENUES & EXPENDITURES		5,196.56		5,196.56		290.00	(4,906.56)		1,791.92

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BDGT USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL	(ABNORMAL)	
Fund 154 - 4th of July Fund								
Revenues								
154-000-11-4-00-10	General Property Taxes		0.00	0.00	0.00		0.00	0.00
154-000-67-4-41-10	4th of July Sales		0.00	0.00	7,500.00		7,500.00	0.00
154-000-67-4-41-20	Raffle Ticket Sales		0.00	0.00	3,250.00		3,250.00	0.00
154-000-67-4-41-30	Bingo Card Sales		0.00	0.00	1,500.00		1,500.00	0.00
154-000-81-4-00-10	Investment Interest		0.00	0.00	150.00		150.00	0.00
154-000-82-4-00-50	Miscellaneous Revenue		0.00	0.00	10,000.00		10,000.00	0.00
154-000-85-4-54-10	Donations - 4th of July		1,275.00	1,275.00	10,000.00		8,725.00	12.75
154-000-92-4-20-60	Transfer from Rec Program Fund		0.00	0.00	0.00		0.00	0.00
154-000-93-4-00-10	Transfer from Reserve		0.00	0.00	0.00		0.00	0.00
TOTAL REVENUES			1,275.00	1,275.00	32,400.00		31,125.00	3.94
Expenditures								
154-000-53-5-11-25	Program Salaries-4th of July		0.00	0.00	1,300.00		1,300.00	0.00
154-000-53-5-15-15	FICA		0.00	0.00	99.00		99.00	0.00
154-000-53-5-20-40	Printing Services		0.00	0.00	1,000.00		1,000.00	0.00
154-000-53-5-39-70	Program Supplies & Expenses		0.00	0.00	6,500.00		6,500.00	0.00
154-000-53-5-40-10	Fireworks		0.00	0.00	13,000.00		13,000.00	0.00
154-000-53-5-40-15	Parade & Awards		0.00	0.00	5,000.00		5,000.00	0.00
154-000-53-5-40-20	Entertainment		0.00	0.00	2,000.00		2,000.00	0.00
154-000-53-5-40-25	Raffle Supplies & Expenses		219.00	219.00	1,000.00		781.00	21.90
154-000-53-5-40-30	Bingo Supplies & Expenses		0.00	0.00	950.00		950.00	0.00
154-000-53-5-40-50	Misc/Transfer to Reserves		0.00	0.00	0.00		0.00	0.00
154-000-53-5-51-50	Insurance Expense		0.00	0.00	1,000.00		1,000.00	0.00
TOTAL EXPENDITURES			219.00	219.00	31,849.00		31,630.00	0.69
Fund 154 - 4th of July Fund:								
TOTAL REVENUES			1,275.00	1,275.00	32,400.00		31,125.00	3.94
TOTAL EXPENDITURES			219.00	219.00	31,849.00		31,630.00	0.69
NET OF REVENUES & EXPENDITURES			1,056.00	1,056.00	551.00		(505.00)	191.65

PERIOD ENDING 01/31/2020

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
		MONTH 01/31/2020	INCREASE (DECREASE)				
Fund 156 - PARKS/POND/COMMUNITY CENTER							
Revenues							
156-000-11-4-00-10	GENERAL PROPERTY TAXES - PARK/POND	0.00	0.00	47,500.00	47,500.00	0.00	
156-000-35-4-70-20	CDBG-SENIOR PROGRAMING	16,000.00	16,000.00	15,000.00	(1,000.00)	106.67	
156-000-67-4-20-10	FAIRY CHASM PARK PERMITS	0.00	0.00	1,200.00	1,200.00	0.00	
156-000-67-4-20-20	VILLAGE PARK PERMITS	831.25	831.25	5,000.00	4,168.75	16.63	
156-000-67-4-20-40	COMMUNITY CENTER RENTAL FEES	5,494.50	5,494.50	28,500.00	23,005.50	19.28	
156-000-67-4-20-50	OTHER CHARGES	0.00	0.00	500.00	500.00	0.00	
156-000-67-4-30-60	COMMUNITY CENTER - MISC REVENUE	0.00	0.00	0.00	0.00	0.00	
156-000-67-4-34-10	POND ADMISSIONS	0.00	0.00	15,700.00	15,700.00	0.00	
156-000-67-4-34-20	POND MEMBERSHIPS	0.00	0.00	2,000.00	2,000.00	0.00	
156-000-67-4-34-30	POND CONCESSION SALES	0.00	0.00	6,000.00	6,000.00	0.00	
156-000-81-4-00-10	INVESTMENT INTEREST	0.00	0.00	0.00	0.00	0.00	
TOTAL REVENUES		22,325.75	22,325.75	121,400.00	99,074.25	18.39	
Expenditures							
156-520-52-5-11-25	PROGRAM SALARIES - PARK & POND	0.00	0.00	34,000.00	34,000.00	0.00	
156-520-52-5-15-15	FICA	0.00	0.00	2,601.00	2,601.00	0.00	
156-520-52-5-22-10	NATURAL GAS/ELECTRIC SERVICE	199.68	199.68	3,800.00	3,600.32	5.25	
156-520-52-5-22-20	SEWER/WATER SERVICES	0.00	0.00	3,500.00	3,500.00	0.00	
156-520-52-5-35-10	BUILDING SUPPLIES	0.00	0.00	750.00	750.00	0.00	
156-520-52-5-35-40	EQUIP REPAIR/MAINT SUPPLIES	0.00	0.00	0.00	0.00	0.00	
156-520-52-5-37-10	OPERATIONS MATERIAL & SUPPLIES	0.00	0.00	24,500.00	24,500.00	0.00	
156-520-52-5-39-70	PROGRAM SUPPLIES & EXPENSES	0.00	0.00	3,000.00	3,000.00	0.00	
156-520-52-5-80-10	NEW/REPLACE EQUIPMENT	0.00	0.00	3,000.00	3,000.00	0.00	
156-521-52-5-11-25	PROGRAM SALARIES - FAIRY CHASM	24.00	24.00	5,500.00	5,476.00	0.44	
156-521-52-5-15-15	FICA	1.84	1.84	421.00	419.16	0.44	
156-521-52-5-22-10	NATURAL GAS/ELECTRIC SERVICE	37.70	37.70	1,000.00	962.30	3.77	
156-521-52-5-22-20	SEWER/WATER SERVICES	0.00	0.00	750.00	750.00	0.00	
156-521-52-5-23-20	TURF MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00	
156-521-52-5-35-40	EQUIP REPAIR/MAINT SUPPLIES	0.00	0.00	4,000.00	4,000.00	0.00	
156-521-52-5-80-10	NEW/REPLACE EQUIPMENT	0.00	0.00	3,000.00	3,000.00	0.00	
156-546-53-5-11-25	SALARIES & WAGES - SENIOR CENTER	263.25	263.25	3,000.00	2,736.75	8.78	
156-546-53-5-15-15	FICA - SC	20.14	20.14	230.00	209.86	8.76	
156-546-53-5-39-70	PROGRAM SUPPLIES & EXPENSES - SC	898.04	898.04	13,000.00	12,101.96	6.91	
156-547-53-5-11-25	SALARIES & WAGES - COMMUNITY CENTER	274.13	274.13	3,900.00	3,625.87	7.03	
156-547-53-5-15-15	FICA - CC	20.97	20.97	298.00	277.03	7.04	
156-547-53-5-39-70	PROGRAM SUPPLIES & EXPENSES - CC	291.84	291.84	4,000.00	3,708.16	7.30	
156-547-53-5-39-75	MISCELLANEOUS SUPPLIES & EXPEN - CC	0.00	0.00	2,000.00	2,000.00	0.00	
TOTAL EXPENDITURES		2,031.59	2,031.59	121,250.00	119,218.41	1.68	
Fund 156 - PARKS/POND/COMMUNITY CENTER:							
TOTAL REVENUES		22,325.75	22,325.75	121,400.00	99,074.25	18.39	
TOTAL EXPENDITURES		2,031.59	2,031.59	121,250.00	119,218.41	1.68	
NET OF REVENUES & EXPENDITURES		20,294.16	20,294.16	150.00	(20,144.16)	3,529.44	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BGD USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL	(ABNORMAL)	
Fund 170 - BD Business Park Street Light Fund								
Revenues								
170-000-24-4-00-10	Street Lighting		0.00	0.00	5,000.00		5,000.00	0.00
170-000-81-4-00-10	Investment Interest		0.00	0.00	0.00		0.00	0.00
170-000-82-4-00-50	Miscellaneous Revenue		0.00	0.00	0.00		0.00	0.00
TOTAL REVENUES			0.00	0.00	5,000.00		5,000.00	0.00
Expenditures								
170-000-34-5-22-10	Natural Gas/Electric Service		0.00	0.00	3,150.00		3,150.00	0.00
170-000-34-5-23-30	Street Lighting Maint Services		0.00	0.00	3,000.00		3,000.00	0.00
170-000-34-5-26-75	Administration Services		0.00	0.00	500.00		500.00	0.00
170-000-34-5-35-40	Equip Repair/Maint Supplies		0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES			0.00	0.00	6,650.00		6,650.00	0.00
Fund 170 - BD Business Park Street Light Fund:								
TOTAL REVENUES			0.00	0.00	5,000.00		5,000.00	0.00
TOTAL EXPENDITURES			0.00	0.00	6,650.00		6,650.00	0.00
NET OF REVENUES & EXPENDITURES			0.00	0.00	(1,650.00)		(1,650.00)	0.00

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BDGT USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL	(ABNORMAL)	
Fund 171 - Kildeer Court Street Lighting Fund								
Revenues								
171-000-24-4-00-10	Street Lighting	0.00		0.00	4,000.00		4,000.00	0.00
171-000-81-4-00-10	Investment Interest	0.00		0.00	0.00		0.00	0.00
171-000-82-4-00-50	Miscellaneous Revenue	0.00		0.00	0.00		0.00	0.00
TOTAL REVENUES		0.00		0.00	4,000.00		4,000.00	0.00
Expenditures								
171-000-34-5-22-10	Natural Gas/Electric Service	0.00		0.00	1,750.00		1,750.00	0.00
171-000-34-5-23-30	Street Lighting Maint Services	0.00		0.00	1,000.00		1,000.00	0.00
171-000-34-5-26-75	Administration Services	0.00		0.00	500.00		500.00	0.00
171-000-34-5-35-40	Equip Repair/Maint Supplies	0.00		0.00	0.00		0.00	0.00
TOTAL EXPENDITURES		0.00		0.00	3,250.00		3,250.00	0.00
Fund 171 - Kildeer Court Street Lighting Fund:								
TOTAL REVENUES		0.00		0.00	4,000.00		4,000.00	0.00
TOTAL EXPENDITURES		0.00		0.00	3,250.00		3,250.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		0.00	750.00		750.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BDGT USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL	(ABNORMAL)	
Fund 172 - Opus North Street Lighting Fund								
Revenues								
172-000-24-4-00-10	Street Lighting		0.00	0.00	4,000.00		4,000.00	0.00
172-000-81-4-00-10	Investment Interest		0.00	0.00	0.00		0.00	0.00
172-000-82-4-00-50	Miscellaneous Revenue		0.00	0.00	0.00		0.00	0.00
TOTAL REVENUES			0.00	0.00	4,000.00		4,000.00	0.00
Expenditures								
172-000-34-5-22-10	Natural Gas/Electric Service		0.00	0.00	1,500.00		1,500.00	0.00
172-000-34-5-23-30	Street Lighting Maint Services		0.00	0.00	1,300.00		1,300.00	0.00
172-000-34-5-26-75	Administration Services		0.00	0.00	500.00		500.00	0.00
172-000-34-5-35-40	Equip Repair/Maint Supplies		0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES			0.00	0.00	3,300.00		3,300.00	0.00
Fund 172 - Opus North Street Lighting Fund:								
TOTAL REVENUES			0.00	0.00	4,000.00		4,000.00	0.00
TOTAL EXPENDITURES			0.00	0.00	3,300.00		3,300.00	0.00
NET OF REVENUES & EXPENDITURES			0.00	0.00	700.00		700.00	0.00

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BGD USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL	(ABNORMAL)	
Fund 173 - Park Plaza Street Lighting Fund								
Revenues								
173-000-24-4-00-10	Street Lighting		0.00	0.00	20,000.00		20,000.00	0.00
173-000-81-4-00-10	Investment Interest		0.00	0.00	0.00		0.00	0.00
173-000-82-4-00-50	Miscellaneous Revenue		0.00	0.00	0.00		0.00	0.00
TOTAL REVENUES			0.00	0.00	20,000.00		20,000.00	0.00
Expenditures								
173-000-34-5-22-10	Natural Gas/Electric Service		0.00	0.00	12,600.00		12,600.00	0.00
173-000-34-5-23-30	Street Lighting Maint Services		0.00	0.00	4,000.00		4,000.00	0.00
173-000-34-5-26-75	Administration Services		0.00	0.00	500.00		500.00	0.00
173-000-34-5-35-40	Equip Repair/Maint Supplies		0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES			0.00	0.00	17,100.00		17,100.00	0.00
Fund 173 - Park Plaza Street Lighting Fund:								
TOTAL REVENUES			0.00	0.00	20,000.00		20,000.00	0.00
TOTAL EXPENDITURES			0.00	0.00	17,100.00		17,100.00	0.00
NET OF REVENUES & EXPENDITURES			0.00	0.00	2,900.00		2,900.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BDGT USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL	BALANCE (ABNORMAL)	
Fund 174 - North Arbon Drive Street Lighting Fund								
Revenues								
174-000-24-4-00-10	Street Lighting	0.00	0.00	0.00	4,200.00	4,200.00	0.00	0.00
174-000-81-4-00-10	Investment Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
174-000-82-4-00-50	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	4,200.00	4,200.00	0.00	0.00
Expenditures								
174-000-34-5-22-10	Natural Gas/Electric Service	0.00	0.00	0.00	2,300.00	2,300.00	0.00	0.00
174-000-34-5-23-30	Street Lighting Maint Services	0.00	0.00	0.00	1,300.00	1,300.00	0.00	0.00
174-000-34-5-26-75	Administration Services	0.00	0.00	0.00	500.00	500.00	0.00	0.00
174-000-34-5-35-40	Equip Repair/Maint Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	4,100.00	4,100.00	0.00	0.00
Fund 174 - North Arbon Drive Street Lighting Fund:								
TOTAL REVENUES		0.00	0.00	0.00	4,200.00	4,200.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	4,100.00	4,100.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	100.00	100.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BGD USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL	(ABNORMAL)	
Fund 175 - BD Corporate Park Street Lighting Fund								
Revenues								
175-000-24-4-00-10	Street Lighting	0.00		0.00	3,000.00		3,000.00	0.00
175-000-81-4-00-10	Investment Interest	0.00		0.00	0.00		0.00	0.00
175-000-82-4-00-50	Miscellaneous Revenue	0.00		0.00	0.00		0.00	0.00
TOTAL REVENUES		0.00		0.00	3,000.00		3,000.00	0.00
Expenditures								
175-000-34-5-22-10	Natural Gas/Electric Service	0.00		0.00	1,000.00		1,000.00	0.00
175-000-34-5-23-30	Street Lighting Maint Services	0.00		0.00	1,200.00		1,200.00	0.00
175-000-34-5-26-75	Administration Services	0.00		0.00	500.00		500.00	0.00
175-000-34-5-35-40	Equip Repair/Maint Supplies	0.00		0.00	0.00		0.00	0.00
TOTAL EXPENDITURES		0.00		0.00	2,700.00		2,700.00	0.00
Fund 175 - BD Corporate Park Street Lighting Fund:								
TOTAL REVENUES		0.00		0.00	3,000.00		3,000.00	0.00
TOTAL EXPENDITURES		0.00		0.00	2,700.00		2,700.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		0.00	300.00		300.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	2020	AVAILABLE		% BDGT
		MONTH 01/31/2020	INCREASE (DECREASE)	NORMAL (ABNORMAL)		AMENDED BUDGET	NORMAL (ABNORMAL)	
Fund 180 - Strehlow Donation Fund								
Revenues								
180-000-81-4-00-10	INVESTMENT INTEREST		0.00	0.00	0.00		0.00	0.00
180-000-85-4-10-10	Donation Revenue Park & Rec		0.00	0.00	0.00		0.00	0.00
180-000-85-4-20-10	Donation Revenue Library		0.00	0.00	0.00		0.00	0.00
TOTAL REVENUES			0.00	0.00	0.00		0.00	0.00
Expenditures								
180-000-51-5-39-11	Donation Expense Library		0.00	0.00	0.00		0.00	0.00
180-000-52-5-39-10	Donation Expense Park & Rec		0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES			0.00	0.00	0.00		0.00	0.00
Fund 180 - Strehlow Donation Fund:								
TOTAL REVENUES			0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES			0.00	0.00	0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES			0.00	0.00	0.00		0.00	0.00

