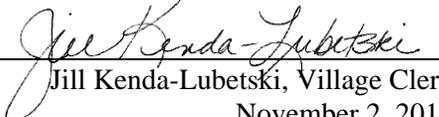


VILLAGE BOARD MEETING
Monday, November 6, 2017
Earl McGovern Board Room, 6:30 P.M.



PLEASE TAKE NOTICE that a meeting of the Brown Deer Village Board will be held at the Village Hall of the Village of Brown Deer, 4800 West Green Brook Drive, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. Pledge of Allegiance
- III. Persons Desiring to be Heard
- IV. **Consent Agenda**
 - A) Consideration of Minutes: October 16, 2017 – Regular Meeting
 - B) Consideration of Minutes: October 24 & 25 2017 – Budget Workshops
 - C) Resolution No. 17-, “Assessing the Electric Energy and Maintenance Costs of the Arbon Drive-W. Green Brook Dr. Street Lighting System”
 - D) Resolution No. 17-, “Assessing the Electric Energy and Maintenance Costs of the Brown Deer Business Park Subdivision Street Lighting System”
 - E) Resolution No. 17-, “Assessing the Electric Energy and Maintenance Costs of Brown Deer Corporate Park Subdivision Street Lighting System”
 - F) Resolution No. 17-, “Assessing the Electric Energy and Maintenance Costs of the N. Kildeer Court – W. Brown Deer Road Street Lighting System”
 - G) Resolution No. 17-, “Assessing the Electric Energy and Maintenance Costs of the Opus North Subdivision Street Lighting System”
 - H) Resolution No. 17-, “Assessing the Electric Energy and Maintenance Costs of the Park Plaza & Addn. #1 Subdivision Street Lighting System”
 - I) Resolution No. 17-, “Assessing 2018 Service Charges for Recycling and Yard Waste Collection on Residential Units” (No Change in Fee)
- V. **New Business**
 - A) Review the 2018 Municipal Budget
 - B) Requests for Extended Holiday Hours from Various Retailers in the Village of Brown Deer
 - C) Approve an Amendment to City Water Management Services Agreement
 - D) Review and Approval of a Land Combination at 8520/22 N. 43rd Street
 - E) Resolution No. 17-, “Approval Payment to Rite-Hite Holding Corporation and Michael H. White in full and final settlement of Milwaukee Circuit Court Case No. 17-CV-258”
- VI. Village President’s Report
- VII. Village Manager’s Report
- VIII. Adjournment


Jill Kenda-Lubetski, Village Clerk
November 2, 2017

PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE MEETING.

**BROWN DEER VILLAGE BOARD
OCTOBER 16, 2017 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Trustee Schilz at 6:30 P.M.

I. Roll Call

Present: Trustees: Baker, Oates, Quirk, Schilz, Springman, Wedward,

Also, Present: Michael Hall, Village Manager; John Fuchs, Village Attorney; Susan Hudson, Treasurer/Comptroller; Matthew Maederer, Director of Public Works; Mike Kass, Chief of Police, Ann Christiansen, Director of North Shore Health Department, Liane Scharnott, Bayside Communications Center Director, Robert Whitaker, Chief of North Shore Fire Department, KateLynn Schmitt, Finance Director North Shore Fire Department,

Absent: Village President Krueger

II. Pledge of Allegiance

III. Persons Desiring to be Heard - NONE

IV. Consent Agenda

- A) Consideration of Minutes: October 2, 2017 – Regular Meeting
- B) September 2017 Vouchers
- C) August 2017 Financial Report

It was moved by Trustee Oates and seconded by Trustee Springman to approve the consent agenda items. The motion carried unanimously

V. New Business

A) 2018 Budget Presentation by the North Shore Health Department

Revenues: Community contributions will increase by 1.5% to account for increases in staff salaries and fringe benefits and decrease in grant funding. Expenditures: Due to budget constraints funds for printing and clinic supplies were decrease. Due to bring City of Glendale onboard into the North Shore Environmental Health Consortium a part-time Environmental Health Specialist was hired to support the increase in licensed establishments. With hire of a new employee comes increase in wages and benefits and professional training expenses.

B) 2018 Budget Presentation by Bayside Communication Center (Dispatch Services)

The dispatch center is staffed 24/7 and employees 19 telecommunicators (3-4 per shift). In 2016, they received 95,811 911/Non-Emergency calls and 76,009 calls for service dispatched. Of those call 19.7% were Brown Deer calls. Some highlights: dispatched assisted CPR, Active Shooter Training Cardinal Stritch, Dispatcher of the year – Hannah Miller, Development and Enhancement of formal dispatching/call review process, realigned supervisory team to allow for supervisor assigned on each shift. Goals for 2018: certification of the telecommunicator training program, transition to a new/updated ShoreTel phone solution in dispatch, replacement of aging Nice/Word Systems Recording software, expand on dispatch sit-along program. Due to new formula, the Village cost for 2018 will see a slight decrease of almost 10%.

C) 2018 Budget Presentation by the North Shore Fire Department

Budget incorporates an increase in community contributions of 2% for 2018. The annual health insurance

premium increase for the 2018 budget came in less than anticipated 154% resulting in a .5% reduction in municipal contributions. Expenditure restraint will continue to stay at the forefront of the Department's agenda to address future budget constraints.

D) Approve the Purchase of 25 Axon Body Worn Cameras, Associated Accessories, and Cloud Based Video Storage for the Police Department.

Police Body Worn Cameras (BWC) are rapidly becoming the industry standard and are generally well received by the public. BWCs provide an additional level of event documentation and accountability.

The Department is seeking authorization to purchase twenty-five (25) Axon Flex 2 camera systems and associated hardware, software and cloud based video storage. This would allow us to individually issue a BWC to all officers who are routinely in the field, consistent with other equipment issue.

BWC purchase proposals have been Capital Improvement Projects (CIP) for the past three years, but have gone unfunded. Currently, Axon is offering us a \$31,825 discount on the initial purchase price bringing the startup expense down to \$9,978.60. This is a significant savings and would allow us to purchase BWCs a year ahead of schedule and not go through the CIP process. The Department has sufficient funds in the 2017 budget to fulfill the request and has the dollars needed to fund the ongoing projected costs through the length of the contract.

Axon, previously known as TASER, is the industry leader in BWC technology and the Axon Flex 2 camera system the most versatile. The camera may be mounted several ways including on eyeglasses. BWC videos are tagged and saved by officer via evidence.com software and may be redacted for open records purposes. Axon BWCs are currently being used throughout the Milwaukee County area and the District Attorney's office is familiar with the product

It was moved by Trustee Baker and seconded by Trustee Wedward approve the purchase of 25 Axon Body worn cameras, associated accessories and cloud based video storage for the police department. The motion carried unanimously.

E) Approve the Purchase of the 2018 Police Vehicles

The annual fleet replacement plan for 2018 consists of replacing two Ford Police Utility Vehicles to be used as marked police vehicles and the purchase of a Ford T250 Transport Van which will be used as a multipurpose vehicle i.e. Command Post, Evidence Collection, Traffic Crash response, Entry Team Transport, and Training Vehicle.

Ewald Automotive Group currently holds the state purchasing contract with a quoted price of the Ford Police SUVs is \$29,509.50 per vehicle less trade in allowance. Quoted price of the Ford Transit Van is \$30,510.50. Total vehicle purchase price to be \$89,529.50.

As part of the purchase agreement the department intends to trade in two 2013 Ford Utility vehicles with a combined trade value of \$15,500.

It was moved by Trustee Quirk and seconded by Trustee Springman to approve the purchase of the 2018 Police Vehicles. The motion carried unanimously.

VI. Committee Appointment –

It was moved by Trustee Oates and seconded by Trustee Quirk to approve the Committee Appointments. The motion carried unanimously.

VII. Village President's Report – NONE

VIII. Village Committee Report – Trustee Baker reported that the Personnel Committee meet and approved the New Employee Handbook.

IX. Manager's Report – NONE

X. Recess into Closed Session pursuant to §19.85(1) (e) Wisconsin Statutes for the following reasons:

- (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

A) Rite-Hite

It was moved by Trustee Springman and seconded by Trustee Wedward to recess into closed session at 8:00 p.m. The motion carried 6-0.

XI. Reconvene into Open Session for Possible Action on Closed Session Deliberations

It was moved by Trustee Springman and seconded by Trustee Quirk to reconvene into open session at 8:35 p.m. The motion carried 6-0.

XII. Adjournment

It was moved by Trustee Springman and seconded by Trustee Oates to adjourn at 8:38 p.m. The motion carried unanimously.



Susan L Hudson, Treasurer/Comptroller

**BROWN DEER VILLAGE BOARD
OCTOBER 24, 2017 BUDGET WORKSHOP MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:00 P.M.

I. Roll Call

Present: Village President Krueger; Trustees: Baker, Quirk, Schilz, and Oates

Also Present: Michael Hall, Village Manager; Susan Hudson, Treasurer/Comptroller; Erin Hirn, Assistant Village Manager, Matthew Maederer, Director of Public Works; Tom Nennig, City Water (arrived at 6:54 p.m.); Julie Dzwinel, Senior Accountant; Chad Hoier, Director of Park & Recreation

Excused: Trustee: Wedward

I. Roll Call

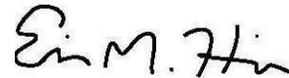
II. Budget Workshop for the 2018 Budget

- A) Review of Government Accounting
- B) General Fund Revenues
- C) General Fund Expenditures
- D) Park & Recreation
- E) Village Park & Pond
- F) Recreation Programs
- G) 4th of July
- H) Community Center
- I) Public Works
- J) Recycling
- K) Storm Water
- L) Sanitary Sewer
- M) Street Lighting
- N) Water

Discussion ensued regarding the 2018 Proposed Budget.

III. Adjournment

It was moved by Trustee Springman and seconded by Trustee Baker to adjourn at 8:04 p.m. The motion carried unanimously.



Erin Hirn, Assistant Village Manager

**BROWN DEER VILLAGE BOARD
OCTOBER 25, 2017 BUDGET WORKSHOP MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:00 P.M.

I. Roll Call

Present: Village President Krueger; Trustees: Baker, Quirk, Schilz, Wedward and Oates

Also Present: Michael Hall, Village Manager; Susan Hudson, Treasurer/Comptroller; Erin Hirn, Assistant Village Manager; Brian Williams-Van Klooster, Library Director; Captain Jonathan Schmitz; Chief Michael Kass, Chief of Police; Julie Dzwinel, Senior Accountant; Nate Piotrowski, Community Development Director

I. Roll Call

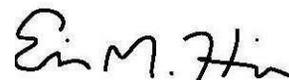
II. Budget Workshop for the 2018 Budget

- A) Police Department
- B) Community Development
- C) Special Events
- D) Village Hall
- E) Farmer's Market
- F) Village Manager
- G) Village Board
- H) Village Attorney
- I) Administrative Service
- J) Municipal Court
- K) Public Safety
- L) Debt Service
- M) Capital Improvement Projects (CIP)
- N) Tax Increment Financing (TIF)
- O) Library

Discussion ensued regarding the 2018 Proposed Budget. The board requested the library budget complications be re-evaluated at a meeting next March.

III. Adjournment

It was moved by Trustee Springman and seconded by Trustee Oates to adjourn at 8:08 p.m. The motion carried unanimously.



Erin Hirn, Assistant Village Manager



REQUEST FOR CONSIDERATION

COMMITTEE: Village Board Meeting of November 6 th , 2017
ITEM DESCRIPTION: Resolution Nos. 17- __, "Assessing the Electric Energy and Maintenance Costs"
PREPARED BY: Matthew S. Maederer, PE, Director of Public Works/Village Engineer
REPORT DATE: November 2, 2017
MANAGER'S REVIEW/COMMENTS: ◀◀ No additional comments to this report. ◀◀ See additional comments attached.
RECOMMENDATION: To recommend that the Village Board adopt, by separate motion, the six (6) attached Resolutions that assess the electric energy and maintenance costs of the street lighting systems.
EXHIBITS: Six (6) Resolutions and assessment schedules
BACKGROUND: Attached for your review and consideration are six (6) Resolutions regarding the assessment and collection of an annual special tax for the maintenance and operating costs of the following six (6) street lighting systems in the Village of Brown Deer: 1.) Arbon Drive - W. Green Brook Drive Street Lighting System 2.) Brown Deer Business Park Subdivision Street Lighting System 3.) Brown Deer Corporate Park Subdivision Street Lighting System 4.) N. Kildeer Court - W. Brown Deer Road Street Lighting System 5.) Opus North Subdivision Street Lighting System 6.) Park Plaza & Park Plaza Addition #1 Subdivisions Street Lighting System This special tax is included with the annual tax bill sent to the benefiting property owners adjacent to the lighting systems. The special tax is due in full on or before January 31 st , 2018.

Assessing the Electric Energy and Maintenance
Costs of the Arbon Drive - W. Green Brook Dr.
Street Lighting System

Resolution No. 17-

WHEREAS, the Village of Brown Deer and James Tobin entered into a Development Agreement dated November 21, 1986, recorded in the Office of the Milwaukee County Register of Deeds on March 3, 1987, as Document No. 6027740 in Reel 2050, Image 596 to 609 inclusive; and,

WHEREAS, Paragraph 6 of said agreement provides as follows: "Owners agree to pay the cost of electric energy and maintenance annually for the operation of installed street lights. The cost of electric energy and maintenance shall annually be assessed against the benefited lots by the Village without notice or hearing. The Owner of each benefited lot hereby agrees to pay its equitable and proportionate share of said electric energy and maintenance costs. The determination by the Village Manager of the amount of such assessments shall be final and such assessments shall be collected by a special tax"; and,

WHEREAS, the Village Manager has made a determination of assessments as required by this document, a copy of which is attached hereto, marked "Exhibit A" and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Brown Deer that the determination of the amount of assessments made by the Village Manager attached hereto and marked Exhibit "A" is ratified.

BE IT FURTHER RESOLVED, that the assessments are hereby levied as a special tax against each parcel of property in accordance with the provisions of Exhibit "A".

BE IT FURTHER RESOLVED, that the aforesaid charge or special tax shall be paid in one annual installment on or before January 31st, 2018.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer this 6th day of November, 2017.

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk

Assessing the Electric Energy and Maintenance
Costs of the Brown Deer Business Park Subdivision
Street Lighting System

Resolution No. 17-

WHEREAS, the Village of Brown Deer, Norday Associates and Brown Deer Business Park, a limited partnership, entered into a Development Agreement dated November 2, 1977, recorded in the Office of the Milwaukee County Register of Deeds as Document No. 5157672 in Reel 1063, Image 1 to 56 inclusive; and

WHEREAS, Paragraph 21(d) of said agreement provides as follows: "Developer agrees to pay the cost of electric energy and maintenance annually for the operation of installed street lights. The cost of electric energy and maintenance shall annually be assessed against the benefited lots by the Village without notice or hearing. The determination by the Village Manager of the amount of such assessments shall be final, and such assessments shall be collected as a special tax"; and

WHEREAS, the Village Manager has made a determination of assessments as required by this document, a copy of which is attached hereto, marked "Exhibit A" and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Brown Deer that the determination of the amount of assessments made by the Village Manager attached hereto and marked Exhibit "A" is ratified.

BE IT FURTHER RESOLVED, that the assessments are hereby levied as a special tax against each parcel of property in accordance with the provisions of Exhibit "A".

BE IT FURTHER RESOLVED, that the aforesaid charge or special tax shall be paid in one annual installment on or before January 31st, 2018.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer this 6th day of November, 2017.

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk

Assessing the Electric Energy and Maintenance
Costs of Brown Deer Corporate Park Subdivision
Street Lighting System

Resolution No. 17 -

WHEREAS, the Village of Brown Deer, and Michael H. Simpson, Trustee, entered into a Development Agreement dated June 19, 1989, recorded in the Office of the Milwaukee County Register of Deeds on September 28, 1989, as Document No. 6315770 in Reel 2373, Image 1135 to 1156 inclusive; and,

WHEREAS, Paragraph 12 of said agreement provides as follows: "Subdivider agrees to pay the cost of electric energy and maintenance annually for the operation of installed street lights. The cost of electric energy and maintenance shall annually be assessed against the benefited lots by the Village without notice or hearing. The Owner of each benefited lot hereby agrees to pay its equitable and proportionate share of said electric energy and maintenance costs. The assessments shall be allocated on an acreage basis. The determination by the Village Manager of the amount of such assessments shall be final and such assessments shall be collected as a special tax"; and,

WHEREAS, the Village Manager has made a determination of assessments as required by this document, a copy of which is attached hereto, marked "Exhibit A" and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Brown Deer, that the determination of the amount of assessments made by the Village Manager attached hereto and marked Exhibit "A" is ratified.

BE IT FURTHER RESOLVED, that the assessments are hereby levied as a special tax against each parcel of property in accordance with the provisions of Exhibit "A".

BE IT FURTHER RESOLVED, that the aforesaid charge or special tax shall be paid in one annual installment on or before January 31st, 2018.

PASSED and ADOPTED by the Village Board of the Village of Brown Deer this 6th day of November, 2017.

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk

Assessing the Electric Energy and Maintenance
Costs of the N. Kildeer Court - W. Brown Deer Road
Street Lighting System

Resolution No. 17-

WHEREAS, the Village of Brown Deer, J.C. Penney Co., Inc. and Normandale Properties, Inc., entered into a Development Agreement dated July 19, 1979, said agreement having been recorded in the Office of the Milwaukee County Register of Deeds on October 19, 1979, as Document No. 5358205 in Reel 1252, Image 795 to 814 inclusive; and

WHEREAS, Paragraph 7 of said agreement provides as follows: "The Owners agree to pay the cost of electric energy and maintenance annually for the operation of installed street lights. The cost of electric energy and maintenance shall annually be assessed against the benefited lots by the Village without notice or hearing. The annual assessment assigned to each lot or parcel in this development shall be apportioned on the basis of acreage. The determination by the Village Manager of the amount of such assessments shall be final and such assessments shall be collected as a special tax;" and

WHEREAS, the Village Manager has made a determination of assessments as required by this document, a copy of which is attached hereto, marked "Exhibit A" and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Brown Deer that the determination of the amount of assessments made by the Village Manager attached hereto and marked Exhibit "A" is ratified.

BE IT FURTHER RESOLVED, that the assessments are hereby levied as a special tax against each parcel of property in accordance with the provisions of Exhibit "A".

BE IT FURTHER RESOLVED, that the aforesaid charge or special tax shall be paid in one annual installment on or before January 31st, 2018.

PASSED and ADOPTED by the Village Board of the Village of Brown Deer this 6th day of November, 2017.

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk

Assessing the Electric Energy and Maintenance
Costs of the Opus North Subdivision
Street Lighting System

Resolution No. 17-

WHEREAS, the Village of Brown Deer and the Opus Corporation entered into a Development Agreement dated October 18, 1982, said agreement having been recorded in the Office of the Milwaukee County Register of Deeds on November 2, 1982 as Document No. 5573736 in Reel 1480, Image 581 to 650 inclusive; and,

WHEREAS, Paragraph 14(b)(3) of said agreement provides as follows: "Developer agrees that the annual cost of electric energy and maintenance for the operation of street lights installed within and immediately adjacent to the Development shall annually be assessed against the benefited lots, not including Outlot 1, by the Village without notice or hearing. The annual assessment assigned to each lot or parcel in the Development shall be apportioned on the basis of acreage. The determination by the Village Manager of the amount of such assessments shall be final and such assessments shall be collected as a special tax"; and,

WHEREAS, the Village Manager has made a determination of assessments as required by this document, a copy of which is attached hereto, marked "Exhibit A" and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Brown Deer that the determination of the amount of assessments made by the Village Manager attached hereto and marked Exhibit "A" is ratified.

BE IT FURTHER RESOLVED, that the assessments are hereby levied as a special tax against each parcel of property in accordance with the provisions of Exhibit "A".

BE IT FURTHER RESOLVED, that the aforesaid charge or special tax shall be paid in one annual installment on or before January 31st, 2018.

PASSED and ADOPTED by the Village Board of the Village of Brown Deer this 6th day of November, 2017.

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk

Assessing the Electric Energy and Maintenance
Costs of the Park Plaza & Addn. #1 Subdivisions
Street Lighting System

Resolution No. 17 -

WHEREAS, the Village of Brown Deer and Jack E. Meyers, Peter A. Kimmel, Joseph Lurie, and Milton Soref, doing business as MILJO Joint Venture, PEJAC Joint Venture and PARK PLAZA Joint Venture, entered into a Development Agreement dated February 15, 1973, said agreement having been recorded in the Office of the Milwaukee County Register of Deeds on March 15, 1973 as Document No. 4746294 in Reel 709, Image 642 to 677 inclusive; and,

WHEREAS, Paragraph 17 of said agreement provides as follows: "The subdivider agrees to install ornamental street lights throughout the subdivision and to pay the cost of electric energy and maintenance annually. The cost of electric energy and maintenance shall annually be assessed against the benefited lots by the Village without notice or hearing. The determination by the Village Manager of the amount of such assessments shall be final and such assessments shall be collected by a special tax"; and,

WHEREAS, the Village of Brown Deer and Jack E. Meyers, subdivider of Park Plaza of Brown Deer Addition No. 1, entered into a Development Agreement dated May 18, 1976, said agreement having been recorded in the Office of the Milwaukee County Register of Deeds on May 20, 1976, as Document No. 5002850 in Reel 929, Image 356 to 364, inclusive; and,

WHEREAS, Paragraph 17 of said agreement provides as follows: "The subdivider agrees to install ornamental street lights throughout the subdivision and to pay the cost of electric energy and maintenance annually. The cost of electric energy and maintenance shall annually be assessed against the benefited lots by the Village without notice or hearing. The determination by the Village Manager of the amount of such assessments shall be final and such assessments shall be collected by a special tax"; and,

WHEREAS, the owners of Parcels 1 and 2 of Certified Survey Map No. 2804 executed a covenant dated April 16, 1976, said covenant having been recorded in the office of the Milwaukee County Register of Deeds on April 28, 1976, as Document No. 4996800 in Reel 923, Image 1828 to 1830, inclusive; and the owners of all lands included in Certified Survey Map No. 1203 executed a covenant dated April 15, 1976, said covenant having been recorded in the Office of the Milwaukee Count Register of Deeds on April 28, 1976, as Document No. 4996801 in Reel 923, Image 1831 to 1833 inclusive; and,

WHEREAS, Paragraph 1 of each of these covenants provides as follows: "The cost of electric energy and maintenance of the street lighting system benefiting the property described ... shall annually be assessed against said property by the Village without notice or hearing. The determination by the Village Manager of the amount of such assessment shall be final and such assessment shall be collected as a special tax"; and,

WHEREAS, the owner of Parcel 2 of Certified Survey Map No. 2742 entered into an agreement dated January 30, 1976, said agreement having been recorded in the Office of the Milwaukee County Register of Deeds on February 4, 1976, as Document No. 4978014 in Reel 906, Image 1656 and 1662 inclusive; and,

WHEREAS, Paragraph 2(f) of said agreement provides as follows: "The Developer agrees to install ornamental street lights in North 60th Street and West Brown Deer Road adjacent to Parcel 2 of Exhibit "A" and to pay the cost of electric energy and maintenance annually. The cost of electric energy and maintenance shall annually be assessed against Parcel 2 by the Village without notice or hearing. The determination by the Village Manager of the amount of such assessments shall be final and such assessments shall be collected as a special tax"; and,

WHEREAS, the Village Manager has made a determination of assessments as required by this document, a copy of which is attached hereto, marked "Exhibit A" and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Brown Deer that the determination of the amount of assessments made by the Village Manager attached hereto and marked Exhibit "A" is ratified.

BE IT FURTHER RESOLVED, that the assessments are hereby levied as a special tax against each parcel of property in accordance with the provisions of Exhibit "A".

BE IT FURTHER RESOLVED, that the aforesaid charge or special tax shall be paid in one annual installment on or before January 31st, 2018.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer this 6th day of November, 2017.

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk

EXHIBIT A

ARBON DRIVE - W. GREEN BROOK DRIVE STREET LIGHTING SYSTEM
DETERMINATION AND ASSIGNMENT OF ASSESSMENTS FOR 2017 TAX BILLS
SEPTEMBER 1, 2017

A) DETERMINATION OF COSTS

1) Actual cost to operate the system from 07/21/86 thru 08/31/16 =		\$103,096.45
2) Actual cost to operate the system from 09/01/16 thru 08/31/17 :		
a) Materials and Supplies -		\$0.00
b) Equipment Maintenance -		
1) Maintenance Agreement	\$235.00	
2) Knockdowns, Repairs, etc.	\$0.00	
3) Capital Improvement Escrow Acct.	<u>\$1,000.00</u>	
		\$1,235.00
c) Electric Power -		\$2,620.34
d) Administrative - 5 hrs. @ \$100 -		<u>\$500.00</u>
e) Actual Cost - 09/01/16 thru 08/31/17 =		\$4,355.34

B) AMOUNT TO BE ASSESSED ON 2017 TAX BILLS =

\$4,355.34

C) ALLOCATION OF 2017 ASSESSMENTS TO INDIVIDUAL PROPERTIES

Key #	Description	Acreage	Assessment	Total
028-0029	Lot 8 - Brown Deer Station	1.656	10.895% \$4,355.34	\$474.51
028-0030	Parcel 1 - C.S.M. #8108	6.641	43.694% \$4,355.34	\$1,903.02
028-0031	Parcel 2 - C.S.M. #8108	6.902	45.411% \$4,355.34	\$1,977.80
TOTALS		15.199	100.000% \$4,355.34	\$4,355.34

EXHIBIT "A" - ASSESSMENT SCHEDULE
FOR ARBON DR. - W. GREEN BROOK DR. STREET LIGHTING SYSTEM
COVERING OPERATING COSTS SEPTEMBER 1, 2016 THRU AUGUST 31, 2017

Key #	Property Description	Operating Costs=Benefit Assessment	Total Damages	Net Benefit Over Damages
028-0029	Lot 8 - Brown Deer Station	\$474.51	\$0.00	\$474.51
028-0030	Parcel 1 - C.S.M. #8108	\$1,903.02	\$0.00	\$1,903.02
028-0031	Parcel 2 - C.S.M. #8108	\$1,977.80	\$0.00	\$1,977.80
TOTALS		\$4,355.34	\$0.00	\$4,355.34

EXHIBIT A

BROWN DEER BUSINESS PARK SUBDIVISION STREET LIGHTING SYSTEM
DETERMINATION AND ASSIGNMENT OF ASSESSMENTS FOR 2017 TAX BILLS
SEPTEMBER 1, 2017

A) DETERMINATION OF COSTS

1) Actual cost to operate the system from 07/21/86 thru 08/31/16 =					\$179,784.12
2) Actual cost to operate the system from 09/01/16 thru 08/31/17 :					
a) Materials and Supplies -				\$0.00	
b) Equipment Maintenance -					
1) Maintenance Agreement			\$235.00		
2) Knockdowns, Repairs, etc.			\$1,026.50		
3) Capital Improvement Escrow Acct.			\$1,500.00		
				\$2,761.50	
c) Electric Power -				\$2,271.72	
d) Administrative - 5 hrs. @ \$100 -				\$500.00	
e) Actual Cost - 09/01/16 thru 08/31/17 =					\$5,533.22

B) AMOUNT TO BE ASSESSED ON 2017 TAX BILLS =

\$5,533.22

C) ALLOCATION OF 2017 ASSESSMENTS TO INDIVIDUAL PROPERTIES

Key #	Property Description	Acreage	Assessment	Total	
028-0016-001	Lot 1 - C.S.M. #4153	2.262	4.463%	\$5,533.22	\$246.95
028-0016-002	Lot 2 - C.S.M. #4153	4.524	8.926%	\$5,533.22	\$493.90
028-0017	Lot 2 - Business Park	4.186	8.259%	\$5,533.22	\$456.99
028-0018-002	Parcel 2 - C.S.M. #3565	7.002	13.815%	\$5,533.22	\$764.41
028-0018-003	Parcel 1 - C.S.M. #3669	6.092	12.019%	\$5,533.22	\$665.04
028-0018-004	Parcel 2 - C.S.M. #3669	4.319	8.521%	\$5,533.22	\$471.49
028-0018-006	Lot 1 - C.S.M. #4569	1.033	2.038%	\$5,533.22	\$112.77
028-0018-007	Lot 2 - C.S.M. #4569	4.909	9.684%	\$5,533.22	\$535.84
028-0019	Lot 4 - Business Park	2.724	5.373%	\$5,533.22	\$297.30
028-0020-001	Parcel 1 - C.S.M. #3566	2.290	4.517%	\$5,533.22	\$249.94
028-0020-003	Parcel 1 - C.S.M. #3736	3.275	6.461%	\$5,533.22	\$357.50
028-0020-005	Lot 1 - C.S.M. #4041	3.541	6.986%	\$5,533.22	\$386.55
028-0020-006	Lot 2 - C.S.M. #4041	4.531	8.938%	\$5,533.22	\$494.56
TOTALS		50.688	100.000%	\$5,533.22	\$5,533.22

EXHIBIT "A" - ASSESSMENT SCHEDULE
 FOR THE BROWN DEER BUSINESS PARK SUBDIVISION STREET LIGHTING SYSTEM
 COVERING OPERATING COSTS SEPTEMBER 1, 2016 THRU AUGUST 31, 2017

Key #	Property Description	Operating Costs=Benefit Assessment	Damages	Net Benefit Over Damages
028-0016-001	Lot 1 - C.S.M. #4153	\$246.95	\$0.00	\$246.95
028-0016-002	Lot 2 - C.S.M. #4153	\$493.90	\$0.00	\$493.90
028-0017	Lot 2 - Business Park	\$456.99	\$0.00	\$456.99
028-0018-002	Parcel 2 - C.S.M. #3565	\$764.41	\$0.00	\$764.41
028-0018-003	Parcel 1 - C.S.M. #3669	\$665.04	\$0.00	\$665.04
028-0018-004	Parcel 2 - C.S.M. #3669	\$471.49	\$0.00	\$471.49
028-0018-006	Lot 1 - C.S.M. #4569	\$112.77	\$0.00	\$112.77
028-0018-007	Lot 2 - C.S.M. #4569	\$535.84	\$0.00	\$535.84
028-0019	Lot 4 - Business Park	\$297.30	\$0.00	\$297.30
028-0020-001	Parcel 1 - C.S.M. #3566	\$249.94	\$0.00	\$249.94
028-0020-003	Parcel 1 - C.S.M. #3736	\$357.50	\$0.00	\$357.50
028-0020-005	Lot 1 - C.S.M. #4041	\$386.55	\$0.00	\$386.55
028-0020-006	Lot 2 - C.S.M. #4041	\$494.56	\$0.00	\$494.56
TOTALS		\$5,533.22	\$0.00	\$5,533.22

EXHIBIT A

**BROWN DEER CORPORATE PARK SUBDIVISION STREET LIGHTING SYSTEM
DETERMINATION AND ASSIGNMENT OF ASSESSMENTS FOR 2017 TAX BILLS
SEPTEMBER 1, 2017**

A) DETERMINATION OF COSTS

1) Actual cost to operate the system from 07/21/86 thru 08/31/16 =		\$57,621.44
2) Actual cost to operate the system from 09/01/16 thru 08/31/17 :		
a) Materials and Supplies -		\$0.00
b) Equipment Maintenance -		
1) Maintenance Agreement	\$502.00	
2) Knockdowns, Repairs, etc.	\$0.00	
3) Capital Improvement Escrow Acct.	\$1,000.00	
		\$1,502.00
c) Electric Power -		\$874.55
d) Administrative - 5 hrs. @ \$100 -		\$500.00
e) Actual Cost - 09/01/16 thru 08/31/17 =		\$2,876.55

B) AMOUNT TO BE ASSESSED ON 2017 TAX BILLS =

\$2,876.55

C) ALLOCATION OF 2017 ASSESSMENTS TO INDIVIDUAL PROPERTIES

Key #	Description	Acreage	Assessment	Total
047-0204	Lot 2 - B.D. Corporate Park	6.529	28.557% \$2,876.55	\$821.46
047-0205	Lot 3 - B.D. Corporate Park	3.266	14.285% \$2,876.55	\$410.92
047-0206	Lot 4 - B.D. Corporate Park	4.300	18.808% \$2,876.55	\$541.02
047-0207	Lot 5 - B.D. Corporate Park	2.922	12.781% \$2,876.55	\$367.65
047-0208	Lot 6 - B.D. Corporate Park	3.628	15.868% \$2,876.55	\$456.45
047-0209	Parcel 1 - C.S.M. #6286	1.299	5.682% \$2,876.55	\$163.45
047-0210	Parcel 2 - C.S.M. #6286	0.919	4.019% \$2,876.55	\$115.61
TOTALS		22.863	100.000% \$2,876.55	\$2,876.55

EXHIBIT "A" - ASSESSMENT SCHEDULE
FOR BROWN DEER CORPORATE PARK SUBDIVISION STREET LIGHTING SYSTEM
COVERING OPERATING COSTS SEPTEMBER 1, 2016 THRU AUGUST 31, 2017

Key #	Property Description	Operating Costs=Benefit Assessment	Damages	Net Benefit Over Damages
047-0204	Lot 2 - B.D. Corporate Park	\$821.46	\$0.00	\$821.46
047-0205	Lot 3 - B.D. Corporate Park	\$410.92	\$0.00	\$410.92
047-0206	Lot 4 - B.D. Corporate Park	\$541.02	\$0.00	\$541.02
047-0207	Lot 5 - B.D. Corporate Park	\$367.65	\$0.00	\$367.65
047-0208	Lot 6 - B.D. Corporate Park	\$456.45	\$0.00	\$456.45
047-0209	Parcel 1 - C.S.M. #6286	\$163.45	\$0.00	\$163.45
047-0210	Parcel 2 - C.S.M. #6286	\$115.61	\$0.00	\$115.61
TOTALS		\$2,876.55	\$0.00	\$2,876.55

EXHIBIT A

N. KILDEER CT. - W. BROWN DEER RD. STREET LIGHTING SYSTEM
DETERMINATION AND ASSIGNMENT OF ASSESSMENTS FOR 2017 TAX BILLS
SEPTEMBER 1, 2017

A) DETERMINATION OF COSTS

1) Actual cost to operate the system from 07/21/86 thru 08/31/16 =		\$113,069.57
2) Actual cost to operate the system from 09/01/16 thru 08/31/17 :		
a) Materials and Supplies -	\$0.00	
b) Equipment Maintenance -		
1) Maintenance Agreement	\$235.00	
2) Knockdowns, Repairs, etc.	\$0.00	
3) Capital Improvement Escrow Acct.	\$1,500.00	
	<hr/>	\$1,735.00
c) Electric Power -		\$902.70
d) Administrative - 5 hrs. @ \$100 -		\$500.00
e) Actual Cost - 09/01/16 thru 08/31/17 =	<hr/>	\$3,137.70

B) AMOUNT TO BE ASSESSED ON 2017 TAX BILLS =

\$3,137.70

C) ALLOCATION OF 2017 ASSESSMENTS TO INDIVIDUAL PROPERTIES

Key #	Description	Acreage	Assessment	Total
027-9000-012	Parcel 1 - C.S.M. #4383	5.286	35.048% \$3,137.70	\$1,099.70
027-9000-013	Parcel 2 - C.S.M. #4383	2.133	14.143% \$3,137.70	\$443.76
027-9000-015	Parcel 3 - C.S.M. #4383 & Lands	7.663	50.809% \$3,137.70	\$1,594.23
TOTALS		15.082	100.000% \$3,137.70	\$3,137.70

EXHIBIT "A" - ASSESSMENT SCHEDULE
FOR N. KILDEER CT. - W. BROWN DEER RD. STREET LIGHTING SYSTEM
COVERING OPERATING COSTS SEPTEMBER 1, 2016 THRU AUGUST 31, 2017

Key #	Property Description	Operating Costs=Benefit Assessment	Damages	Net Benefit Over Damages
027-9000-012	Parcel 1 - C.S.M. #4383	\$1,099.70	\$0.00	\$1,099.70
027-9000-013	Parcel 2 - C.S.M. #4383	\$443.76	\$0.00	\$443.76
027-9000-015	Parcel 3 - C.S.M. #4383 & Lands	\$1,594.23	\$0.00	\$1,594.23
TOTALS		\$3,137.70	\$0.00	\$3,137.70

EXHIBIT A

**OPUS NORTH SUBDIVISION STREET LIGHTING SYSTEM
DETERMINATION AND ASSIGNMENT OF ASSESSMENTS FOR 2017 TAX BILLS
SEPTEMBER 1, 2017**

A) DETERMINATION OF COSTS

1) Actual cost to operate the system from 07/21/86 thru 08/31/16 =		\$103,220.74
2) Actual cost to operate the system from 09/01/16 thru 08/31/17 :		
a) Materials and Supplies -	\$0.00	
b) Equipment Maintenance -		
1) Maintenance Agreement	\$992.00	
2) Knockdowns, Repairs, etc.	\$0.00	
3) Capital Improvement Escrow Acct.	\$1,000.00	
	<u>\$1,992.00</u>	
c) Electric Power -		\$1,665.45
d) Administrative - 5 hrs. @ \$100 -		\$500.00
e) Actual Cost - 09/01/16 thru 08/31/17 =		<u>\$4,157.45</u>

B) AMOUNT TO BE ASSESSED ON 2017 TAX BILLS =

\$4,157.45

C) ALLOCATION OF 2017 ASSESSMENTS TO INDIVIDUAL PROPERTIES

Key #	Description	Acreage	Assessment	Total	
010-0149	Lot 1 - Opus North	9.829	29.006%	\$4,157.45	\$1,205.91
010-0150-002	Lot 2 - C.S.M. #4518	3.822	11.279%	\$4,157.45	\$468.92
010-0150-003	Lot 1 - C.S.M. #4902	2.821	8.325%	\$4,157.45	\$346.11
010-0150-004	Lot 2 - C.S.M. #4902	3.387	9.995%	\$4,157.45	\$415.54
010-0151-001	Lot 1 - C.S.M. #4676	5.393	15.915%	\$4,157.45	\$661.66
010-0151-003	Lot 1 - C.S.M. #6408	2.589	7.640%	\$4,157.45	\$317.63
010-0151-005	Outlot 1 - C.S.M. #6408	0.216	0.638%	\$4,157.45	\$26.52
010-0151-008	Parcel 2 - C.S.M. #6834	1.286	3.795%	\$4,157.45	\$157.78
010-0151-009	Parcel 1 - C.S.M. #7955	2.487	7.339%	\$4,157.45	\$305.12
010-0151-010	Parcel 2 - C.S.M. #7955	2.056	6.068%	\$4,157.45	\$252.27
TOTALS		33.886	100.000%	\$4,157.45	\$4,157.45

EXHIBIT "A" - ASSESSMENT SCHEDULE
 FOR OPUS NORTH SUBDIVISION STREET LIGHTING SYSTEM
 COVERING OPERATING COSTS SEPTEMBER 1, 2016 THRU AUGUST 31, 2017

Key #	Property Description	Operating Costs=Benefit Assessment	Damages	Net Benefit Over Damages
010-0149	Lot 1 - Opus North	\$1,205.91	\$0.00	\$1,205.91
010-0150-002	Lot 2 - C.S.M. #4518	\$468.92	\$0.00	\$468.92
010-0150-003	Lot 1 - C.S.M. #4902	\$346.11	\$0.00	\$346.11
010-0150-004	Lot 2 - C.S.M. #4902	\$415.54	\$0.00	\$415.54
010-0151-001	Lot 1 - C.S.M. #4676	\$661.66	\$0.00	\$661.66
010-0151-003	Lot 1 - C.S.M. #6408	\$317.63	\$0.00	\$317.63
010-0151-005	Outlot 1 - C.S.M. #6408	\$26.52	\$0.00	\$26.52
010-0151-008	Parcel 2 - C.S.M. #6834	\$157.78	\$0.00	\$157.78
010-0151-009	Parcel 1 - C.S.M. #7955	\$305.12	\$0.00	\$305.12
010-0151-010	Parcel 2 - C.S.M. #7955	\$252.27	\$0.00	\$252.27
TOTALS		\$4,157.45	\$0.00	\$4,157.45

EXHIBIT A

PARK PLAZA & ADDN. #1 SUBDIVISIONS STREET LIGHTING SYSTEM
 DETERMINATION AND ASSIGNMENT OF ASSESSMENTS FOR 2017 TAX BILLS
 SEPTEMBER 1, 2017

A) DETERMINATION OF COSTS

1) Actual cost to operate the system from 07/21/86 thru 08/31/16 =	\$636,417.59
2) Actual cost to operate the system from 09/01/16 thru 08/31/17 :	
a) Materials and Supplies -	\$0.00
b) Equipment Maintenance -	
1) Maintenance Agreement	\$1,221.00
2) Knockdowns, Repairs, etc.	\$3,950.07
3) Capital Improvement Escrow Acct.	\$1,000.00
	\$6,171.07
c) Electric Power -	\$12,904.53
d) Administrative - 5 hrs. @ \$100 -	\$500.00
e) Actual Cost - 09/01/16 thru 08/31/17 =	\$19,575.60

B) AMOUNT TO BE ASSESSED ON 2017 TAX BILLS =

\$19,575.60

C) ALLOCATION OF 2017 ASSESSMENTS TO INDIVIDUAL PROPERTIES

Assignment of Costs:

Description	Assessment		Total
1) Single Family Lots	50.443%	\$19,575.60	\$9,874.52
2) Commercial Lands	15.763%	\$19,575.60	\$3,085.70
3) Multi. Fam. Lands	33.794%	\$19,575.60	\$6,615.38
	100.000%	\$19,575.60	\$19,575.60

1) Assessment for Single Family Lots

Key #	Description	# of Lots	Total ASMT	ASMT per Lot
008-9985-002	C.S.M. #1203	1		
030-0001 thru 030-0100, inc. 030-0112 thru	Lots 1 thru 100, inclusive, Park Plaza Subdivision	100		
030-0141 inc., & 030-0143 thru	Lots 108 thru 137, inclusive, & 139 thru 149, inclusive, Park Plaza			
030-0153, inc.	Addn. #1 Subdivision	41		
030-9999-001	Parcel 1 - C.S.M. #2804	1		
030-9999-002	Parcel 2 - C.S.M. #2804	1		
TOTALS		144	\$9,874.52	\$68.57

2) Assessment for Commercial Lands

Key #	Description	Acreage	Assessment		Total
029-9996-004	Parcel 2 - C.S.M. #2742	1.343	4.063%	\$3,085.70	\$125.37
030-0104-001	Parcel 1 - C.S.M. #5023	10.032	30.347%	\$3,085.70	\$936.42
030-0105-005	Lot 1 - C.S.M. #4541	0.947	2.864%	\$3,085.70	\$88.37
030-0105-006	Lot 2 - C.S.M. #4541	0.902	2.729%	\$3,085.70	\$84.21
030-0105-007	Lot 3 - C.S.M. #4541	6.549	19.811%	\$3,085.70	\$611.31
030-0107-001	Lot 1 - C.S.M. #7907	2.234	6.758%	\$3,085.70	\$208.53
030-0109	Parcel 1 - C.S.M. #7643	11.051	33.428%	\$3,085.70	\$1,031.49
TOTALS		33.058	100.000%	\$3,085.70	\$3,085.70

3) Assessment for Multiple Family Lands

Key #	Description	Acreage	Assessment		Total	# of Units	Each
030-0103-001	Parcel 1 - C.S.M. #2639	9.157	18.507%	\$6,615.38	\$1,224.31		
030-0107-004	Lot 2 - C.S.M. #7907	2.819	5.700%	\$6,615.38	\$377.08		
030-0154 thru 030-0273 inc.	Parcel 1 - C.S.M. #3184 (Park Plaza Condos)	8.905	17.998%	\$6,615.38	\$1,190.64	120	\$9.92
030-0274 thru 030-0309 inc.	Parcel 1 - C.S.M. #3873 (Tudor Park Condos)	5.350	10.812%	\$6,615.38	\$715.25	36	\$19.87
030-0107-005	(Beaver Creek Condos)	1.879	3.800%	\$6,615.38	\$251.38	14	\$17.96
030-1001 thru 030-1043 inc.	Lots 1 thru 43, inclusive, (Deer Brook Estates Subd.)	21.366	43.183%	\$6,615.38	\$2,856.72	43	\$66.44
TOTALS		49.476	100.000%	\$6,615.38	\$6,615.38		

EXHIBIT "A" - ASSESSMENT SCHEDULE
 FOR THE PARK PLAZA & ADDN. #1 SUBDIVISIONS STREET LIGHTING SYSTEM
 COVERING OPERATING COSTS SEPTEMBER 1, 2016 THRU AUGUST 31, 2017

Key #	Description	# of Lots/Units	ASMT each	Operating Costs=Benefit Assessment	Damages	Net Benefit Over Damages
008-9985-002	C.S.M. #1203	1	\$68.57	\$68.57	\$0.00	\$68.57
029-9996-004	Parcel 2 - C.S.M. #2742	1	\$125.37	\$125.37	\$0.00	\$125.37
030-0001 thru 030-0100, inc.	Lots 1 thru 100, inclusive, Park Plaza Subdivision	100	\$68.57	\$6,857.31	\$0.00	\$6,857.31
030-0103-001	Parcel 1 - C.S.M. #2639	1	\$1,224.31	\$1,224.31	\$0.00	\$1,224.31
030-0104-001	Parcel 1 - C.S.M. #5023	1	\$936.42	\$936.42	\$0.00	\$936.42
030-0105-005	Lot 1 - C.S.M. #4541	1	\$88.37	\$88.37	\$0.00	\$88.37
030-0105-006	Lot 2 - C.S.M. #4541	1	\$84.21	\$84.21	\$0.00	\$84.21
030-0105-007	Lot 3 - C.S.M. #4541	1	\$611.31	\$611.31	\$0.00	\$611.31
030-0107-001	Lot 1 - C.S.M. #7907	1	\$208.53	\$208.53	\$0.00	\$208.53
030-0107-004	Lot 2 - C.S.M. #7907 (40% of Lot is Developed)	1	\$377.08	\$377.08	\$0.00	\$377.08
030-0109	Parcel 1 - C.S.M. #7643	1	\$1,031.49	\$1,031.49	\$0.00	\$1,031.49
030-0112 thru 030-0141 inc., & 030-0143 thru 030-0153, inc.	Lots 108 thru 137, inclusive, & Lots 139 thru 149, inclusive, Park Plaza Addn. #1 Subdivision	41	\$68.57	\$2,811.50	\$0.00	\$2,811.50
030-0154 thru 030-0273, inc.	Parcel 1 - C.S.M. #3184 (Park Plaza Condominiums)	120	\$9.92	\$1,190.64	\$0.00	\$1,190.64
030-0274 thru 030-0309, inc.	Parcel 1 - C.S.M. #3873 (Tudor Park Condominiums)	36	\$19.87	\$715.25	\$0.00	\$715.25
030-0346 thru 030-0359, inc.	Lot 2 - C.S.M. #7907 (Beaver Creek Condominiums)	14	\$17.96	\$251.38	\$0.00	\$251.38
030-1001 thru 030-1043 inc.	Lots 1 thru 43, inclusive, Deer Brook Estates Subdivision	43	\$66.44	\$2,856.72	\$0.00	\$2,856.72
030-9999-001	Parcel 1 - C.S.M. #2804	1	\$68.57	\$68.57	\$0.00	\$68.57
030-9999-002	Parcel 2 - C.S.M. #2804	1	\$68.57	\$68.57	\$0.00	\$68.57
TOTALS		366		\$19,575.60	\$0.00	\$19,575.60

ARBON DRIVE - W. GREEN BROOK DRIVE STREET LIGHTING SYSTEM
DETERMINATION AND ASSIGNMENT OF ASSESSMENTS FOR 2016 TAX BILLS

SEPTEMBER 1, 2016

**For Comparison
Purposes Only**

A) DETERMINATION OF COSTS

1) Actual cost to operate the system from 07/21/86 thru 08/31/15 =		\$97,899.83
2) Actual cost to operate the system from 09/01/15 thru 08/31/16 :		
a) Materials and Supplies -		\$0.00
b) Equipment Maintenance -		
1) Maintenance Agreement	\$970.00	
2) Knockdowns, Repairs, etc.	\$0.00	
3) Capital Improvement Escrow Acct.	\$1,000.00	
		\$1,970.00
c) Electric Power -		\$2,726.62
d) Administrative - 5 hrs. @ \$100 -		\$500.00
e) Actual Cost - 09/01/15 thru 08/31/16 =		\$5,196.62

B) AMOUNT TO BE ASSESSED ON 2016 TAX BILLS = \$5,196.62

C) ALLOCATION OF 2016 ASSESSMENTS TO INDIVIDUAL PROPERTIES

Key #	Description	Acreage	Assessment		Total
028-0029	Lot 8 - Brown Deer Station	1.656	10.895%	\$5,196.62	\$566.17
028-0030	Parcel 1 - C.S.M. #8108	6.641	43.694%	\$5,196.62	\$2,270.61
028-0031	Parcel 2 - C.S.M. #8108	6.902	45.411%	\$5,196.62	\$2,359.84
TOTALS		15.199	100.000%	\$5,196.62	\$5,196.62

EXHIBIT "A" - ASSESSMENT SCHEDULE
FOR ARBON DR. - W. GREEN BROOK DR. STREET LIGHTING SYSTEM
COVERING OPERATING COSTS SEPTEMBER 1, 2015 THRU AUGUST 31, 2016

Key #	Property Description	Operating Costs=Benefit Assessment	Total Damages	Net Benefit Over Damages
028-0029	Lot 8 - Brown Deer Station	\$566.17	\$0.00	\$566.17
028-0030	Parcel 1 - C.S.M. #8108	\$2,270.61	\$0.00	\$2,270.61
028-0031	Parcel 2 - C.S.M. #8108	\$2,359.84	\$0.00	\$2,359.84
TOTALS		\$5,196.62	\$0.00	\$5,196.62

BROWN DEER BUSINESS PARK SUBDIVISION STREET LIGHTING SYSTEM
DETERMINATION AND ASSIGNMENT OF ASSESSMENTS FOR 2016 TAX BILLS
 SEPTEMBER 1, 2016

A) DETERMINATION OF COSTS

1) Actual cost to operate the system from 07/21/86 thru 08/31/15 =		\$175,127.18
2) Actual cost to operate the system from 09/01/15 thru 08/31/16 :		
a) Materials and Supplies -		\$0.00
b) Equipment Maintenance -		
1) Maintenance Agreement	\$180.00	
2) Knockdowns, Repairs, etc.	\$0.00	
3) Capital Improvement Escrow Acct.	<u>\$1,500.00</u>	
		\$1,680.00
c) Electric Power -		\$2,476.94
d) Administrative - 5 hrs. @ \$100 -		<u>\$500.00</u>
e) Actual Cost - 09/01/15 thru 08/31/16 =		\$4,656.94

B) AMOUNT TO BE ASSESSED ON 2016 TAX BILLS = \$4,656.94

C) ALLOCATION OF 2016 ASSESSMENTS TO INDIVIDUAL PROPERTIES

Key #	Property Description	Acreage		Assessment	Total
028-0016-001	Lot 1 - C.S.M. #4153	2.262	4.463%	\$4,656.94	\$207.84
028-0016-002	Lot 2 - C.S.M. #4153	4.524	8.926%	\$4,656.94	\$415.68
028-0017	Lot 2 - Business Park	4.186	8.259%	\$4,656.94	\$384.62
028-0018-002	Parcel 2 - C.S.M. #3565	7.002	13.815%	\$4,656.94	\$643.36
028-0018-003	Parcel 1 - C.S.M. #3669	6.092	12.019%	\$4,656.94	\$559.72
028-0018-004	Parcel 2 - C.S.M. #3669	4.319	8.521%	\$4,656.94	\$396.82
028-0018-006	Lot 1 - C.S.M. #4569	1.033	2.038%	\$4,656.94	\$94.91
028-0018-007	Lot 2 - C.S.M. #4569	4.909	9.684%	\$4,656.94	\$450.98
028-0019	Lot 4 - Business Park	2.724	5.373%	\$4,656.94	\$250.22
028-0020-001	Parcel 1 - C.S.M. #3566	2.290	4.517%	\$4,656.94	\$210.35
028-0020-003	Parcel 1 - C.S.M. #3736	3.275	6.461%	\$4,656.94	\$300.88
028-0020-005	Lot 1 - C.S.M. #4041	3.541	6.986%	\$4,656.94	\$325.33
028-0020-006	Lot 2 - C.S.M. #4041	4.531	8.938%	\$4,656.94	\$416.24
TOTALS		50.688	100.000%	\$4,656.94	\$4,656.94

EXHIBIT "A" - ASSESSMENT SCHEDULE
FOR THE BROWN DEER BUSINESS PARK SUBDIVISION STREET LIGHTING SYSTEM
COVERING OPERATING COSTS SEPTEMBER 1, 2015 THRU AUGUST 31, 2016

Key #	Property Description	Operating Costs=Benefit Assessment	Damages	Net Benefit Over Damages
028-0016-001	Lot 1 - C.S.M. #4153	\$207.84	\$0.00	\$207.84
028-0016-002	Lot 2 - C.S.M. #4153	\$415.68	\$0.00	\$415.68
028-0017	Lot 2 - Business Park	\$384.62	\$0.00	\$384.62
028-0018-002	Parcel 2 - C.S.M. #3565	\$643.36	\$0.00	\$643.36
028-0018-003	Parcel 1 - C.S.M. #3669	\$559.72	\$0.00	\$559.72
028-0018-004	Parcel 2 - C.S.M. #3669	\$396.82	\$0.00	\$396.82
028-0018-006	Lot 1 - C.S.M. #4569	\$94.91	\$0.00	\$94.91
028-0018-007	Lot 2 - C.S.M. #4569	\$450.98	\$0.00	\$450.98
028-0019	Lot 4 - Business Park	\$250.22	\$0.00	\$250.22
028-0020-001	Parcel 1 - C.S.M. #3566	\$210.35	\$0.00	\$210.35
028-0020-003	Parcel 1 - C.S.M. #3736	\$300.88	\$0.00	\$300.88
028-0020-005	Lot 1 - C.S.M. #4041	\$325.33	\$0.00	\$325.33
028-0020-006	Lot 2 - C.S.M. #4041	\$416.24	\$0.00	\$416.24
TOTALS		\$4,656.94	\$0.00	\$4,656.94

BROWN DEER CORPORATE PARK SUBDIVISION STREET LIGHTING SYSTEM
DETERMINATION AND ASSIGNMENT OF ASSESSMENTS FOR 2016 TAX BILLS
 SEPTEMBER 1, 2016

A) DETERMINATION OF COSTS

1) Actual cost to operate the system from 07/21/86 thru 08/31/15 =		\$54,968.46
2) Actual cost to operate the system from 09/01/15 thru 08/31/16 :		
a) Materials and Supplies -		\$0.00
b) Equipment Maintenance -		
1) Maintenance Agreement	\$93.00	
2) Knockdowns, Repairs, etc.	\$0.00	
3) Capital Improvement Escrow Acct.	<u>\$1,000.00</u>	
		\$1,093.00
c) Electric Power -		\$1,059.98
d) Administrative - 5 hrs. @ \$100 -		<u>\$500.00</u>
e) Actual Cost - 09/01/15 thru 08/31/16 =		\$2,652.98

B) AMOUNT TO BE ASSESSED ON 2016 TAX BILLS =

\$2,652.98

C) ALLOCATION OF 2016 ASSESSMENTS TO INDIVIDUAL PROPERTIES

Key #	Description	Acreage		Assessment	Total
047-0204	Lot 2 - B.D. Corporate Park	6.529	28.557%	\$2,652.98	\$757.61
047-0205	Lot 3 - B.D. Corporate Park	3.266	14.285%	\$2,652.98	\$378.98
047-0206	Lot 4 - B.D. Corporate Park	4.300	18.808%	\$2,652.98	\$498.97
047-0207	Lot 5 - B.D. Corporate Park	2.922	12.781%	\$2,652.98	\$339.08
047-0208	Lot 6 - B.D. Corporate Park	3.628	15.868%	\$2,652.98	\$420.97
047-0209	Parcel 1 - C.S.M. #6286	1.299	5.682%	\$2,652.98	\$150.74
047-0210	Parcel 2 - C.S.M. #6286	0.919	4.019%	\$2,652.98	\$106.62
TOTALS		22.863	100.000%	\$2,652.98	\$2,652.98

EXHIBIT "A" - ASSESSMENT SCHEDULE
 FOR BROWN DEER CORPORATE PARK SUBDIVISION STREET LIGHTING SYSTEM
 COVERING OPERATING COSTS SEPTEMBER 1, 2015 THRU AUGUST 31, 2016