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BDGT USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL	(ABNORMAL)	
Fund 185 - BROWN DEER FARMERS MARKET								
Revenues								
185-000-65-4-20-50	Stall Rental Fee	0.00		0.00	8,000.00		8,000.00	0.00
185-000-81-4-00-10	INVESTMENT INTEREST	0.00		0.00	0.00		0.00	0.00
185-000-82-4-00-50	MISCELLANEOUS REVENUE	0.00		0.00	0.00		0.00	0.00
185-000-85-4-10-10	Donation Revenue	0.00		0.00	0.00		0.00	0.00
TOTAL REVENUES		0.00		0.00	8,000.00		8,000.00	0.00
Expenditures								
185-000-41-5-11-25	PROGRAM SALARIES - FARMERS MARKET	0.00		0.00	6,000.00		6,000.00	0.00
185-000-41-5-15-10	WI Retirement	0.00		0.00	0.00		0.00	0.00
185-000-41-5-15-15	FICA	0.00		0.00	459.00		459.00	0.00
185-000-41-5-15-20	Group Insurance	0.00		0.00	0.00		0.00	0.00
185-000-41-5-30-10	Office Supplies, Equip & Exp	0.00		0.00	1,000.00		1,000.00	0.00
185-000-41-5-30-40	Advertising	0.00		0.00	3,600.00		3,600.00	0.00
185-000-41-5-39-70	Program Supplies & Expenses	0.00		0.00	1,500.00		1,500.00	0.00
TOTAL EXPENDITURES		0.00		0.00	12,559.00		12,559.00	0.00
Fund 185 - BROWN DEER FARMERS MARKET:								
TOTAL REVENUES		0.00		0.00	8,000.00		8,000.00	0.00
TOTAL EXPENDITURES		0.00		0.00	12,559.00		12,559.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		0.00	(4,559.00)		(4,559.00)	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BDGT USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL	(ABNORMAL)	
Fund 186 - SPECIAL EVENT FUND								
Revenues								
186-000-65-4-20-50	Stall Rental Fee	0.00		0.00	1,000.00		1,000.00	0.00
186-000-81-4-00-10	INVESTMENT INTEREST	0.00		0.00	0.00		0.00	0.00
186-000-82-4-00-50	Miscellaneous Revenue	0.00		0.00	0.00		0.00	0.00
186-000-85-4-10-10	Donations - Vibes	0.00		0.00	8,000.00		8,000.00	0.00
186-000-85-4-20-10	Donations - Eat & Greet	0.00		0.00	10,500.00		10,500.00	0.00
TOTAL REVENUES		0.00		0.00	19,500.00		19,500.00	0.00
Expenditures								
186-000-53-5-20-40	Printing Services - Vibes	0.00		0.00	400.00		400.00	0.00
186-000-53-5-30-10	Office Supplies, Equip & Exp - Vibes	0.00		0.00	0.00		0.00	0.00
186-000-53-5-30-40	Advertising - Vibes	0.00		0.00	2,000.00		2,000.00	0.00
186-000-53-5-39-70	Program Supplies & Expenses - Vibes	0.00		0.00	800.00		800.00	0.00
186-000-53-5-40-20	Entertainment - Vibes	0.00		0.00	6,000.00		6,000.00	0.00
186-000-54-5-30-40	Advertising - Eat & Greet	0.00		0.00	1,500.00		1,500.00	0.00
186-000-54-5-39-70	Program Supplies & Expenses - Eat & Gree	0.00		0.00	5,000.00		5,000.00	0.00
186-000-54-5-40-20	Entertainment - Eat & Greet	0.00		0.00	5,000.00		5,000.00	0.00
TOTAL EXPENDITURES		0.00		0.00	20,700.00		20,700.00	0.00
Fund 186 - SPECIAL EVENT FUND:								
TOTAL REVENUES		0.00		0.00	19,500.00		19,500.00	0.00
TOTAL EXPENDITURES		0.00		0.00	20,700.00		20,700.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		0.00	(1,200.00)		(1,200.00)	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BGD USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL	(ABNORMAL)	
Fund 187 - PUBLIC SAFETY								
Revenues								
187-000-81-4-00-10	INVESTMENT INTEREST		0.00	0.00	0.00		0.00	0.00
187-210-21-4-62-10	PUBLIC SAFETY		18,791.66	18,791.66	0.00		(18,791.66)	100.00
TOTAL REVENUES			18,791.66	18,791.66	0.00		(18,791.66)	100.00
Expenditures								
187-210-21-5-10-10	Salaries/Wages		0.00	0.00	0.00		0.00	0.00
187-210-21-5-15-10	WI Retirement		0.00	0.00	0.00		0.00	0.00
187-210-21-5-15-15	FICA		0.00	0.00	0.00		0.00	0.00
187-210-21-5-15-20	Group Insurance		0.00	0.00	0.00		0.00	0.00
187-210-21-5-26-75	Administration Services		0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES			0.00	0.00	0.00		0.00	0.00
Fund 187 - PUBLIC SAFETY:								
TOTAL REVENUES			18,791.66	18,791.66	0.00		(18,791.66)	100.00
TOTAL EXPENDITURES			0.00	0.00	0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES			18,791.66	18,791.66	0.00		(18,791.66)	100.00

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BGD USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL	(ABNORMAL)	
Fund 188 - MUNICIPAL COURT								
Revenues								
188-000-51-4-00-10	COURT FINES & PENALTIES		0.00	0.00	0.00		0.00	0.00
188-000-81-4-00-10	INVESTMENT INTEREST		0.00	0.00	0.00		0.00	0.00
TOTAL REVENUES			0.00	0.00	0.00		0.00	0.00
Expenditures								
188-120-12-5-10-10	Salaries/Wages		16,744.16	16,744.16	0.00		(16,744.16)	100.00
188-120-12-5-14-00	Overtime		164.78	164.78	0.00		(164.78)	100.00
188-120-12-5-15-10	WI Retirement		1,082.87	1,082.87	0.00		(1,082.87)	100.00
188-120-12-5-15-15	FICA		1,277.51	1,277.51	0.00		(1,277.51)	100.00
188-120-12-5-15-20	Group Insurance		1,371.18	1,371.18	0.00		(1,371.18)	100.00
188-120-12-5-20-20	Professional Services		0.00	0.00	0.00		0.00	0.00
188-120-12-5-26-25	Commitment Services		3,458.70	3,458.70	0.00		(3,458.70)	100.00
188-120-12-5-26-75	Administration Services		0.00	0.00	0.00		0.00	0.00
188-120-12-5-30-10	Office Supplies, Equip & Exp		0.00	0.00	0.00		0.00	0.00
188-120-12-5-30-30	Service Fees		5,959.00	5,959.00	0.00		(5,959.00)	100.00
188-120-12-5-39-15	Witness Fees		0.00	0.00	0.00		0.00	0.00
188-120-12-5-45-10	Professional Memberships		45.00	45.00	0.00		(45.00)	100.00
188-120-12-5-45-30	Professional Training		0.00	0.00	0.00		0.00	0.00
188-120-12-5-80-10	New/Replace Equipment		0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES			30,103.20	30,103.20	0.00		(30,103.20)	100.00
Fund 188 - MUNICIPAL COURT:								
TOTAL REVENUES			0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES			30,103.20	30,103.20	0.00		(30,103.20)	100.00
NET OF REVENUES & EXPENDITURES			(30,103.20)	(30,103.20)	0.00		30,103.20	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	2020	AVAILABLE		% BDGT
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL (ABNORMAL)	AMENDED BUDGET	
Fund 189 - BROWN DEER TOURISM COMMISSION								
Revenues								
189-000-12-4-00-10	HOTEL TAX		0.00	0.00	0.00		0.00	0.00
TOTAL REVENUES			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>
Expenditures								
189-000-41-5-30-10	Office Supplies, Equip & Exp		0.00	0.00	0.00		0.00	0.00
189-000-41-5-39-70	Program Supplies & Expenses		0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>
<hr/>								
Fund 189 - BROWN DEER TOURISM COMMISSION:								
TOTAL REVENUES			0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES			0.00	0.00	0.00		0.00	0.00

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	2020	AVAILABLE		% BGDG
		MONTH 01/31/2020	INCREASE (DECREASE)			01/31/2020	AMENDED BUDGET	
Fund 210 - Debt Service Fund								
Revenues								
210-000-11-4-00-10	General Property Taxes	0.00		0.00	0.00		0.00	0.00
210-000-81-4-00-10	Investment Interest	0.00		0.00	0.00		0.00	0.00
210-000-91-4-00-10	Bond Proceeds	0.00		0.00	0.00		0.00	0.00
210-000-91-4-00-20	Notes	0.00		0.00	0.00		0.00	0.00
210-000-91-4-00-40	State Trust Fund Loans	0.00		0.00	0.00		0.00	0.00
210-000-91-4-00-60	Premium on debt issuance	0.00		0.00	0.00		0.00	0.00
210-000-92-4-20-85	Transfer from Kildeer Ct Fund	0.00		0.00	0.00		0.00	0.00
TOTAL REVENUES		0.00		0.00	0.00		0.00	0.00
Expenditures								
210-000-81-5-06-20	Principal - 2006 GO Bonds	0.00		0.00	0.00		0.00	0.00
210-000-81-5-06-30	Principal - 2006 GO Prom Notes	0.00		0.00	0.00		0.00	0.00
210-000-81-5-10-00	Principal - Other LT debt	0.00		0.00	0.00		0.00	0.00
210-000-81-5-10-10	Principal - 2010 GO Bonds	0.00		0.00	0.00		0.00	0.00
210-000-81-5-10-11	Principal - 2011 Taxable Refun	0.00		0.00	0.00		0.00	0.00
210-000-81-5-10-12	Principal - 2011 GO Corp Purp	0.00		0.00	0.00		0.00	0.00
210-000-81-5-10-13	Principal-2011 State Trust Fund Loan	0.00		0.00	0.00		0.00	0.00
210-000-81-5-10-14	Principal-2012 GO Refunding Bonds	0.00		0.00	0.00		0.00	0.00
210-000-81-5-10-15	Principal - 2012 State Trust Fund Loan	0.00		0.00	0.00		0.00	0.00
210-000-81-5-10-16	Principal - 2012 GO Corp Bonds	0.00		0.00	0.00		0.00	0.00
210-000-81-5-10-17	Principal - 2014 GO Bonds	0.00		0.00	0.00		0.00	0.00
210-000-81-5-10-18	PRINCIPAL - 2016 GO REFUNDNG BONDS	0.00		0.00	0.00		0.00	0.00
210-000-81-5-10-19	PRINCIPAL - 2016 GENERAL OBLIGATION BOND	0.00		0.00	0.00		0.00	0.00
210-000-81-5-10-20	PRINCIPAL - 2018 GO REF BONDS (4/18 NAN)	0.00		0.00	0.00		0.00	0.00
210-000-81-5-10-21	PRINCIPAL - 2018 GO REF BOND (11/18 NAN)	0.00		0.00	0.00		0.00	0.00
210-000-81-5-10-22	PRINCIPAL - 2019 GO REF BONDS	0.00		0.00	0.00		0.00	0.00
210-000-81-5-20-00	Promissory/Revenue Notes	0.00		0.00	0.00		0.00	0.00
210-000-82-5-00-10	Issuance Costs	0.00		0.00	0.00		0.00	0.00
210-000-82-5-06-20	Interest - 2006 GO Bonds	0.00		0.00	0.00		0.00	0.00
210-000-82-5-06-30	Interest - 2006 GO Prom Notes	0.00		0.00	0.00		0.00	0.00
210-000-82-5-10-00	Interest - Other LT Debt	0.00		0.00	0.00		0.00	0.00
210-000-82-5-10-10	Interest - 2010 GO Bonds	0.00		0.00	0.00		0.00	0.00
210-000-82-5-10-11	Interest - 2011 Taxable Refund	0.00		0.00	0.00		0.00	0.00
210-000-82-5-10-12	Interest - 2011 GO Corp Purpos	0.00		0.00	0.00		0.00	0.00
210-000-82-5-10-13	Interest-2011 State Trust Fund Loan	0.00		0.00	0.00		0.00	0.00
210-000-82-5-10-14	Interest-2012 GO Refunding Bonds	0.00		0.00	0.00		0.00	0.00
210-000-82-5-10-15	Interest - 2012 State Trust Fund Loan	0.00		0.00	0.00		0.00	0.00
210-000-82-5-10-16	Interest - 2012 GO Corp Bonds	0.00		0.00	0.00		0.00	0.00
210-000-82-5-10-17	Interest - 2014 GO Bonds	0.00		0.00	0.00		0.00	0.00
210-000-82-5-10-18	INTEREST - 2016 GO REFUNDNG BONDS	0.00		0.00	0.00		0.00	0.00
210-000-82-5-10-19	INTEREST - 2016 GENERAL OBLIGATION BOND	0.00		0.00	0.00		0.00	0.00
210-000-82-5-10-20	INTEREST - 2018 GO RE BOND (4/18 NAN)	0.00		0.00	0.00		0.00	0.00
210-000-82-5-10-21	INTEREST - 2018 GO REF BOND (11/18 NAN)	0.00		0.00	0.00		0.00	0.00
210-000-82-5-10-22	INTEREST - 2019 GO REF BONDS	0.00		0.00	0.00		0.00	0.00
210-000-82-5-20-00	Promissory/Revenue Notes	0.00		0.00	0.00		0.00	0.00
TOTAL EXPENDITURES		0.00		0.00	0.00		0.00	0.00
Fund 210 - Debt Service Fund:								
TOTAL REVENUES		0.00		0.00	0.00		0.00	0.00
TOTAL EXPENDITURES		0.00		0.00	0.00		0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE		2020 AMENDED BUDGET	AVAILABLE		% BDGT USED
		MONTH 01/31/2020		01/31/2020			NORMAL	(ABNORMAL)	
		INCREASE	(DECREASE)	NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 210 - Debt Service Fund									
NET OF REVENUES & EXPENDITURES		0.00		0.00		0.00	0.00		0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	2020	AVAILABLE		% BGD USED
		MONTH 01/31/2020	INCREASE (DECREASE)	01/31/2020		AMENDED BUDGET	NORMAL (ABNORMAL)	
Fund 320 - Capital Improvement Project Fund								
Expenditures								
320-000-78-5-82-60	API PARK		0.00	0.00	0.00		0.00	0.00
320-000-81-5-00-10	PRINCIPAL ON LONG-TERM DEBT		0.00	0.00	0.00		0.00	0.00
320-000-82-5-00-10	Issuance Costs		0.00	0.00	0.00		0.00	0.00
320-000-82-5-00-20	INTEREST ON LONG-TERM DEBT		0.00	0.00	0.00		0.00	0.00
320-000-92-5-00-10	Debt Discount Costs		0.00	0.00	0.00		0.00	0.00
320-000-92-5-30-00	Transfer to Debt Service		0.00	0.00	0.00		0.00	0.00
320-000-92-5-30-22	Transfer to Other Funds		0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES			79,814.19	79,814.19	0.00		(79,814.19)	100.00
Fund 320 - Capital Improvement Project Fund:								
TOTAL REVENUES			0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES			79,814.19	79,814.19	0.00		(79,814.19)	100.00
NET OF REVENUES & EXPENDITURES			(79,814.19)	(79,814.19)	0.00		79,814.19	100.00

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	2020	AVAILABLE		% BGDG
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL (ABNORMAL)	BALANCE	
Fund 350 - TIF #2								
Revenues								
350-000-11-4-00-10	General Property Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-000-34-4-00-30	Computer Exemptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-000-35-4-00-10	Grant revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-000-81-4-00-10	Investment Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-000-82-4-00-10	Rent Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-000-82-4-00-50	TIF #2 Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-000-91-4-00-00	Proceeds from Long-Term Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-000-91-4-00-10	REFUNDING BONDS ISSUED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-000-92-4-00-00	Premium on LT debt issued	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenditures								
350-000-67-5-20-20	Professional Services	1,497.67	1,497.67	0.00	0.00	(1,497.67)	100.00	
350-000-67-5-26-75	Administrative Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-000-67-5-35-45	Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-000-67-5-82-50	TIF District Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-000-80-5-00-00	(Gain) / Loss on land sale	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-000-81-5-00-10	Principal - 2000 Taxable Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-000-81-5-00-15	PAYMENT TO ESCROW AGENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-000-82-5-00-10	Interest - 2000 Taxable Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-000-82-5-00-20	Interest on Long Term Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-000-82-5-06-40	Interest - 2006 Taxable Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-000-82-5-07-10	Interest - 2007 Taxable Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-000-83-5-00-10	Issuance Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
350-000-92-5-30-00	Transfer to Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,497.67	1,497.67	0.00	0.00	(1,497.67)	100.00	
Fund 350 - TIF #2:								
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,497.67	1,497.67	0.00	0.00	(1,497.67)	100.00	
NET OF REVENUES & EXPENDITURES		(1,497.67)	(1,497.67)	0.00	0.00	1,497.67	100.00	

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	2020	AVAILABLE		% BGD USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL (ABNORMAL)	BALANCE	
Fund 353 - TIF #3								
Revenues								
353-000-11-4-00-10	General Property Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
353-000-34-4-00-30	Computer Exemptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
353-000-81-4-00-10	Investment Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
353-000-82-4-00-50	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
353-000-91-4-00-00	Proceeds from Long-Term Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00
353-000-92-4-00-00	Premium on LT Debt Issued	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenditures								
353-000-67-5-20-20	Professional Services	1,497.66	1,497.66	0.00	0.00	(1,497.66)	100.00	0.00
353-000-67-5-26-75	Administrative Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
353-000-67-5-82-50	TIF District Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
353-000-81-5-00-10	Principal on Long Term Debt	0.00	0.00	0.00	0.00	0.00	0.00	0.00
353-000-81-5-60-21	(GAIN)/LOSS ON INVESTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
353-000-82-5-00-10	Issuance Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
353-000-82-5-00-20	INTEREST ON LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
353-000-82-5-06-40	Interest - 2006 Taxable Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
353-000-92-5-30-00	Transfer to Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,497.66	1,497.66	0.00	0.00	(1,497.66)	100.00	0.00
Fund 353 - TIF #3:								
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,497.66	1,497.66	0.00	0.00	(1,497.66)	100.00	0.00
NET OF REVENUES & EXPENDITURES		(1,497.66)	(1,497.66)	0.00	0.00	1,497.66	100.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BDGT USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 354 - TIF #4								
Revenues								
354-000-11-4-00-10	General Property Taxes		0.00	0.00	0.00		0.00	0.00
354-000-34-4-00-30	Computer Exemptions		0.00	0.00	0.00		0.00	0.00
354-000-35-4-00-10	State Grants		0.00	0.00	0.00		0.00	0.00
354-000-81-4-00-10	Investment Interest		0.00	0.00	0.00		0.00	0.00
354-000-82-4-00-50	Miscellaneous Income		0.00	0.00	0.00		0.00	0.00
354-000-85-4-10-10	Donations		0.00	0.00	0.00		0.00	0.00
354-000-91-4-00-10	Proceeds on LT Debt		0.00	0.00	0.00		0.00	0.00
354-000-91-4-00-20	Debt Funding Credit		0.00	0.00	0.00		0.00	0.00
354-000-91-4-00-30	Transfer from Debt Service		0.00	0.00	0.00		0.00	0.00
354-000-92-4-00-00	Premium on LT Debt Issued		0.00	0.00	0.00		0.00	0.00
TOTAL REVENUES			0.00	0.00	0.00		0.00	0.00
Expenditures								
354-000-67-5-20-20	Professional Services		3,521.00	3,521.00	0.00		(3,521.00)	100.00
354-000-67-5-26-75	Administrative Expenses		0.00	0.00	0.00		0.00	0.00
354-000-67-5-39-10	Donation Expenses		0.00	0.00	0.00		0.00	0.00
354-000-67-5-82-50	TIF District Projects		43,666.96	43,666.96	0.00		(43,666.96)	100.00
354-000-67-5-82-51	Original Village Project		0.00	0.00	0.00		0.00	0.00
354-000-80-5-00-00	(Gain) / Loss on land sale		0.00	0.00	0.00		0.00	0.00
354-000-81-5-00-10	Principal on Long Term Debt		0.00	0.00	0.00		0.00	0.00
354-000-82-5-00-10	Interest on Long Term Debt		0.00	0.00	0.00		0.00	0.00
354-000-82-5-00-11	Issuance Costs		0.00	0.00	0.00		0.00	0.00
354-000-92-5-00-10	Debt Discount Costs		0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES			47,187.96	47,187.96	0.00		(47,187.96)	100.00
Fund 354 - TIF #4:								
TOTAL REVENUES			0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES			47,187.96	47,187.96	0.00		(47,187.96)	100.00
NET OF REVENUES & EXPENDITURES			(47,187.96)	(47,187.96)	0.00		47,187.96	100.00

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BDGT USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 600 - Water								
Revenues								
600-000-64-4-50-10	Metered Sales-Residential	0.00	0.00	0.00	680,000.00	680,000.00	0.00	0.00
600-000-64-4-50-11	Metered Sales-Commercial	0.00	0.00	0.00	230,000.00	230,000.00	0.00	0.00
600-000-64-4-50-12	Metered Sales-Bulk	0.00	0.00	0.00	7,000.00	7,000.00	0.00	0.00
600-000-64-4-50-13	Metered Sales-Industrial	0.00	0.00	0.00	100,000.00	100,000.00	0.00	0.00
600-000-64-4-50-14	Multi-Family Residential Customers	0.00	0.00	0.00	295,000.00	295,000.00	0.00	0.00
600-000-64-4-50-16	UNBILLED REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-000-64-4-50-20	Private Fire Protection	0.00	0.00	0.00	54,000.00	54,000.00	0.00	0.00
600-000-64-4-50-30	Public Fire Protection	0.00	0.00	0.00	280,000.00	280,000.00	0.00	0.00
600-000-64-4-50-40	Sales to Public Authorities	0.00	0.00	0.00	25,000.00	25,000.00	0.00	0.00
600-000-81-4-00-10	Interest & Dividend Income	0.00	0.00	0.00	28,000.00	28,000.00	0.00	0.00
600-000-81-4-00-30	Forfeited Discounts/Penalties	0.00	0.00	0.00	15,000.00	15,000.00	0.00	0.00
600-000-82-4-00-10	Rent Income	0.00	0.00	0.00	142,000.00	142,000.00	0.00	0.00
600-000-82-4-00-50	Miscellaneous Service Revenue	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00
600-000-82-4-00-55	Misc NonOperating Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-000-82-4-00-60	GAIN/LOSS ON DISPOSAL OF ASSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-000-82-4-00-75	CONTRIBUTED CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-000-83-4-00-10	Amortization of Debt Premium	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	1,857,000.00	1,857,000.00	0.00	0.00
Expenditures								
600-000-37-5-12-10	Sick Leave, Vacation & Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-000-37-5-12-20	Uniform Allowance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-000-37-5-14-00	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-000-37-5-15-10	WI Retirement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-000-37-5-15-15	FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-000-37-5-15-20	Group Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-000-37-5-54-15	Amortization-Bond Discount	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-000-37-5-60-20	Interest-Debt to Village	0.00	0.00	0.00	48,000.00	48,000.00	0.00	0.00
600-000-37-5-90-25	Misc Debit to Surplus	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-000-37-5-90-30	Other Income Deductions-CIAC	0.00	0.00	0.00	98,000.00	98,000.00	0.00	0.00
600-000-82-5-00-10	Debt Discount Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-000-87-5-15-10	WI Retirement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-000-87-5-15-15	FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-000-87-5-15-20	Group Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-611-37-5-15-10	WI Retirement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-611-37-5-15-15	FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-611-37-5-15-20	Group Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-611-37-5-22-50	Purchases of Water	58,941.94	58,941.94	58,941.94	758,000.00	699,058.06	7.78	7.78
600-611-37-5-35-60	Maint-Structures & Improvement	0.00	0.00	0.00	2,000.00	2,000.00	0.00	0.00
600-611-37-5-35-70	Maintenance-Supply Main	1,389.06	1,389.06	1,389.06	16,000.00	14,610.94	8.68	8.68
600-612-37-5-15-10	WI Retirement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-612-37-5-15-15	FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-612-37-5-15-20	Group Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-612-37-5-22-10	Power Purchased for Pumping	0.00	0.00	0.00	9,000.00	9,000.00	0.00	0.00
600-612-37-5-30-90	Miscellaneous Expense	0.00	0.00	0.00	500.00	500.00	0.00	0.00
600-612-37-5-35-60	Maint-Structures & Improvement	222.96	222.96	222.96	1,000.00	777.04	22.30	22.30
600-612-37-5-35-65	Maint-Pumping Equipment	0.00	0.00	0.00	6,000.00	6,000.00	0.00	0.00
600-613-37-5-15-10	WI Retirement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-613-37-5-15-15	FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-613-37-5-15-20	Group Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-613-37-5-36-11	Operation Supervision	0.00	0.00	0.00	2,800.00	2,800.00	0.00	0.00
600-613-37-5-36-15	Operations Labor	251.04	251.04	251.04	2,000.00	1,748.96	12.55	12.55
600-613-37-5-36-40	Chemicals	0.00	0.00	0.00	5,000.00	5,000.00	0.00	0.00
600-613-37-5-36-90	Miscellaneous Expense	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00

PERIOD ENDING 01/31/2020

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
		MONTH 01/31/2020	INCREASE (DECREASE)				
Fund 600 - Water							
Expenditures							
600-614-37-5-15-10	WI Retirement	0.00	0.00	0.00	500.00	500.00	0.00
600-614-37-5-15-15	FICA	0.00	0.00	0.00	500.00	500.00	0.00
600-614-37-5-15-20	Group Insurance	0.00	0.00	0.00	1,000.00	1,000.00	0.00
600-614-37-5-30-90	Miscellaneous Expense	68.79	68.79	68.79	4,000.00	3,931.21	1.72
600-614-37-5-35-60	Maintenance-Structures & Imp	0.00	0.00	0.00	1,000.00	1,000.00	0.00
600-614-37-5-35-61	Maintenance-Reserv/Standpipe	0.00	0.00	0.00	25,000.00	25,000.00	0.00
600-614-37-5-35-62	Maintenance-Main	5,099.14	5,099.14	5,099.14	100,000.00	94,900.86	5.10
600-614-37-5-35-63	Maintenance-Services	0.00	0.00	0.00	15,000.00	15,000.00	0.00
600-614-37-5-35-64	Maintenance-Meters	0.00	0.00	0.00	3,000.00	3,000.00	0.00
600-614-37-5-35-66	Maintenance-Hydrants	418.05	418.05	418.05	15,000.00	14,581.95	2.79
600-614-37-5-35-67	Maintenance-Misc Plant	1,588.60	1,588.60	1,588.60	20,000.00	18,411.40	7.94
600-614-37-5-36-10	Operations Supervision	1,471.75	1,471.75	1,471.75	15,000.00	13,528.25	9.81
600-614-37-5-36-11	Maintenance Supervision	1,471.75	1,471.75	1,471.75	15,000.00	13,528.25	9.81
600-614-37-5-36-20	Meter Expense	1,727.95	1,727.95	1,727.95	12,000.00	10,272.05	14.40
600-614-37-5-36-25	Digger's Hotline Expense	2,118.13	2,118.13	2,118.13	21,000.00	18,881.87	10.09
600-614-37-5-36-61	Storage Facilities Expense	0.00	0.00	0.00	1,000.00	1,000.00	0.00
600-614-37-5-36-62	Trans & Dist Line Expense	2,229.61	2,229.61	2,229.61	44,000.00	41,770.39	5.07
600-614-84-5-15-10	WI Retirement	0.00	0.00	0.00	0.00	0.00	0.00
600-614-84-5-15-15	FICA	0.00	0.00	0.00	0.00	0.00	0.00
600-614-84-5-15-20	Group Insurance	0.00	0.00	0.00	0.00	0.00	0.00
600-616-37-5-15-10	WI Retirement	0.00	0.00	0.00	0.00	0.00	0.00
600-616-37-5-15-15	FICA	0.00	0.00	0.00	0.00	0.00	0.00
600-616-37-5-15-20	Group Insurance	0.00	0.00	0.00	0.00	0.00	0.00
600-616-37-5-36-10	Supervision-Customer Accounts	1,471.75	1,471.75	1,471.75	6,500.00	5,028.25	22.64
600-616-37-5-36-20	Meter Reading Expense	844.44	844.44	844.44	12,000.00	11,155.56	7.04
600-616-37-5-36-30	Customer Records/Collect Exp	2,583.05	2,583.05	2,583.05	28,000.00	25,416.95	9.23
600-616-37-5-36-40	Uncollectible Accounts	0.00	0.00	0.00	0.00	0.00	0.00
600-616-37-5-36-50	Misc Customer Account Expense	476.00	476.00	476.00	10,000.00	9,524.00	4.76
600-620-37-5-10-10	Salaries/Wages	714.00	714.00	714.00	10,000.00	9,286.00	7.14
600-620-37-5-15-10	WI Retirement	0.00	0.00	0.00	0.00	0.00	0.00
600-620-37-5-15-15	FICA	0.00	0.00	0.00	0.00	0.00	0.00
600-620-37-5-15-20	Group Insurance	0.00	0.00	0.00	0.00	0.00	0.00
600-620-37-5-20-20	Professional Services	0.00	0.00	0.00	0.00	0.00	0.00
600-620-37-5-30-10	Office Supplies, Equip & Exp	433.13	433.13	433.13	4,000.00	3,566.87	10.83
600-620-37-5-30-90	Miscellaneous Expense	362.31	362.31	362.31	8,000.00	7,637.69	4.53
600-620-37-5-35-55	Maintenance-General Plant	0.00	0.00	0.00	1,000.00	1,000.00	0.00
600-620-37-5-36-75	Transportation Expense	0.00	0.00	0.00	6,000.00	6,000.00	0.00
600-620-37-5-39-60	Regulatory Commission Expense	0.00	0.00	0.00	12,000.00	12,000.00	0.00
600-620-37-5-51-10	Property Insurance	0.00	0.00	0.00	15,000.00	15,000.00	0.00
600-620-37-5-51-45	Injuries & Damages	0.00	0.00	0.00	15,000.00	15,000.00	0.00
600-620-37-5-53-20	Rent Expense	0.00	0.00	0.00	30,000.00	30,000.00	0.00
600-621-37-5-54-10	Depreciation Expense	0.00	0.00	0.00	160,000.00	160,000.00	0.00
600-623-37-5-00-20	Transfer to Other Funds	0.00	0.00	0.00	0.00	0.00	0.00
600-623-37-5-36-80	Taxes	0.00	0.00	0.00	0.00	0.00	0.00
600-623-37-5-36-90	PILOT TRANSFER OUT	0.00	0.00	0.00	295,000.00	295,000.00	0.00
600-625-37-5-54-10	Misc Amortization-CIAC	0.00	0.00	0.00	(53,712.00)	(53,712.00)	0.00
TOTAL EXPENDITURES		83,883.45	83,883.45	83,883.45	1,801,088.00	1,717,204.55	4.66
Fund 600 - Water:							
TOTAL REVENUES		0.00	0.00	0.00	1,857,000.00	1,857,000.00	0.00
TOTAL EXPENDITURES		83,883.45	83,883.45	83,883.45	1,801,088.00	1,717,204.55	4.66
NET OF REVENUES & EXPENDITURES		(83,883.45)	(83,883.45)	(83,883.45)	55,912.00	139,795.45	150.03

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE		2020	AVAILABLE		% BDT USED
		MONTH 01/31/2020		01/31/2020			BALANCE		
		INCREASE (DECREASE)	NORMAL (ABNORMAL)			AMENDED BUDGET	NORMAL (ABNORMAL)		