Key #	Property Description	Operating Costs=Benefit Assessment	Damages	Net Benefit Over Damages
047-0204	Lot 2 - B.D. Corporate Park	\$757.61	\$0.00	\$757.61
047-0205	Lot 3 - B.D. Corporate Park	\$378.98	\$0.00	\$378.98
047-0206	Lot 4 - B.D. Corporate Park	\$498.97	\$0.00	\$498.97
047-0207	Lot 5 - B.D. Corporate Park	\$339.08	\$0.00	\$339.08
047-0208	Lot 6 - B.D. Corporate Park	\$420.97	\$0.00	\$420.97
047-0209	Parcel 1 - C.S.M. #6286	\$150.74	\$0.00	\$150.74
047-0210	Parcel 2 - C.S.M. #6286	\$106.62	\$0.00	\$106.62
TOTALS		\$2,652.98	\$0.00	\$2,652.98

N. KILDEER CT. - W. BROWN DEER RD. STREET LIGHTING SYSTEM
 DETERMINATION AND ASSIGNMENT OF ASSESSMENTS FOR 2016 TAX BILLS
 SEPTEMBER 1, 2016

A) DETERMINATION OF COSTS

1) Actual cost to operate the system from 07/21/86 thru 08/31/15 =					\$108,515.02
2) Actual cost to operate the system from 09/01/15 thru 08/31/16 :					
a) Materials and Supplies -				\$0.00	
b) Equipment Maintenance -					
1) Maintenance Agreement			\$937.00		
2) Knockdowns, Repairs, etc.			\$720.00		
3) Capital Improvement Escrow Acct.			\$1,500.00		
				\$3,157.00	
c) Electric Power -				\$897.55	
d) Administrative - 5 hrs. @ \$100 -				\$500.00	
e) Actual Cost - 09/01/15 thru 08/31/16 =					\$4,554.55

B) AMOUNT TO BE ASSESSED ON 2016 TAX BILLS = \$4,554.55

C) ALLOCATION OF 2016 ASSESSMENTS TO INDIVIDUAL PROPERTIES

Key #	Description	Acreage	Assessment	Total
027-9000-012	Parcel 1 - C.S.M. #4383	5.286	35.048% \$4,554.55	\$1,596.28
027-9000-013	Parcel 2 - C.S.M. #4383	2.133	14.143% \$4,554.55	\$644.15
027-9000-015	Parcel 3 - C.S.M. #4383 & Lands	7.663	50.809% \$4,554.55	\$2,314.12
TOTALS		15.082	100.000% \$4,554.55	\$4,554.55

EXHIBIT "A" - ASSESSMENT SCHEDULE
 FOR N. KILDEER CT. - W. BROWN DEER RD. STREET LIGHTING SYSTEM
 COVERING OPERATING COSTS SEPTEMBER 1, 2015 THRU AUGUST 31, 2016

Key #	Property Description	Operating Costs=Benefit Assessment	Damages	Net Benefit Over Damages
027-9000-012	Parcel 1 - C.S.M. #4383	\$1,596.28	\$0.00	\$1,596.28
027-9000-013	Parcel 2 - C.S.M. #4383	\$644.15	\$0.00	\$644.15
027-9000-015	Parcel 3 - C.S.M. #4383 & Lands	\$2,314.12	\$0.00	\$2,314.12
TOTALS		\$4,554.55	\$0.00	\$4,554.55

**OPUS NORTH SUBDIVISION STREET LIGHTING SYSTEM
DETERMINATION AND ASSIGNMENT OF ASSESSMENTS FOR 2016 TAX BILLS
SEPTEMBER 1, 2016**

A) DETERMINATION OF COSTS

1) Actual cost to operate the system from 07/21/86 thru 08/31/15 =		\$98,831.71
2) Actual cost to operate the system from 09/01/15 thru 08/31/16 :		
a) Materials and Supplies -	\$0.00	
b) Equipment Maintenance -		
1) Maintenance Agreement	\$180.00	
2) Knockdowns, Repairs, etc.	\$1,186.00	
3) Capital Improvement Escrow Acct.	\$1,000.00	
		\$2,366.00
c) Electric Power -		\$1,523.03
d) Administrative - 5 hrs. @ \$100 -		\$500.00
e) Actual Cost - 09/01/15 thru 08/31/16 =		\$4,389.03

B) AMOUNT TO BE ASSESSED ON 2016 TAX BILLS = \$4,389.03

C) ALLOCATION OF 2016 ASSESSMENTS TO INDIVIDUAL PROPERTIES

Key #	Description	Acreage	Assessment	Total
010-0149	Lot 1 - Opus North	9.829	29.006% \$4,389.03	\$1,273.08
010-0150-002	Lot 2 - C.S.M. #4518	3.822	11.279% \$4,389.03	\$495.04
010-0150-003	Lot 1 - C.S.M. #4902	2.821	8.325% \$4,389.03	\$365.39
010-0150-004	Lot 2 - C.S.M. #4902	3.387	9.995% \$4,389.03	\$438.68
010-0151-001	Lot 1 - C.S.M. #4676	5.393	15.915% \$4,389.03	\$698.51
010-0151-003	Lot 1 - C.S.M. #6408	2.589	7.640% \$4,389.03	\$335.32
010-0151-005	Outlot 1 - C.S.M. #6408	0.216	0.638% \$4,389.03	\$28.00
010-0151-008	Parcel 2 - C.S.M. #6834	1.286	3.795% \$4,389.03	\$166.56
010-0151-009	Parcel 1 - C.S.M. #7955	2.487	7.339% \$4,389.03	\$322.11
010-0151-010	Parcel 2 - C.S.M. #7955	2.056	6.068% \$4,389.03	\$266.33
TOTALS		33.886	100.000% \$4,389.03	\$4,389.03

EXHIBIT "A" - ASSESSMENT SCHEDULE
FOR OPUS NORTH SUBDIVISION STREET LIGHTING SYSTEM
COVERING OPERATING COSTS SEPTEMBER 1, 2015 THRU AUGUST 31, 2016

Key #	Property Description	Operating Costs=Benefit Assessment	Damages	Net Benefit Over Damages
010-0149	Lot 1 - Opus North	\$1,273.08	\$0.00	\$1,273.08
010-0150-002	Lot 2 - C.S.M. #4518	\$495.04	\$0.00	\$495.04
010-0150-003	Lot 1 - C.S.M. #4902	\$365.39	\$0.00	\$365.39
010-0150-004	Lot 2 - C.S.M. #4902	\$438.68	\$0.00	\$438.68
010-0151-001	Lot 1 - C.S.M. #4676	\$698.51	\$0.00	\$698.51
010-0151-003	Lot 1 - C.S.M. #6408	\$335.32	\$0.00	\$335.32
010-0151-005	Outlot 1 - C.S.M. #6408	\$28.00	\$0.00	\$28.00
010-0151-008	Parcel 2 - C.S.M. #6834	\$166.56	\$0.00	\$166.56
010-0151-009	Parcel 1 - C.S.M. #7955	\$322.11	\$0.00	\$322.11
010-0151-010	Parcel 2 - C.S.M. #7955	\$266.33	\$0.00	\$266.33
TOTALS		\$4,389.03	\$0.00	\$4,389.03

PARK PLAZA & ADDN. #1 SUBDIVISIONS STREET LIGHTING SYSTEM
 DETERMINATION AND ASSIGNMENT OF ASSESSMENTS FOR 2016 TAX BILLS
 SEPTEMBER 1, 2016

A) DETERMINATION OF COSTS

1) Actual cost to operate the system from 07/21/86 thru 08/31/15 =	\$603,638.43
2) Actual cost to operate the system from 09/01/15 thru 08/31/16 :	
a) Materials and Supplies -	\$0.00
b) Equipment Maintenance -	
1) Maintenance Agreement	\$5,284.00
2) Knockdowns, Repairs, etc.	\$13,270.32
3) Capital Improvement Escrow Acct.	\$1,000.00
	\$19,554.32
c) Electric Power -	\$12,724.84
d) Administrative - 5 hrs. @ \$100 -	\$500.00
e) Actual Cost - 09/01/15 thru 08/31/16 =	\$32,779.16

B) AMOUNT TO BE ASSESSED ON 2016 TAX BILLS = \$32,779.16

C) ALLOCATION OF 2016 ASSESSMENTS TO INDIVIDUAL PROPERTIES

Assignment of Costs:

Description	Assessment	Total
1) Single Family Lots	50.443%	\$32,779.16
2) Commercial Lands	15.763%	\$32,779.16
3) Multi. Fam. Lands	33.794%	\$32,779.16
	100.000%	\$32,779.16

1) Assessment for Single Family Lots

Key #	Description	# of Lots	Total ASMT	ASMT per Lot
008-9985-002	C.S.M. #1203	1		
030-0001 thru 030-0100, inc. 030-0112 thru	Lots 1 thru 100, inclusive, Park Plaza Subdivision	100		
030-0141 inc., & 030-0143 thru	Lots 108 thru 137, inclusive, & 139 thru 149, inclusive, Park Plaza			
030-0153, inc.	Addn. #1 Subdivision	41		
030-9999-001	Parcel 1 - C.S.M. #2804	1		
030-9999-002	Parcel 2 - C.S.M. #2804	1		
TOTALS		144	\$16,534.79	\$114.82

2) Assessment for Commercial Lands

Key #	Description	Acreage	Assessment	Total
029-9996-004	Parcel 2 - C.S.M. #2742	1.343	4.063%	\$5,166.98
030-0104-001	Parcel 1 - C.S.M. #5023	10.032	30.347%	\$5,166.98
030-0105-005	Lot 1 - C.S.M. #4541	0.947	2.864%	\$5,166.98
030-0105-006	Lot 2 - C.S.M. #4541	0.902	2.729%	\$5,166.98
030-0105-007	Lot 3 - C.S.M. #4541	6.549	19.811%	\$5,166.98
030-0107-001	Lot 1 - C.S.M. #7907	2.234	6.758%	\$5,166.98
030-0109	Parcel 1 - C.S.M. #7643	11.051	33.428%	\$5,166.98
TOTALS		33.058	100.000%	\$5,166.98

3) Assessment for Multiple Family Lands

Key #	Description	Acreage	Assessment	Total	# of Units	Each
030-0103-001	Parcel 1 - C.S.M. #2639	9.157	18.507%	\$11,077.39		
030-0107-004	Lot 2 - C.S.M. #7907	2.819	5.700%	\$11,077.39		
030-0154 thru 030-0273 inc.	Parcel 1 - C.S.M. #3184 (Park Plaza Condos)	8.905	17.998%	\$11,077.39	120	\$16.61
030-0274 thru 030-0309 inc.	Parcel 1 - C.S.M. #3873 (Tudor Park Condos)	5.350	10.812%	\$11,077.39	36	\$33.27
030-0346 thru 030-0359 inc.	Lot 2 - C.S.M. #7907 (Beaver Creek Condos)	1.879	3.800%	\$11,077.39	14	\$30.07
030-1001 thru 030-1043 inc.	Lots 1 thru 43, inclusive, (Deer Brook Estates Subd.)	21.366	43.183%	\$11,077.39	43	\$111.25
TOTALS		49.476	100.000%	\$11,077.39		

EXHIBIT "A" - ASSESSMENT SCHEDULE
 FOR THE PARK PLAZA & ADDN. #1 SUBDIVISIONS STREET LIGHTING SYSTEM
 COVERING OPERATING COSTS SEPTEMBER 1, 2015 THRU AUGUST 31, 2016

Key #	Description	# of Lots/Units	ASMT each	Operating Costs=Benefit Assessment	Damages	Net Benefit Over Damages
008-9985-002	C.S.M. #1203	1	\$114.82	\$114.82	\$0.00	\$114.82
029-9996-004	Parcel 2 - C.S.M. #2742	1	\$209.93	\$209.93	\$0.00	\$209.93
030-0001 thru 030-0100,inc.	Lots 1 thru 100, inclusive, Park Plaza Subdivision	100	\$114.82	\$11,482.49	\$0.00	\$11,482.49
030-0103-001	Parcel 1 - C.S.M. #2639	1	\$2,050.09	\$2,050.09	\$0.00	\$2,050.09
030-0104-001	Parcel 1 - C.S.M. #5023	1	\$1,568.02	\$1,568.02	\$0.00	\$1,568.02
030-0105-005	Lot 1 - C.S.M. #4541	1	\$147.98	\$147.98	\$0.00	\$147.98
030-0105-006	Lot 2 - C.S.M. #4541	1	\$141.01	\$141.01	\$0.00	\$141.01
030-0105-007	Lot 3 - C.S.M. #4541	1	\$1,023.63	\$1,023.63	\$0.00	\$1,023.63
030-0107-001	Lot 1 - C.S.M. #7907	1	\$349.18	\$349.18	\$0.00	\$349.18
030-0107-004	Lot 2 - C.S.M. #7907 (40% of Lot is Developed)	1	\$631.41	\$631.41	\$0.00	\$631.41
030-0109	Parcel 1 - C.S.M. #7643	1	\$1,727.22	\$1,727.22	\$0.00	\$1,727.22
030-0112 thru 030-0141 inc., & 030-0143 thru 030-0153, inc.	Lots 108 thru 137, inclusive, & Lots 139 thru 149, inclusive, Park Plaza Addn. #1 Subdivision	41	\$114.82	\$4,707.82	\$0.00	\$4,707.82
030-0154 thru 030-0273, inc.	Parcel 1 - C.S.M. #3184 (Park Plaza Condominiums)	120	\$16.61	\$1,993.71	\$0.00	\$1,993.71
030-0274 thru 030-0309, inc.	Parcel 1 - C.S.M. #3873 (Tudor Park Condominiums)	36	\$33.27	\$1,197.69	\$0.00	\$1,197.69
030-0346 thru 030-0359, inc.	Lot 2 - C.S.M. #7907 (Beaver Creek Condominiums)	14	\$30.07	\$420.94	\$0.00	\$420.94
030-1001 thru 030-1043 inc.	Lots 1 thru 43, inclusive, Deer Brook Estates Subdivision	43	\$111.25	\$4,783.55	\$0.00	\$4,783.55
030-9999-001	Parcel 1 - C.S.M. #2804	1	\$114.82	\$114.82	\$0.00	\$114.82
030-9999-002	Parcel 2 - C.S.M. #2804	1	\$114.82	\$114.82	\$0.00	\$114.82
TOTALS		366		\$32,779.16	\$0.00	\$32,779.16



REQUEST FOR CONSIDERATION

COMMITTEE:	Village Board
ITEM DESCRIPTION:	Establishing Recycling & Yard Waste Charge for 2018 (same as 2017)
PREPARED BY:	Matthew S. Maederer, PE, Director of Public Works/Village Engineer
REPORT DATE:	November 2, 2017
MANAGER'S REVIEW/COMMENTS:	<input type="checkbox"/> No additional comments to this report. <input type="checkbox"/> See additional comments attached.
RECOMMENDATION:	Approval for Recycling & Yard Waste Charge for 2018 (same as 2017)
EXPLANATION:	<p>The Dept. of Public Works (DPW) is requesting that the recycling & yard waste charge remain the same as 2017 which is \$80.00 annually. The charge is levied and assessed upon each residential unit including single-family, duplex, three-family and condominium residential dwellings.</p> <p>The fund provides for the receipt & disbursement of funds generated by user charges for the operation of the Village recycling center and contracted services for recycling.</p> <p>Per State law, the Village provides recycling services to its residents. This allows the residents to recycle without needing to purchase recycling services individually, thereby providing the cost savings through the use of economies of scale. The Village contracts with external service providers who pick-up the recyclable materials at resident's homes and the Village's recycling center and transport the materials to their plants for processing and reuse. The Village's current contract is with Advanced Disposal and runs through 2018.</p> <p>The recycling program is also funded through revenue received from the State recycling grant. In 2015, 2016, and in 2017 the Village received \$43,768.74, \$41,414.97, and \$43,662.01, respectively. The expected 2018 revenue is expected to remain consistent with past years (fully funded program). The revenue generated in user fees covers the program expenditures.</p> <p>The following Village recycling services are provided:</p> <ul style="list-style-type: none">• Pick-up of recycling & yard waste materials• Manage recycling center w/ attendants• Respond to resident questions regarding the recycling process and provide direction/feedback to the Village's outside contractors

Activity Measures:

Activity	Budget
Homes Served (EA)	3,435
Recyclables Collected (Tons)	1,002 (actual from 2016)
Yard Waste Collected (Tons)	786 (actual from 2016)
Electronics/Appliances Collected (Tons)*	0*
Containers Replaced (EA)	54

*Electronics & Appliance recycling is provided through an “E-Cycle & Appliance Drive” once annually at DPW. The last drive was held on Saturday, May 6th and was a huge success. 56-appliances were dropped off.

The proposed 2018 rate summary & comparison is as follows:

Description	2018 Annual Rate	2017 Annual Charge	2016 Annual Charge	2015 Annual Charge	2014 Annual Charge	2013 Annual Charge	2012 Annual Charge
Annual Charge	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00

Attached is the following:

1. Recycling Budget for 2018
2. Resolution Establishing Recycling & Yard Waste Charge for 2018

Recycling Budget

GL Number	Description	2015 Activity	2016 Activity	2017 Original Budget	YTD As Of 06/30/2017	2017 Projected	2018 SCENARIO 1	2018 SCENARIO 2	2018 MANGER'S	2018 ADOPTED BUDGET
--- Estimated Revenue ---										
135-000-35-4-40-10	Recycling Grant	43,768.74	41,414.97	30,000.00	43,622.01	43,622.01	30,000.00	30,000.00	0.00	0.00
135-000-35-4-40-15	REI Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
135-000-64-4-20-10	Recycling Charges	331,280.00	338,344.04	332,560.00	324,894.00	332,560.00	332,560.00	332,560.00	0.00	0.00
135-000-64-4-20-15	Recycling Cart Purchases	2,145.50	205.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00
135-000-64-4-20-20	Sale of Materials	6,001.72	7,070.64	5,000.00	5,419.22	7,321.00	5,000.00	5,000.00	0.00	0.00
135-000-81-4-00-10	Investment Interest	3,589.17	(218.44)	0.00	2,645.04	3,772.00	0.00	0.00	0.00	0.00
135-000-82-4-00-50	Miscellaneous Revenue	2,260.00	2,925.00	2,500.00	1,465.00	2,500.00	2,500.00	2,500.00	0.00	0.00
135-000-92-4-00-10	Transfers From Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Estimated Revenue:		389,045.13	389,741.21	370,260.00	378,045.27	389,775.01	370,060.00	370,060.00	0.00	0.00
--- Appropriations ---										
135-320-36-5-10-10	Salaries/Wages	30,105.57	47,837.48	45,147.00	21,626.02	43,252.04	46,796.73	46,796.73	0.00	0.00
135-320-36-5-11-10	Part-time/Temporary	0.00	0.00	10,920.00	0.00	0.00	0.00	0.00	0.00	0.00
135-320-36-5-14-00	Overtime	0.00	49.05	0.00	119.48	238.96	0.00	0.00	0.00	0.00
135-320-36-5-15-10	WI Retirement	1,420.54	2,270.15	2,418.00	1,235.34	2,470.68	2,456.12	2,456.12	0.00	0.00
135-320-36-5-15-15	FICA	2,242.12	3,560.89	4,290.00	1,601.82	3,203.64	3,580.06	3,580.06	0.00	0.00
135-320-36-5-15-20	Group Insurance	4,258.60	7,728.15	9,327.00	4,551.18	9,102.36	9,764.69	9,764.69	0.00	0.00
135-320-36-5-20-40	Public Notices/Advertising	0.00	0.00	500.00	0.00	500.00	500.00	500.00	0.00	0.00
135-320-36-5-22-10	Utilities	0.00	0.00	100.00	0.00	100.00	100.00	100.00	0.00	0.00
135-320-36-5-26-75	Admin Charges	27,765.00	25,703.00	25,000.00	0.00	25,000.00	25,000.00	25,000.00	0.00	0.00
135-320-36-5-29-15	Yard Waste Collection	80,597.48	85,773.24	105,000.00	21,572.84	105,000.00	100,000.00	100,000.00	0.00	0.00
135-320-36-5-29-20	Recycling Services	146,060.52	154,002.58	135,000.00	68,004.12	145,000.00	150,000.00	150,000.00	0.00	0.00
135-320-36-5-29-30	Landfill Fees	0.00	0.00	500.00	0.00	500.00	500.00	500.00	0.00	0.00
135-320-36-5-29-50	Equipment Rental	7,195.00	14,525.58	10,000.00	2,125.00	10,000.00	10,000.00	10,000.00	0.00	0.00
135-320-36-5-30-10	Office Supplies	229.41	0.00	200.00	0.00	200.00	200.00	200.00	0.00	0.00
135-320-36-5-35-45	Repair & Maintenance Supplies	0.00	1,437.21	1,000.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0.00
135-320-36-5-37-10	Operating Supplies	0.00	10.00	500.00	0.00	500.00	500.00	500.00	0.00	0.00
135-320-36-5-45-10	Subscriptions & Dues	0.00	0.00	1,000.00	290.00	1,000.00	1,000.00	1,000.00	0.00	0.00
135-320-36-5-45-20	Publications/Education	0.00	0.00	3,000.00	0.00	3,000.00	3,000.00	3,000.00	0.00	0.00
135-320-36-5-45-30	Professional Training	0.00	0.00	500.00	0.00	500.00	500.00	500.00	0.00	0.00
135-320-36-5-50-90	Container Replacement	0.00	0.00	6,000.00	6,171.00	6,171.00	6,000.00	6,000.00	0.00	0.00
135-320-36-5-51-10	Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
135-320-36-5-54-10	Depreciation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
135-320-36-5-90-10	DPW Operations Allocation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Appropriations:		299,874.24	342,897.33	360,402.00	127,296.80	356,738.68	360,897.60	360,897.60	0.00	0.00
Net of Revenues & Appropriations	Net of Revenues & Appropriations:	89,170.89	46,843.88	9,858.00	250,748.47	33,036.33	9,162.40	9,162.40	0.00	0.00

A Resolution Assessing Service Charges for Recycling
and Yard Waste Collection on Residential Units

Resolution No. 17-

WHEREAS, in the preparation and finalization of the 2018 Village budget, the Village Board has determined that it is necessary to levy and assess a special charge for recycling and yard waste collection services against all residential units including single-family, duplex, three-family and condominium dwellings; and,

WHEREAS, under Sec. 66.0627, Wisconsin Statutes, the Village is authorized to charge a special charge for recycling and yard waste collection; and,

WHEREAS, the State of Wisconsin has banned recycling and yard waste materials from landfills within the state, and has mandated that effective methods be implemented by local governments to coordinate the collection and removal of recyclable materials from the refuse stream.

NOW, THEREFORE, BE IT RESOLVED BY THE BROWN DEER VILLAGE BOARD OF TRUSTEES, that the sum of \$80.00 be levied and assessed upon each residential unit including single-family, duplex, three-family and condominium residential dwellings, a local, annual and special charge for current services of recycling and yard waste collection as part of the 2017 tax roll.

BE IT FURTHER RESOLVED, that all qualifying residential units which are exempt on the tax roll shall be subject to such special charge for recycling and yard waste collection.

BE IT FURTHER RESOLVED, that said special charges shall be paid in full on or before January 31, 2018. If not paid, such delinquent special charge shall become a lien as provided in Section 66.0627 (4), Wisconsin Statutes.

BE IT FURTHER RESOLVED, that the present practice of requiring all non-residential facilities and properties and multi-family rental dwellings exceeding three units to furnish their own recycling and yard waste collection shall remain in effect.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer this 6th day of November, 2017.

Carl Krueger, Village President

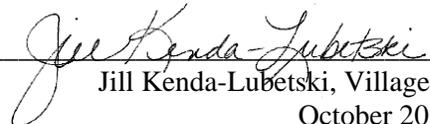
Jill Kenda-Lubetski, Village Clerk

**VILLAGE BOARD
BUDGET WORKSHOP
Tuesday, October 24, 2017
Room B26, 6:00 P.M.**



PLEASE TAKE NOTICE that a meeting of the Brown Deer Village Board will be held at the Village Hall of the Village of Brown Deer, 4800 West Green Brook Drive, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. Budget Workshop for the 2018 Budget
 - A) Review of Government Accounting
 - B) General Fund Revenues
 - C) General Fund Expenditures
 - D) Park & Recreation
 - E) Village Park & Pond
 - F) Recreation Programs
 - G) 4th of July
 - H) Community Center
 - I) Public Works
 - J) Recycling
 - K) Storm Water
 - L) Sanitary Sewer
 - M) Street Lighting
 - N) Water



Jill Kenda-Lubetski, Village Clerk
October 20, 2017

PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE MEETING.

OCTOBER 24, 2017

**Village of Brown Deer
Tax Levy Statistics
2018 Manager's Budget**

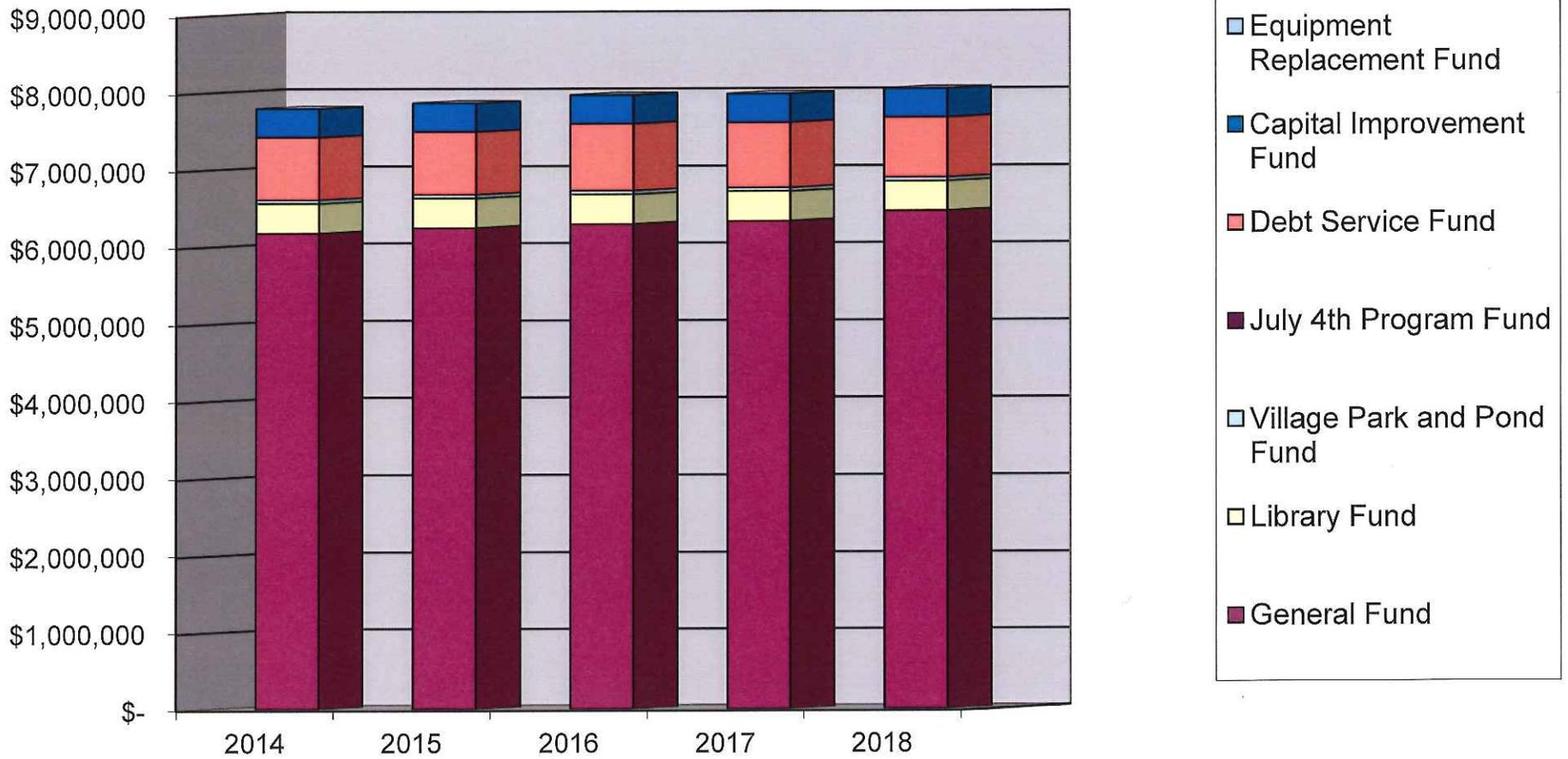
Taxing Fund	Actual 2014	Actual 2015	Actual 2016	Amended Budget 2017	Proposed Budget 2018	Change from 2017 Budget	Chg %
General Fund	\$ 6,177,920	\$ 6,246,057	\$ 6,294,673	\$ 6,330,287	\$ 6,459,887	\$ 129,600	2.05%
Library Fund	385,346	385,346	385,346	385,346	385,346	-	0.00%
Village Park and Pond Fund	47,500	47,500	47,500	47,500	47,500	-	0.00%
July 4th Program Fund	-	-	-	-	-	-	0.00%
Debt Service Fund	813,655	815,842	868,347	846,558	778,760	(67,798)	-8.01%
Capital Improvement Fund	372,000	372,000	372,000	372,000	372,000	-	0.00%
Equipment Replacement Fund	-	-	-	-	-	-	0.00%
Total Village Tax Levy	\$ 7,796,421	\$ 7,866,745	\$ 7,967,866	\$ 7,981,691	\$ 8,043,493	\$ 61,802	0.77%
Change from previous year	-	70,324	101,121	13,825	61,802		
% Change from previous year	0.32%	0.90%	1.29%	0.17%	0.77%		