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2020	2020 AMENDED BUDGET	AVAILABLE		% BDGT USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 610 - Storm Water Revenues								
610-000-35-4-30-30	State & Federal Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-000-49-4-30-10	Fees & Permits	0.00	0.00	1,500.00	1,500.00	1,500.00	0.00	0.00
610-000-64-4-10-01	SPECIAL ASSESSMENTS REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-000-64-4-10-10	Storm Water Charges	0.00	0.00	980,088.00	980,088.00	980,088.00	0.00	0.00
610-000-64-4-10-20	Culvert/Driveway Replacements	0.00	0.00	35,000.00	35,000.00	35,000.00	0.00	0.00
610-000-81-4-00-10	Interest Income	0.00	0.00	6,000.00	6,000.00	6,000.00	0.00	0.00
610-000-81-4-00-40	Late Penalties	0.00	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00
610-000-82-4-00-50	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-000-82-4-00-60	Gain/Loss on Disposal of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-000-82-4-00-75	Capital Contributions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-000-83-4-00-10	Amortization of Debt Premium	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-000-91-4-00-10	Bond/Note Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-000-92-4-00-20	Transfer from Sewer Utility	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-000-92-4-10-10	Transfer from General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-000-92-4-30-30	Transfer from TIF District #3	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	1,027,588.00	1,027,588.00	1,027,588.00	0.00	0.00
Expenditures								
610-000-36-5-10-10	Salaries/Wages	9,544.31	9,544.31	206,658.00	197,113.69	197,113.69	4.62	4.62
610-000-36-5-11-10	Seasonal Hire	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-000-36-5-12-20	Uniform Allowance	0.00	0.00	250.00	250.00	250.00	0.00	0.00
610-000-36-5-14-00	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-000-36-5-15-10	WI Retirement	646.96	646.96	13,950.00	13,303.04	13,303.04	4.64	4.64
610-000-36-5-15-15	FICA	708.96	708.96	15,809.00	15,100.04	15,100.04	4.48	4.48
610-000-36-5-15-20	Group Insurance	1,962.18	1,962.18	69,951.00	67,988.82	67,988.82	2.81	2.81
610-000-36-5-15-25	Worker Comp Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-000-36-5-20-20	Professional Services	0.00	0.00	15,000.00	15,000.00	15,000.00	0.00	0.00
610-000-36-5-20-45	NR216 Contract	0.00	0.00	20,000.00	20,000.00	20,000.00	0.00	0.00
610-000-36-5-22-10	Natural Gas/Electric Service	0.00	0.00	500.00	500.00	500.00	0.00	0.00
610-000-36-5-22-20	Water/Sewer-Mun Complex	0.00	0.00	200.00	200.00	200.00	0.00	0.00
610-000-36-5-23-20	Turf Maintenance	0.00	0.00	30,000.00	30,000.00	30,000.00	0.00	0.00
610-000-36-5-23-25	CCTV/Cleaning Services	0.00	0.00	2,000.00	2,000.00	2,000.00	0.00	0.00
610-000-36-5-26-10	Cleaning Service	0.00	0.00	500.00	500.00	500.00	0.00	0.00
610-000-36-5-26-75	Administration Services	0.00	0.00	67,975.00	67,975.00	67,975.00	0.00	0.00
610-000-36-5-29-30	Landfill fees	0.00	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00
610-000-36-5-29-50	Equipment Rental	0.00	0.00	7,280.00	7,280.00	7,280.00	0.00	0.00
610-000-36-5-30-10	Office Supplies	0.00	0.00	250.00	250.00	250.00	0.00	0.00
610-000-36-5-33-10	Tools & Supplies	0.00	0.00	2,000.00	2,000.00	2,000.00	0.00	0.00
610-000-36-5-34-10	Fuel, Oil & Lubricants	0.00	0.00	3,600.00	3,600.00	3,600.00	0.00	0.00
610-000-36-5-34-30	Safety Supplies	0.00	0.00	250.00	250.00	250.00	0.00	0.00
610-000-36-5-34-35	Coveral Services	0.00	0.00	150.00	150.00	150.00	0.00	0.00
610-000-36-5-35-20	Vehicle Repair/Maint Supplies	0.00	0.00	2,400.00	2,400.00	2,400.00	0.00	0.00
610-000-36-5-35-40	Equipment Repair/Maint Supplie	0.00	0.00	2,400.00	2,400.00	2,400.00	0.00	0.00
610-000-36-5-36-30	Billing Services	0.00	0.00	26,000.00	26,000.00	26,000.00	0.00	0.00
610-000-36-5-36-40	Uncollectible Accounts	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-000-36-5-37-10	Operations Material	0.00	0.00	15,000.00	15,000.00	15,000.00	0.00	0.00
610-000-36-5-37-20	System Maintenance	0.00	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00
610-000-36-5-45-10	Memberships	0.00	0.00	500.00	500.00	500.00	0.00	0.00
610-000-36-5-45-20	Periodicals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-000-36-5-45-30	Professional Training	0.00	0.00	2,000.00	2,000.00	2,000.00	0.00	0.00
610-000-36-5-53-20	Computer Rental	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-000-36-5-54-10	System Depreciation	0.00	0.00	200,000.00	200,000.00	200,000.00	0.00	0.00
610-000-36-5-54-15	Equipment Depreciation	0.00	0.00	20,000.00	20,000.00	20,000.00	0.00	0.00
610-000-36-5-60-20	Debt Service-Interest Expense	0.00	0.00	57,924.00	57,924.00	57,924.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	2020 AMENDED BUDGET	AVAILABLE		% BDGT USED
		MONTH 01/31/2020	INCREASE (DECREASE)	01/31/2020		NORMAL	(ABNORMAL)	
Fund 610 - Storm Water								
Expenditures								
610-000-36-5-60-30	Amortization of debt issue cos	0.00		0.00	0.00		0.00	0.00
610-000-36-5-81-35	Capital Outlay-Equipment	0.00		0.00	100,000.00		100,000.00	0.00
610-000-36-5-82-40	Capital Outlay-Imp Storm Sewer	0.00		0.00	0.00		0.00	0.00
610-000-36-5-82-45	Capital Outlay-Imp Ditch/Strm	0.00		0.00	135,000.00		135,000.00	0.00
610-000-36-5-90-10	DPW Operations Allocation	0.00		0.00	0.00		0.00	0.00
610-000-82-5-00-10	Debt Discount Costs	0.00		0.00	0.00		0.00	0.00
610-000-87-5-00-30	TRANSFERS OUT TO GOVERNMENTAL ACTIVITIES	0.00		0.00	0.00		0.00	0.00
610-000-92-5-60-20	Debt Service Princ-Budget Only	0.00		0.00	0.00		0.00	0.00
610-000-92-5-60-30	Transfer to Sanitary Sewer Fun	0.00		0.00	0.00		0.00	0.00
TOTAL EXPENDITURES		12,862.41		12,862.41	1,027,547.00		1,014,684.59	1.25
Fund 610 - Storm Water:								
TOTAL REVENUES		0.00		0.00	1,027,588.00		1,027,588.00	0.00
TOTAL EXPENDITURES		12,862.41		12,862.41	1,027,547.00		1,014,684.59	1.25
NET OF REVENUES & EXPENDITURES		(12,862.41)		(12,862.41)	41.00		12,903.41	1,371.73

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 01/31/2020

% Fiscal Year Completed: 8.47

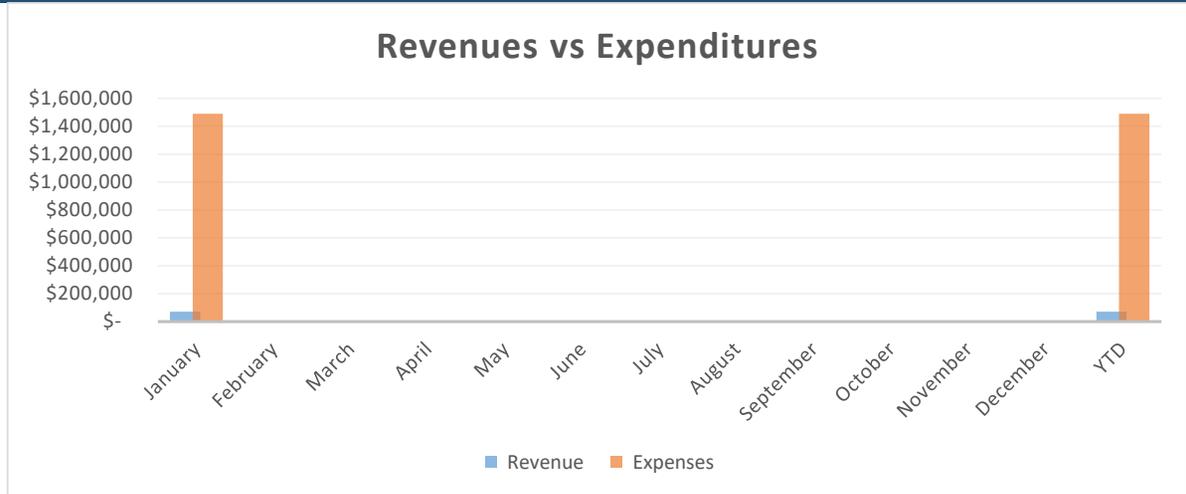
GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	2020	AVAILABLE		% BGD USED
		MONTH 01/31/2020	INCREASE (DECREASE)			NORMAL (ABNORMAL)	BALANCE	
Fund 630 - Sewer								
Expenditures								
630-000-36-5-81-35	Capital Equipment-Sewer	0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00
630-000-36-5-82-40	Capital Improvement-Sewer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
630-000-36-5-82-45	Inflow/Infiltration Control	0.00	0.00	0.00	150,000.00	150,000.00	0.00	0.00
630-000-36-5-90-10	DPW Operations Allocation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
630-000-82-5-00-10	Debt Discount Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
630-000-92-5-30-00	Transfer to Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
630-000-92-5-60-00	Transfer to Storm Water Utilit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		12,969.68	12,969.68	12,969.68	1,507,239.00	1,494,269.32	0.86	
Fund 630 - Sewer:								
TOTAL REVENUES		0.00	0.00	0.00	1,527,520.00	1,527,520.00	0.00	
TOTAL EXPENDITURES		12,969.68	12,969.68	12,969.68	1,507,239.00	1,494,269.32	0.86	
NET OF REVENUES & EXPENDITURES		(12,969.68)	(12,969.68)	(12,969.68)	20,281.00	33,250.68	63.95	
TOTAL REVENUES - ALL FUNDS								
		80,758.08	80,758.08	80,758.08	6,530,149.00	6,449,390.92	1.24	
TOTAL EXPENDITURES - ALL FUNDS								
		428,184.54	428,184.54	428,184.54	6,472,227.00	6,044,042.46	6.62	
NET OF REVENUES & EXPENDITURES		(347,426.46)	(347,426.46)	(347,426.46)	57,922.00	405,348.46	599.82	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER
GENERAL FUND SUMMARY
PERIOD ENDING 1/31/20

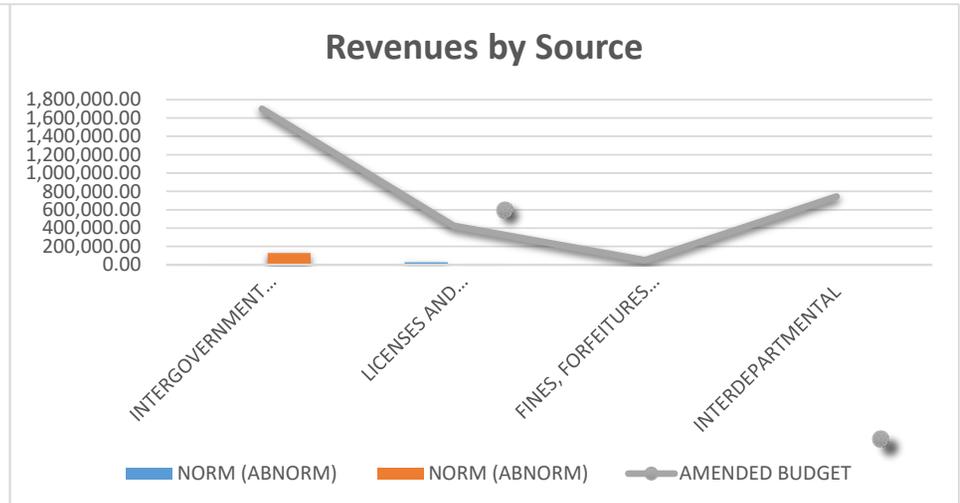
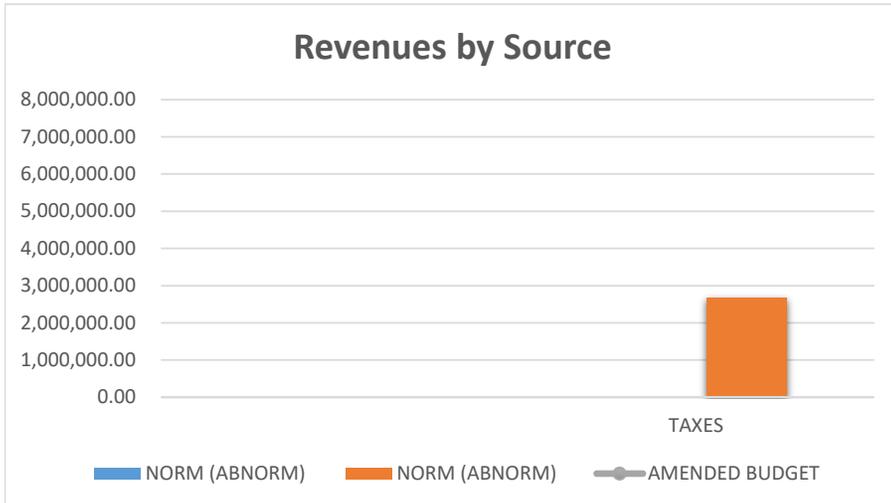
	CURRENT MONTH ACTUAL	YTD BALANCE 1/31/20 NORMAL (ABNORMAL)	2020 AMENDED BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT YTD
REVENUES					
TAXES	0.00	0.00	7,223,784.00	7,223,784.00	0.00
INTERGOVERNMENTAL	3,698.35	3,698.35	1,700,221.00	1,696,522.65	0.22
LICENSES AND PERMITS	26,132.73	26,132.73	424,142.00	398,009.27	6.16
FINES, FORFEITURES AND PENALTIES	5,477.20	5,477.20	50,000.00	44,522.80	10.95
PUBLIC CHARGES FOR SERVICES	718.22	718.22	89,434.00	88,715.78	0.80
INTERDEPARTMENTAL	0.00	0.00	744,495.00	744,495.00	0.00
MISCELLANEOUS REVENUE	35,519.88	35,519.88	116,455.00	80,935.12	30.50
Total Revenue:	71,546.38	71,546.38	10,348,531.00	10,276,984.62	0.69
EXPENDITURES					
VILLAGE BOARD	2,422.13	2,422.13	37,966.00	35,543.87	6.38
VILLAGE ATTORNEY	0.00	0.00	30,000.00	30,000.00	0.00
VILLAGE MANAGER	33,462.92	33,462.92	453,719.00	420,256.08	7.38
ADMINISTRATIVE SERVICES	31,983.52	31,983.52	394,088.00	362,104.48	8.12
OTHER GENERAL GOVERNMENT	53,087.08	53,087.08	509,106.00	456,018.92	10.43
VILLAGE HALL	14,571.29	14,571.29	203,564.00	188,992.71	7.16
POLICE	448,173.65	448,173.65	3,753,546.00	3,305,372.35	11.94
FIRE	590,544.84	590,544.84	2,398,429.00	1,807,884.16	24.62
DISPATCH	109,122.29	109,122.29	420,889.00	311,766.71	25.93
PUBLIC WORKS	149,533.38	149,533.38	1,491,501.00	1,341,967.62	10.03
COMMUNITY SERVICES	32,982.39	32,982.39	332,663.00	299,680.61	9.91
PARK & REC	24,470.60	24,470.60	230,060.00	205,589.40	10.64
OTHER FINANCING USES	0.00	0.00	90,000.00	90,000.00	0.00
Total Expenditure:	1,490,354.09	1,490,354.09	10,345,531.00	8,855,176.91	14.41
TOTAL REVENUES - FUND 010	71,546.38	71,546.38	10,348,531.00	10,276,984.62	0.69
TOTAL EXPENDITURES - FUND 010	1,490,354.09	1,490,354.09	10,345,531.00	8,855,176.91	14.41
NET OF REVENUES & EXPENDITURES	(1,418,807.71)	(1,418,807.71)	3,000.00	1,421,807.71	100.00

GENERAL FUND REVENUES VS. EXPENDITURES - YTD ACTUALS

	Revenue	Expenses
January	\$ 71,546	\$ 1,490,354
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		
YTD	\$ 71,546	\$ 1,490,354

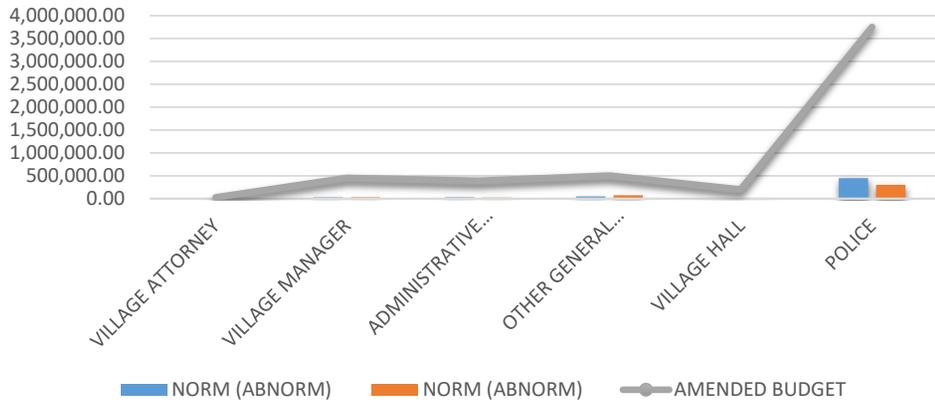


GENERAL FUND REVENUES BY SOURCE



GENERAL FUND EXPENDITURES BY DEPARTMENT

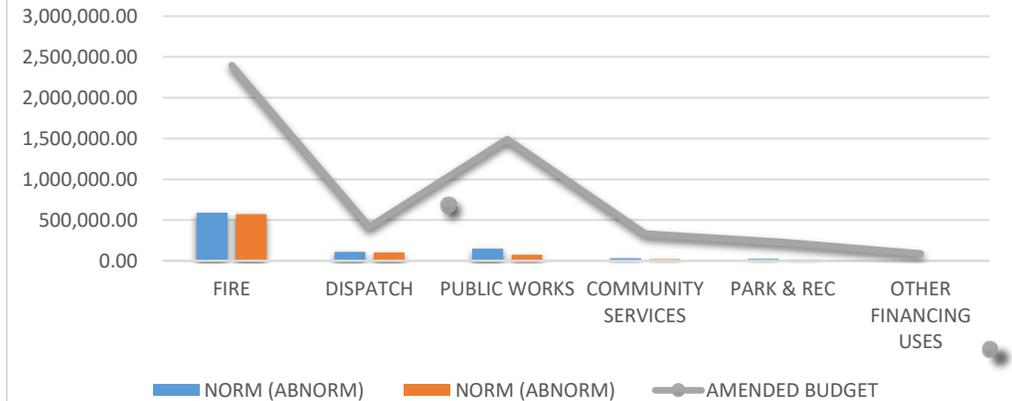
Expenditures by Department



	2019 YTD	2019 BUDGETED	2018 YTD
VILLAGE BOARD	0.00	37,966.00	0.00
VILLAGE ATTORNEY	33,462.92	94,840.00	29,207.75
VILLAGE MANAGER	31,983.52	470,422.00	26,985.52
ADMINISTRATIVE SERVICES	53,087.08	388,502.00	72,919.82
OTHER GENERAL GOVERNMENT	14,571.29	541,093.00	13,963.01
VILLAGE HALL	448,173.65	181,087.00	306,664.90

	2019 YTD	2019 BUDGETED	2018 YTD
POLICE	590,544.84	3,659,094.00	572,947.18
FIRE	109,122.29	2,201,847.00	101,715.71
DISPATCH	149,533.38	443,402.00	73,597.88
PUBLIC WORKS	32,982.39	1,401,507.00	22,127.72
COMM SERV	24,470.60	307,275.00	15,258.13
PARK & REC	0.00	219,462.00	0.00

Expenditures by Department





VILLAGE OF BROWN DEER

VOUCHER APPROVAL REGISTER

Finance & Public Works Committee	Date: March 4, 2020
Village Board of Trustees	Date: March 16, 2020
Submitted By: Susan Hudson, Treasurer/Comptroller	

Payments Presented for Ratification

Attached please find the voucher list for bills accrued January 1, 2020 thru January 31, 2020. This covers check numbers **91709 - 91889**

The total amount of vouchers is \$724,908.83

Vouchers held for approval (to be paid) –

Below Please Find the Top Five Largest Expenditures in the Packet:

1) ADVANCED DISPOSAL SERVICE	\$ 210,110.03
2) KUENY ARCHITECTS, LLC	\$ 112,832.00
3) MILWAUKEE WATER WORKS	\$ 58,941.94
4) NORTH SHORE HEALTH DEPT	\$ 31,854.00
5) EWALD CHEVROLET	\$ 30,099.50

Below please find a list of the voided checks for this period and their amount

91730 – WRONG ADDRESS

User: hudsonsu

CHECK DATE FROM 02/01/2020 - 02/28/2020

DB: Brown Deer

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount	Stat
Bank 1 General Checking Account							
02/06/2020	1	91709	MISC	HORTON, DAMELL & TRACIE	HORTON, DAMELL & TRACIE	932.00	Open
02/07/2020	1	91710	MISC	ALLEN-CARR, MARTEZ	ALLEN-CARR, MARTEZ	280.20	Open
02/07/2020	1	91711	MISC	ARBAB, ADAM & YOUSIF,	HARBAB, ADAM & YOUSIF, H	5,269.52	Open
02/07/2020	1	91712	009202	AXON ENTERPRISE, INC	AXON ENTERPRISE, INC	14,532.00	Open
02/07/2020	1	91713	009206	BELLIN, ELISE	BELLIN, ELISE	7.50	Open
02/07/2020	1	91714	MISC	BENTLEY, DAVID	BENTLEY, DAVID	34.80	Open
02/07/2020	1	91715	004273	BUTLER POLICE DEPT	BUTLER POLICE DEPT	124.00	Open
02/07/2020	1	91716	MISC	CLAYVON, KEHMONE	CLAYVON, KEHMONE	88.00	Open
02/07/2020	1	91717	003122	CLEAR CUT PRINT SOLUTION	CLEAR CUT PRINT SOLUTION	1,100.00	Open
02/07/2020	1	91718	001399	CLERK OF COURTS	CLERK OF COURTS	1,400.00	Open
02/07/2020	1	91719	008879	COUNTRY AIRE KENNELS	COUNTRY AIRE KENNELS	164.00	Open
02/07/2020	1	91720	001480	DEMAND & PRECISION PARTS	DEMAND & PRECISION PARTS	120.00	Open
02/07/2020	1	91721	001481	DEMCO	DEMCO	1,935.58	Open
02/07/2020	1	91722	MISC	DOLLAMUR SPORT SURFACES	DOLLAMUR SPORT SURFACES	2,300.00	Open
02/07/2020	1	91723	004568	FUCHS & BOYLE SC	FUCHS & BOYLE SC	2,995.33	Open
02/07/2020	1	91724	006880	GALLS	GALLS	503.47	Open
02/07/2020	1	91725	008496	GIBB BUILDING MAINTENANC	GIBB BUILDING MAINTENANC	972.80	Open
02/07/2020	1	91726	188457	GRUNAU COMPANY, INC	GRUNAU COMPANY, INC	4,043.14	Open
02/07/2020	1	91727	008825	GUARDIAN TRACKING LLC	GUARDIAN TRACKING LLC	1,850.00	Open
02/07/2020	1	91728	001705	HAASE, SANDRA JOY	HAASE, SANDRA JOY	3.16	Open
02/07/2020	1	91729	002680	INGRAM LIBRARY SERVICES	INGRAM LIBRARY SERVICES	22.39	Open
02/07/2020	1	91730	MISC	JASPER, MELISSA	JASPER, MELISSA	59.81	Open
Void Reason: WRONG ADDRESS							
02/07/2020	1	91731	007381	KETTLE MORaine YMCA	KETTLE MORaine YMCA	30.00	Open
02/07/2020	1	91732	001950	MILW CO FEDERATED LIBRA	MILW CO FEDERATED LIBRA	22,638.25	Open
02/07/2020	1	91733	MISC	MILWAUKEE MILK MEN	MILWAUKEE MILK MEN	100.00	Open
02/07/2020	1	91734	MISC	SCOTT, JUANITA	SCOTT, JUANITA	972.80	Open
02/07/2020	1	91735	009191	SHRED-IT USA	SHRED-IT USA	49.90	Open
02/07/2020	1	91736	006925	STANLEY CONVERGENT SEC	STANLEY CONVERGENT SEC S	667.56	Open
02/07/2020	1	91737	002340	STREICHER'S	STREICHER'S	81.99	Open
02/07/2020	1	91738	MISC	TAYLOR, TINA	TAYLOR, TINA	128.80	Open
02/07/2020	1	91739	008247	TRANSUNION RISK & ALTERN	TRANSUNION RISK & ALTERN	50.00	Open
02/07/2020	1	91740	MISC	TURNER, ZAYKKIA	TURNER, ZAYKKIA	190.00	Open
02/07/2020	1	91741	002557	WI DEPT OF JUSTICE	WI DEPT OF JUSTICE	28.00	Open
02/07/2020	1	91742	007799	WILLIAM/REID	WILLIAM/REID	83.82	Open
02/07/2020	1	91743	007382	YMCA OF METRO MILWAUKEE	YMCA OF METRO MILWAUKEE	10.00	Open
02/14/2020	1	91744	003096	ANSHUS, PATTY	ANSHUS, PATTY	800.00	Open
02/14/2020	1	91745	MISC	ARTEAGA, DOMINIC	ARTEAGA, DOMINIC	125.00	Open
02/14/2020	1	91746	002733	BADGER METER INC	BADGER METER INC	2,254.80	Open
02/14/2020	1	91747	188489	BIRKSCO	BIRKSCO	5,990.00	Open
02/14/2020	1	91748	MISC	BISHOP, CAVENA	BISHOP, CAVENA	124.00	Open
02/14/2020	1	91749	009126	BURLINGTON COAT FACTORY	BURLINGTON COAT FACTORY	80.00	Open
02/14/2020	1	91750	005353	CENGAGE LEARNING	CENGAGE LEARNING	2,196.00	Open
02/14/2020	1	91751	007756	CENTURY LINK	CENTURY LINK	0.74	Open
02/14/2020	1	91752	003122	CLEAR CUT PRINT SOLUTION	CLEAR CUT PRINT SOLUTION	420.95	Open
02/14/2020	1	91753	MISC	ELENA ROOSA	ELENA ROOSA	156.97	Open
02/14/2020	1	91754	MISC	EMERGENCY LIGHTING & ELE	EMERGENCY LIGHTING & ELE	1,300.37	Open
02/14/2020	1	91755	MISC	FLUEGGE, DONNA	FLUEGGE, DONNA	111.56	Open
02/14/2020	1	91756	006191	HAHN, JOSEPH	HAHN, JOSEPH	59.46	Open
02/14/2020	1	91757	MISC	HENDRIX, JULIA	HENDRIX, JULIA	80.00	Open
02/14/2020	1	91758	MISC	JACKSON MCGHEE, JASMIN I	JACKSON MCGHEE, JASMIN I	460.00	Open
02/14/2020	1	91759	MISC	JOHNSON, MELINDA	JOHNSON, MELINDA	80.00	Open
02/14/2020	1	91760	008853	KUENY ARCHITECTS, LLC	KUENY ARCHITECTS, LLC	112,832.00	Open
02/14/2020	1	91761	MISC	KUHN, GEOFFREY	KUHN, GEOFFREY	155.56	Open
02/14/2020	1	91762	MISC	KUHN, GEOFFREY	KUHN, GEOFFREY	172.22	Open
02/14/2020	1	91763	003576	LANGUAGE LINE SERVICES	LANGUAGE LINE SERVICES	110.54	Open
02/14/2020	1	91764	MISC	LEWIS, TERRENCIA	LEWIS, TERRENCIA	149.00	Open
02/14/2020	1	91765	001937	MID MORaine MUNICIPAL CC	MID MORaine MUNICIPAL CC	248.00	Open
02/14/2020	1	91766	007933	MILWAUKEE CO HOUSE OF CC	MILWAUKEE CO HOUSE OF CC	4,611.60	Open
02/14/2020	1	91767	001967	MILWAUKEE CO TREASURER	MILWAUKEE CO TREASURER	2,083.80	Open
02/14/2020	1	91768	001982	MILWAUKEE PC INC	MILWAUKEE PC INC	255.00	Open
02/14/2020	1	91769	MISC	MINLEY, SASHEIONA	MINLEY, SASHEIONA	371.00	Open
02/14/2020	1	91770	MISC	MORGAN, CENTREAL	MORGAN, CENTREAL	48.80	Open
02/14/2020	1	91771	004592	MORGAN, JOSHUA	MORGAN, JOSHUA	119.93	Open
02/14/2020	1	91772	003573	NASSCO, INC	NASSCO, INC	107.83	Open
02/14/2020	1	91773	008488	OCCUPATIONAL HEALTH CENT	OCCUPATIONAL HEALTH CENT	72.50	Open
02/14/2020	1	91774	188459	OLSEN, LEA	OLSEN, LEA	110.81	Open
02/14/2020	1	91775	188477	PACKERLAND RENT-A-MAT IN	PACKERLAND RENT-A-MAT IN	24.17	Open
02/14/2020	1	91776	MISC	PITTMAN GERHART, LURA	PITTMAN GERHART, LURA	80.00	Open
02/14/2020	1	91777	007328	PLATT, KATHLEEN	PLATT, KATHLEEN	129.30	Open
02/14/2020	1	91778	MISC	RAU, PETER	RAU, PETER	149.20	Open
02/14/2020	1	91779	009250	REGENCY JANITORIAL SERVI	REGENCY JANITORIAL SERVI	861.12	Open
02/14/2020	1	91780	002226	ROCHESTER MIDLAND CORPO	ROCHESTER MIDLAND CORPO	1,022.16	Open
02/14/2020	1	91781	MISC	RUSSELL, JACQUELINE	RUSSELL, JACQUELINE	80.00	Open
02/14/2020	1	91782	MISC	SANDRA MARGULIUS TRUST	SANDRA MARGULIUS TRUST	80.00	Open
02/14/2020	1	91783	003454	SCRUB BROWN DEER LLC	SCRUB BROWN DEER LLC	39.00	Open
02/14/2020	1	91784	002282	SHARP ELECTRONICS CORP	SHARP ELECTRONICS CORP	201.76	Open
02/14/2020	1	91785	009177	SOFTWARE EXPRESSIONS, IN	SOFTWARE EXPRESSIONS, IN	1,638.74	Open