ESTIMATED TID IN

Assessed Valuation	\$ 913,660,900	\$ 911,344,200	\$ 899,825,200	\$ 898,317,200	\$ 903,556,600	\$ 5,239,400	0.58%
Assessed Tax Rate	8.5332	8.6320	8.8549	8.8852	8.9020	0.0169	0.19%
Equalized	927,162,600	942,430,400	899,594,200	912,669,500	928,060,700	15,391,200	1.69%
Tax Rate	8.4089	8.3473	8.8572	8.7454	8.6670	(0.0784)	-0.90%
Fair Market Ratio	98.54%	96.70%	100.03%	98.43%	97.36%		

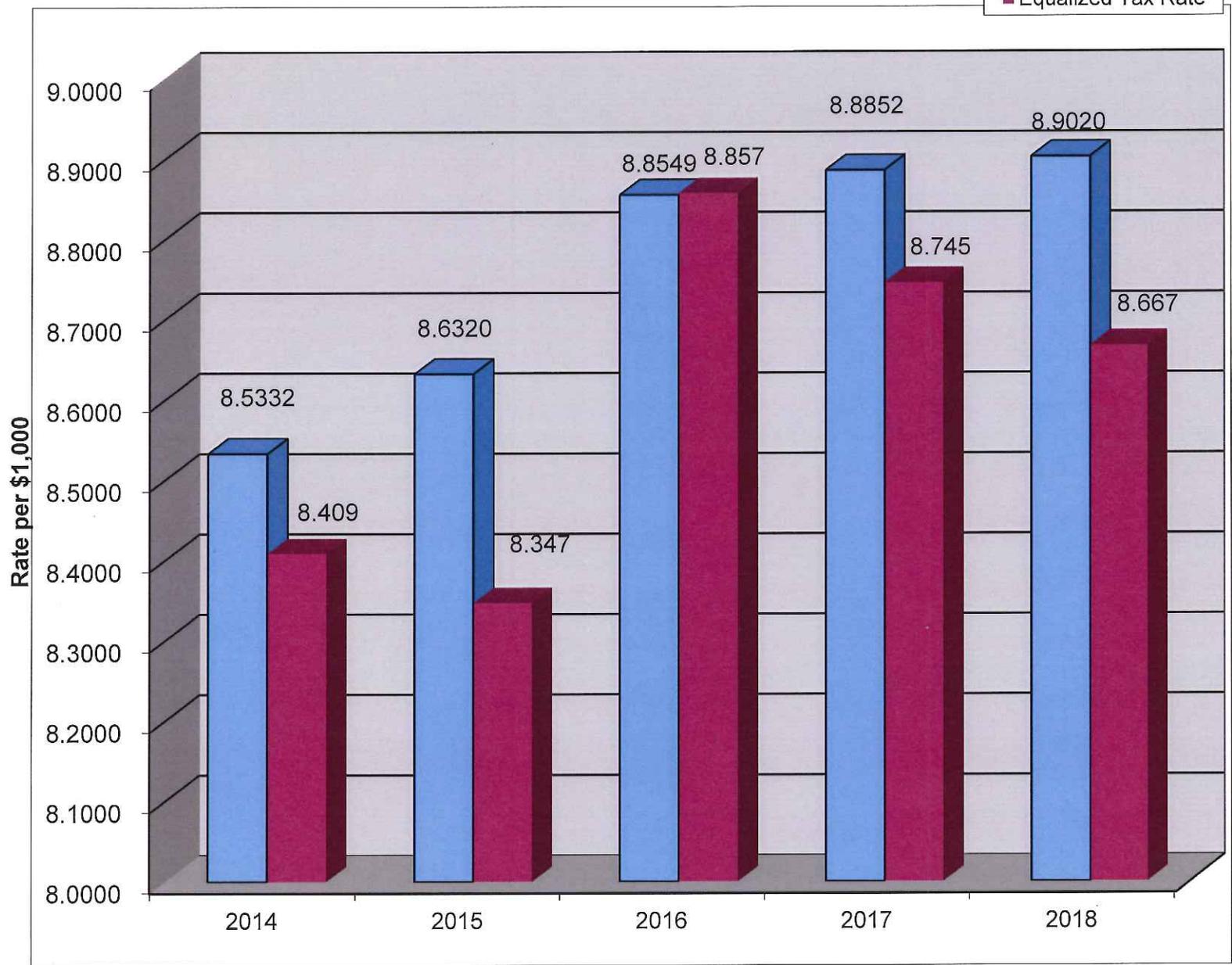
Lottery Credit	\$ 133.02	\$ 164.09	\$ 165.57	\$ 188.99	\$ 188.99		
Average Residence	139,868	132,654	128,542	128,542	128,542		
Average tax bill	1,193.52	1,145.07	1,138.23	1,142.12	1,144.29		
Change from previous year	10.77	(48.44)	(6.85)	3.89	2.17		

Tax Levy By Fund



Assessed and Equalized Tax Rate Trends

Assessed Tax Rate
Equalized Tax Rate



**Village of Brown Deer
Summary of Salary Expenditures
2018 Manager's Budget**

Department	2014 Actual	2015 Actual	2016 Actual	2017 Est. Actual	2017 Budget	2018 Budget	\$ Change	% Change
General Fund								
General Government								
Village Board	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ -	0%
Municipal Court	81,560	66,936	76,191	-	-	-	-	#DIV/0!
Village Manager	236,986	238,935	253,911	256,240	256,240	263,520	7,280	3%
Administrative Services	172,690	166,602	159,611	181,761	222,467	208,967	(13,500)	-6%
Village Hall	15,246	15,414	42,375	44,335	44,335	46,066	1,731	4%
Total General Government	533,482	514,887	559,088	509,336	550,042	545,553	(4,489)	-1%
Public Safety								
Police	2,444,197	2,474,684	2,540,032	2,400,000	2,437,972	2,464,116	26,144	1%
Public Works								
Administration	158,320	148,866	166,896	168,593	156,414	161,362	4,948	3%
Street/Traffic Operations	45,919	35,301	31,459	33,711	60,108	62,567	2,459	4%
Sidewalk Maintenance	-	-	392	2,230	-	-	-	#DIV/0!
Winter Operations	57,890	46,976	54,741	49,361	53,078	54,560	1,482	3%
Forestry Operations	42,938	89,958	56,334	87,904	46,070	47,220	1,150	2%
Municipal Complex	99,288	92,604	78,988	70,160	91,019	95,029	4,010	4%
Refuse	16,583	38,184	17,771	33,877	17,659	18,138	479	3%
Total Public Works	420,938	451,889	406,581	445,836	424,348	438,876	14,528	3%
Community Services	278,990	270,627	229,411	210,601	210,601	205,329	(5,272)	-3%
Park and Recreation	148,130	150,872	154,546	160,758	160,758	129,205	(31,553)	-20%
Total General Fund	3,825,737	3,862,959	3,889,658	3,726,531	3,783,721	3,783,079	(642)	0%
Other Funds								
Recycling Fund	21,324	30,106	47,837	43,252	45,147	46,797	1,650	4%
North Shore Health Department	425,001	386,558	429,257	435,370	435,370	473,979	38,609	9%
Library	291,541	296,543	308,913	262,000	307,148	325,440	18,292	6%
Village Park and Pond	34,946	34,297	35,731	37,558	39,000	38,700	(300)	-1%
Park and Recreation Program Fund	59,592	65,985	66,183	66,784	77,497	66,747	(10,750)	-14%
July 4th Program Fund	-	-	-	-	923	1,000	77	8%
Community Center	-	1,875	2,501	3,990	2,000	5,990	3,990	200%
Farmer's Market	-	-	-	900	900	900	-	0%
Public Safety	-	73,333	73,460	74,736	74,736	75,864	1,128	2%
Municipal Court	-	-	-	105,464	105,464	134,327	28,863	27%
Stormwater Utility	125,603	127,366	219,145	187,659	191,985	203,355	11,370	6%
Sanitary Sewer Utility	74,196	77,967	101,214	82,664	96,069	95,207	(862)	-1%
Total Other Funds	1,032,203	1,094,030	1,284,241	1,300,377	1,376,239	1,468,306	92,067	7%
Total Village-Wide	\$ 4,857,940	\$ 4,956,989	\$ 5,173,899	\$ 5,026,908	\$ 5,159,960	\$ 5,251,385	\$ 91,425	2%

**Village of Brown Deer
Summary of Benefit Expenditures
2018 Manager's Budget**

Department	2014 Actual	2015 Actual	2016 Actual	2017 Est. Actual	2017 Budget	2018 Budget	\$ Change	% Change
General Fund								
General Government								
Village Board	\$ 2,066	\$ 2,066	\$ 2,066	\$ 2,066	\$ 2,066	\$ 2,066	-	0%
Municipal Court	26,343	26,927	19,913	-	-	-	-	#DIV/0!
Village Manager	84,434	95,316	100,487	111,623	111,623	115,247	3,624	3%
Administrative Services	57,672	48,456	49,485	49,388	81,718	61,116	(20,602)	-25%
Other General Government	18,075	20,859	34,577	15,051	44,013	15,447	(28,566)	-65%
Village Hall	1,166	1,179	12,002	14,352	14,352	14,865	513	4%
Total General Government	189,756	194,803	218,530	192,480	253,772	208,741	(45,031)	-18%
Public Safety								
Police	917,000	951,878	870,409	899,000	955,222	934,053	(21,169)	-2%
Public Works								
Administration	74,824	76,771	92,772	87,420	78,931	79,351	420	1%
Street/Traffic Operations	17,630	15,926	14,206	16,085	25,956	26,156	200	1%
Sidewalk Maintenance	-	-	197	1,152	-	-	-	#DIV/0!
Winter Operations	28,135	20,072	24,446	26,067	28,071	28,217	146	1%
Forestry Operations	17,559	37,224	25,707	39,927	24,275	24,416	141	1%
Municipal Complex	39,827	39,136	35,261	33,263	48,829	49,322	493	1%
Refuse	6,387	16,154	8,387	14,661	9,117	9,173	56	1%
Total Public Works	184,362	205,283	200,976	218,575	215,179	216,635	1,456	1%
Community Services	103,733	100,517	80,074	75,849	75,849	85,470	9,621	13%
Park and Recreation	53,422	54,438	52,329	52,419	52,419	57,693	5,274	10%
Total General Fund	1,448,273	1,506,919	1,422,318	1,438,323	1,552,441	1,502,592	(49,849)	-3%
Other Funds								
Recycling Fund	5,727	7,922	13,559	14,777	16,035	15,801	(234)	-1%
North Shore Health Department	164,943	125,084	111,892	109,434	109,434	139,965	30,531	28%
Library	97,353	82,833	102,286	68,400	92,069	97,465	5,396	6%
Village Park and Pond	2,674	2,624	2,733	2,874	2,984	2,961	(23)	-1%
Park and Recreation Program Fund	4,530	5,048	5,063	51,800	5,652	5,652	-	0%
July 4th Program Fund	-	-	-	-	77	77	-	0%
Community Center	-	143	191	415	153	459	306	200%
Farmer's Market	-	-	-	69	69	69	-	0%
Public Safety	-	-	31,346	33,360	33,360	34,136	776	2%
Municipal Court	-	-	-	31,393	31,393	32,409	1,016	3%
Stormwater Utility	56,086	59,116	125,622	83,567	96,254	98,045	1,791	2%
Sanitary Sewer Utility	28,621	32,190	52,552	33,433	45,643	44,005	(1,638)	-4%
Total Other Funds	359,934	314,960	445,244	429,522	433,123	471,044	37,921	9%
Total Village-Wide	\$ 1,808,207	\$ 1,821,879	\$ 1,867,562	\$ 1,867,845	\$ 1,985,564	\$ 1,973,636	(11,928)	-1%

General Fund		
WRS	354,834	24%
FICA	293,971	20%
All Insurances	842,614	56%
<i>Just Health</i>		

Other Funds		
WRS	112,710	24%
FICA	112,586	24%
All Insurances	271,748	58%
<i>Just Health</i>		

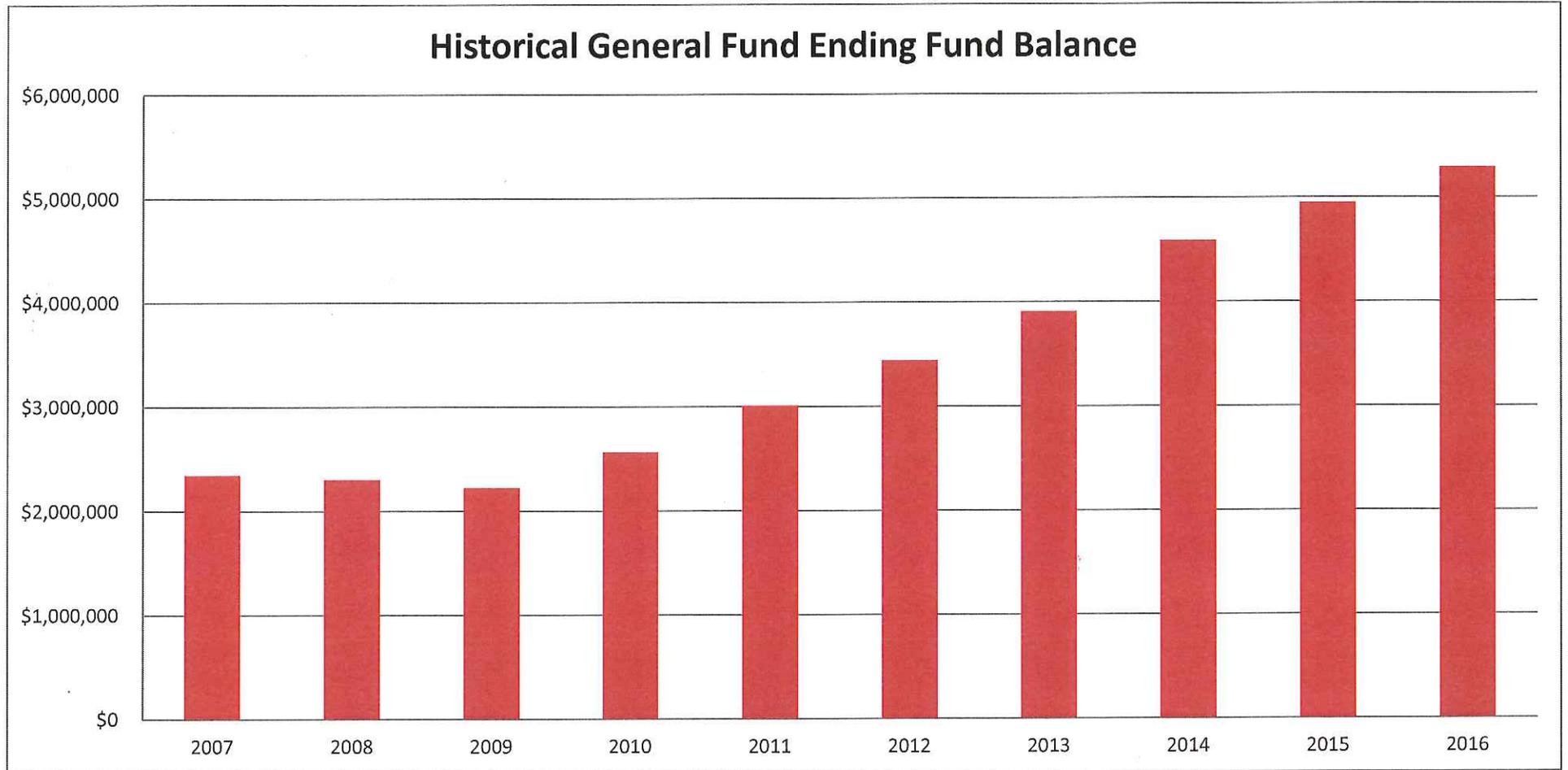
**Village of Brown Deer
Summary of Full Time Equivalent Employees
2018 Manager's Budget**

Department	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Est Actual	2018 Budget
General Fund							
General Government	7.00	7.00	7.00	7.00	7.00	7.00	7.00
Village Board **	2.54	2.40	2.40	2.50	2.50	2.50	2.50
Municipal Court	3.42	3.49	4.30	3.50	3.50	3.50	3.50
Village Manager	3.96	3.88	3.38	3.53	3.50	3.00	3.18
Administrative Services	0.47	0.40	0.40	0.40	1.00	1.00	1.00
Village Hall	<u>17.39</u>	<u>17.17</u>	<u>17.48</u>	<u>16.93</u>	<u>17.50</u>	<u>17.00</u>	<u>17.18</u>
Total General Government							
Public Safety							
Police	35.00	34.00	35.00	35.00	35.00	35.00	35.00
Public Works	8.98	8.98	8.98	8.98	9.98	9.98	9.98
Community Services	4.22	4.30	4.75	4.60	3.60	3.10	2.76
Park and Recreation	3.26	3.00	3.00	3.00	3.00	3.00	2.66
Total General Fund	<u>68.85</u>	<u>67.45</u>	<u>69.21</u>	<u>68.51</u>	<u>69.08</u>	<u>68.08</u>	<u>67.58</u>
Other Funds							
Recycling Fund	0.89	0.89	0.89	0.89	0.89	0.89	0.89
North Shore Health Department	7.27	8.20	8.20	8.20	8.20	8.20	8.20
Library	9.85	9.79	9.22	8.67	8.89	8.89	7.93
Village Park and Pond	2.37	2.37	2.37	2.37	2.37	2.37	2.37
Park and Recreation Program Fund	-	-	-	-	-	-	-
July 4th Program Fund	-	-	-	-	-	-	-
Water Utility	4.30	3.30	3.30	2.30	2.30	2.30	2.30
Stormwater Utility	2.06	2.06	2.06	2.06	2.06	2.06	2.06
Sanitary Sewer Utility	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Other Funds	<u>27.74</u>	<u>27.61</u>	<u>27.04</u>	<u>25.49</u>	<u>25.71</u>	<u>25.71</u>	<u>24.75</u>
Total Village-Wide	<u>96.59</u>	<u>95.06</u>	<u>96.25</u>	<u>94.00</u>	<u>94.79</u>	<u>93.79</u>	<u>92.33</u>

** Note that Village Board members are not full-time positions, but rather seven positions

Village of Brown Deer
Historical General Fund Ending Fund Balance
2018 Adopted Budget

2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
\$2,344,695	\$2,302,847	\$2,224,668	\$2,563,901	\$3,012,010	\$3,444,323	\$3,913,329	\$4,589,294	\$4,950,601	\$5,289,084



VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
GENERAL FUND REVENUES

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANAGER'S BUDGET	\$ CHANGE	% CHANGE
ESTIMATED REVENUES									
010-000-11-4-00-10	General Property Taxes	6,246,057	6,294,673	6,330,287	6,330,287	6,330,287	6,392,089	61,802	0.98
010-000-12-4-00-10	Hotel Room Taxes	613,636	631,186	589,710	433,992	587,710	580,404	(9,306)	(1.58)
010-000-13-4-00-10	Payments In Lieu of Taxes	1,500	0	324,000	0	324,000	324,000	0	0.00
010-000-34-4-00-10	Shared Revenue	99,403	95,351	187,715	28,157	187,715	187,516	(199)	(0.11)
010-000-34-4-00-20	Fire Dues	33,275	33,395	35,000	35,906	35,906	36,000	1,000	2.86
010-000-34-4-00-30	Computer Exemptions	469,989	322,076	557,830	599,770	599,770	426,173	(131,657)	(23.60)
010-000-34-4-00-40	Expenditure Restraint	248,650	235,698	266,030	266,030	266,301	253,340	(12,690)	(4.77)
010-000-35-4-20-00	Public Safety	4,320	8,640	4,000	0	4,000	4,000	0	0.00
010-000-35-4-30-10	Transportation Aids	421,940	462,209	402,703	345,055	460,073	529,083	126,380	31.38
010-000-41-4-10-10	Liquor & Malt Beverage	13,230	11,310	12,000	10,890	10,890	11,000	(1,000)	(8.33)
010-000-41-4-20-10	Bartender	4,220	5,470	5,000	2,595	5,000	4,500	(500)	(10.00)
010-000-41-4-20-15	Cigarette	400	400	400	550	550	400	0	0.00
010-000-41-4-20-20	Soda Water	1,335	1,020	1,300	1,095	1,080	0	(1,300)	(100.00)
010-000-41-4-20-30	Peddling & Other	4,975	3,340	5,000	3,645	3,645	3,500	(1,500)	(30.00)
010-000-41-4-20-40	Cable Franchise Fees	195,574	186,872	190,000	87,098	0	190,000	0	0.00
010-000-42-4-00-10	Bicycle	31	0	0	0	0	0	0	0.00
010-000-42-4-00-20	Dog/Cat Licenses	4,977	6,248	5,000	4,904	4,703	4,700	(300)	(6.00)
010-000-43-4-00-10	Building	146,652	78,330	62,432	46,623	0	48,540	(13,892)	(22.25)
010-000-43-4-00-20	Electrical	30,663	18,280	19,540	24,508	0	34,638	15,098	77.27
010-000-43-4-00-30	Plumbing	7,980	7,428	14,098	4,962	0	11,370	(2,728)	(19.35)
010-000-43-4-00-40	Heating & A/C	35,913	36,942	20,000	18,644	0	18,774	(1,226)	(6.13)
010-000-44-4-00-10	Zoning Application Fees	3,525	4,900	4,500	2,825	0	4,500	0	0.00
010-000-44-4-00-20	Board of Appeals	1,050	350	300	350	350	350	50	16.67
010-000-44-4-00-30	Building Board Fee	1,380	1,320	1,000	720	600	1,000	0	0.00
010-000-49-4-20-10	VACANT PROPERTY CERTIFICATE	13,200	4,548	6,000	4,300	4,000	5,000	(1,000)	(16.67)
010-000-49-4-20-20	Miscellaneous Permits	1,120	820	1,000	585	0	1,000	0	0.00
010-000-49-4-30-10	Block Party Permits	0	0	0	50	0	0	0	0.00
010-000-49-4-30-20	R-O-W Permits	19,012	26,978	20,000	14,687	20,000	20,000	0	0.00
010-000-51-4-00-10	Court Fines & Penalties	347,698	394,046	0	0	0	0	0	0.00
010-000-51-4-00-11	Parking Fees	42,436	48,908	40,000	35,119	43,740	40,000	0	0.00

GL NUMBER	DESCRIPTION	2015	2016	2017	2017	2017	2018	\$	%
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	PROJECTED	MANAGER'S		
				BUDGET	09/30/17	ACTIVITY	BUDGET	CHANGE	CHANGE
010-000-61-4-10-10	Photocopies	27	257	25	11	25	25	0	0.00
010-000-61-4-10-20	Property Information Certif	1,010	1,725	1,000	1,095	1,000	1,000	0	0.00
010-000-61-4-10-25	Prop Info Certificate-Reserved	475	765	500	450	500	500	0	0.00
010-000-61-4-10-30	Sale of Materials	0	10	0	100	0	0	0	0.00
010-000-61-4-10-50	Other Charges	(881)	0	0	0	0	0	0	0.00
010-000-62-4-10-10	Photocopies	1,213	1,979	2,000	759	0	1,500	(500)	(25.00)
010-000-62-4-10-15	Alarm fees	21,700	24,110	4,000	2,250	0	4,000	0	0.00
010-000-62-4-10-30	Fingerprints/Misc	5,522	5,473	3,000	4,815	5,500	3,000	0	0.00
010-000-63-4-00-20	DPW Services	1,742	6,773	1,000	920	1,000	1,000	0	0.00
010-000-72-4-10-10	ADMIN - POLICE SAFETY	0	5,194	0	6,054	2,674	5,000	5,000	0.00
010-000-73-4-20-60	Municipal Range Usage Fees	2,000	2,000	2,000	2,000	2,000	2,000	0	0.00
010-000-73-4-50-50	HEALTH DEPT ADMIN/RENT FEE	45,557	46,072	46,072	48,957	48,957	52,665	6,593	14.31
010-000-74-4-10-10	TIF 2 ADMINISTRATION FEE	123,164	108,631	106,029	114,398	114,398	125,411	19,382	18.28
010-000-74-4-10-20	TIF 3 ADMINISTRATION FEE	160,421	101,875	97,328	107,484	107,484	108,160	10,832	11.13
010-000-74-4-10-30	TIF 4 ADMINISTRATION FEE	193,947	186,579	171,919	183,479	183,479	150,561	(21,358)	(12.42)
010-000-74-4-20-40	Street Lighting Admin	3,000	3,000	3,000	3,000	3,000	3,000	0	0.00
010-000-74-4-40-10	SEWER ADMINISTRATION FEE	85,915	85,927	78,786	76,837	76,837	93,299	14,513	18.42
010-000-74-4-40-15	COURT ADMINISTRATION FEE	0	0	56,659	69,218	69,218	81,554	24,895	43.94
010-000-74-4-40-20	Equipment & Materials	0	602	5,000	0	0	1,000	(4,000)	(80.00)
010-000-74-4-41-10	STORMWATER ADMINISTRATION FEE	67,975	62,803	56,996	56,527	56,527	73,798	16,802	29.48
010-000-74-4-41-20	Equipment & Materials	0	135,006	60,000	0	0	60,000	0	0.00
010-000-74-4-42-10	Admin, Labor & Benefits-WATER	0	0	73,161	0	0	79,261	6,100	8.34
010-000-74-4-42-20	Equipment & Materials	0	270	0	0	0	0	0	0.00
010-000-74-4-43-10	RECYCLING ADMINISTRATION FEE	27,765	25,703	26,367	29,523	29,523	32,810	6,443	24.44
010-000-74-4-43-20	Equipment & Materials-RECYCLIN	0	6,776	5,000	0	0	5,000	0	0.00
010-000-81-4-00-10	Investment Interest	59,752	35,596	45,000	49,986	45,000	45,000	0	0.00
010-000-81-4-00-20	Interest-Delinquent Taxes	22,196	23,271	25,000	28,492	24,458	23,000	(2,000)	(8.00)
010-000-82-4-00-10	Rent Income	63,684	29,971	28,810	18,236	21,436	19,200	(9,610)	(33.36)
010-000-82-4-00-20	Insurance Dividends	27,768	42,302	30,000	0	26,832	28,241	(1,759)	(5.86)
010-000-82-4-00-50	Miscellaneous Revenue	71,189	24,794	3,000	18,323	0	5,000	2,000	66.67
010-000-83-4-00-10	Equipment Sales	28,786	51,848	0	680	0	0	0	0.00
010-000-83-4-00-20	Advertising Sales-BD Magazine	19,425	11,940	0	0	0	0	0	0.00
010-000-83-4-00-30	CELL TOWER BUY OUT	0	0	0	339,000	0	0	0	0.00
010-000-84-4-00-50	Damage to/Loss of Property	2,641	0	0	0	0	0	0	0.00
TOTAL ESTIMATED REVENUES		10,050,134	9,951,990	10,036,497	9,465,941	9,710,168	10,136,862	100,365	1.00