User: hudsonsu

CHECK DATE FROM 02/01/2020 - 02/28/2020

DB: Brown Deer

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount	Stat
02/14/2020	1	91786	002743	STATE OF WISCONSIN	STATE OF WISCONSIN	10,806.84	Open
02/14/2020	1	91787	002340	STREICHER'S	STREICHER'S	925.15	Open
02/14/2020	1	91788	MISC	TENNYSON, ZOE	TENNYSON, ZOE	98.80	Open
02/14/2020	1	91789	008290	VON BRIESEN & ROPER S.C.	VON BRIESEN & ROPER S.C.	3,521.00	Open
02/14/2020	1	91790	002509	WAUKESHA CO TREASURER'S	WAUKESHA CO TREASURER'S	650.00	Open
02/14/2020	1	91791	002510	WAUKESHA COUNTY SHERIFF	WAUKESHA COUNTY SHERIFF	260.00	Open
02/14/2020	1	91792	MISC	WAUWATOSA POLICE DEPARTM	WAUWATOSA POLICE DEPARTM	100.00	Open
02/14/2020	1	91793	004373	WE ENERGIES	WE ENERGIES	1,795.66	Open
02/14/2020	1	91794	007745	WE ENERGIES	WE ENERGIES	14,959.22	Open
02/21/2020	1	91795	004788	ASSOCIATED TRUST COMPANY	ASSOCIATED TRUST COMPANY	950.00	Open
02/21/2020	1	91796	MISC	BLANCHARD, ANGELICA	BLANCHARD, ANGELICA	125.00	Open
02/21/2020	1	91797	MISC	BROWN, VICTORIA	BROWN, VICTORIA	85.00	Open
02/21/2020	1	91798	MISC	C & K SERVICES INC	C & K SERVICES INC	2,830.00	Open
02/21/2020	1	91799	MISC	CENTEC SECURITY SYSTEMS,	CENTEC SECURITY SYSTEMS,	480.00	Open
02/21/2020	1	91800	001387	CITY OF MEQUON	CITY OF MEQUON	3,570.72	Open
02/21/2020	1	91801	006008	CITY WATER LLC	CITY WATER LLC	24,715.33	Open
02/21/2020	1	91802	005351	CLASS I AIR	CLASS I AIR	706.60	Open
02/21/2020	1	91803	001489	DEPT OF ADMINISTRATION-G	DEPT OF ADMINISTRATION-G	25.00	Open
02/21/2020	1	91804	009212	EWALD CHEVROLET BUICK LI	EWALD CHEVROLET BUICK LI	30,099.50	Open
02/21/2020	1	91805	004770	GORDIE BOUCHER FORD	GORDIE BOUCHER FORD	492.75	Open
02/21/2020	1	91806	009235	HARDY, KALA	HARDY, KALA	129.15	Open
02/21/2020	1	91807	005672	HARTFORD POLICE DEPARTME	HARTFORD POLICE DEPARTME	40.00	Open
02/21/2020	1	91808	MISC	INTERDISCIPLINARY VALUAT	INTERDISCIPLINARY VALUAT	3,500.00	Open
02/21/2020	1	91809	MISC	INTERDISCIPLINARY VALUAT	INTERDISCIPLINARY VALUAT	3,500.00	Open
02/21/2020	1	91810	MISC	JAMES, SHELDON LEE	JAMES, SHELDON LEE	664.40	Open
02/21/2020	1	91811	001800	JOHNSON, ROGER	JOHNSON, ROGER	159.46	Open
02/21/2020	1	91812	007910	JSD PROFESSIONAL SERVICE	JSD PROFESSIONAL SERVICE	5,987.50	Open
02/21/2020	1	91813	188488	KROENING, ZACH	KROENING, ZACH	34.16	Open
02/21/2020	1	91814	008853	KUENY ARCHITECTS, LLC	KUENY ARCHITECTS, LLC	1,875.00	Open
02/21/2020	1	91815	002918	LESNIK, MICHAEL	LESNIK, MICHAEL	35.36	Open
02/21/2020	1	91816	003710	MILW CO OFFICE OF THE SH	MILW CO OFFICE OF THE SH	3,714.40	Open
02/21/2020	1	91817	007933	MILWAUKEE CO HOUSE OF CC	MILWAUKEE CO HOUSE OF CC	5,294.80	Open
02/21/2020	1	91818	006427	NATURAL LANDSCAPES INC	NATURAL LANDSCAPES INC	12,150.00	Open
02/21/2020	1	91819	008863	NORTH SHORE HEALTH DEPAR	NORTH SHORE HEALTH DEPAR	31,854.00	Open
02/21/2020	1	91820	188477	PACKERLAND RENT-A-MAT IN	PACKERLAND RENT-A-MAT IN	48.34	Open
02/21/2020	1	91821	MISC	RASMUSSEN, PAUL	RASMUSSEN, PAUL	1,400.00	Open
02/21/2020	1	91822	009250	REGENCY JANITORIAL SERVI	REGENCY JANITORIAL SERVI	861.12	Open
02/21/2020	1	91823	008060	SHOREWOOD PRESS	SHOREWOOD PRESS	1,785.00	Open
02/21/2020	1	91824	MISC	STAMPER, RUSSELL	STAMPER, RUSSELL	80.00	Open
02/21/2020	1	91825	002340	STREICHER'S	STREICHER'S	58.99	Open
02/21/2020	1	91826	008428	SUPERIOR VISION INSURANC	SUPERIOR VISION INSURANC	473.51	Open
02/21/2020	1	91827	188490	TERRA VENTURE ADVISORS,	TERRA VENTURE ADVISORS,	12,145.14	Open
02/21/2020	1	91828	MISC	TOWN OF LISBON	TOWN OF LISBON	42.06	Open
02/21/2020	1	91829	009118	TRANSCENDENT TECHNOLOGIE	TRANSCENDENT TECHNOLOGIE	280.00	Open
02/21/2020	1	91830	002453	USA BLUE BOOK	USA BLUE BOOK	44.34	Open
02/21/2020	1	91831	002510	WAUKESHA COUNTY SHERIFF	WAUKESHA COUNTY SHERIFF	360.00	Open
02/21/2020	1	91832	008016	WCMA	WCMA	75.00	Open
02/21/2020	1	91833	004753	WILLE, JEFF	WILLE, JEFF	250.00	Open
02/21/2020	1	91834	008135	WIPER TECH	WIPER TECH	82.00	Open
02/21/2020	1	91835	008485	YMCA OF GREATER WAUKESHA	YMCA OF GREATER WAUKESHA	10.00	Open
02/24/2020	1	91836	188488	KROENING, ZACH	KROENING, ZACH	40.72	Open
02/26/2020	1	91837	008016	WCMA	WCMA	199.15	Open
02/28/2020	1	91838	MISC	2020 PREPAREDNESS SUMMIT	2020 PREPAREDNESS SUMMIT	735.00	Open
02/28/2020	1	91839	MISC	ADAMS, DIEYRIA	ADAMS, DIEYRIA	98.80	Open
02/28/2020	1	91840	005528	ADVANCED DISPOSAL SERVIC	ADVANCED DISPOSAL SERVIC	210,110.03	Open
02/28/2020	1	91841	MISC	APRICITY	APRICITY	225.00	Open
02/28/2020	1	91842	MISC	ARVELO, SHAUN	ARVELO, SHAUN	98.80	Open
02/28/2020	1	91843	002705	AT&T	AT&T	43.43	Open
02/28/2020	1	91844	001209	BAYSIDE, VILLAGE OF	BAYSIDE, VILLAGE OF	1,252.02	Open
02/28/2020	1	91845	009206	BELLIN, ELISE	BELLIN, ELISE	8.98	Open
02/28/2020	1	91846	008044	BEMIS, JUSTIN	BEMIS, JUSTIN	20.11	Open
02/28/2020	1	91847	MISC	BLUNT, LONDON	BLUNT, LONDON	124.00	Open
02/28/2020	1	91848	007332	BS&A SOFTWARE	BS&A SOFTWARE	2,482.00	Open
02/28/2020	1	91849	008457	COMPLETE OFFICE OF WISCC	COMPLETE OFFICE OF WISCC	132.32	Open
02/28/2020	1	91850	009195	CORE & MAIN LP	CORE & MAIN LP	1,992.95	Open
02/28/2020	1	91851	003464	ENERGY CONSULTANTS OF WI	ENERGY CONSULTANTS OF WI	408.50	Open
02/28/2020	1	91852	001581	FAULKNER, DANA	FAULKNER, DANA	430.92	Open
02/28/2020	1	91853	007711	FOX SERVICES, LLC	FOX SERVICES, LLC	1,015.11	Open
02/28/2020	1	91854	004568	FUCHS & BOYLE SC	FUCHS & BOYLE SC	2,965.33	Open
02/28/2020	1	91855	007920	GEGRB/AMAZON	GEGRB/AMAZON	937.31	Open
02/28/2020	1	91856	007095	HERBST OIL INC	HERBST OIL INC	4,384.85	Open
02/28/2020	1	91857	MISC	IDEMIA IDENTITY & SECURI	IDEMIA IDENTITY & SECURI	1,350.00	Open
02/28/2020	1	91858	MISC	JASPER, MELISSA	JASPER, MELISSA	59.81	Open
02/28/2020	1	91859	MISC	JOHNSON, QUIWANA	JOHNSON, QUIWANA	89.00	Open
02/28/2020	1	91860	007910	JSD PROFESSIONAL SERVICE	JSD PROFESSIONAL SERVICE	5,511.50	Open
02/28/2020	1	91861	188461	KAPUR & ASSOCIATES, INC	KAPUR & ASSOCIATES, INC	16,415.00	Open
02/28/2020	1	91862	MISC	KATHLEEN M ZWICKY TRUST	KATHLEEN M ZWICKY TRUST	500.00	Open
02/28/2020	1	91863	MISC	KENNEDY, PAUL JR	KENNEDY, PAUL JR	198.60	Open
02/28/2020	1	91864	MISC	LANGE, CHARLOTTE	LANGE, CHARLOTTE	10.00	Open
02/28/2020	1	91865	MISC	LONG, LISA	LONG, LISA	39.80	Open
02/28/2020	1	91866	009238	MID CITY CORPORATION	MID CITY CORPORATION	547.50	Open

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount	Stat
02/28/2020	1	91867	005127	MILWAUKEE WATER WORKS	MILWAUKEE WATER WORKS	58,941.94	Open
02/28/2020	1	91868	008896	NEW BERLIN MUNICIPAL COUN	NEW BERLIN MUNICIPAL COU	124.00	Open
02/28/2020	1	91869	MISC	NEWPORT NETWORK SOLUTION	NEWPORT NETWORK SOLUTION	1,296.79	Open
02/28/2020	1	91870	MISC	NEWPORT NETWORK SOLUTION	NEWPORT NETWORK SOLUTION	1,533.42	Open
02/28/2020	1	91871	MISC	NEWPORT NETWORK SOLUTION	NEWPORT NETWORK SOLUTION	15,931.31	Open
02/28/2020	1	91872	002852	NICOLET RECREATION DEPAR	NICOLET RECREATION DEPAR	50.00	Open
02/28/2020	1	91873	003052	NORTH SHORE WATER COMISS	NORTH SHORE WATER COMISS	330.00	Open
02/28/2020	1	91874	188463	NORTHWOODS SOUND & LIGH	NORTHWOODS SOUND & LIGHT	726.00	Open
02/28/2020	1	91875	MISC	PIERCE, MARSHALL	PIERCE, MARSHALL	15.14	Open
02/28/2020	1	91876	MISC	RADKE, KIRK	RADKE, KIRK	1,000.00	Open
02/28/2020	1	91877	MISC	RASMUSSEN, PAUL	RASMUSSEN, PAUL	1,400.00	Open
02/28/2020	1	91878	MISC	RASMUSSEN, PAUL	RASMUSSEN, PAUL	1,400.00	Open
02/28/2020	1	91879	002196	RAY ALLEN MFG	RAY ALLEN MFG	193.93	Open
02/28/2020	1	91880	MISC	RIENECKER, ZINAMALASHA	RIENECKER, ZINAMALASHA	130.30	Open
02/28/2020	1	91881	MISC	ROBERTSON, JOHN	ROBERTSON, JOHN	341.00	Open
02/28/2020	1	91882	MISC	RODRIGUEZ, ALYSSA	RODRIGUEZ, ALYSSA	55.00	Open
02/28/2020	1	91883	002244	SAFETY MART	SAFETY MART	28.82	Open
02/28/2020	1	91884	MISC	SIMMONS, CHANDRA	SIMMONS, CHANDRA	172.35	Open
02/28/2020	1	91885	MISC	STEWART, CAROLYN	STEWART, CAROLYN	214.00	Open
02/28/2020	1	91886	002340	STREICHER'S	STREICHER'S	35.00	Open
02/28/2020	1	91887	MISC	SYKES, BRITTANY	SYKES, BRITTANY	411.80	Open
02/28/2020	1	91888	MISC	THOMAS, DARRELL	THOMAS, DARRELL	293.87	Open
02/28/2020	1	91889	004125	TRUCK COUNTRY OF WI	TRUCK COUNTRY OF WI	24.42	Open

1 TOTALS:

Total of 181 Checks:	724,968.64
Less 1 Void Checks:	59.81
Total of 180 Disbursements:	<u>724,908.83</u>

JOURNALIZED
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 010 GENERAL FUND							
Dept 000-15							
010-000-15-2-20-60	Vision Insurance Payable	SUPERIOR VISION INSURA	FEBRUARY 2020 VISION	353658	01/31/20	460.00	91702
Total For Dept 000-15						460.00	
Dept 000-33							
010-000-33-2-00-20	Bail Due Other Departments	BUTLER POLICE DEPT	WALKER, TONYA 11-19-1974	BE215796-0	02/07/20	124.00	91715
010-000-33-2-00-20	Bail Due Other Departments	CLERK OF COURTS	DOWNNEY, CHERELLE L 02-28-1992	2016010900	02/07/20	500.00	91718
010-000-33-2-00-20	Bail Due Other Departments	CLERK OF COURTS	SMITH, JACOB N 02-10-1982	MCSO WARRANTS	02/07/20	900.00	91718
010-000-33-2-00-20	Bail Due Other Departments	MID MORAINNE MUNICIPAL	TWO WARRANT PAYMENTS	02072020	02/14/20	248.00	91765
010-000-33-2-00-20	Bail Due Other Departments	WAUKESHA COUNTY SHERIF	FIKES, JR., TERRY M. 07-14-1995	18CT729	02/14/20	260.00	91791
010-000-33-2-00-20	Bail Due Other Departments	LEWIS, TERRENCIA	TAX INTERCEPT OVERPAYMENT	WARRANT REFUND	02/14/20	149.00	91764
010-000-33-2-00-20	Bail Due Other Departments	WAUKESHA COUNTY SHERIF	HENDERSON, OMARI J. 08-07-1999	18CT203	02/21/20	360.00	91831
010-000-33-2-00-20	Bail Due Other Departments	NEW BERLIN MUNICIPAL C	SPRINGER, TAILORE S 07-17-1996	AO-19-1497	02/28/20	124.00	91868
Total For Dept 000-33						2,665.00	
Dept 000-51 DUE FROM OTHER FUNDS							
010-000-51-4-00-11	Parking Fees	ARTEAGA, DOMINIC	TRIP REFUND	5H812XVN73	02/14/20	125.00	91745
010-000-51-4-00-11	Parking Fees	BLANCHARD, ANGELICA	TRIP REFUND	5H812XVN7C	02/21/20	125.00	91796
010-000-51-4-00-11	Parking Fees	RODRIGUEZ, ALYSSA	TRIP REFUND	5H817W14H	02/28/20	55.00	91882
Total For Dept 000-51 DUE FROM OTHER FUNDS						305.00	
Dept 140-14 VILLAGE MANAGER							
010-140-14-5-45-10	Professional Memberships	WCMA	2020 MEMBERSHIP DUES-MICHAEL HALL	2020 APP	02/26/20	199.15	91837
Total For Dept 140-14 VILLAGE MANAGER						199.15	
Dept 142-14 ELECTIONS							
010-142-14-5-30-10	Office Supplies, Equip &	TOWN OF LISBON	I VOTED IN PRES ELECTION 2020 STICK	02212019	02/21/20	42.06	91828
Total For Dept 142-14 ELECTIONS						42.06	
Dept 150-15 ADMINISTRATIVE SERVICES							
010-150-15-5-20-35	Technical Services	TRANSCENDENT TECHNOLOG	PET LICENSING ANNUAL MAINTENANCE	M3942	02/21/20	280.00	91829
010-150-15-5-20-35	Technical Services	BS&A SOFTWARE	MR AND WO ANNUAL SERVICE/SUPPORT FE	127178	02/28/20	1,241.00	91848
010-150-15-5-45-10	Professional Memberships	WCMA	2020 MEMBERSHIP DUES-SUSAN HUDSON	APPLICATION '20	02/21/20	75.00	91832
Total For Dept 150-15 ADMINISTRATIVE SERVICES						1,596.00	
Dept 191-14 OTHER GENERAL GOVERNMENT							
010-191-14-5-24-10	Equipment Maintenance Ser	RICOH USA INC	COPIER IMAGES	5058517350		432.62	
010-191-14-5-30-20	Communications	AT & T	PHONE SERVICE	41435708640120		364.13	
Total For Dept 191-14 OTHER GENERAL GOVERNMENT						796.75	
Dept 193-41 INTERGOVERNMENTAL EXP.							
010-193-41-5-26-45	North Shore Health Dpt Cor	NORTH SHORE HEALTH DEP	1ST QUARTER CONTRIBUTION	1ST QUART '20	02/21/20	31,854.00	91819
Total For Dept 193-41 INTERGOVERNMENTAL EXP.						31,854.00	
Dept 195-28 Other General Government							
010-195-28-5-39-21	EMPLOYEE WELLNESS BENEFIT	KETTLE MORAINNE YMCA	MEMEBERSHIP - WELLNESS	02012020	02/07/20	30.00	91731
010-195-28-5-39-21	EMPLOYEE WELLNESS BENEFIT	YMCA OF GREATER WAUKES	WELLNESS - KOEPPPEL	FEB200151	02/21/20	10.00	91835
Total For Dept 195-28 Other General Government						40.00	
Dept 210-21 POLICE DEPARTMENT							
010-210-21-5-12-20	Uniform Allowance	GALLS	UNIFORMS, PATCHES	JAN 2020	02/07/20	373.97	91724
010-210-21-5-12-20	Uniform Allowance	STREICHER'S	HARNES & SHROUD; BARTOSIK	I1409035	02/07/20	81.99	91737
010-210-21-5-12-20	Uniform Allowance	HAHN, JOSEPH	POLO SHIRTS	02102020	02/14/20	59.46	91756
010-210-21-5-12-20	Uniform Allowance	OLSEN, LEA	MUCK CHORE WORK BOOTS FOR K9 TRAINI	02072020	02/14/20	110.81	91774
010-210-21-5-12-20	Uniform Allowance	LESNIK, MICHAEL	UNIFORM ALLOWANCE	0521821	02/21/20	35.36	91815

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Fund 010 GENERAL FUND							
Dept 210-21 POLICE DEPARTMENT							
010-210-21-5-12-20	Uniform Allowance	STREICHER'S	UNIFORMS; MC SHANE	I1413302	02/21/20	58.99	91825
010-210-21-5-12-20	Uniform Allowance	BEMIS, JUSTIN	UNIFORM ALLOWANCE; AMAZON	711309	02/28/20	20.11	91846
010-210-21-5-12-20	Uniform Allowance	STREICHER'S	UNIFORM ALLOWANCE; MC SHANE	I1415014	02/28/20	35.00	91886
010-210-21-5-20-35	Technical Services	IDEMIA IDENTITY & SECUR	MORPHOIDENT	127817	02/28/20	1,350.00	91857
010-210-21-5-24-10	Equipment Maintenance Serv	SHARP ELECTRONICS CORP	MONTHLY COPIER LEASE AND FEES	5H368897	02/14/20	201.76	91784
010-210-21-5-30-10	Office Supplies, Equip & E	CLEAR CUT PRINT SOLUTI	ENVELOPES	17628	02/07/20	1,100.00	91717
010-210-21-5-30-30	Service Fees	GUARDIAN TRACKING LLC	ANNUAL SUBSCRIPTION	2020-0102	02/07/20	1,850.00	91727
010-210-21-5-30-30	Service Fees	SHRED-IT USA	MONTHLY SHREDDING SERVICES	8129051488	02/07/20	49.90	91735
010-210-21-5-30-30	Service Fees	TRANSUNION RISK & ALTE	JANUARY TLXOP CHARGES	851193 JAN 2020	02/07/20	50.00	91739
010-210-21-5-30-30	Service Fees	WI DEPT OF JUSTICE	JANUARY CIB CHARGES	L4102T JAN 2020	02/07/20	28.00	91741
010-210-21-5-30-30	Service Fees	LANGUAGE LINE SERVICES	TRANSLATION SERVICES, 20-000556	4743159	02/14/20	110.54	91763
010-210-21-5-30-45	AXON	AXON ENTERPRISE, INC	FLEET PACKAGE, YEAR TWO PAYMENT; MA	SI-1637488	02/07/20	14,532.00	91712
010-210-21-5-34-10	Fuel, Oil & Lubricants	BP BUSINESS SOLUTIONS	FUEL	57602859		1,215.30	
010-210-21-5-34-10	Fuel, Oil & Lubricants	EXXON MOBIL	FUEL	7187600009668754		2,620.02	
010-210-21-5-34-20	Vehicle Supplies	SCRUB BROWN DEER LLC	13 CAR WASHES	JAN 2020	02/14/20	39.00	91783
010-210-21-5-34-35	Uniforms/Coveralls	GALLS	UNIFORMS, PATCHES	JAN 2020	02/07/20	129.50	91724
010-210-21-5-35-20	Vehicle Repair/Maint Suppl	EMERGENCY LIGHTING & E	SQUADS 1346 AND 1342	200047, 200057	02/14/20	1,300.37	91754
010-210-21-5-35-20	Vehicle Repair/Maint Suppl	GORDIE BOUCHER FORD	SPOTLIGHT REPLACEMENT	39464	02/21/20	492.75	91805
010-210-21-5-39-35	K-9 Program	COUNTRY AIRE KENNELS	BOARDING - HABER	58219	02/07/20	164.00	91719
010-210-21-5-39-35	K-9 Program	MORGAN, JOSHUA	EXPENSES K9 SELECTION	02112020	02/14/20	119.93	91771
010-210-21-5-39-35	K-9 Program	RAY ALLEN MFG	K9 SUPPLIES	RINV120571	02/28/20	193.93	91879
010-210-21-5-39-40	Ammunition	STREICHER'S	AMMO	I1411535; 382	02/14/20	925.15	91787
010-210-21-5-45-10	Professional Memberships	WAUWATOSA POLICE DEPAR	2020 WISCONSIN ALPR DUES	ALPR 2020	02/14/20	100.00	91792
010-210-21-5-45-30	Professional Training	HARTFORD POLICE DEPART	TRAINING; VOGELSANG, GUENETTE	02182020	02/21/20	40.00	91807
Total For Dept 210-21 POLICE DEPARTMENT						27,387.84	
Dept 230-23 DISPATCH SERVICES							
010-230-23-5-26-51	Consolidated Dispatch Serv	BAYSIDE, VILLAGE OF	PHOENIX WARRANT INTERFACE	4004	02/28/20	1,252.02	91844
Total For Dept 230-23 DISPATCH SERVICES						1,252.02	
Dept 310-31 PUBLIC WORKS ADMINISTRATION							
010-310-31-5-12-20	Uniform Allowance	JOHNSON, ROGER	SAFETY BOOT REIMB	ROGANS	02/21/20	159.46	91811
010-310-31-5-12-20	Uniform Allowance	WILLE, JEFF	SAFETY BOOT REIMB	REDWING	02/21/20	250.00	91833
010-310-31-5-30-20	Communications	AT & T	PHONE SERVICE	41435708640120		31.08	
010-310-31-5-45-20	Professional Publications	BS&A SOFTWARE	MR AND WO ANNUAL SERVICE/SUPPORT FE	127178	02/28/20	310.25	91848
010-310-31-5-45-30	Professional Training	ELENA ROOSA	MILEAGE TO AND FROM MADISON, FOOD E	JAN2020	02/14/20	34.49	91753
010-310-31-5-45-40	Mileage Reimbursement	ELENA ROOSA	MILEAGE TO AND FROM MADISON, FOOD E	JAN2020	02/14/20	122.48	91753
Total For Dept 310-31 PUBLIC WORKS ADMINISTRATION						907.76	
Dept 311-33 DPW STREETS/TRAFFIC OPERATIONS							
010-311-33-5-22-15	Street Lighting Elec Chrgs	WE ENERGIES	MONTHLY STREET LIGHT ELECTRICAL CHA	02182020	02/14/20	532.49	91794
010-311-33-5-23-20	Turf Maintenance	FOX SERVICES, LLC	WINTER OPERATIONS - SIDEWALK CLEARI	6855-6	02/28/20	777.00	91853
Total For Dept 311-33 DPW STREETS/TRAFFIC OPERATI						1,309.49	
Dept 319-16 DPW MUNICIPAL COMPLEX							
010-319-16-5-23-10	Cleaning Services	ANSHUS, PATTY	MONTHLY CLEANING DPW FEB 2020	040961	02/14/20	800.00	91744
010-319-16-5-35-10	Building Supplies	WIPER TECH	SHOP TOWELS AND DISPENSERS	2-12-22	02/21/20	82.00	91834
010-319-16-5-35-45	Bldg Maint/Repair Supplies	C & K SERVICES INC	GUTTERS AND DOWNSPOUTS	6103 1	02/21/20	2,830.00	91798
Total For Dept 319-16 DPW MUNICIPAL COMPLEX						3,712.00	
Dept 319-33 DPW MUNICIPAL COMPLEX							
010-319-33-5-34-10	Fuel, Oil & Lubricants	HERBST OIL INC	605.2 GALLONS DIESEL	74366	02/28/20	1,583.21	91856
010-319-33-5-34-10	Fuel, Oil & Lubricants	HERBST OIL INC	255.1 GALLONS UNLEADED	74769	02/28/20	550.00	91856

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Fund 010 GENERAL FUND							
Dept 319-33 DPW MUNICIPAL COMPLEX							
010-319-33-5-34-10	Fuel, Oil & Lubricants	HERBST OIL INC	360 GALLONS UNLEADED	74784	02/28/20	740.16	91856
010-319-33-5-34-10	Fuel, Oil & Lubricants	HERBST OIL INC	580 GALLONS DIESEL	74335	02/28/20	1,511.48	91856
010-319-33-5-34-30	Safety Supplies	SAFETY MART	RESTOCK FIRST AID CABINETS	3368	02/28/20	28.82	91883
010-319-33-5-35-20	Vehicle Repair/Maint Suppl	TRUCK COUNTRY OF WI	ANTENNA, PILLAR MOUNTED TRUCK NO. 7	X207026541:01	02/28/20	12.21	91889
010-319-33-5-35-20	Vehicle Repair/Maint Suppl	TRUCK COUNTRY OF WI	ANTENNA - TRUCK NO. 79	X207026541:02	02/28/20	12.21	91889
Total For Dept 319-33 DPW MUNICIPAL COMPLEX						4,438.09	
Dept 320-36 DPW REFUSE							
010-320-36-5-29-10	Refuse Collection	ADVANCED DISPOSAL SERV	REFUSE AND RECYCLING SERVICES JANUA	C60001651413	02/28/20	31,155.08	91840
Total For Dept 320-36 DPW REFUSE						31,155.08	
Dept 361-16 VILLAGE HALL							
010-361-16-5-35-10	Building Supplies	ROCHESTER MIDLAND CORP	SANOR SCREEN SERVICE, MARK V SERVIC	00170353	02/14/20	1,022.16	91780
Total For Dept 361-16 VILLAGE HALL						1,022.16	
Total For Fund 010 GENERAL FUND						109,142.40	
Fund 135 Recycling Fund							
Dept 320-36 DPW REFUSE							
135-320-36-5-29-15	Yard Waste Collection	ADVANCED DISPOSAL SERV	REFUSE AND RECYCLING SERVICES JANUA	C60001651413	02/28/20	2,570.29	91840
135-320-36-5-29-20	Recycling Services	ADVANCED DISPOSAL SERV	REFUSE AND RECYCLING SERVICES JANUA	C60001651413	02/28/20	11,083.96	91840
135-320-36-5-45-10	Subscriptions & Dues	BS&A SOFTWARE	MR AND WO ANNUAL SERVICE/SUPPORT FE	127178	02/28/20	310.25	91848
Total For Dept 320-36 DPW REFUSE						13,964.50	
Total For Fund 135 Recycling Fund						13,964.50	
Fund 140 North Shore Health Dept							
Dept 410-41							
140-410-41-5-30-10	Office Supplies, Equip & F	OCCUPATIONAL HEALTH CE	CONCENTRA INTERN URINE SCREENING	103117454	02/14/20	72.50	91773
140-410-41-5-34-55	Clinical Supplies	SOFTWARE EXPRESSIONS,	SOFTWARE EXPRESSIONS PROVISION RECE	62245	02/14/20	804.99	91785
140-410-41-5-34-55	Clinical Supplies	WAUKESHA CO TREASURER'	WAUKESHA CO TREASURER SHORT TERM RA	2020-00000002	02/14/20	650.00	91790
Total For Dept 410-41						1,527.49	
Total For Fund 140 North Shore Health Dept						1,527.49	
Fund 141 NSHD Grant Fund							
Dept 442-41 PHP Preparedness							
141-442-41-5-39-70	Program Supplies & Expense	MILWAUKEE PC INC	MILWAUKEE PC HOSTING MNTHLY WEBSITE	44-000447	02/14/20	255.00	91768
141-442-41-5-39-70	Program Supplies & Expense	2020 PREPAREDNESS SUMM	KEVIN'S 2020 PHP SUMMIT REGISTRATIO	2020 PHP	02/28/20	735.00	91838
Total For Dept 442-41 PHP Preparedness						990.00	
Total For Fund 141 NSHD Grant Fund						990.00	
Fund 151 Library Fund							
Dept 510-51 92400							
151-510-51-5-30-10	Office Supplies, Equip & F	COMPLETE OFFICE OF WIS	SUPPLIES	581169	02/28/20	132.32	91849
151-510-51-5-30-20	Communications	AT & T	PHONE SERVICE	41435732230120		689.16	
151-510-51-5-30-20	Communications	AT & T	PHONE SERVICE	41435708640120		22.20	
Total For Dept 510-51 92400						843.68	
Dept 511-51							
151-511-51-5-38-40	Library Programming	BELLIN, ELISE	PROGRAM SUPPLIES	02282020	02/28/20	8.98	91845
Total For Dept 511-51						8.98	

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Fund 151 Library Fund							
Dept 512-51							
151-512-51-5-22-10	Natural Gas/Electric Servi	WE ENERGIES	SUITE 2 - ELECTRIC	0676389825220		1,408.45	
151-512-51-5-23-10	Cleaning Services	PACKERLAND RENT-A-MAT	6 X 12 BROWN/BLACK (NEW LIBRARY)	2644606	02/14/20	24.17	91775
151-512-51-5-23-15	Building Maint/Repair Ser	ENERGY CONSULTANTS OF	LIGHT BULBS	10731	02/28/20	408.50	91851
151-512-51-5-23-15	Building Maint/Repair Ser	CENTEC SECURITY SYSTEM	ANNUAL MONITORING	116289	02/21/20	480.00	91799
151-512-51-5-35-10	Building Supplies	NASSCO, INC	SUPPLIES	S2574961.001	02/14/20	107.83	91772
Total For Dept 512-51						2,428.95	
Total For Fund 151 Library Fund						3,281.61	
Fund 153 Recreation Program Fund							
Dept 543-53							
153-543-53-5-39-70	Program Supplies & Expense	MILWAUKEE MILKME	TICKET DEPOSIT SUMMER PLAYGROUND FI	2052020	02/07/20	100.00	91733
Total For Dept 543-53						100.00	
Total For Fund 153 Recreation Program Fund						100.00	
Fund 154 4th of July Fund							
Dept 000-53							
154-000-53-5-20-40	Printing Services	CLEAR CUT PRINT SOLUTI	4TH OF JULY RAFFLE TICKETS	17650	02/14/20	420.95	91752
Total For Dept 000-53						420.95	
Total For Fund 154 4th of July Fund						420.95	
Fund 156 PARKS/POND/COMMUNITY CENTER							
Dept 546-53 Senior Center							
156-546-53-5-39-70	PROGRAM SUPPLIES & EXPENSE	CONFLUENCE GRAPHICS	FEB/MARCH SENIOR NEWSLETTER	71795	01/31/20	300.50	91680
156-546-53-5-39-70	PROGRAM SUPPLIES & EXPENSE	GIBB BUILDING MAINTENA	CLEANING SERVICES - FEBRUARY	15246	02/07/20	680.96	91725
156-546-53-5-39-70	PROGRAM SUPPLIES & EXPENSE	IAT & T	PHONE SERVICE	41435770020120		167.33	
Total For Dept 546-53 Senior Center						1,148.79	
Dept 547-53 Community Center							
156-547-53-5-39-70	PROGRAM SUPPLIES & EXPENSE	GIBB BUILDING MAINTENA	CLEANING SERVICES - FEBRUARY	15246	02/07/20	291.84	91725
Total For Dept 547-53 Community Center						291.84	
Total For Fund 156 PARKS/POND/COMMUNITY CENTER						1,440.63	
Fund 170 BD Business Park Street Light Fund							
Dept 000-34 STATE SHARED REVENUE							
170-000-34-5-22-10	Natural Gas/Electric Servi	WE ENERGIES	MONTHLY STREET LIGHT ELECTRICAL CHA	02182020	02/14/20	372.11	91794
Total For Dept 000-34 STATE SHARED REVENUE						372.11	
Total For Fund 170 BD Business Park Street Light						372.11	
Fund 171 Kildeer Court Street Lighting Fund							
Dept 000-34 STATE SHARED REVENUE							
171-000-34-5-22-10	Natural Gas/Electric Servi	WE ENERGIES	MONTHLY STREET LIGHT ELECTRICAL CHA	02182020	02/14/20	80.90	91794
Total For Dept 000-34 STATE SHARED REVENUE						80.90	
Total For Fund 171 Kildeer Court Street Lighting						80.90	
Fund 172 Opus North Street Lighting Fund							
Dept 000-34 STATE SHARED REVENUE							
172-000-34-5-22-10	Natural Gas/Electric Servi	WE ENERGIES	MONTHLY STREET LIGHT ELECTRICAL CHA	02182020	02/14/20	204.40	91794
Total For Dept 000-34 STATE SHARED REVENUE						204.40	