VILLAGE OF BROWN DEER
GENERAL FUND EXPENDITURES
2018 BUDGET

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 SCENARIO 1 BUDGET	\$ CHANGE	% CHANGE
APPROPRIATIONS									
Dept 000-00									
010-000-00-5-15-20	Group Insurance	(1,781)	(1,903)	0	(1,278)	0	0	0	0.00
Totals for dept 000-00-		(1,781)	(1,903)	0	(1,278)	0	0	0	0.00
Dept 110-11-VILLAGE BOARD									
010-110-11-5-10-10	Salaries/Wages	27,000	27,000	27,000	20,250	0	27,000	0	0.00
010-110-11-5-15-15	FICA	2,066	2,066	2,066	1,549	0	2,066	0	0.00
010-110-11-5-20-20	Professional Services	1,000	855	4,000	3,774	0	4,000	0	0.00
010-110-11-5-30-10	Office Supplies, Equip & Exp	108	315	300	249	0	300	0	0.00
010-110-11-5-45-10	Professional Memberships	3,598	3,578	3,600	3,479	0	3,600	0	0.00
010-110-11-5-45-30	Professional Training	468	448	1,000	543	0	1,000	0	0.00
Totals for dept 110-11-VILLAGE BOARD		34,240	34,262	37,966	29,844	0	37,966	0	0.00
Dept 120-12-MUNICIPAL COURT									
010-120-12-5-10-10	Salaries/Wages	66,936	76,191	0	0	0	0	0	0.00
010-120-12-5-14-00	Overtime	3,058	1,460	0	0	0	0	0	0.00
010-120-12-5-15-10	WI Retirement	3,012	2,620	0	0	0	0	0	0.00
010-120-12-5-15-15	FICA	5,128	5,823	0	0	0	0	0	0.00
010-120-12-5-15-20	Group Insurance	18,787	11,470	0	0	0	0	0	0.00
010-120-12-5-26-25	Commitment Services	46,195	35,601	0	0	0	0	0	0.00
010-120-12-5-30-10	Office Supplies, Equip & Exp	1,049	2,635	0	0	0	0	0	0.00
010-120-12-5-30-30	Service Fees	4,711	4,853	0	0	0	0	0	0.00
010-120-12-5-39-15	Witness Fees	10	10	0	0	0	0	0	0.00
010-120-12-5-45-10	Professional Memberships	240	45	0	0	0	0	0	0.00
010-120-12-5-45-30	Professional Training	805	1,603	0	0	0	0	0	0.00
Totals for dept 120-12-MUNICIPAL COURT		149,931	142,311	0	0	0	0	0	0.00
Dept 130-13-LEGAL SERVICES									
010-130-13-5-21-10	Village Attorney Services	106,127	102,284	93,840	70,780	93,840	94,779	939	1.00
010-130-13-5-21-15	Other Legal Services	798	5,150	0	34,248	40,000	10,000	10,000	0.00

GL NUMBER	DESCRIPTION	2015	2016	2017	2017	2017	2018	\$	%
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	PROJECTED	SCENARIO 1		
010-130-13-5-21-20	Labor Legal Services	1,672	17,726	1,000	1,342	1,342	20,000	19,000	1,900.00
010-130-13-5-45-40	DEVELOPER INCENTIVE	0	0	0	500,000	500,000	0	0	0.00
Totals for dept 130-13-LEGAL SERVICES		108,597	125,160	94,840	606,370	635,182	124,779	29,939	31.57
Dept 140-14-VILLAGE MANAGER									
010-140-14-5-10-10	Salaries/Wages	238,935	253,911	256,240	189,221	256,240	263,520	7,280	2.84
010-140-14-5-15-10	WI Retirement	16,212	16,863	17,424	12,933	17,424	17,655	231	1.33
010-140-14-5-15-15	FICA	17,381	18,405	19,602	13,609	19,602	20,159	557	2.84
010-140-14-5-15-20	Group Insurance	61,723	64,682	74,597	43,682	74,597	70,229	2,836	3.80
010-140-14-5-30-10	Office Supplies, Equip & Exp	253	214	700	(260)	100	300	(400)	(57.14)
010-140-14-5-30-40	Public Notices/Advertising	8,326	4,632	1,500	5,297	5,000	5,000	3,500	233.33
010-140-14-5-35-20	Vehicle Repair/Maint Supplies	0	10	0	0	0	0	0	0.00
010-140-14-5-45-10	Professional Memberships	2,247	3,643	2,200	1,229	2,000	3,000	800	36.36
010-140-14-5-45-20	Professional Publications	235	0	0	281	300	250	250	0.00
010-140-14-5-45-30	Professional Training	4,604	3,440	5,000	2,957	5,000	5,000	0	0.00
010-140-14-5-45-40	Mileage Reimbursement	4,979	4,392	4,500	2,921	4,500	4,500	0	0.00
Totals for dept 140-14-VILLAGE MANAGER		354,895	370,192	381,763	271,870	384,763	389,613	15,054	3.94
Dept 141-14-VILLAGE MNGER - PERSONNEL ADMINISTRATION									
010-141-14-5-20-25	Employment Services	853	16,206	5,000	250	0	2,500	(2,500)	(50.00)
010-141-14-5-30-40	Public Notices/Advertising	0	0	500	0	0	500	0	0.00
010-141-14-5-34-40	Employee Recognition	4,845	4,384	5,000	1,116	0	5,000	0	0.00
010-141-14-5-34-45	EMPLOYEE PERFORMANCE	0	0	56,659	0	0	70,475	13,816	24.38
Totals for dept 141-14-VILLAGE MNGER - PERSONNEL ADMINISTRATION		5,698	20,590	67,159	1,366	0	78,475	11,316	16.85
Dept 142-14-ELECTIONS									
010-142-14-5-11-20	Election Workers	2,240	24,952	9,000	6,510	6,510	24,000	15,000	166.67
010-142-14-5-15-15	FICA	0	537	0	0	0	0	0	0.00
010-142-14-5-24-10	Equipment Maintenance Services	1,020	2,426	6,000	1,820	800	6,000	0	0.00
010-142-14-5-30-10	Office Supplies, Equip & Exp	1,976	3,591	6,500	2,209	1,878	6,500	0	0.00
Totals for dept 142-14-ELECTIONS		5,236	31,506	21,500	10,539	9,188	36,500	15,000	69.77
Dept 150-15-ADMINISTRATIVE SERVICES									
010-150-15-5-10-10	Salaries/Wages	166,602	159,611	222,467	145,705	181,761	208,967	(13,500)	(6.07)
010-150-15-5-15-10	WI Retirement	11,357	10,597	15,128	9,891	12,360	14,000	(1,128)	(7.46)
010-150-15-5-15-15	FICA	12,071	11,696	17,019	10,739	13,905	15,985	(1,034)	(6.08)

GL NUMBER	DESCRIPTION	2015	2016	2017	2017	2017	2018	\$	%
		ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY 09/30/17	PROJECTED ACTIVITY	SCENARIO 1 BUDGET		
010-150-15-5-15-20	Group Insurance	25,028	27,192	49,571	17,990	23,123	27,902	(18,440)	(37.20)
010-150-15-5-20-20	Professional Services	53,909	98,198	29,660	38,010	25,515	31,000	1,340	4.52
010-150-15-5-20-35	Technical Services	5,871	15,493	6,000	7,351	7,351	7,500	1,500	25.00
010-150-15-5-30-10	Office Supplies, Equip & Exp	43	22,900	0	0	0	0	0	0.00
010-150-15-5-30-30	Service Fees	495	15,837	15,000	10,317	15,112	16,000	1,000	6.67
010-150-15-5-45-10	Professional Memberships	1,255	510	700	703	703	700	0	0.00
010-150-15-5-45-20	Professional Publications	170	198	0	0	247	0	0	0.00
010-150-15-5-45-30	Professional Training	1,577	2,119	5,457	6,874	6,960	10,000	4,543	83.25
Totals for dept 150-15-ADMINISTRATIVE SERVICES		278,378	364,351	361,002	247,580	287,037	332,054	(25,719)	(7.12)
Dept 151-15-ASSESSOR									
010-151-15-5-20-20	Professional Services	148,948	26,917	27,500	29,693	29,693	30,000	2,500	9.09
010-151-15-5-30-30	Service Fees	0	19,940	0	0	0	0	0	0.00
Totals for dept 151-15-ASSESSOR		148,948	46,857	27,500	29,693	29,693	30,000	2,500	9.09
Dept 191-14-OTHER GENERAL GOVERNMENT									
010-191-14-5-20-40	Printing Services	2,009	80	5,000	1,365	2,000	3,000	(2,000)	(40.00)
010-191-14-5-20-41	BD magazine printing & postage	41,917	12,154	0	0	0	0	0	0.00
010-191-14-5-24-10	Equipment Maintenance Services	7,059	13,856	7,000	4,993	7,000	7,000	0	0.00
010-191-14-5-30-10	Office Supplies, Equip & Exp	17,509	14,378	15,000	6,468	15,000	15,000	0	0.00
010-191-14-5-30-15	Postage & Mailing	13,300	16,714	17,000	10,258	12,000	15,000	(2,000)	(11.76)
010-191-14-5-30-20	Communications	34,750	5,298	6,000	3,882	5,000	14,000	8,000	133.33
010-191-14-5-30-22	Communication-Wireless Service	0	14,410	25,000	13,127	22,000	22,000	(3,000)	(12.00)
010-191-14-5-30-25	Communication-Internet Service	4,867	7,064	6,000	4,794	6,000	7,000	1,000	16.67
010-191-14-5-30-30	Marketing Plan	3,126	769	1,000	556	636	700	(300)	(30.00)
Totals for dept 191-14-OTHER GENERAL GOVERNMENT		124,537	84,723	82,000	45,443	69,636	83,700	1,700	2.07
Dept 192-14-INFORMATION TECHNOLOGY									
010-192-14-5-20-35	Technical Services	1,995	35,970	71,938	71,938	71,938	161,138	89,200	124.00
010-192-14-5-30-10	Office Supplies, Equip & Exp	2,487	141	2,500	401	1,000	1,000	(1,500)	(60.00)
Totals for dept 192-14-INFORMATION TECHNOLOGY		4,482	36,111	74,438	72,339	72,938	162,138	87,700	117.82
Dept 193-41-INTERGOVERNMENTAL EXP.									
010-193-41-5-26-40	Milw Area Domestic Animal Ctrl	11,782	13,672	11,000	15,032	15,032	20,319	9,319	84.72
010-193-41-5-26-45	North Shore Health Dpt Contrib	125,932	128,470	131,039	98,279	131,159	133,127	2,088	1.59
Totals for dept 193-41-INTERGOVERNMENTAL EXP.		137,714	142,142	142,039	113,311	146,191	153,446	11,407	8.03

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 SCENARIO 1 BUDGET	\$ CHANGE	% CHANGE
Dept 194-51-HISTORICAL SOCIETY									
010-194-51-5-22-10	Natural Gas/Electric Service	1,069	648	1,000	421	1,000	1,000	0	0.00
Totals for dept 194-51-HISTORICAL SOCIETY		1,069	648	1,000	421	1,000	1,000	0	0.00
Dept 195-18-PERSONNEL POST-EMPLOYMENT									
010-195-18-5-15-20	Group Insurance	20,700	34,458	43,893	11,325	14,850	41,747	(2,146)	(65.14)
010-195-18-5-39-20	Unemployment Compensation	1,550	(775)	2,000	0	0	2,000	0	0.00
Totals for dept 195-18-PERSONNEL POST-EMPLOYMENT		22,250	33,683	45,893	11,325	14,850	43,747	(2,146)	(62.30)
Dept 195-28-Other General Government									
010-195-28-5-15-15	FICA	159	119	120	103	201	147	27	22.50
010-195-28-5-39-21	EMPLOYEE WELLNESS BENEFIT	3,430	2,400	2,400	1,930	2,630	1,920	(480)	(20.00)
Totals for dept 195-28-Other General Government		3,589	2,519	2,520	2,033	2,831	2,067	(453)	(17.98)
Dept 199-15-UNCLASSIFIED GEN GOV									
010-199-15-5-55-10	Bad Debt - Personal Property	3,257	0	4,000	0	0	0	(4,000)	(100.00)
Totals for dept 199-15-UNCLASSIFIED GEN GOV		3,257	0	4,000	0	0	0	(4,000)	(100.00)
Dept 199-19-PROPERTY INSURANCE									
010-199-19-5-51-10	Property Insurance-Bldg/PPO	17,387	14,332	14,855	0	14,855	15,078	223	1.50
010-199-19-5-51-15	Contractor's Equipment	1,468	2,962	1,183	0	1,183	1,201	18	1.52
010-199-19-5-51-20	Monies & Securities	1,779	0	1,779	0	1,779	1,806	27	1.52
010-199-19-5-51-25	Auto Physiscal Damage	11,643	12,517	14,457	9,737	14,457	10,230	(4,227)	(29.24)
010-199-19-5-51-30	Boiler & Machinery	472	470	494	469	494	507	13	2.63
010-199-19-5-51-40	Worker Compensation Ins	126,752	109,000	156,435	155,997	156,435	135,528	(20,907)	(13.36)
Totals for dept 199-19-PROPERTY INSURANCE		159,501	139,281	189,203	166,203	189,203	164,350	(24,853)	(13.14)
Dept 199-92-OTHER FINANCING USES									
010-199-92-5-70-10	Transfer to Liability Ins Fund	90,000	90,000	90,000	90,000	90,000	90,000	0	0.00
010-199-92-5-80-10	Transfer to Other Funds	632	0	0	0	0	0	0	0.00
Totals for dept 199-92-OTHER FINANCING USES		90,632	90,000	90,000	90,000	90,000	90,000	0	0.00
Dept 210-21-POLICE DEPARTMENT									
010-210-21-5-10-10	Salaries/Wages	2,474,684	2,540,032	2,437,972	1,832,905	2,400,000	2,439,473	1,501	0.06
010-210-21-5-12-10	Add Pay-Holiday/Special	15,510	14,947	34,400	9,656	16,000	34,400	0	0.00

GL NUMBER	DESCRIPTION	2015	2016	2017	2017	2017	2018	\$	%
		ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY 09/30/17	PROJECTED ACTIVITY	SCENARIO 1 BUDGET		
010-210-21-5-12-20	Uniform Allowance	14,164	17,424	18,000	6,938	16,000	18,000	0	0.00
010-210-21-5-14-00	Overtime	26,447	44,787	48,000	24,378	35,000	43,000	(5,000)	(10.42)
010-210-21-5-15-10	WI Retirement	244,595	237,828	260,033	195,695	246,000	268,271	8,238	3.17
010-210-21-5-15-15	FICA	188,072	184,591	192,805	135,763	180,000	192,926	121	0.06
010-210-21-5-15-20	Group Insurance	519,211	447,990	502,384	338,328	473,000	431,061	(40,701)	(8.10)
010-210-21-5-20-25	Employment Services	1,168	8,500	5,000	5,009	4,000	3,000	(2,000)	(40.00)
010-210-21-5-20-35	Technical Services	50,370	26,032	20,000	16,313	20,000	52,000	32,000	160.00
010-210-21-5-24-10	Equipment Maintenance Services	9,640	13,595	12,000	7,345	12,000	12,000	0	0.00
010-210-21-5-29-40	Towing Services	600	340	500	0	100	500	0	0.00
010-210-21-5-30-10	Office Supplies, Equip & Exp	13,081	10,244	10,000	4,589	10,000	10,000	0	0.00
010-210-21-5-30-30	Service Fees	8,452	4,750	6,000	4,110	6,000	6,000	0	0.00
010-210-21-5-30-45	Photographic Supplies	916	9	0	0	0	0	0	0.00
010-210-21-5-34-10	Fuel, Oil & Lubricants	39,308	36,227	42,000	30,201	42,000	42,000	0	0.00
010-210-21-5-34-20	Vehicle Supplies	3,089	1,851	1,500	1,131	1,000	1,500	0	0.00
010-210-21-5-34-35	Uniforms/Coveralls	5,961	10,368	15,000	14,167	16,000	10,000	(5,000)	(33.33)
010-210-21-5-34-40	Employee Recognition	2,507	(296)	1,000	793	900	1,500	500	50.00
010-210-21-5-35-20	Vehicle Repair/Maint Supplies	15,778	17,081	16,000	13,993	20,000	16,000	0	0.00
010-210-21-5-39-25	Crime Prevention Supplies	825	1,267	1,500	906	1,500	1,500	0	0.00
010-210-21-5-39-30	Investigation Supplies	3,915	3,832	2,000	1,110	1,500	2,000	0	0.00
010-210-21-5-39-35	K-9 Program	1,108	2,504	4,000	2,486	3,000	4,000	0	0.00
010-210-21-5-39-40	Ammunition	15,159	7,748	8,000	849	8,000	8,000	0	0.00
010-210-21-5-39-50	Confinement Costs	2	458	500	500	500	500	0	0.00
010-210-21-5-45-10	Professional Memberships	1,669	1,760	1,500	1,880	2,000	2,000	500	33.33
010-210-21-5-45-30	Professional Training	24,020	13,265	19,000	17,804	19,000	20,000	1,000	5.26
Totals for dept 210-21-POLICE DEPARTMENT		3,680,251	3,647,134	3,659,094	2,666,849	3,533,500	3,619,631	(8,841)	(0.24)
Dept 220-22-FIRE DEPARTMENT - EG									
010-220-22-5-24-10	Equipment Maintenance Services	433	406	445	240	330	400	(45)	(10.11)
010-220-22-5-26-40	Fire Dues Distribution	33,275	33,395	34,000	35,906	35,906	36,000	2,000	5.88
010-220-22-5-26-55	North Shore Fire Dept Contrib	2,096,804	2,123,968	2,167,402	2,167,404	2,167,402	2,229,204	61,802	2.85
Totals for dept 220-22-FIRE DEPARTMENT - EG		2,130,512	2,157,769	2,201,847	2,203,550	2,203,638	2,265,604	63,757	2.90
Dept 230-23-DISPATCH SERVICES									
010-230-23-5-20-35	Technical Services	48,187	78,268	72,000	62,148	66,638	0	(72,000)	(100.00)
010-230-23-5-26-51	Consolidated Dispatch Services	359,135	368,398	371,402	371,402	371,402	399,405	28,003	7.54
Totals for dept 230-23-DISPATCH SERVICES		407,322	446,666	443,402	433,550	438,040	399,405	(43,997)	(9.92)

GL NUMBER	DESCRIPTION	2015	2016	2017	2017	2017	2018	\$	%
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	PROJECTED	SCENARIO 1		
Dept 310-31-PUBLIC WORKS ADMINISTRATION									
010-310-31-5-10-10	Salaries/Wages	148,866	166,896	156,414	136,392	168,593	161,362	4,948	3.16
010-310-31-5-12-20	Uniform Allowance	1,746	1,556	2,000	443	2,000	2,000	0	0.00
010-310-31-5-14-00	Overtime	79	383	500	30	500	500	0	0.00
010-310-31-5-15-10	WI Retirement	10,389	11,354	10,636	9,259	11,702	10,812	176	1.65
010-310-31-5-15-15	FICA	11,164	12,460	11,965	10,110	12,500	12,344	379	3.17
010-310-31-5-15-20	Group Insurance	55,218	68,958	56,330	47,361	63,218	31,315	(135)	(0.24)
010-310-31-5-30-10	Office Supplies, Equip & Exp	782	378	1,000	718	1,000	1,000	0	0.00
010-310-31-5-30-20	Communications	2,000	2,486	4,500	1,655	4,500	4,500	0	0.00
010-310-31-5-45-10	Professional Memberships	35	1,451	3,000	820	3,000	3,000	0	0.00
010-310-31-5-45-20	Professional Publications	1,295	1,246	2,500	1,414	2,500	2,500	0	0.00
010-310-31-5-45-30	Professional Training	900	1,920	4,000	544	4,000	4,000	0	0.00
Totals for dept 310-31-PUBLIC WORKS ADMINISTRATION		232,474	269,088	252,845	208,746	273,513	233,333	5,368	2.12
Dept 311-33-DPW STREETS/TRAFFIC OPERATIONS									
010-311-33-5-10-10	Salaries/Wages	35,301	31,459	60,108	18,088	33,711	62,567	2,459	4.09
010-311-33-5-15-10	WI Retirement	2,399	2,077	4,087	1,230	2,292	4,192	105	2.57
010-311-33-5-15-15	FICA	2,562	2,275	4,598	1,301	2,425	4,786	188	4.09
010-311-33-5-15-20	Group Insurance	10,965	9,854	17,271	6,138	11,368	17,178	(93)	(0.54)
010-311-33-5-22-10	Street Lighting-Elec Service	29,388	13,062	36,000	8,672	36,000	36,000	0	0.00
010-311-33-5-22-15	Street Lighting Elec Chrgs-TID	11,335	9,317	15,000	7,462	15,000	15,000	0	0.00
010-311-33-5-23-20	Turf Maintenance	29,121	44,877	35,000	25,911	35,000	35,000	0	0.00
010-311-33-5-23-25	Pavement Marking Services	15,193	16,747	20,000	16,193	20,000	20,000	0	0.00
010-311-33-5-29-50	Equipment Rental	0	1,023	1,000	0	0	1,000	0	0.00
010-311-33-5-35-30	Tools & Supplies	891	712	500	579	600	500	0	0.00
010-311-33-5-37-10	Operations Material & Supplies	13,834	17,442	15,000	1,846	15,000	15,000	0	0.00
010-311-33-5-37-15	Street Signs & Supplies	10,244	6,666	5,000	4,662	5,000	5,000	0	0.00
Totals for dept 311-33-DPW STREETS/TRAFFIC OPERATIONS		161,233	155,511	213,564	92,082	176,396	216,223	2,659	1.25
Dept 312-34-DPW SIDEWALK MAINTENANCE									
010-312-34-5-10-10	Salaries/Wages	0	392	0	1,115	2,230	0	0	0.00
010-312-34-5-15-10	WI Retirement	0	26	0	76	152	0	0	0.00
010-312-34-5-15-15	FICA	0	28	0	81	162	0	0	0.00
010-312-34-5-15-20	Group Insurance	0	143	0	419	838	0	0	0.00
010-312-34-5-29-50	Equipment Rental	0	0	1,000	0	1,000	1,000	0	0.00

GL NUMBER	DESCRIPTION	2015	2016	2017	2017	2017	2018	\$	%
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	PROJECTED	SCENARIO 1		
				BUDGET	09/30/17	ACTIVITY	BUDGET	CHANGE	CHANGE
010-312-34-5-37-10	Operations Material & Supplies	2,479	0	5,000	0	5,000	5,000	0	0.00
Totals for dept 312-34-DPW SIDEWALK MAINTENANCE		2,479	589	6,000	1,691	9,382	6,000	0	0.00
Dept 313-33-DPW WINTER OPERATIONS									
010-313-33-5-10-10	Salaries/Wages	46,976	54,741	53,078	24,681	49,361	54,560	1,482	2.79
010-313-33-5-14-00	Overtime	2,574	2,079	5,000	463	5,000	5,000	0	0.00
010-313-33-5-15-10	WI Retirement	3,361	3,766	3,609	1,710	3,420	3,656	47	1.30
010-313-33-5-15-15	FICA	3,582	4,068	4,060	1,817	3,634	4,174	114	2.81
010-313-33-5-15-20	Group Insurance	13,129	16,612	20,402	9,506	19,013	20,387	(15)	(0.07)
010-313-33-5-35-20	Vehicle Repair/Maint Supplies	2,285	2,204	5,000	661	5,000	5,000	0	0.00
010-313-33-5-35-30	Tools & Supplies	679	1,247	1,000	160	1,000	1,000	0	0.00
010-313-33-5-37-10	Operations Material & Supplies	82,890	67,575	75,000	48,583	75,000	100,000	0	0.00
Totals for dept 313-33-DPW WINTER OPERATIONS		155,476	152,292	167,149	87,581	161,428	193,777	1,628	0.97
Dept 314-34									
010-314-34-5-90-10	Operations allocation	0	24,673	0	0	0	0	0	0.00
Totals for dept 314-34-		0	24,673	0	0	0	0	0	0.00
Dept 317-61-DPW FORESTRY OPERATIONS									
010-317-61-5-10-10	Salaries/Wages	89,958	56,334	46,070	69,514	87,904	47,220	1,150	2.50
010-317-61-5-15-10	WI Retirement	5,964	3,718	3,133	4,147	5,683	3,164	31	0.99
010-317-61-5-15-15	FICA	6,521	4,018	3,524	5,007	6,296	3,612	88	2.50
010-317-61-5-15-20	Group Insurance	24,739	17,971	17,618	20,273	27,948	17,640	22	0.12
010-317-61-5-29-50	Equipment Rental	222	0	500	0	500	500	0	0.00
010-317-61-5-35-30	Tools & Supplies	2,787	1,614	1,500	1,057	1,500	1,500	0	0.00
010-317-61-5-37-10	Operations Material & Supplies	9,751	5,941	5,000	2,940	5,000	5,000	0	0.00
Totals for dept 317-61-DPW FORESTRY OPERATIONS		139,942	89,596	77,345	102,938	134,831	78,636	1,291	1.67
Dept 319-16-DPW MUNICIPAL COMPLEX									
010-319-16-5-22-10	Natural Gas/Electric Service	14,810	15,065	20,000	9,978	16,205	20,000	0	0.00
010-319-16-5-22-20	Sewer/Water Services	1,950	1,989	2,200	1,495	2,011	2,200	0	0.00
010-319-16-5-23-10	Cleaning Services	2,085	2,267	2,280	2,255	2,280	2,280	0	0.00
010-319-16-5-35-10	Building Supplies	2,103	1,598	5,000	1,278	5,000	5,000	0	0.00
010-319-16-5-35-45	Bldg Maint/Repair Supplies	1,894	10,696	10,000	1,712	10,000	10,000	0	0.00
Totals for dept 319-16-DPW MUNICIPAL COMPLEX		22,842	31,615	39,480	16,718	35,496	39,480	0	0.00

GL NUMBER	DESCRIPTION	2015	2016	2017	2017	2017	2018		
		ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY 09/30/17	PROJECTED ACTIVITY	SCENARIO 1 BUDGET	\$ CHANGE	% CHANGE
Dept 319-33-DPW MUNICIPAL COMPLEX									
010-319-33-5-10-10	Salaries/Wages	92,604	78,988	91,019	53,966	70,160	95,029	4,010	4.41
010-319-33-5-15-10	WI Retirement	6,248	5,220	6,190	3,639	4,763	6,367	177	2.86
010-319-33-5-15-15	FICA	6,705	5,677	6,963	3,889	5,055	7,269	306	4.39
010-319-33-5-15-20	Group Insurance	26,183	24,364	35,676	17,146	23,445	35,686	10	0.03
010-319-33-5-34-10	Fuel, Oil & Lubricants	29,372	30,011	55,000	23,041	55,000	55,000	0	0.00
010-319-33-5-34-30	Safety Supplies	856	877	2,500	505	2,500	2,500	0	0.00
010-319-33-5-34-35	Uniforms/Coveralls	127	534	1,000	0	1,000	1,000	0	0.00
010-319-33-5-35-20	Vehicle Repair/Maint Supplies	8,079	17,044	25,000	2,887	25,000	25,000	0	0.00
010-319-33-5-35-30	Tools & Supplies	8,134	6,146	5,000	4,026	5,000	5,000	0	0.00
010-319-33-5-35-40	Equip Repair/Maint Supplies	6,903	16,208	15,000	6,752	15,000	15,000	0	0.00
Totals for dept 319-33-DPW MUNICIPAL COMPLEX		185,211	185,069	243,348	115,851	206,923	247,851	4,503	1.85
Dept 320-36-DPW REFUSE									
010-320-36-5-10-10	Salaries/Wages	38,184	17,771	17,659	24,107	33,877	18,138	479	2.71
010-320-36-5-15-10	WI Retirement	2,439	1,173	1,201	1,202	2,115	1,215	14	1.17
010-320-36-5-15-15	FICA	2,775	1,277	1,351	1,766	2,449	1,388	37	2.74
010-320-36-5-15-20	Group Insurance	10,940	5,937	6,565	5,584	10,097	6,570	5	0.08
010-320-36-5-29-10	Refuse Collection	390,490	350,066	375,000	193,764	340,998	400,000	0	0.00
Totals for dept 320-36-DPW REFUSE		444,828	376,224	401,776	226,423	389,536	427,311	535	0.13
Dept 360-31-COMMUNITY DEVELOPMENT									
010-360-31-5-10-10	Salaries/Wages	270,627	229,411	210,601	145,675	0	205,329	(5,272)	(2.50)
010-360-31-5-11-15	Building Board	800	850	1,200	325	0	1,200	0	0.00
010-360-31-5-15-10	WI Retirement	17,910	15,238	14,321	9,730	0	13,758	(563)	(3.93)
010-360-31-5-15-15	FICA	20,203	17,075	16,111	10,699	0	15,707	(404)	(2.51)
010-360-31-5-15-20	Group Insurance	62,404	47,761	45,417	39,089	0	50,839	10,588	23.31
010-360-31-5-20-20	Professional Services	11,889	13,804	9,425	10,934	9,425	9,425	0	0.00
010-360-31-5-26-50	State Inspections	3,200	3,200	3,200	3,200	3,200	3,200	0	0.00
010-360-31-5-30-10	Office Supplies, Equip & Exp	2,166	1,643	2,150	1,362	4,800	4,800	2,650	123.26
010-360-31-5-35-20	Vehicle Repair/Maint Supplies	666	815	250	0	250	250	0	0.00
010-360-31-5-45-10	Professional Memberships	675	962	800	476	435	435	(365)	(45.63)
010-360-31-5-45-20	Professional Publications	201	0	300	17	200	200	(100)	(33.33)
010-360-31-5-45-30	Professional Training	3,046	3,073	3,200	218	2,800	2,800	(400)	(12.50)
010-360-31-5-45-40	Mileage Reimbursement	289	109	300	0	200	200	(100)	(33.33)
Totals for dept 360-31-COMMUNITY DEVELOPMENT		394,076	333,941	307,275	221,725	21,310	308,143	6,034	1.96