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Fund 172 Opus North Street Lighting Fund							
Total For Fund 172 Opus North Street Lighting Fund						204.40	
Fund 173 Park Plaza Street Lighting Fund							
Dept 000-34 STATE SHARED REVENUE							
173-000-34-5-22-10	Natural Gas/Electric ServiWE ENERGIES		MONTHLY STREET LIGHT ELECTRICAL CHA: 02182020		02/14/20	1,450.06	91794
Total For Dept 000-34 STATE SHARED REVENUE						1,450.06	
Total For Fund 173 Park Plaza Street Lighting Fund						1,450.06	
Fund 174 North Arbon Drive Street Lighting Fund							
Dept 000-34 STATE SHARED REVENUE							
174-000-34-5-22-10	Natural Gas/Electric ServiWE ENERGIES		MONTHLY STREET LIGHT ELECTRICAL CHA: 02182020		02/14/20	316.16	91794
Total For Dept 000-34 STATE SHARED REVENUE						316.16	
Total For Fund 174 North Arbon Drive Street Light.						316.16	
Fund 175 BD Corporate Park Street Lighting Fund							
Dept 000-34 STATE SHARED REVENUE							
175-000-34-5-22-10	Natural Gas/Electric ServiWE ENERGIES		MONTHLY STREET LIGHT ELECTRICAL CHA: 02182020		02/14/20	132.36	91794
Total For Dept 000-34 STATE SHARED REVENUE						132.36	
Total For Fund 175 BD Corporate Park Street Light.						132.36	
Fund 185 BROWN DEER FARMERS MARKET							
Dept 000-41 LICENSES & PERMITS							
185-000-41-5-30-40	Advertising	NICOLET RECREATION DEP	1/4 PAGE AD IN '20 WINTER/SPRING BU: 02282020		02/28/20	50.00	91872
Total For Dept 000-41 LICENSES & PERMITS						50.00	
Total For Fund 185 BROWN DEER FARMERS MARKET						50.00	
Fund 186 SPECIAL EVENT FUND							
Dept 000-53							
186-000-53-5-30-40	Advertising - Vibes	APRICITY	VIBES AD FLYER	1760	02/28/20	225.00	91841
Total For Dept 000-53						225.00	
Dept 000-54							
186-000-54-5-39-70	Program Supplies & Expense	DEPT OF ADMINISTRATION	2020 RAFFLE LICENSE RENEWAL - EAT & APP '20		02/21/20	25.00	91803
186-000-54-5-40-20	Entertainment - Eat & Green	NORTHWOODS SOUND & LIG	STAGE, SOUND AND LIGHTS (20% DOWN) 0001		02/28/20	726.00	91874
Total For Dept 000-54						751.00	
Total For Fund 186 SPECIAL EVENT FUND						976.00	
Fund 188 MUNICIPAL COURT							
Dept 000-33							
188-000-33-2-00-40	COURT DEPOSIT CLEARING	ALLEN-CARR, MARTEZ	TAX INTERCEPT OVERPAYMENT	AU100869-6	02/07/20	280.20	91710
188-000-33-2-00-40	COURT DEPOSIT CLEARING	BENTLEY, DAVID	TAX INTERCEPT OVERPAYMENT	B336587-6	02/07/20	34.80	91714
188-000-33-2-00-40	COURT DEPOSIT CLEARING	CLAYVON, KEHMONE	REFUND ON CITATION	CITATION #5H817T:	02/07/20	88.00	91716
188-000-33-2-00-40	COURT DEPOSIT CLEARING	TAYLOR, TINA	TAX INTERCEPT OVERPAYMENT	BB796969-5	02/07/20	128.80	91738
188-000-33-2-00-40	COURT DEPOSIT CLEARING	TURNER, ZAYKKIA	REFUND ON CITATION	CITATION #5H8029:	02/07/20	190.00	91740
188-000-33-2-00-40	COURT DEPOSIT CLEARING	JASPER, MELISSA	TAX INTERCEPT OVERPAYMENT	AC718355-1	02/28/20	59.81	91858
188-000-33-2-00-40	COURT DEPOSIT CLEARING	BISHOP, CAVENA	TAX INTERCEPT OVERPAYMENT REFUND	BC740281-3	02/14/20	124.00	91748
188-000-33-2-00-40	COURT DEPOSIT CLEARING	BURLINGTON COAT FACTOR	RESTITUTION - UNDERWOOD, TRACEY	5H8025DZ1B	02/14/20	80.00	91749
188-000-33-2-00-40	COURT DEPOSIT CLEARING	JACKSON MCGHEE, JASMIN	TAX INTERCEPT REFUND	B335404-6	02/14/20	460.00	91758
188-000-33-2-00-40	COURT DEPOSIT CLEARING	MINLEY, SASHEIONA	TAX INTERCEPT REFUND OVERPAYMENT	5H8043FP4J	02/14/20	371.00	91769
188-000-33-2-00-40	COURT DEPOSIT CLEARING	MORGAN, CENTREAL	TAX INTERCEPT OVERPAYMENT REFUND	BB796932-3	02/14/20	48.80	91770

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Fund 188 MUNICIPAL COURT							
Dept 000-33							
188-000-33-2-00-40	COURT DEPOSIT CLEARING	RAU, PETER	TAX INTERCEPT OVERPAYMENT REFUND	BC740771-3	02/14/20	149.20	91778
188-000-33-2-00-40	COURT DEPOSIT CLEARING	TENNYSON, ZOE	TAX INTERCEPT OVERPAYMENT REFUND	BC7406267-3	02/14/20	98.80	91788
188-000-33-2-00-40	COURT DEPOSIT CLEARING	BROWN, VICTORIA	REFUND FOR REDUCED FINE	BD279498-2	02/21/20	85.00	91797
188-000-33-2-00-40	COURT DEPOSIT CLEARING	JAMES, SHELDON LEE	TAX INTERCEPT OVERPAYMENT REFUND	5H8037HWTJ	02/21/20	664.40	91810
188-000-33-2-00-40	COURT DEPOSIT CLEARING	ADAMS, DIEYRIA	DUPLICATE PYMT REFUND	BD278826-2	02/28/20	98.80	91839
188-000-33-2-00-40	COURT DEPOSIT CLEARING	BLUNT, LONDON	DUPLICATE PYMT REFUND	BD279365-2	02/28/20	124.00	91847
188-000-33-2-00-40	COURT DEPOSIT CLEARING	JOHNSON, QUIWANA	DUPLICATE PYMT REFUND	BC739534-S	02/28/20	89.00	91859
188-000-33-2-00-40	COURT DEPOSIT CLEARING	KENNEDY, PAUL JR	DUPLICATE PYMT REFUND	BB636148-2	02/28/20	198.60	91863
188-000-33-2-00-40	COURT DEPOSIT CLEARING	RIENECKER, ZINAMALASHA	DUPLICATE PYMT REFUND	5H8037HC7F	02/28/20	130.30	91880
188-000-33-2-00-40	COURT DEPOSIT CLEARING	ROBERTSON, JOHN	DUPLICATE PYMT REFUND	5H8025D22C	02/28/20	341.00	91881
188-000-33-2-00-40	COURT DEPOSIT CLEARING	STEWART, CAROLYN	DUPLICATE PYMT REFUND	BD278552-1	02/28/20	214.00	91885
188-000-33-2-00-40	COURT DEPOSIT CLEARING	SYKES, BRITTANY	DUPLICATE PYMT REFUND	BC739581-3	02/28/20	411.80	91887
188-000-33-2-00-40	COURT DEPOSIT CLEARING	ARVELO, SHAUN	TAX INTERCEPT OVERPAYMENT REFUND	BD278515-6	02/28/20	98.80	91842
188-000-33-2-00-40	COURT DEPOSIT CLEARING	LONG, LISA	TAX INTERCEPT OVERPAYMENT REFUND	BB796395-5	02/28/20	39.80	91865
188-000-33-2-00-40	COURT DEPOSIT CLEARING	PIERCE, MARSHALL	TAX INTERCEPT OVERPAYMENT REFUND	BC739964-1	02/28/20	15.14	91875
188-000-33-2-00-40	COURT DEPOSIT CLEARING	SIMMONS, CHANDRA	DUPLICATE PYMT REFUND	BC739817-1	02/28/20	172.35	91884
188-000-33-2-00-40	COURT DEPOSIT CLEARING	THOMAS, DARRELL	TAX INTERCEPT OVERPAYMENT REFUND	5H802JJ98R	02/28/20	293.87	91888
Total For Dept 000-33						5,090.27	
Total For Fund 188 MUNICIPAL COURT						5,090.27	
Fund 210 Debt Service Fund							
Dept 000-82 MISCELLANEOUS REVENUE							
210-000-82-5-00-10	Issuance Costs	ASSOCIATED TRUST COMPA	GO REFUNDING BONDS 1.4.16	14698	02/21/20	475.00	91795
210-000-82-5-00-10	Issuance Costs	ASSOCIATED TRUST COMPA	GO TAXABLE REFUNDING BONDS 1.4.16	14699	02/21/20	475.00	91795
Total For Dept 000-82 MISCELLANEOUS REVENUE						950.00	
Total For Fund 210 Debt Service Fund						950.00	
Fund 320 Capital Improvement Project Fund							
Dept 000-71							
320-000-71-5-82-35	DPW BUILDING	NEWPORT NETWORK SOLUTI	RELOCATE CAMERA IN PD MAT ROOM WITH	6675	02/28/20	1,296.79	91869
Total For Dept 000-71						1,296.79	
Dept 000-72							
320-000-72-5-81-20	POLICE DEPT VEHICLES	DOLLAMUR SPORT SURFACE	TRAINING MATS	69396	02/07/20	2,300.00	91722
Total For Dept 000-72						2,300.00	
Dept 000-73 INTERGOVERNMENTAL CHARGES							
320-000-73-5-81-30	Public Works Equipment	EWALD CHEVROLET BUICK	2020 CHEVROLET SILVERADO 74B	2020-DPW 01	02/21/20	30,099.50	91804
320-000-73-5-82-30	Street Rehabilitation	KAPUR & ASSOCIATES, IN	F STREET PROJECT TITLE SEARCH, SURV	101726	02/28/20	1,125.00	91861
Total For Dept 000-73 INTERGOVERNMENTAL CHARGES						31,224.50	
Dept 000-76							
320-000-76-5-81-10	LIBRARY BUILDING	KUENY ARCHITECTS, LLC	NEW LIBRARY	5010	02/14/20	106,000.00	91760
Total For Dept 000-76						106,000.00	
Total For Fund 320 Capital Improvement Project Fu						140,821.29	
Fund 350 TIF #2							
Dept 000-67 PARKS & CULTURE/RECREATION							
350-000-67-5-20-20	Professional Services	FUCHS & BOYLE SC	LEGAL SERVICES	12560	02/28/20	1,482.67	91854
Total For Dept 000-67 PARKS & CULTURE/RECREATION						1,482.67	

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 350 TIF #2							
Total For Fund 350 TIF #2						1,482.67	
Fund 353 TIF #3							
Dept 000-67 PARKS & CULTURE/RECREATION							
353-000-67-5-20-20	Professional Services	FUCHS & BOYLE SC	LEGAL SERVICES	12560	02/28/20	1,482.66	91854
Total For Dept 000-67 PARKS & CULTURE/RECREATION						1,482.66	
Total For Fund 353 TIF #3						1,482.66	
Fund 354 TIF #4							
Dept 000-67 PARKS & CULTURE/RECREATION							
354-000-67-5-82-50	TIF District Projects	RADKE, KIRK	RELOCATION CLAIM	CLAIM FEB '20	02/28/20	1,000.00	91876
354-000-67-5-82-50	TIF District Projects	RASMUSSEN, PAUL	RELOCATION CLAIM	CLAIM FEB '20	02/28/20	1,400.00	91878
Total For Dept 000-67 PARKS & CULTURE/RECREATION						2,400.00	
Total For Fund 354 TIF #4						2,400.00	
Fund 600 Water							
Dept 614-37 Trans & Distribution Expense							
600-614-37-5-35-62	Maintenance-Main	CORE & MAIN LP	HOSE NOZ, RETAINING SCREW	L931881	02/28/20	126.75	91850
Total For Dept 614-37 Trans & Distribution Expense						126.75	
Dept 614-84 Admin & General Expense							
600-614-84-1-60-60	Meters	BADGER METER INC	12 METERS	1346308	02/14/20	560.40	91746
600-614-84-1-60-61	AMR Modules	BADGER METER INC	12 METERS	1346308	02/14/20	1,694.40	91746
Total For Dept 614-84 Admin & General Expense						2,254.80	
Dept 620-37 Admin & General Expense							
600-620-37-5-30-10	Office Supplies, Equip & EAT & T		PHONE SERVICE	41435708640120		26.64	
Total For Dept 620-37 Admin & General Expense						26.64	
Total For Fund 600 Water						2,408.19	
Fund 610 Storm Water							
Dept 000-36							
610-000-36-5-20-20	Professional Services	BS&A SOFTWARE	MR AND WO ANNUAL SERVICE/SUPPORT FE:	127178	02/28/20	310.25	91848
610-000-36-5-22-10	Natural Gas/Electric Servi	WE ENERGIES	MONTHLY STREET LIGHT ELECTRICAL CHA:	02182020	02/14/20	22.03	91794
Total For Dept 000-36						332.28	
Total For Fund 610 Storm Water						332.28	
Fund 630 Sewer							
Dept 000-36							
630-000-36-5-20-20	Professional Services	BS&A SOFTWARE	MR AND WO ANNUAL SERVICE/SUPPORT FE:	127178	02/28/20	310.25	91848
630-000-36-5-33-10	Tools & Supplies	USA BLUE BOOK	SEWER MARKING FLAGS (200)	123772	02/21/20	44.34	91830
630-000-36-5-34-10	Fuel, Oil & Lubricants	FAULKNER, DANA	WWETT CONFERENCE EXPENSE REIMBURSEM:	FEB2020	02/28/20	342.78	91852
630-000-36-5-45-30	Professional Training	FAULKNER, DANA	WWETT CONFERENCE EXPENSE REIMBURSEM:	FEB2020	02/28/20	88.14	91852
Total For Dept 000-36						785.51	
Total For Fund 630 Sewer						785.51	
Fund 800 Tax Agency							
Dept 000-13 TAXES							
800-000-13-2-00-00	Tax Refunds Payable	FLUEGGE, DONNA	2019 TAX REFUND	PARCEL #0651029	02/14/20	111.56	91755
800-000-13-2-00-00	Tax Refunds Payable	SANDRA MARGULIUS TRUST	2019 TAX REFUND	PARCEL #0300308	02/14/20	80.00	91782
800-000-13-2-00-00	Tax Refunds Payable	HENDRIX, JULIA	2019 TAX REFUND	PARCEL #0300301	02/14/20	80.00	91757

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 800 Tax Agency							
Dept 000-13 TAXES							
800-000-13-2-00-00	Tax Refunds Payable	JOHNSON, MELINDA	2019 TAX REFUND	PARCEL #0300299	02/14/20	80.00	91759
800-000-13-2-00-00	Tax Refunds Payable	RUSSELL, JACQUELINE	2019 TAX REFUND	PARCEL #0300282	02/14/20	80.00	91781
800-000-13-2-00-00	Tax Refunds Payable	PITTMAN GERHART, LURA	2019 TAX REFUND	PARCEL #	02/14/20	80.00	91776
800-000-13-2-00-00	Tax Refunds Payable	STAMPER, RUSSELL	2019 TAX REFUND RECYCLING	RECYCLING	02/21/20	80.00	91824
800-000-13-2-00-00	Tax Refunds Payable	KATHLEEN M ZWICKY TRUS	TAX OVERPAYMENT REFUND	PARCEL #0080176	02/28/20	500.00	91862
			Total For Dept 000-13 TAXES			1,091.56	
			Total For Fund 800 Tax Agency			1,091.56	

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund Totals:							
			Fund 010 GENERAL FUND			109,142.40	
			Fund 135 Recycling Fund			13,964.50	
			Fund 140 North Shore Heatlh Dept			1,527.49	
			Fund 141 NSHD Grant Fund			990.00	
			Fund 151 Library Fund			3,281.61	
			Fund 153 Recreation Program Fund			100.00	
			Fund 154 4th of July Fund			420.95	
			Fund 156 PARKS/POND/COMMUNITY CENTER			1,440.63	
			Fund 170 BD Business Park Street Ligh			372.11	
			Fund 171 Kildeer Court Street Lightin			80.90	
			Fund 172 Opus North Street Lighting F			204.40	
			Fund 173 Park Plaza Street Lighting F			1,450.06	
			Fund 174 North Arbon Drive Street Lig			316.16	
			Fund 175 BD Corporate Park Street Lig			132.36	
			Fund 185 BROWN DEER FARMERS MARKET			50.00	
			Fund 186 SPECIAL EVENT FUND			976.00	
			Fund 188 MUNICIPAL COURT			5,090.27	
			Fund 210 Debt Service Fund			950.00	
			Fund 320 Capital Improvement Project			140,821.29	
			Fund 350 TIF #2			1,482.67	
			Fund 353 TIF #3			1,482.66	
			Fund 354 TIF #4			2,400.00	
			Fund 600 Water			2,408.19	
			Fund 610 Storm Water			332.28	
			Fund 630 Sewer			785.51	
			Fund 800 Tax Agency			1,091.56	
Total For All Funds:						<u>291,294.00</u>	