GL NUMBER	DESCRIPTION	2015	2016	2017	2017	2017	2018	\$	%
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	PROJECTED	SCENARIO 1		
				BUDGET	09/30/17	ACTIVITY	BUDGET	CHANGE	CHANGE
Dept 361-16-VILLAGE HALL									
010-361-16-5-10-10	Salaries/Wages	15,414	42,375	44,335	33,166	44,335	46,066	1,731	3.90
010-361-16-5-12-20	Uniform Allowance	207	(207)	200	0	0	200	0	0.00
010-361-16-5-15-10	WI Retirement	0	2,538	3,015	2,269	3,015	3,086	71	2.35
010-361-16-5-15-15	FICA	1,179	3,184	3,392	2,487	3,392	3,524	132	3.89
010-361-16-5-15-20	Group Insurance	0	6,280	7,945	5,645	7,945	7,135	310	3.90
010-361-16-5-22-10	Electric/Natural Gas	84,648	100,293	85,000	59,244	85,000	85,000	0	0.00
010-361-16-5-22-20	Water and Sewer	2,591	2,709	2,600	2,026	2,600	2,600	0	0.00
010-361-16-5-23-10	Cleaning Services	33,182	9,716	3,500	1,387	1,600	3,500	0	0.00
010-361-16-5-23-15	Building Maint/Repairs	52,012	13,771	15,000	4,062	13,890	15,000	0	0.00
010-361-16-5-35-10	Building Supplies	4,074	5,706	7,000	6,295	6,750	7,000	0	0.00
010-361-16-5-45-30	Professional Training	0	0	1,100	1,100	1,100	1,100	0	0.00
010-361-16-5-80-10	New/Replace Equipment	158	1,087	8,000	6,058	8,000	8,000	0	0.00
Totals for dept 361-16-VILLAGE HALL		193,465	187,452	181,087	123,739	177,627	182,211	2,244	1.24
Dept 530-53-PARK & RECREATION									
010-530-53-5-10-10	Salaries/Wages	150,872	154,546	160,758	103,280	0	129,205	(31,553)	(19.63)
010-530-53-5-15-10	WI Retirement	7,800	7,771	8,210	5,394	0	8,658	448	5.46
010-530-53-5-15-15	FICA	11,177	11,501	12,298	7,685	0	9,884	(2,414)	(19.63)
010-530-53-5-15-20	Group Insurance	35,461	33,057	31,911	20,797	0	34,925	7,240	22.69
010-530-53-5-20-40	Printing Services	162	331	450	0	0	450	0	0.00
010-530-53-5-30-10	Office Supplies, Equip & Exp	466	686	950	367	950	950	0	0.00
010-530-53-5-34-10	Fuel, Oil & Lubricants	501	488	500	0	500	500	0	0.00
010-530-53-5-35-20	Vehicle Repair/Maint Supplies	15	117	200	0	200	200	0	0.00
010-530-53-5-45-10	Professional Memberships	433	420	385	385	385	400	15	3.90
010-530-53-5-45-30	Professional Training	2,374	1,255	1,800	0	1,800	2,000	200	11.11
010-530-53-5-45-40	Mileage Reimbursement	2,125	2,229	2,000	1,860	2,000	2,250	250	12.50
Totals for dept 530-53-PARK & RECREATION		211,386	212,401	219,462	139,768	5,835	189,422	(25,814)	(11.76)
Dept 623-37-Other Expense									
010-623-37-5-00-20	PILOT TRANSFER IN	(305,569)	(305,623)	0	0	0	0	0	0.00
Totals for dept 623-37-Other Expense		(305,569)	(305,623)	0	0	0	0	0	0.00
TOTAL APPROPRIATIONS		9,687,101	9,626,830	10,036,497	8,338,270	9,699,967	10,136,862	100,365	1.00

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Park & Recreation Department

PROGRAM DESCRIPTION:

The Village of Brown Deer provides a comprehensive community-wide parks and recreation services through Park and Recreation Department. Policies and budget development are determined by Village Board of Trustees with input and recommendations from the Village Manager and Park and Recreation Committee. The department is committed to the effective and responsible management of parks, facilities and resources to satisfy the recreation needs of the community; and to deliver quality, benefit-based leisure services and programs that meet the varied needs and interests of the community in a cooperative, innovative, and responsive manner.

The department is responsible for providing year round park and recreational activities for all age groups. These include adult sports leagues, adult instruction, youth instruction, community programs, aquatics program, senior citizen programs, and the annual 4th of July celebration. In addition, the Park and Recreation Department collaborates with Brown Deer School District, Brown Deer organizations, and clubs to provide recreation services throughout the community.

The costs incurred for the administration of the Park and Recreation Department is shown within the General Fund. The Village segregates the costs for various Park and Recreational activities within three Special Revenue Funds called the Park and Pond Fund, Park and Recreation Program Fund and the 4th of July Program Fund. Descriptions of the activities related to these funds are shown within that section of the budget document.

SERVICES PROVIDED:

- ✚ Administration of the Village's Parks and Pond Operations
- ✚ Coordination and administration of Park and Recreation Program Fund Activities
- ✚ 4th of July Celebration
- ✚ Senior Citizens Program
 - Oversee Senior Citizens Club
 - Oversee Senior Meal Program Sponsored by Milwaukee County

STAFFING:

Position (FTE)	2016			2018
	2015 Actual	Actual	2017 Actual	Budget
Park and Recreation Director	1.00	1.00	1.00	1.00
Recreation Supervisor	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	0.33
Part-time Clerk	-	-	-	-
Total	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>2.33</u>

Part-time Clerk wages were moved to the Recreation Program Fund in 2010
Administrative Assistan Position was Combined/Eliminated 2017

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

DEPARTMENT ACTIVITY MEASURES:

- ✚ Department Activity Measures are defined in Park and Pond Fund, Park and Recreation Program Fund and the 4th of July Program Fund.

OBJECTIVES ACCOMPLISHED IN 2017:

- ✚ Work with the School District in the development of the Falcon 21 Community Learning Center. Department supplied staff for the active recreation components of the Learning Center.
- ✚ Research new programs that will fit the recreational and educational needs of the Village
- ✚ Marketing the rental opportunities Lois and Tom Dolan Community Center.
- ✚ Increased programming at the Pond
- ✚ Increased programming opportunities at the Lois and Tom Dolan Community Center
- ✚ Support the quality of life in Brown Deer by providing quality, affordable programs for youth, adults and seniors.

OBJECTIVES TO BE ACCOMPLISHED IN 2018:

- ✚ Continue to market the rental opportunities at the Lois and Tom Dolan Community Center
- ✚ Support the quality of life in Brown Deer by providing quality, affordable programs for youth, adults and seniors
- ✚ Research new programs that will fit the recreational and educational needs of the Village
- ✚ Programming and facility schedule planning for the Community Center.

BUDGET SUMMARY:

- ✚ The 2018 General Fund Budget was carefully looked examined and will remain flat, excluding the wages and benefits accounts. Wages and benefits accounts were reduced due to the elimination of the Administrative Assistant position. The position was combined with the Administrative Services Department. The Administrative Services Department will provide support to the Park and Recreation Department.

VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
PARK AND REC DEPARTMENT

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
APPROPRIATIONS									
010-530-53-5-10-10	Salaries/Wages	150,872	154,546	160,758	103,280	160,758	129,205	(31,553)	(19.63)
010-530-53-5-15-10	WI Retirement	7,800	7,771	8,210	5,394	8,210	8,658	448	5.46
010-530-53-5-15-15	FICA	11,177	11,501	12,298	7,685	12,298	9,884	(2,414)	(19.63)
010-530-53-5-15-20	Group Insurance	35,461	33,057	31,911	20,797	31,911	34,925	7,240	22.69
010-530-53-5-20-40	Printing Services	162	331	450	0	450	450	0	0.00
010-530-53-5-30-10	Office Supplies, Equip & Exp	466	686	950	367	950	950	0	0.00
010-530-53-5-34-10	Fuel, Oil & Lubricants	501	488	500	0	500	500	0	0.00
010-530-53-5-35-20	Vehicle Repair/Maint Supplies	15	117	200	0	200	200	0	0.00
010-530-53-5-45-10	Professional Memberships	433	420	385	385	385	400	15	3.90
010-530-53-5-45-30	Professional Training	2,374	1,255	1,800	0	1,800	2,000	200	11.11
010-530-53-5-45-40	Mileage Reimbursement	2,125	2,229	2,000	1,860	2,000	2,250	250	12.50
Totals for dept 530-53-PARK & RECREATION		211,386	212,401	219,462	139,768	219,462	189,422	(25,814)	(11.76)

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Village Park and Pond Fund

PROGRAM MANAGER: Park and Recreation Director

PROGRAM DESCRIPTION:

The Village of Brown Deer's Park and Pond Fund provides for maintenance and operation of the Village's park and pond facilities. The Village operates 3 park facilities, Fairy Chasm Park, Badger Meter Park and the Village Park and Pond. The cost for maintaining equipment, restrooms and athletic fields at those locations are included within this Fund. The Village offers citizen's the opportunity to rent park space and pavilions for outdoor events.

Additionally the Village operates a man-made chlorinated pond and beach facility for resident and non-resident summer recreation. The Pond is available for swimming, diving and sunning from approximately mid-June to mid-August and has lifeguards on duty at all open times. The Pond also offers concession stand food and beverages and a newly remodeled bathhouse and changing facilities.

SERVICES PROVIDED:

Park operations:

- ✚ 19.5 acres of parkland
- ✚ Maintenance of three soccer and two baseball fields, one basketball court and two children's play structures.
- ✚ One accessible canoe launch
- ✚ Rental of 2 park pavilions
- ✚ Fairy Chasm Park provides facilities for local groups such as Brown Deer Junior Baseball and Brown Deer Soccer club organizations.

Pond operations:

- ✚ Lifeguard duty for all hours of open operation
- ✚ Food and beverage concessions at Pond facility
- ✚ Maintenance of Pond Bathhouse

STAFFING:

	2014	2015	2016	2017	2018
Position (FTE)	Actual	Actual	Budget	Budget	Budget
Park and Pond Manager	0.22	0.22	0.22	0.22	0.22
Park maintenance	0.23	0.23	0.23	0.23	0.23
Lifeguards	1.25	1.25	1.25	1.25	1.25
Attendants	0.67	0.67	0.67	0.67	0.67
Total	<u>2.37</u>	<u>2.37</u>	<u>2.37</u>	<u>2.37</u>	<u>2.37</u>

*** Staffing levels remain the same from 2017 to 2018.

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Village Park and Pond Fund

DEPARTMENT ACTIVITY MEASURES:

	2013	2014	2015	2016	2017	2018
Activity	Actual	Actual	Actual	Actual	Actual	Budget
Open pond days	68	60	68	68	67	72
Pavilion rental permits	51	55	59	47	51	50
Soccer field rentals	16 wks	16 wks	16 wks	16 wks	16 wks	16 wks
Baseball field rentals	14-16 wks	14 wks	14-16 wks	14-16 wks	14-16 wks	14-16 wks

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2011	2012	2013	2014	2015	2016
Efficient Municipal Gov't	Cost per day open	\$ 1,130.35	\$ 1,205.98	\$ 1,284.61	\$ 1,311.82	\$ 1,041.90	\$ 1,176.09
Cost per capita	Operating costs	\$ 6.83	\$ 7.66	\$ 7.21	\$ 6.50	\$ 6.19	\$ 6.99

OBJECTIVES ACCOMPLISHED IN 2017:

- ✚ Maintain 2 ball diamonds, 3 soccer fields, basketball court, 2 play structures, 2 pavilions and restroom facilities
- ✚ Turf management
- ✚ 2 Set of U8 soccer goals were added to the soccer field layouts
- ✚ Completed with the Community Services Department the Village's Park and Open Space Plan.

OBJECTIVES TO BE ACCOMPLISHED IN 2018:

- ✚ Maintain 2 ball diamonds, 3 soccer fields, basketball court, 2 play structures, 2 pavilions and restroom facilities
- ✚ Review cost for replacing the bleachers by ball diamonds
- ✚ Research additional program offerings during pond hours within the facility.

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Village Park and Pond Fund

BUDGET SUMMARY:

- 2018 Budget levy request of \$51,500, that is a \$4,000.00 increase from the 2017 budget. In 2018 approximately \$2,500.00 in Fund Balance will be used to cover expenditures. Park and Pond Fund has never seen an increase, only decreases since the Fund was created in 2002 at the amount of \$65,200.00.

VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
VILLAGE PARK AND POND

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
ESTIMATED REVENUES									
152-000-11-4-00-10	General Property Taxes	47,500	47,500	47,500	47,500	47,500	51,500	4,000	8.42
152-000-67-4-20-10	Fairy Chasm Park Permits	1,400	1,020	1,500	1,000	900	1,500	0	0.00
152-000-67-4-20-20	Village Park Permits	4,992	5,036	5,000	4,413	4,500	5,000	0	0.00
152-000-67-4-20-50	Other Charges	655	398	500	316	316	500	0	0.00
152-000-67-4-34-10	Pond Admissions	15,347	16,218	15,700	14,400	14,400	15,325	(375)	(2.39)
152-000-67-4-34-20	Pond Memberships	1,918	2,049	2,000	2,618	2,618	2,100	100	5.00
152-000-67-4-34-30	Concession Sales	4,940	6,298	6,000	5,130	5,130	5,500	(500)	(8.33)
152-000-81-4-00-10	Investment Interest	270	98	300	264	300	250	(50)	(16.67)
TOTAL ESTIMATED REVENUES		77,022	78,617	78,500	75,641	75,664	81,675	3,175	4.04
APPROPRIATIONS									
152-000-36-5-29-50	Equipment Rental	0	1,804	0	0	0	0	0	0.00
152-520-52-5-11-25	Program Salaries-Park & Pond	29,000	30,801	34,000	33,585	33,629	34,000	0	0.00
152-520-52-5-15-15	FICA	2,219	2,356	2,601	2,569	2,573	2,601	0	0.00
152-520-52-5-22-10	Natural Gas/Electric Service	3,869	4,005	3,800	2,907	4,000	4,000	200	5.26
152-520-52-5-22-20	Sewer/Water Services	1,208	7,162	3,500	909	4,000	3,700	200	5.71
152-520-52-5-35-10	Building Supplies	709	216	600	124	350	500	(100)	(16.67)
152-520-52-5-35-40	Equip Repair/Maint Supplies	0	0	1,000	0	500	1,000	0	0.00
152-520-52-5-37-10	Operation Materials	21,792	24,645	21,000	22,361	22,314	23,000	2,000	9.52
152-520-52-5-39-70	Program Supplies & Expenses	3,421	3,978	3,000	3,367	2,559	3,000	0	0.00
152-520-52-5-80-10	New/Replace Equipment	769	431	1,500	0	300	1,000	(500)	(33.33)
152-521-52-5-11-25	Program Salaries-Fairy Chasm	5,297	4,930	5,000	3,649	3,929	4,700	(300)	(6.00)
152-521-52-5-15-15	FICA	405	377	383	279	301	360	(23)	(6.01)
152-521-52-5-22-10	Natural Gas/Electric Service	490	439	450	239	450	475	25	5.56
152-521-52-5-22-20	Sewer/Water Services	749	722	700	514	700	750	50	7.14
152-521-52-5-23-20	Turf Maintenance	3,067	3,064	3,145	3,056	3,056	3,145	0	0.00
152-521-52-5-35-40	Equip Repair/Maint Supplies	1,856	2,409	4,000	1,752	2,000	3,000	(1,000)	(25.00)
TOTAL APPROPRIATIONS		74,851	87,339	84,679	75,311	80,661	85,231	552	0.65

Village of Brown Deer
2018 Annual Budget
For the Fiscal Year Beginning January 1, 2018

Park and Recreation Program Fund

PROGRAM MANAGER: Park and Recreation Director

PROGRAM DESCRIPTION:

The Village of Brown Deer Recreation Department provides a youth and adult instruction and athletic programming services for both residents and non-residents. These include adult sports leagues, adult instruction, youth instruction, community programs and aquatics program. In addition, the Park and Recreation Department collaborates with Brown Deer School District, Brown Deer organizations, and clubs to provide recreation services throughout the community.

The Park and Recreation Program Fund is a self-supporting fund accounting for the operation of park and recreation programs. Funds are segregated in this special fund to account for the revenues and expenditures in the following accounts Building Supervision, Advertising, Fundraising, Miscellaneous Expenses, Adult Sport Leagues, Adult Instruction, Youth Instruction, Community Programs, Aquatic Programs, and Senior Programs.

SERVICES PROVIDED:

All services are provided in the form of athletic and recreational programming. Each program is detailed within the activity measures section below.

STAFFING:

The Park and Program Fund activities are coordinated by the Park and Recreation permanent staff. These administration activities are recorded in the Village's General Fund. Other salaries within the Park and Program Fund represent part-time instructors, sports referees and umpires. There are no permanent employees related to this fund, but rather the Village contracts with individuals on an as-needed basis for specific program offerings. Some individual charges per hour, others per game or per participant, therefore no FTE information is available for this Fund.

ACTIVITY MEASURES:

The Park and Recreation Program Fund administer the following programs:

	2014	2015	2016	2017	2018
Activity	Participants	Participants	Participants	Participants	Participants
Adult Sports Leagues:					
Men's Softball League	5 Teams	8 Teams	8 Teams	8 Teams	8 Teams
Women's Softball League	4 Teams	0 Teams	0 Teams	0 Teams	0 Teams
Volleyball Leagues	6 Teams				

Village of Brown Deer
2018 Annual Budget
For the Fiscal Year Beginning January 1, 2018

Park and Recreation Program Fund

Activity	2014 Participants	2015 Participants	2016 Participants	2017 Participants	2018 Est. Participants
Adult Instruction Programs:					
Cardio Toning		103	105	101	100-125
Fitness Dance	111	108	96	87	100-150
Serenity Boot Camp			47	50	36-50
Golf Lessons	8	12	17	10	10-25
Indoor Walking			83	105	75-100
Sheepshead Tournament	30	25	20	30	40
Strong & Fit	108	135	130	125	100-150
Yoga	164	155	160	173	125-200
Zumba	213	114	113	74	100-200
Youth Instruction Programs					
Academy of Dance	13	12	0	8	20-35
Arts and Crafts	11	6	7	3	20-30
Babysitter Training	8	12	10	10	10-15
Falcon 21 CLC	160	164	90	83	50-100
Karate			18	18	15-25
Kids Ltd.	95	92	0	97	75-100
Mikrosoccer	50	53	55	40	20-40
Rock Climbing			18	18	20-35
Summer Playground	79	117	122	141	75-100
T-Ball Instrution	20	24	23	24	15-30
Youth Soccer Clinic	28	63	36	26	30-40
Youth Tennis Lessons	27	33	37	37	35-55
Aquatics Programs					
Open Swim	83	34	81	80	75-125
Swim Lessons	268	305	240	301	250-300
Lifeguard Training	4	0	0	0	12
Adult/Youth Programs					
Digital Camera	9	6	8	9	15-30
Mah Jongg	8	12	13	10	8-24
Senior Programs					
Senior Exercise	154	152	139	134	80-125

Village of Brown Deer
2018 Annual Budget
For the Fiscal Year Beginning January 1, 2018

Park and Recreation Program Fund

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2011	2012	2013	2014	2015	2016
Efficient Municipal Gov't	Cost per adult participant	\$ 119.23	\$ 124.34	\$ 126.31	\$ 103.17	\$ 116.73	\$ 94.13
Efficient Municipal Gov't	Cost per youth participant	\$ 128.74	\$ 161.84	\$ 86.28	\$ 95.83	\$ 102.56	\$ 118.91
Cost per capita	Operating costs	\$ 7.40	\$ 8.50	\$ 7.40	\$ 6.79	\$ 7.81	\$ 7.30

OBJECTIVES ACCOMPLISHED IN 2017:

- ✚ Continue to work with School District to offer program that fits the needs of the students and the adult residents of the Village
- ✚ Support the quality of life in Brown Deer by continuing to provide quality affordable program for youth, adults and senior
- ✚ Research new programs that will fit recreational and educational needs of the Village
- ✚ Work toward increased enrollments in all recreation programs

OBJECTIVES TO BE ACCOMPLISHED IN 2018:

- ✚ Continue to work with School District to offer programs that fits the needs of the students and the adult residents of the Village
- ✚ Support the quality of life in Brown Deer by continuing to provide quality affordable program for youth, adults and senior
- ✚ Research new programs that will fit recreational and educational needs of the Village
- ✚ Work toward increased enrollments in all recreation programs

BUDGET SUMMARY:

- ✚ The 2017 budget is on pace to operate with a negative balance of -\$707.69.
- ✚ The 2018 budget shows the fund operating with a surplus of \$978.87
- ✚ The 2018 returning staff will receive \$0.25 on their anniversary date.

VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
VILLAGE RECREATION PROGRAMS

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
ESTIMATED REVENUES									
153-000-67-4-30-20	Adult Sport Leagues	3,018	2,383	3,750	1,309	2,383	3,050	(700)	(18.67)
153-000-67-4-30-25	Adult Instruction	22,627	24,152	24,641	17,599	18,657	24,641	0	0.00
153-000-67-4-30-30	Youth Instruction	38,136	43,089	37,000	48,823	48,341	43,189	6,189	16.73
153-000-67-4-30-35	Community Programs	0	2,377	2,350	2,683	2,683	2,350	0	0.00
153-000-67-4-30-40	Aquatic Program	14,360	12,655	17,500	12,813	11,000	13,000	(4,500)	(25.71)
153-000-67-4-30-45	Senior Programs	2,838	634	3,500	926	1,853	2,750	(750)	(21.43)
153-000-67-4-30-50	Other Program Charges	25	0	150	15	10	150	0	0.00
153-000-73-4-20-70	Other Intergovt'l Revenue	13,670	10,240	10,000	6,294	6,294	0	(10,000)	(100.00)
153-000-81-4-00-10	Investment Interest	295	(25)	300	358	0	300	0	0.00
153-000-82-4-00-30	Fund Raising Programs	3,847	2,322	5,800	3,187	3,187	3,118	(2,682)	(46.24)
153-000-85-4-53-10	Donations - Rec Programs	0	0	250	0	0	250	0	0.00
TOTAL ESTIMATED REVENUES		98,816	97,827	105,241	94,007	94,408	92,798	(12,443)	(11.82)

APPROPRIATIONS									
153-000-35-5-30-30	Service Fees	1,768	2,703	2,000	2,319	2,873	3,000	1,000	50.00
153-000-53-5-11-25	Program Salaries-Reg/Bldg Sup	1,306	1,259	3,500	1,398	2,094	2,750	(750)	(21.43)
153-000-53-5-15-15	FICA	100	96	268	107	160	268	0	0.00
153-000-53-5-30-40	Public Notices/Advertising	456	0	1,000	0	0	1,000	0	0.00
153-000-53-5-39-70	Fund Raising Supplies & Exp	3,741	2,278	5,660	3,112	3,112	2,710	(2,950)	(52.12)
153-000-53-5-39-75	Miscellaneous Supplies & Expen	165	336	500	406	575	500	0	0.00
153-541-53-5-11-25	Program Salaries-Adult Sport	1,990	2,009	2,500	1,716	2,250	2,500	0	0.00
153-541-53-5-15-15	FICA	152	154	191	131	172	191	0	0.00
153-541-53-5-39-70	Program Supplies & Expenses	56	101	750	48	150	750	0	0.00
153-542-53-5-11-25	Program Salaries-Adult Inst	14,854	15,557	16,792	11,981	15,645	16,792	0	0.00
153-542-53-5-15-15	FICA	1,136	1,190	1,252	917	1,197	1,252	0	0.00
153-542-53-5-39-70	Program Supplies & Expenses	756	765	285	596	775	285	0	0.00

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
153-543-53-5-11-25	Program Salaries-Youth Inst	32,952	33,603	34,702	33,678	33,678	24,702	(10,000)	(28.82)
153-543-53-5-15-15	FICA	2,521	2,571	2,415	2,576	2,576	2,415	0	0.00
153-543-53-5-39-70	Program Supplies & Expenses	13,570	14,518	7,725	12,000	11,928	7,725	0	0.00
153-544-53-5-39-70	Program Supplies & Expenses	0	1,800	0	2,410	2,410	0	0	0.00
153-545-53-5-11-25	Program Salaries-Aquatic	12,324	11,234	16,395	10,055	13,117	16,395	0	0.00
153-545-53-5-15-15	FICA	943	859	1,251	769	1,003	1,251	0	0.00
153-545-53-5-39-70	Program Supplies & Expenses	1,261	738	1,350	618	802	1,350	0	0.00
153-546-53-5-11-25	Program Salaries-Senior	2,559	2,521	3,608	0	0	3,608	0	0.00
153-546-53-5-15-15	FICA	196	193	275	0	0	275	0	0.00
153-546-53-5-39-70	Program Supplies & Expenses	2,904	1,547	2,100	597	597	2,100	0	0.00
TOTAL APPROPRIATIONS		95,710	96,032	104,519	85,434	95,114	91,819	(12,700)	(12.15)

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

July 4th Program Fund

PROGRAM MANAGER: Park and Recreation Director

PROGRAM DESCRIPTION:

July 4th Program Fund contains accounts for the operation of the 4th of July Celebration. The Village annually celebrates Independence Day with a parade and fireworks display. The parade has approximately 60 different units of participation including local businesses, community organizations, state and local officials as well as musical performers. After the parade, residents and non-residents alike are invited to Village Park for children's games, bingo, live music and food and beverages.

SERVICES PROVIDED:

- ✚ Parade event for local businesses and organizations
- ✚ Fireworks display
- ✚ Bingo tent
- ✚ Children's games
- ✚ Tour of Historical School House
- ✚ Live music
- ✚ Corn Roast, Ice cream party
- ✚ Food and Beer tents

STAFFING:

The majority of the work for this event is handled by volunteers who manage the food and beverage tents as well as raffle ticket sales. The general administration of the event is handled by the Park and Recreation Department. These costs are included in the Village's General Fund. The expenditures included for salaries within this fund are primarily for maintenance, clean up and program staff time the day of the event.

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

July 4th Program Fund

DEPARTMENT ACTIVITY MEASURES:

	2013	2014	2015	2016	2017	2018
Activity	Actual	Actual	Actual	Actual	Actual	Budget
Raffle tickets sold	1707	2170	2225	2326	2505	2250
Fireworks duration	30 Min	29 Min	28 Min	32	32 Min	30 Min
Parade units	57	47	48	43	47	50
Volunteers participating	68	80	58	73	64	70

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2012	2013	2014	2015	2016
Cost per capita	Operating costs	\$ 3.16	\$ 2.92	\$ 2.79	2.53	2.67

OBJECTIVES ACCOMPLISHED IN 2017:

- ✚ Continued to offer a quality event to the residents of Brown Deer
- ✚ Enhance fireworks show, parade and entertainment if funding permits
- ✚ Offered new food item to the food tent

OBJECTIVES TO BE ACCOMPLISHED IN 2018:

- ✚ Continue to operate the event with a positive balance.
- ✚ Continue to increase business and residents donations.
- ✚ Enhance fireworks show and entertainment if funding permits

BUDGET SUMMARY:

- ✚ The 2017 Budget shows a positive balance in the net revenues for the event due to additional dollars provided by the Tourism Commission. The Committees goal is to operate the event on an annual basis with a zero or positive balance at the end of the Celebration. The 2018 Budget reflects a small increase in the fund balance at the end of the event.

VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
4TH OF JULY

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
ESTIMATED REVENUES									
154-000-67-4-41-10	4th of July Sales	7,570	7,408	8,000	8,913	8,913	8,700	700	8.75
154-000-67-4-41-20	Raffle Ticket Sales	2,225	2,326	2,400	2,505	2,505	2,400	0	0.00
154-000-67-4-41-30	Bingo Card Sales	812	1,496	1,500	1,825	1,825	1,500	0	0.00
154-000-81-4-00-10	Investment Interest	161	(11)	100	183	175	100	0	0.00
154-000-82-4-00-50	Miscellaneous Revenue	0	0	0	180	5,180	5,000	5,000	0.00
154-000-85-4-54-10	Donations - 4th of July	21,161	16,122	18,000	18,168	18,168	18,000	0	0.00
TOTAL ESTIMATED REVENUES		31,929	27,341	30,000	31,774	36,766	35,700	5,700	19.00
APPROPRIATIONS									
154-000-53-5-11-25	Program Salaries-4th of July	0	0	923	0	0	1,000	77	8.34
154-000-53-5-15-15	FICA	0	0	77	0	0	77	0	0.00
154-000-53-5-20-40	Printing Services	2,824	2,400	2,500	2,805	2,424	3,000	500	20.00
154-000-53-5-39-70	Program Supplies & Expenses	7,767	7,000	6,250	7,157	6,814	7,000	750	12.00
154-000-53-5-40-10	Fireworks	12,500	13,500	13,500	13,500	13,500	14,500	1,000	7.41
154-000-53-5-40-15	Parade & Awards	4,080	3,630	5,000	3,999	3,999	5,000	0	0.00
154-000-53-5-40-20	Entertainment	2,030	1,450	1,750	2,225	2,225	2,500	750	42.86
154-000-53-5-40-25	Raffle Supplies & Expenses	640	625	625	600	625	625	0	0.00
154-000-53-5-40-30	Bingo Supplies & Expenses	577	442	465	1,039	1,039	465	0	0.00
154-000-53-5-51-50	Insurance Expense	777	1,000	1,000	922	922	1,000	0	0.00
TOTAL APPROPRIATIONS		31,195	30,047	32,090	32,247	31,548	35,167	3,077	9.59

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Village Community Center Fund

PROGRAM MANAGER: Park and Recreation Director

PROGRAM DESCRIPTION:

The Village of Brown Deer's Community Center Fund provides for maintenance and operation of the Lois and Tom Dolan Community Center. The cost for cleaning, maintaining facility and equipment are included within this Fund. The Village offers citizen's the opportunity to rent space for special events in the Gathering Hall portion of the facility.

SERVICES PROVIDED:

- ✚ Brown Deer Senior Citizens Club
- ✚ Milwaukee County Senior Meal Program
- ✚ Election Polling Site
- ✚ Youth and Adult Recreation Programs
- ✚ Community and Civic Meetings
- ✚ Rental Space for Community Members

DEPARTMENT ACTIVITY MEASURES:

	2014	2015	2016	2017	2018 Est.
Activity	Actual	Actual	Actual	Actual	Budget
Open Days	297	332	340	345	330
Rentals	92	113	109	94	102

OBJECTIVES ACCOMPLISHED IN 2017:

- ✚ Continue to work with Milwaukee County and provide the meal program that operates Monday – Friday
- ✚ Continued Support and oversight of the Brown Deer Senior Citizens Club and Activities held in the Center
- ✚ Support the quality of life for Brown Deer residents by providing an affordable space from them to rent.
- ✚ Support the quality of life for Brown Deer residents by providing quality affordable programs for youth and adults.

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Village Community Center Fund

OBJECTIVES TO BE ACCOMPLISHED IN 2018:

- ✚ Continue to work with Milwaukee County providing the meal program that operates Monday – Friday
- ✚ Continued Support and oversight of the Brown Deer Senior Citizens Club and Activities held in the Center
- ✚ Support the quality of life for Brown Deer residents by providing an affordable space from them to rent.
- ✚ Support the quality of life for Brown Deer residents by providing quality affordable programs for youth and adults.

BUDGET SUMMARY:

- ✚ 2017 Budget is projecting an addition \$10,656.29 to the Community Center Fund Balance. 2018 Budget requests no tax levy support to operate the Community Center. Currently revenue for the facility is generated by Community Development Block Grant Funds and Gathering Hall rentals. In 2018, we are estimating that fund balance will increase by \$6,899.00.

VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
COMMUNITY CENTER

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
ESTIMATED REVENUES									
155-000-35-4-70-20	CDBG-Senior Center	4,371	0	7,319	10,644	10,644	12,000	4,681	63.96
155-000-67-4-20-40	Facility Rental Fees	12,706	18,880	15,500	17,987	19,756	20,000	4,500	29.03
155-000-67-4-20-50	Other Charges	0	0	0	30	0	0	0	0.00
TOTAL ESTIMATED REVENUES		17,077	18,880	22,819	28,661	30,400	32,000	9,181	40.23
APPROPRIATIONS									
155-546-53-5-11-25	Salaries & Wages	0	0	0	1,653	2,731	2,803	2,803	0.00
155-546-53-5-15-15	FICA	0	0	0	126	209	215	215	0.00
155-546-53-5-39-70	Program Supplies & Expenses	11,388	12,247	12,000	9,195	10,343	10,652	(1,348)	(11.23)
155-547-53-5-11-25	Salaries & Wages	1,875	2,501	2,000	2,337	2,687	3,187	1,187	59.35
155-547-53-5-15-15	FICA	143	191	153	179	206	244	91	59.48
155-547-53-5-39-70	Program Supplies & Expenses	4,322	5,194	6,000	3,536	2,638	6,000	0	0.00
155-547-53-5-39-75	Miscellaneous Supplies & Expen	173	1,390	2,000	1,298	930	2,000	0	0.00
TOTAL APPROPRIATIONS		17,901	21,523	22,153	18,324	19,744	25,101	2,948	13.31

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Department of Public Works

PROGRAM MANAGER: Director of Public Works

PROGRAM DESCRIPTION:

The mission of the Department of Public Works is to comply with and implement the policies established by the Village Board to provide for the health, safety and welfare of the Village residents by providing a clean environment with proper public improvements in a just, equitable and cost effective manner.

The Department shall continue to investigate and research methods, markets and technology to report and recommend improvements to policies and operations to the Village Board.

SERVICES PROVIDED:

✚ Administration of Public Works, Refuse/Recycling, Sanitary, Stormwater

- Management of 12 FT, 2 PT, and 4-seasonal workers.
- Management of yearly budgets for all services
- Coordination of service requests and repairs
- Coordination of contracts and inspection of projects
- Supervision of daily operations of all services
- Management of resident requests for work, information, complaints
- Reports, requests and support of Finance/Public Works Committee
- Management of records and files of Public Works activities and studies
- Coordinate volunteer opportunities
- Development and management of grants for services

✚ Highways – Streets and Traffic Control Operations

- Street and parkway repairs and maintenance
- Street rehabilitation projects
- Manage Turf Maintenance Contract
- Pavement Markings Contract
- Traffic signage inventory and maintenance in accordance with MUTCD
- Pickup and disposal of debris in rights-of-way
- Review and technical support for Traffic and Public Safety Committee

✚ Sidewalks and Pathways

- Manage inspection and repairs to sidewalks and pathways, including bicycle paths
- Review and inspect for ADA compliance of walks and HC ramps

✚ Winter Operations

- Review/revise Winter Operations SOP Manual
- Manage deicing and plowing operations for streets, parking lots and sidewalks
- Manage order, delivery, storage of materials/chemicals

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Department of Public Works

✚ Forestry and Parks

- Review/revise Urban Forestry Management Plan
- Manage trimming, removal and planting of trees, shrubs and planting beds
- Management of special projects – Gypsy Moth, Emerald Ash Borer, etc.
- Manage emergency services and post storm cleanup
- Technical and management support to Beautification Committee and their projects – Adopt-a-flowerbed, Arbor Day, cleanups
- Maintenance of property complaints
- Information and Education Program – Gypsy Moth, EAB, etc.

✚ Buildings and Grounds (includes Fleet Maintenance below)

- Municipal Complex building and grounds maintenance
- Maintenance requests for Village Hall, Library, Police Department
- Seasonal work Pond and Park buildings and facilities

✚ Refuse and Recycling (Refuse only, Recycling shown under its Fund)

- Manage Refuse and Recycling Contract
- Manage Recycling Center and attendants
- Management of resident requests for work, information, complaints
- Information and Education Program

✚ Fleet Maintenance (includes Buildings and Grounds above)

- Maintenance and repair of highway, storm water, sanitary vehicles/equipment, as well as other General Fund Departments

✚ Assist: Recreation Dept., Water Utility, Community Services, Police & Fire, Elections, School District (included under Administration above)

- 4th of July, Deer Run
- Water main breaks, valve repairs
- Hotline mark-outs, inspections, surveying, plan review, technical support, street rehab program
- PD/FD equipment, crash debris, special projects
- Elections equipment, setup/takedown/storage, monitoring
- School District – road salt, mulch, disposal, special projects as requested
- Block Parties and Special Events

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Department of Public Works

STAFFING:

The Public Works department staff salaries are split between the General Fund Public Works divisions, the Recycling Fund, and the Storm Water and Sanitary Sewer Utilities and Water Utility. All employee staffing data is shown below.

Position (FTE)	2015 Actual	2016 Actual	2017 Est. Actual	2018 Budget
Director/Village Engineer	1.00	1.00	1.00	1.00
Engineering Technician	-	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Operations Supervisor	1.00	1.00	1.00	1.00
Mechanic	1.00	1.00	1.00	1.00
Laborer/Driver	7.00	6.00	6.00	6.00
Stormwater Technician	0.50	1.00	1.00	1.00
Sanitary Technician	1.00	1.00	1.00	1.00
Recycling Center Attendant (2)	0.44	0.44	0.44	0.44
Seasonal Hire (4)	-	0.50	1.00	1.00
Total (FTE)	12.94	13.94	14.44	14.44

Note: Seasonal for 2014, 2015, 2016, and 2017 in Storm Water & Sanitary funds.

DEPARTMENT ACTIVITY MEASURES:

Activity	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Est. Actual	2018 Budget
Street miles maintained	54.67	54.67	54.67	54.67	54.67	54.67
Sidewalk miles maintained	13.00	14.50	15.50	16.00	16.50	16.50
Snowfall salting/plowing events	30	35	19	17	15	15
Trees trimmed	130	168	150	150	100	100
Tons of Refuse Collected	2855	2606	2816	2958	2900	2900
Refuse carts replaced	550	422	396	24	75	100

Note: Sidewalk added in 2013, 2014, 2015, & 2016. 2013 sidewalk added in the Original Village, 2014 sidewalk added on W. County Line Road & W. Dean Road as part of the Safe Routes to School project, 2015 sidewalk added on N. 60th Street, and 2016 sidewalk added on Fairy Chasm. No sidewalk was added in 2017 and no sidewalk is expected in 2018.

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Department of Public Works

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2013	2014	2015	2016	2017	2018
Efficient Municipal Gov't	Cost per street mile	\$2,969.49	\$2,969.49	\$3,154.78	\$3,571.18	\$3,571.18	\$3,571.18
Efficient Municipal Gov't	Cost per sidewalk mile	\$255.84	\$281.42	\$309.56	\$319.54	\$319.54	\$319.54
Efficient Municipal Gov't	Cost per ton of Refuse	\$192.74	\$192.74	\$192.74	\$192.74	\$192.74	\$192.74
Cost per Capita	Operating costs	\$111.09	\$110.08	\$113.18	\$114.31	\$114.31	\$114.31

OBJECTIVES ACCOMPLISHED IN 2017:

- ✚ Continue to monitor road salt use and snow operations
- ✚ 2017 Road Re-Paving & Ditch Rehab Program
 - W. Donges Lane (N. 67th Street to N. 60th Street)
 - W. Darnel Avenue (N. Grandview Drive to N. 60th Street)
- ✚ N. 51st Street Coordinated Project (W. Dean Road to W. Wahner Avenue)
 - Water Main Relay
 - Road Re-Paving
- ✚ Continue Private Property I/I program
- ✚ In-House Engineering & Design
 - A focus on LEAN in DPW is a goal and by performing more engineering and design in-house there will be less of a need to seek outside consulting services.
- ✚ CIPP sewer lining
- ✚ Replacement Equipment purchases

OBJECTIVES TO BE ACCOMPLISHED IN 2018:

- ✚ Continue to monitor road salt use and snow operations
- ✚ W. Bradley Road Reconstruction (N. Green Bay Road to N. Teutonia Avenue/CTH D)
- ✚ 2018 Road Re-Paving & Ditch Rehab Program
 - W. Calumet Road (N. 51st Street to N. 43rd Street)
 - W. Cloverleaf Lane (N. 67th Street to N. 60th Street)
- ✚ Coordinated Project W. Churchill Drive (N. 51st Street to N. 47th Street)
 - Water Main Relay
 - Road Re-Paving
- ✚ Continue Private Property I/I program
- ✚ In-House Engineering & Design
 - A focus on LEAN in DPW is a goal and by performing more engineering and design in-house there will be less of a need to seek outside consulting services.
- ✚ CIPP sewer lining
- ✚ Replacement Equipment purchases

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Department of Public Works

BUDGET SUMMARY:

- ✚ Staff levels remain the same as 2017 levels.
- ✚ Salaries are increasing due to the projected 1.5% COLA
- ✚ Expenses are being held at 2017 levels.

VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
DEPARTMENT OF PUBLIC WORKS

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
APPROPRIATIONS									
Dept 310-31-PUBLIC WORKS ADMINISTRATION									
010-310-31-5-10-10	Salaries/Wages	148,866	166,896	156,414	136,392	168,593	161,362	4,948	3.16
010-310-31-5-12-20	Uniform Allowance	1,746	1,556	2,000	443	2,000	2,000	0	0.00
010-310-31-5-14-00	Overtime	79	383	500	30	500	500	0	0.00
010-310-31-5-15-10	WI Retirement	10,389	11,354	10,636	9,259	11,702	10,812	176	1.65
010-310-31-5-15-15	FICA	11,164	12,460	11,965	10,110	12,500	12,344	379	3.17
010-310-31-5-15-20	Group Insurance	55,218	68,958	56,330	47,361	63,218	31,315	(25,015)	(0.24)
010-310-31-5-30-10	Office Supplies, Equip & Exp	782	378	1,000	718	1,000	1,000	0	0.00
010-310-31-5-30-20	Communications	2,000	2,486	4,500	1,655	4,500	4,500	0	0.00
010-310-31-5-45-10	Professional Memberships	35	1,451	3,000	820	3,000	3,000	0	0.00
010-310-31-5-45-20	Professional Publications	1,295	1,246	2,500	1,414	2,500	2,500	0	0.00
010-310-31-5-45-30	Professional Training	900	1,920	4,000	544	4,000	4,000	0	0.00
Totals for dept 310-31-PUBLIC WORKS ADMINISTRATION		232,474	269,088	252,845	208,746	273,513	233,333	(19,512)	2.12
Dept 311-33-DPW STREETS/TRAFFIC OPERATIONS									
010-311-33-5-10-10	Salaries/Wages	35,301	31,459	60,108	18,088	33,711	62,567	2,459	4.09
010-311-33-5-15-10	WI Retirement	2,399	2,077	4,087	1,230	2,292	4,192	105	2.57
010-311-33-5-15-15	FICA	2,562	2,275	4,598	1,301	2,425	4,786	188	4.09
010-311-33-5-15-20	Group Insurance	10,965	9,854	17,271	6,138	11,368	17,178	(93)	(0.54)
010-311-33-5-22-10	Street Lighting-Elec Service	29,388	13,062	36,000	8,672	36,000	36,000	0	0.00
010-311-33-5-22-15	Street Lighting Elec Chrgs-TID	11,335	9,317	15,000	7,462	15,000	15,000	0	0.00
010-311-33-5-23-20	Turf Maintenance	29,121	44,877	35,000	25,911	35,000	35,000	0	0.00
010-311-33-5-23-25	Pavement Marking Services	15,193	16,747	20,000	16,193	20,000	20,000	0	0.00
010-311-33-5-29-50	Equipment Rental	0	1,023	1,000	0	0	1,000	0	0.00
010-311-33-5-35-30	Tools & Supplies	891	712	500	579	600	500	0	0.00
010-311-33-5-37-10	Operations Material & Supplies	13,834	17,442	15,000	1,846	15,000	15,000	0	0.00
010-311-33-5-37-15	Street Signs & Supplies	10,244	6,666	5,000	4,662	5,000	5,000	0	0.00
Totals for dept 311-33-DPW STREETS/TRAFFIC OPERATIONS		161,233	155,511	213,564	92,082	176,396	216,223	2,659	1.25

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
Dept 312-34-DPW SIDEWALK MAINTENANCE									
010-312-34-5-10-10	Salaries/Wages	0	392	0	1,115	2,230	0	0	0.00
010-312-34-5-15-10	WI Retirement	0	26	0	76	152	0	0	0.00
010-312-34-5-15-15	FICA	0	28	0	81	162	0	0	0.00
010-312-34-5-15-20	Group Insurance	0	143	0	419	838	0	0	0.00
010-312-34-5-29-50	Equipment Rental	0	0	1,000	0	1,000	1,000	0	0.00
010-312-34-5-37-10	Operations Material & Supplies	2,479	0	5,000	0	5,000	5,000	0	0.00
Totals for dept 312-34-DPW SIDEWALK MAINTENANCE		2,479	589	6,000	1,691	9,382	6,000	0	0.00
Dept 313-33-DPW WINTER OPERATIONS									
010-313-33-5-10-10	Salaries/Wages	46,976	54,741	53,078	24,681	49,361	54,560	1,482	2.79
010-313-33-5-14-00	Overtime	2,574	2,079	5,000	463	5,000	5,000	0	0.00
010-313-33-5-15-10	WI Retirement	3,361	3,766	3,609	1,710	3,420	3,656	47	1.30
010-313-33-5-15-15	FICA	3,582	4,068	4,060	1,817	3,634	4,174	114	2.81
010-313-33-5-15-20	Group Insurance	13,129	16,612	20,402	9,506	19,013	20,387	(15)	(0.07)
010-313-33-5-35-20	Vehicle Repair/Maint Supplies	2,285	2,204	5,000	661	5,000	5,000	0	0.00
010-313-33-5-35-30	Tools & Supplies	679	1,247	1,000	160	1,000	1,000	0	0.00
010-313-33-5-37-10	Operations Material & Supplies	82,890	67,575	75,000	48,583	75,000	100,000	25,000	0.00
Totals for dept 313-33-DPW WINTER OPERATIONS		155,476	152,292	167,149	87,581	161,428	193,777	26,628	0.97
Dept 317-61-DPW FORESTRY OPERATIONS									
010-317-61-5-10-10	Salaries/Wages	89,958	56,334	46,070	69,514	87,904	47,220	1,150	2.50
010-317-61-5-15-10	WI Retirement	5,964	3,718	3,133	4,147	5,683	3,164	31	0.99
010-317-61-5-15-15	FICA	6,521	4,018	3,524	5,007	6,296	3,612	88	2.50
010-317-61-5-15-20	Group Insurance	24,739	17,971	17,618	20,273	27,948	17,640	22	0.12
010-317-61-5-29-50	Equipment Rental	222	0	500	0	500	500	0	0.00
010-317-61-5-35-30	Tools & Supplies	2,787	1,614	1,500	1,057	1,500	1,500	0	0.00
010-317-61-5-37-10	Operations Material & Supplies	9,751	5,941	5,000	2,940	5,000	5,000	0	0.00
Totals for dept 317-61-DPW FORESTRY OPERATIONS		139,942	89,596	77,345	102,938	134,831	78,636	1,291	1.67
Dept 319-16-DPW MUNICIPAL COMPLEX									
010-319-16-5-22-10	Natural Gas/Electric Service	14,810	15,065	20,000	9,978	16,205	20,000	0	0.00
010-319-16-5-22-20	Sewer/Water Services	1,950	1,989	2,200	1,495	2,011	2,200	0	0.00
010-319-16-5-23-10	Cleaning Services	2,085	2,267	2,280	2,255	2,280	2,280	0	0.00
010-319-16-5-35-10	Building Supplies	2,103	1,598	5,000	1,278	5,000	5,000	0	0.00

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
010-319-16-5-35-45	Bldg Maint/Repair Supplies	1,894	10,696	10,000	1,712	10,000	10,000	0	0.00
Totals for dept 319-16-DPW MUNICIPAL COMPLEX		22,842	31,615	39,480	16,718	35,496	39,480	0	0.00
Dept 319-33-DPW MUNICIPAL COMPLEX									
010-319-33-5-10-10	Salaries/Wages	92,604	78,988	91,019	53,966	70,160	95,029	4,010	4.41
010-319-33-5-15-10	WI Retirement	6,248	5,220	6,190	3,639	4,763	6,367	177	2.86
010-319-33-5-15-15	FICA	6,705	5,677	6,963	3,889	5,055	7,269	306	4.39
010-319-33-5-15-20	Group Insurance	26,183	24,364	35,676	17,146	23,445	35,686	10	0.03
010-319-33-5-34-10	Fuel, Oil & Lubricants	29,372	30,011	55,000	23,041	55,000	55,000	0	0.00
010-319-33-5-34-30	Safety Supplies	856	877	2,500	505	2,500	2,500	0	0.00
010-319-33-5-34-35	Uniforms/Coveralls	127	534	1,000	0	1,000	1,000	0	0.00
010-319-33-5-35-20	Vehicle Repair/Maint Supplies	8,079	17,044	25,000	2,887	25,000	25,000	0	0.00
010-319-33-5-35-30	Tools & Supplies	8,134	6,146	5,000	4,026	5,000	5,000	0	0.00
010-319-33-5-35-40	Equip Repair/Maint Supplies	6,903	16,208	15,000	6,752	15,000	15,000	0	0.00
Totals for dept 319-33-DPW MUNICIPAL COMPLEX		185,211	185,069	243,348	115,851	206,923	247,851	4,503	1.85
Dept 320-36-DPW REFUSE									
010-320-36-5-10-10	Salaries/Wages	38,184	17,771	17,659	24,107	33,877	18,138	479	2.71
010-320-36-5-15-10	WI Retirement	2,439	1,173	1,201	1,202	2,115	1,215	14	1.17
010-320-36-5-15-15	FICA	2,775	1,277	1,351	1,766	2,449	1,388	37	2.74
010-320-36-5-15-20	Group Insurance	10,940	5,937	6,565	5,584	10,097	6,570	5	0.08
010-320-36-5-29-10	Refuse Collection	390,490	350,066	375,000	193,764	340,998	400,000	25,000	0.00
Totals for dept 320-36-DPW REFUSE		444,828	376,224	401,776	226,423	389,536	427,311	25,535	0.13
TOTAL APPROPRIATIONS		1,344,485	1,259,984	1,401,507	852,030	1,387,505	1,442,611	41,104	1.14

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Recycling Fund

PROGRAM MANAGER: Director of Public Works

PROGRAM DESCRIPTION:

Per State law, the Village provides recycling services to its residents. This allows the residents to recycle without needing to purchase recycling services individually, thereby providing cost savings through the use of economies of scale. The Village contracts with external service providers who pick up recyclable materials at resident's homes and the Village's Recycling Center and transport the materials to their plants for processing and reuse.

SERVICES PROVIDED:

- ✚ Pick up of recycling and yard waste materials
- ✚ Manage Recycling Center and attendants
- ✚ Respond to resident's questions on the recycling process. Provide direction and feedback to the Village's outside contractors

STAFFING:

The Public Works Department staff salaries are split between the General Fund Public Works divisions, the Recycling Fund, the Storm Water and Sanitary Sewer Utilities and Water Utility. All employee staffing data is shown within the General Fund Public Works department. Based on past years' data the 2018 Recycling Fund budget includes 5.41% of the salaries and benefits for all public works employees.

DEPARTMENT ACTIVITY MEASURES:

Activity	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Est. Actual	2018 Budget
Homes served	3435	3435	3435	3435	3435	3435
Tons Recyclables Collected	971	960	1018	1002	1000	1000
Tons Yard Waste processed	770	757	810	786	1,000	1,000
Tons Electronics Collected	0	0	0	0	0	0
Containers replaced	30	45	50	54	50	50

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Recycling Fund

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2013	2014	2015	2016	2017	2018
Efficient Municipal Gov't	Cost per ton of Recyclables	\$ 283.21	\$ 296.67	\$ 347.94	\$ 342.21	\$ 356.74	\$ 360.90
Efficient Municipal Gov't	Cost per ton of Yard Waste	\$ 357.14	\$ 376.22	\$ 347.94	\$ 436.47	\$ 356.74	\$ 360.90
Efficient Municipal Gov't	Cost per Home Served	\$ 80.06	\$ 82.91	\$ 101.29	\$ 99.82	\$ 103.85	\$ 105.06
Cost per capita	Operating costs	\$ 22.92	\$ 23.74	\$ 29.00	\$ 27.87	\$ 28.99	\$ 29.32

OBJECTIVES ACCOMPLISHED IN 2017:

- ✚ Continue contract administration with Advanced Disposal.
- ✚ Contract is good through 2018.
- ✚ Added recycling containers at Village events (i.e. Vibes, Eat & Greet).
- ✚ Completed the WDNR audit of the recycling program.
- ✚ Held appliance recycling, electronics recycling, and textiles recycling in conjunction with Arbor Day (May 2017)

OBJECTIVES TO BE ACCOMPLISHED IN 2018:

- ✚ Review Recycling Center Operations
- ✚ Possible Recycling Center Changes:
 - Automated gates and cameras which would not require the use of an attendant thus saving salary.

BUDGET SUMMARY:

- ✚ The 2018 budget remains the same as the 2017 due to the contract with Advanced Disposal.
- ✚ The 2018 budget includes a no-change dollar amount in the recycling grant revenue.
- ✚ In 2018 the recycling charge will remain the same as the 2017 charge at \$80.

VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
RECYCLING FUND

GL NUMBER	DESCRIPTION	2015	2016	2017	2017	2017	2018	\$	%
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	PROJECTED	MANGER'S		
		BUDGET		BUDGET	09/30/17	ACTIVITY	BUDGET	CHANGE	CHANGE
ESTIMATED REVENUES									
135-000-35-4-40-10	Recycling Grant	43,769	41,415	30,000	43,622	43,622	30,000	0	0.00
135-000-64-4-20-10	Recycling Charges	331,280	338,344	332,560	329,934	332,560	332,560	0	0.00
135-000-64-4-20-15	Recycling Cart Purchases	2,146	205	200	0	0	0	(200)	(100.00)
135-000-64-4-20-20	Sale of Materials	6,002	7,071	5,000	7,321	7,321	5,000	0	0.00
135-000-81-4-00-10	Investment Interest	3,589	(218)	0	4,830	3,772	0	0	0.00
135-000-82-4-00-50	Miscellaneous Revenue	2,260	2,925	2,500	2,040	2,500	2,500	0	0.00
TOTAL ESTIMATED REVENUES		389,046	389,742	370,260	387,747	389,775	370,060	(200)	(0.05)
APPROPRIATIONS									
135-320-36-5-10-10	Salaries/Wages	30,106	47,837	45,147	33,827	43,252	46,797	1,650	3.65
135-320-36-5-11-10	Part-time/Temporary	0	0	10,920	0	0	0	(10,920)	(100.00)
135-320-36-5-14-00	Overtime	0	49	0	119	239	0	0	0.00
135-320-36-5-15-10	WI Retirement	1,421	2,270	2,418	1,844	2,471	2,456	38	1.57
135-320-36-5-15-15	FICA	2,242	3,561	4,290	2,513	3,204	3,580	(710)	(16.55)
135-320-36-5-15-20	Group Insurance	4,259	7,728	9,327	6,299	9,102	9,765	438	4.70
135-320-36-5-20-40	Public Notices/Advertising	0	0	500	0	500	500	0	0.00
135-320-36-5-22-10	Utilities	0	0	100	0	100	100	0	0.00
135-320-36-5-26-75	Admin Charges	27,765	25,703	25,000	29,523	25,000	25,000	0	0.00
135-320-36-5-29-15	Yard Waste Collection	80,597	85,773	105,000	38,245	105,000	100,000	(5,000)	(4.76)
135-320-36-5-29-20	Recycling Services	146,061	154,003	135,000	95,649	145,000	150,000	15,000	11.11
135-320-36-5-29-30	Landfill Fees	0	0	500	0	500	500	0	0.00
135-320-36-5-29-50	Equipment Rental	7,195	14,526	10,000	2,125	10,000	10,000	0	0.00
135-320-36-5-30-10	Office Supplies	229	0	200	0	200	200	0	0.00
135-320-36-5-35-45	Repair & Maintenance Supplies	0	1,437	1,000	0	1,000	1,000	0	0.00
135-320-36-5-37-10	Operating Supplies	0	10	500	0	500	500	0	0.00
135-320-36-5-45-10	Subscriptions & Dues	0	0	1,000	290	1,000	1,000	0	0.00
135-320-36-5-45-20	Publications/Education	0	0	3,000	0	3,000	3,000	0	0.00
135-320-36-5-45-30	Professional Training	0	0	500	0	500	500	0	0.00
135-320-36-5-50-90	Container Replacement	0	0	6,000	6,171	6,171	6,000	0	0.00
TOTAL APPROPRIATIONS		299,875	342,897	360,402	216,605	356,739	360,898	496	0.14

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Storm Water Utility

PROGRAM MANAGER: Director of Public Works

PROGRAM DESCRIPTION:

The Storm Water Utility accounts for the costs associated with the Village's Storm Water Management Plan and associated capital and annual costs of maintaining an appropriate storm water conveyance system. The Village discharges to the Milwaukee River and needs to collect, convey, store and discharge rainfall runoff to maintain or reduce effects on the River floodplain. In an effort to reduce flooding within the Village and impact on the sanitary sewer system, the Village provides safe places for rainwater to collect.

SERVICES PROVIDED:

-  Manage Stormwater Management Plan
-  Street Sweeping Operations
-  Catch Basin cleaning/repairs
-  Stormwater basin inspections/maintenance
-  Information and Education Program
-  Rehabilitation of roadside ditches and other drainage ways

STAFFING:

The Public Works Department staff salaries are split between the General Fund Public Works departments, the Recycling Fund, the Storm Water and Sanitary Sewer Utilities and Water Utility. All employee staffing data is shown within the General Fund Public Works department. Based on past years' data the 2018 Storm Water Utility includes 17.03% of the salaries and benefits for all public works employees.

DEPARTMENT ACTIVITY MEASURES:

Activity	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Est. Actual	2018 Budget
Ditches Rehabed (L. Ft.)	5,000	9,000	6,000	9,978	8,100	10,000
Catch Basins Cleaned	120	120	120	120	120	120
Street Sweeping (tons)	70	100	22	37.64	100	100
Wet/Dry Basins inspected	26	28	30	30	30	30
Outfalls inspected	62	62	62	62	62	62
Storm Water Education Event	1	1	1	1	1	1
Storm Water Brochures	3,500	3,500	3,500	3,500	3,500	3,500

ADDITIONAL INFORMATION IN THE ANNUAL NR216 REPORT TO WDNR

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Storm Water Utility

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2013	2014	2015	2016	2017	2018
Efficient Municipal Gov't	Cost per Foot of Ditch Replaced	\$ 88.76	\$ 87.19	\$ 125.00	\$ 97.39	\$ 114.84	\$ 102.52
Cost per capita	Operating costs	\$ 48.82	\$ 49.13	\$ 71.96	\$ 78.97	\$ 75.59	\$ 83.31

OBJECTIVES ACCOMPLISHED IN 2017:

- ✚ 2017 Ditching Projects:
 - W. Donges Lane (N. 67th Street to N. 60th Street)
 - W. Darnel Avenue (N. Grandview Drive to N. 60th Street)

OBJECTIVES TO BE ACCOMPLISHED IN 2018:

- ✚ 2018 Ditching Projects:
 - W. Calumet Road (N. 51st Street to N. 43rd Street)
 - W. Cloverleaf Lane (N. 67th Street to N. 60th Street)
 - W. Churchill Drive (N. 51st Street to N. 47th Street)
- ✚ Beaver Creek Naturalization Project (from Village Park to N. Green Bay Road/STH 57)

BUDGET SUMMARY:

- ✚ The 2018 budget includes no increase in the stormwater utility rate. The rate will remain \$119.08/ERU. The stormwater utility budget maintains the same staffing levels as 2017.

VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
STORM WATER FUND

GL NUMBER	DESCRIPTION	2015	2016	2017	2017	2017	2018	\$	%
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	PROJECTED	MANGER'S	CHANGE	CHANGE
				BUDGET	09/30/17	ACTIVITY	BUDGET		
ESTIMATED REVENUES									
610-000-49-4-30-10	Fees & Permits	1,680	1,364	1,500	1,675	1,500	1,500	0	0.00
610-000-64-4-10-01	SPECIAL ASSESSMENTS REVENUE	11,566	0	0	0	0	0	0	0.00
610-000-64-4-10-10	Storm Water Charges	987,622	989,096	980,088	738,161	980,088	980,088	0	0.00
610-000-64-4-10-20	Culvert/Driveway Replacements	0	8,164	5,000	56,637	56,637	35,000	30,000	600.00
610-000-81-4-00-10	Interest Income	7,929	(895)	6,000	4,150	6,000	6,000	0	0.00
610-000-81-4-00-40	Late Penalties	7,295	6,259	5,000	4,207	5,000	5,000	0	0.00
610-000-82-4-00-50	Miscellaneous Revenue	0	148,651	0	0	0	0	0	0.00
610-000-82-4-00-60	Gain/Loss on Disposal of Assets	17,552	0	0	0	0	0	0	0.00
610-000-83-4-00-10	Amortization of Debt Premium	7,839	0	0	0	0	0	0	0.00
TOTAL ESTIMATED REVENUES		1,041,483	1,152,639	997,588	804,830	1,049,225	1,027,588	30,000	3.01
APPROPRIATIONS									
610-000-36-5-10-10	Salaries/Wages	127,366	219,145	191,985	157,606	187,659	203,355	11,370	5.92
610-000-36-5-11-10	Seasonal Hire	0	0	10,400	0	0	0	(10,400)	(100.00)
610-000-36-5-12-20	Uniform Allowance	0	200	200	200	200	0	(200)	(100.00)
610-000-36-5-14-00	Overtime	115	137	0	119	358	0	0	0.00
610-000-36-5-15-10	WI Retirement	8,247	45,045	13,055	10,744	12,846	13,626	571	4.37
610-000-36-5-15-15	FICA	9,563	15,901	14,687	11,448	13,707	15,557	870	5.92
610-000-36-5-15-20	Group Insurance	41,306	64,676	68,512	46,389	57,014	68,862	350	0.51
610-000-36-5-15-25	Worker Comp Insurance	6,135	8,186	0	0	0	0	0	0.00
610-000-36-5-20-20	Professional Services	1,266	20,953	15,000	2,223	15,000	15,000	0	0.00
610-000-36-5-20-45	NR216 Contract	23,099	23,101	20,000	11,043	20,000	20,000	0	0.00
610-000-36-5-22-10	Natural Gas/Electric Service	252	231	500	153	500	500	0	0.00
610-000-36-5-22-20	Water/Sewer-Mun Complex	0	0	200	0	200	200	0	0.00
610-000-36-5-23-20	Turf Maintenance	13,075	25,270	30,000	15,454	0	30,000	0	0.00
610-000-36-5-23-25	CCTV/Cleaning Services	0	0	2,000	0	2,000	2,000	0	0.00
610-000-36-5-26-10	Cleaning Service	290	360	500	0	500	500	0	0.00

GL NUMBER	DESCRIPTION	2015	2016	2017	2017	2017	2018	\$	%
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	PROJECTED	MANGER'S		
				BUDGET	09/30/17	ACTIVITY	BUDGET	CHANGE	CHANGE
610-000-36-5-26-75	Administration Services	67,975	62,803	67,975	56,527	67,975	67,975	0	0.00
610-000-36-5-29-30	Landfill fees	5,068	5,664	5,000	2,658	5,000	5,000	0	0.00
610-000-36-5-29-50	Equipment Rental	0	7,469	7,280	0	0	7,280	0	0.00
610-000-36-5-30-10	Office Supplies	27	0	250	0	0	250	0	0.00
610-000-36-5-33-10	Tools & Supplies	1,219	1,351	2,000	635	2,000	2,000	0	0.00
610-000-36-5-34-10	Fuel, Oil & Lubricants	3,654	3,426	3,600	0	3,600	3,600	0	0.00
610-000-36-5-34-30	Safety Supplies	127	0	500	0	500	500	0	0.00
610-000-36-5-34-35	Coveral Services	169	86	150	0	150	150	0	0.00
610-000-36-5-35-20	Vehicle Repair/Maint Supplies	1,137	1,155	2,400	872	2,400	2,400	0	0.00
610-000-36-5-35-40	Equipment Repair/Maint Supplie	2,644	1,818	2,400	4,428	2,400	2,400	0	0.00
610-000-36-5-36-30	Billing Services	24,462	22,428	26,000	13,116	26,000	26,000	0	0.00
610-000-36-5-37-10	Operations Material	2,220	11,889	15,000	2,320	15,000	15,000	0	0.00
610-000-36-5-37-20	System Maintenance	0	2,371	5,000	475	5,000	5,000	0	0.00
610-000-36-5-45-10	Memberships	0	0	500	0	500	500	0	0.00
610-000-36-5-45-30	Professional Training	0	913	2,000	1,195	2,000	2,000	0	0.00
610-000-36-5-54-10	System Depreciation	183,895	204,106	200,000	0	200,000	200,000	0	0.00
610-000-36-5-54-15	Equipment Depreciation	19,819	19,852	20,000	0	20,000	20,000	0	0.00
610-000-36-5-60-20	Debt Service-Interest Expense	77,429	68,037	40,500	64,016	67,660	57,924	17,424	43.02
610-000-36-5-60-30	Amortization of debt issue cos	0	(7,019)	0	0	0	0	0	0.00
610-000-36-5-81-35	Capital Outlay-Equipment	0	0	0	0	0	105,000	105,000	0.00
610-000-36-5-82-40	Capital Outlay-Imp Storm Sewer	(40,027)	1,467	0	0	0	0	0	0.00
610-000-36-5-82-45	Capital Outlay-Imp Ditch/Strm	40,027	0	200,000	64,625	200,000	150,000	(50,000)	(25.00)
610-000-36-5-90-10	DPW Operations Allocation	254,302	131,035	0	0	0	0	0	0.00
610-000-82-5-00-10	Debt Discount Costs	0	9,734	0	0	0	0	0	0.00
610-000-87-5-00-30	TRANSFERS OUT TO GOVERNMENTAL ACTIVITIES	1,455,572	0	0	0	0	0	0	0.00
TOTAL APPROPRIATIONS		2,330,433	971,790	967,594	466,246	930,169	1,042,579	74,985	7.75

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Sanitary Sewer Utility

PROGRAM MANAGER: Director of Public Works

PROGRAM DESCRIPTION:

The Sewer Utility accounts for the costs associated with the Village's collection and conveyance of liquid waste from businesses and homes. This waste is transported via a series of underground laterals and mains maintained by the Village. The Village's system discharges to the interceptor system and processed by waste water treatment plants maintained and operated by Milwaukee Metropolitan Sewerage District (MMSD). The Sewer Utility is used to maintain the Village's sewer infrastructure system as well as the treatment costs paid to MMSD and Household Hazardous Waste Collection costs.

SERVICES PROVIDED:

- + Maintenance and flow monitoring of sewer infrastructure
- + Review/revise Capacity, Management, Operations, Maintenance Plan (CMOM)
- + Sewer cleaning, CCTV inspection, repairs
- + Manhole inspection/repairs
- + Information and Education Program

STAFFING:

The Public Works department staff salaries are split between the General Fund Public Works departments, the Recycling Fund, the Storm Water and Sanitary Sewer Utilities and Water Utility. All employee staffing data is shown within the General Fund Public Works department. Based on past years' data the 2018 Sewer Utility includes 8.41% of the salaries and benefits for all public works employees.

DEPARTMENT ACTIVITY MEASURES:

Activity	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Est. Actual	2018 Budget
----------	----------------	----------------	----------------	----------------	---------------------	----------------

Gallons transported
 Transport capacity
 Manholes repaired
 Sewer lateral feet inspected

In MMSD Annual Report and CMAR

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Sanitary Sewer Utility

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2013	2014	2015	2016	2017	2018
Cost per capita	Operating costs	\$ 114.34	\$ 137.73	\$ 118.49	\$ 117.88	\$ 119.71	\$ 119.71

OBJECTIVES ACCOMPLISHED IN 2017:

- ✚ N. 51st Street Lateral Replacement
- ✚ CIPP sewer lining.

OBJECTIVES TO BE ACCOMPLISHED IN 2018:

- ✚ 2018 Continuing Testing and Sealing Program (Visu-Sewer)
- ✚ Private Property I/I Project (100% - 75% MMSD funded)
- ✚ CIPP Lining Project
- ✚ Sewer Lateral Relay Project (Coordinated w/ Water Utility Project)

BUDGET SUMMARY:

- ✚ The 2018 budget includes sanitary sewer volumetric rates remaining at 2017 levels:
 - Volumetric fee remains \$1.70 per 1,000 gallons used
 - Connection fee remains \$14.35 per quarter

VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
SANITARY SEWER

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
ESTIMATED REVENUES									
630-000-64-4-10-10	Volumetric Charges	547,412	607,689	545,000	432,675	569,409	545,000	0	0.00
630-000-64-4-10-15	Connection Charges	216,367	212,981	212,520	159,760	212,985	212,520	0	0.00
630-000-64-4-10-25	MMSD Charges	770,755	785,931	750,000	589,953	766,249	750,000	0	0.00
630-000-81-4-00-10	Investment Interest	4,922	(2,125)	5,000	7,808	5,000	5,000	0	0.00
630-000-81-4-00-40	Interest-Delinquent Accounts	12,413	12,136	15,000	7,732	15,000	15,000	0	0.00
630-000-82-4-00-50	Miscellaneous	0	79,975	0	0	0	0	0	0.00
630-000-82-4-00-60	Gain/Loss on Disposal of Asset	27,749	0	0	0	0	0	0	0.00
630-000-83-4-00-10	Amortization of Debt Premium	514	0	0	0	0	0	0	0.00
TOTAL ESTIMATED REVENUES		1,580,132	1,696,587	1,527,520	1,197,928	1,568,643	1,527,520	0	0.00
APPROPRIATIONS									
630-000-36-5-10-10	Salaries/Wages	77,967	101,214	96,069	66,156	82,664	95,207	(862)	(0.90)
630-000-36-5-12-20	Uniform Allowance	83	158	200	0	200	0	(200)	(100.00)
630-000-36-5-14-00	Overtime	0	0	500	0	0	0	(500)	(100.00)
630-000-36-5-15-10	WI Retirement	5,310	20,243	6,533	4,498	5,621	6,379	(154)	(2.36)
630-000-36-5-15-15	FICA	5,885	7,359	7,349	4,817	6,020	7,283	(66)	(0.90)
630-000-36-5-15-20	Group Insurance	20,995	24,950	31,761	16,813	21,792	30,343	(1,418)	(4.46)
630-000-36-5-15-25	Worker Compensation Ins	9,254	10,800	0	0	0	0	0	0.00
630-000-36-5-20-20	Professional Services	17,604	2,693	15,000	3,009	15,000	15,000	0	0.00
630-000-36-5-20-45	Engineering Services	6,195	2,750	15,000	0	15,000	15,000	0	0.00
630-000-36-5-22-10	Natural Gas/Electric Service	2,674	2,162	4,600	1,549	4,600	4,600	0	0.00
630-000-36-5-22-20	Sewer/Water Services	1,589	1,261	1,200	871	1,200	1,200	0	0.00
630-000-36-5-23-10	Cleaning Services	489	290	500	0	500	500	0	0.00
630-000-36-5-26-10	MMSD Service Charges	760,357	790,049	760,000	525,295	760,000	760,000	0	0.00
630-000-36-5-26-15	MMSD Hazardous Waste Service	15,230	12,558	15,000	15,288	15,288	15,000	0	0.00
630-000-36-5-26-75		85,915	85,927	93,806	76,837	93,806	93,806	0	0.00
630-000-36-5-29-30	Landfill Fees	80	0	400	0	400	400	0	0.00

GL NUMBER	DESCRIPTION	2015	2016	2017	2017	2017	2018	\$	%
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	PROJECTED	MANGER'S		
				BUDGET	09/30/17	ACTIVITY	BUDGET	CHANGE	CHANGE
630-000-36-5-29-50	Equipment Rental	0	602	5,000	0	5,000	5,000	0	0.00
630-000-36-5-30-10	Office Supplies, Equip & Exp	620	0	300	0	300	300	0	0.00
630-000-36-5-33-10	Tools & Supplies	2,106	5,637	1,000	664	1,000	1,000	0	0.00
630-000-36-5-34-10	Fuel, Oil & Lubricants	1,614	1,905	3,600	(28)	3,600	3,600	0	0.00
630-000-36-5-34-30	Safety Equipment	0	0	800	56	800	800	0	0.00
630-000-36-5-34-35	Uniforms/Coveralls	173	0	300	0	300	300	0	0.00
630-000-36-5-35-20	Vehicle Repair/Maint Supplies	112	1,148	800	0	800	800	0	0.00
630-000-36-5-35-40	Equip Repair/Maint Supplies	434	1,158	5,000	621	5,000	5,000	0	0.00
630-000-36-5-35-60	Maintenance-System	227	0	5,000	4,523	5,000	5,000	0	0.00
630-000-36-5-36-30	Meter Expenditures-Water	56,066	60,045	105,000	47,465	105,000	105,000	0	0.00
630-000-36-5-37-10	Operations Material	25,590	10,063	25,000	1,641	25,000	25,000	0	0.00
630-000-36-5-37-20	MONITORING	1,150	1,791	1,000	1,513	1,000	1,000	0	0.00
630-000-36-5-45-10	Professional Memberships	596	644	1,050	350	1,050	1,050	0	0.00
630-000-36-5-45-20	Professional Publications	0	0	150	257	150	150	0	0.00
630-000-36-5-45-30	Professional Training	1,144	803	1,500	1,370	1,500	1,500	0	0.00
630-000-36-5-54-10	Depreciation Expense-System	97,008	97,008	94,000	0	94,000	94,000	0	0.00
630-000-36-5-54-15	Depreciation Expense-Equip	65,107	58,528	20,000	0	20,000	20,000	0	0.00
630-000-36-5-60-20	Interest Expense	39,172	27,505	37,000	27,821	37,000	25,412	(11,588)	(31.32)
630-000-36-5-60-30	Amortization of Debt Issue Cos	0	(4,417)	0	0	0	0	0	0.00
630-000-36-5-81-35	Capital Equipment-Sewer	0	0	10,000	0	10,000	10,000	0	0.00
630-000-36-5-82-40	Capital Improvement-Sewer	144,713	6,869	0	0	0	0	0	0.00
630-000-36-5-82-45	Inflow/Infiltration Control	192,474	69,729	150,000	7,285	150,000	150,000	0	0.00
630-000-82-5-00-10	Debt Discount Costs	0	8,517	0	0	0	0	0	0.00
TOTAL APPROPRIATIONS		1,637,933	1,409,949	1,514,418	808,671	1,488,591	1,499,630	(14,788)	(0.98)

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Street Lighting – Special Assessment Funds

PROGRAM MANAGER: Village Engineering/GIS Services Manager

PROGRAM DESCRIPTION:

The Village's Street Lighting – Special Assessment Funds report expenditures for the operation and maintenance of various street lighting systems located in different areas of the Village. In the past, the Village has approved development agreements which assess the annual costs against the adjacent benefiting parcels. These assessments are placed on the benefiting owner's yearly property tax bills based on the actual costs of operation and maintenance for that year. The Village is responsible to pay for the cost of electricity and also contracts for maintenance. For financial statement and budgetary purposes all the special assessments for these various street lighting systems are combined into a single Special Assessment Fund.

All Special Assessment Funds have developed fund balance reserves. These reserve funds are intended to be utilized when street light poles need to be replaced or substantial upgrades to equipment need to be made. The Village's Fund Balance Policy states that the fund balance should be equal to the current replacement cost of the street lighting systems. Given that directive, the 2015 special assessment charges for each street lighting system were determined as follows:

- ✚ The N. Kildeer Ct. – W. Brown Deer Rd. Street Lighting System Special Assessment Fund has accumulated enough reserves to cover the full replacement cost of that street light system.
- ✚ Four out of the remaining five street light systems have fund balances less than the full replacement cost. Since assessments and fund reserves fluctuate from year to year, the decisions on how much to place into fund reserves are reviewed annually.
- ✚ The Park Plaza Subdivision Street Lighting System, which is the Village's largest system, has the largest replacement cost and the smallest fund reserve. Therefore, a minimum amount (\$2,000) will be set aside annually in the Park Plaza annual assessment in an attempt to build up the fund reserve.

The first page summarizes the totals for all of the Special Assessment Funds. Individual Special Assessment Fund history and 2018 budget amounts are shown following the consolidated page. The bottom of each page also shows the estimated replacement cost for that lighting system and the difference between the current fund balance reserves and the estimated system value.

VILLAGE OF BROWN DEER
 2018 MANAGER'S BUDGET
 STREET LIGHTING FUND

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
Fund 170 - BD Business Park Street Lighting Fund									
ESTIMATED REVENUES									
170-000-24-4-00-10	Street Lighting	12,581	4,933	7,000	427	7,000	7,000	0	0.00
170-000-81-4-00-10	Investment Interest	199	(80)	0	251	0	0	0	0.00
TOTAL ESTIMATED REVENUES		12,780	4,853	7,000	678	7,000	7,000	0	0.00
APPROPRIATIONS									
170-000-34-5-22-10	Natural Gas/Electric Service	2,899	2,064	3,150	1,476	2,692	3,150	0	0.00
170-000-34-5-23-30	Street Lighting Maint Services	2,740	0	3,000	2,384	4,767	3,000	0	0.00
170-000-34-5-26-75	Administration Services	500	500	500	500	500	500	0	0.00
TOTAL APPROPRIATIONS		6,139	2,564	6,650	4,360	7,959	6,650	0	0.00

VILLAGE OF BROWN DEER
 2018 MANAGER'S BUDGET
 STREET LIGHTING FUND

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
Fund 171 - Kildeer Court Street Lighting Fund									
ESTIMATED REVENUES									
171-000-24-4-00-10	Street Lighting	5,801	4,405	4,000	417	4,000	4,000	0	0.00
171-000-81-4-00-10	Investment Interest	299	(64)	0	365	0	0	0	0.00
TOTAL ESTIMATED REVENUES		6,100	4,341	4,000	782	4,000	4,000	0	0.00
APPROPRIATIONS									
171-000-34-5-22-10	Natural Gas/Electric Service	850	898	1,750	541	806	1,750	0	0.00
171-000-34-5-23-30	Street Lighting Maint Services	0	720	1,000	937	1,874	1,000	0	0.00
171-000-34-5-26-75	Administration Services	500	500	500	500	0	500	0	0.00
TOTAL APPROPRIATIONS		1,350	2,118	3,250	1,978	2,680	3,250	0	0.00

VILLAGE OF BROWN DEER
 2018 MANAGER'S BUDGET
 STREET LIGHTING FUND

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
Fund 172 - Opus North Street Lighting Fund									
ESTIMATED REVENUES									
172-000-24-4-00-10	Street Lighting	6,989	4,356	4,000	402	4,000	4,000	0	0.00
172-000-81-4-00-10	Investment Interest	145	(27)	0	180	0	0	0	0.00
TOTAL ESTIMATED REVENUES		7,134	4,329	4,000	582	4,000	4,000	0	0.00
APPROPRIATIONS									
172-000-34-5-22-10	Natural Gas/Electric Service	1,464	1,880	1,500	998	1,508	1,500	0	0.00
172-000-34-5-23-30	Street Lighting Maint Services	1,392	480	1,300	180	360	1,300	0	0.00
172-000-34-5-26-75	Administration Services	500	500	500	500	0	500	0	0.00
TOTAL APPROPRIATIONS		3,356	2,860	3,300	1,678	1,868	3,300	0	0.00

VILLAGE OF BROWN DEER
 2018 MANAGER'S BUDGET
 STREET LIGHTING FUND

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
Fund 173 - Park Plaza Street Lighting Fund									
ESTIMATED REVENUES									
173-000-24-4-00-10	Street Lighting	36,038	31,649	20,000	3,004	20,000	20,000	0	0.00
173-000-81-4-00-10	Investment Interest	136	44	0	135	0	0	0	0.00
TOTAL ESTIMATED REVENUES		36,174	31,693	20,000	3,139	20,000	20,000	0	0.00
APPROPRIATIONS									
173-000-34-5-22-10	Natural Gas/Electric Service	12,477	12,751	12,600	8,169	11,370	12,600	0	0.00
173-000-34-5-23-30	Street Lighting Maint Services	16,463	8,975	4,000	9,234	14,395	4,000	0	0.00
173-000-34-5-26-75	Administration Services	500	500	500	500	0	500	0	0.00
TOTAL APPROPRIATIONS		29,440	22,226	17,100	17,903	25,765	17,100	0	0.00

VILLAGE OF BROWN DEER
 2018 MANAGER'S BUDGET
 STREET LIGHTING FUND

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
Fund 174 - North Arbon Drive Street Lighting Fund									
ESTIMATED REVENUES									
174-000-24-4-00-10	Street Lighting	8,033	5,115	4,200	476	4,200	4,200	0	0.00
174-000-81-4-00-10	Investment Interest	167	(33)	0	208	0	0	0	0.00
TOTAL ESTIMATED REVENUES		8,200	5,082	4,200	684	4,200	4,200	0	0.00
APPROPRIATIONS									
174-000-34-5-22-10	Natural Gas/Electric Service	2,577	2,691	2,300	1,563	2,387	2,300	0	0.00
174-000-34-5-23-30	Street Lighting Maint Services	0	0	1,300	970	1,940	1,300	0	0.00
174-000-34-5-26-75	Administration Services	500	500	500	500	0	500	0	0.00
TOTAL APPROPRIATIONS		3,077	3,191	4,100	3,033	4,327	4,100	0	0.00

VILLAGE OF BROWN DEER
 2018 MANAGER'S BUDGET
 STREET LIGHTING FUND

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
Fund 175 - BD Corporate Park Street Lighting Fund									
ESTIMATED REVENUES									
175-000-24-4-00-10	Street Lighting	4,894	2,641	3,000	243	3,000	3,000	0	0.00
175-000-81-4-00-10	Investment Interest	69	(14)	0	93	0	0	0	0.00
TOTAL ESTIMATED REVENUES		4,963	2,627	3,000	336	3,000	3,000	0	0.00
APPROPRIATIONS									
175-000-34-5-22-10	Natural Gas/Electric Service	1,122	896	1,000	531	783	1,000	0	0.00
175-000-34-5-23-30	Street Lighting Maint Services	0	0	1,200	93	186	1,200	0	0.00
175-000-34-5-26-75	Administration Services	500	500	500	500	0	500	0	0.00
TOTAL APPROPRIATIONS		1,622	1,396	2,700	1,124	969	2,700	0	0.00

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Water Utility Funds

PROGRAM MANAGER: Water Superintendent

PROGRAM DESCRIPTION:

The Brown Deer Water Utility provides clean water to businesses and homes within the Village of Brown Deer. While the Utility is regulated by the Wisconsin Public Service Commission, it must also adhere to regulations established by the State of Wisconsin Department of Natural Resources and Department of Commerce, and the federal Environmental Protection Agency.

SERVICES PROVIDED:

- ✚ Provide quality water to 3700 customers primarily in the Village of Brown Deer but also small numbers in River Hills, Milwaukee, and Mequon.
- ✚ Maintain the Water Utility infrastructure including 68 miles of water main, 3,722 service laterals, 679 fire hydrants, 915 main valves, a 2 MG standpipe, 3,750 water meters, 2 pumping stations, a booster disinfection station, and 2 wholesale water purchase points for efficient and responsible distribution of water to customers and the community.
- ✚ Provide responsive and efficient service to customers, community officials, North Shore Fire Department, potential customers, regulators, and suppliers. This includes the administration of bills for the Storm Water Utility and Sanitary Sewer Utility.

STAFFING:

Position (FTE)	2014 Actual	2015 Actual	2016 Actual	2017 Budget
Water Utility Worker	1.00	1.00	1.00	1.00
Water Utility Clerk	0.80	0.80	0.80	0.80
Summer help	0.50	0.50	0.50	0.50
Utility Accountant	0.50	0.50	0.50	0.50
Contract Superintendent	0.50	0.50	0.50	0.50
Total	<u>3.30</u>	<u>3.30</u>	<u>3.30</u>	<u>3.30</u>

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Water Utility Funds

DEPARTMENT ACTIVITY MEASURES:

Activity	2014 Actual	2015 Actual	2016 Actual	2017 Estimated	2018 Est. Budget
Million Gallons sold	435	419	430	425	435
Million Gallons purchased	475	448	467	455	460
Customers billed	3,695	3,738	3,735	3,750	3750
Main replaced (ft)	2,400	3,390	3,156	2,500	3,200
Meters replaced	350	82	357	250	350
Valves operated	251	421	440	400	400
Hydrants operated	275	676	239	250	679

PERFORMANCE MEASURES:

Efficiency Measure	2014	2015	2016	2017 Est	2018 Est
Cost per Customer Billed	\$ 420.08	\$ 407.33	\$ 416.20	\$ 432.54	\$ 418.00
Cost per Foot of Main Replaced	\$ 81.04	\$ 122.29	\$ 109.86	\$ 106.12	\$ 180.00
Operating costs/ Capita	\$ 128.28	\$ 125.81	\$ 129.70	\$ 134.75	\$ 137.49

OBJECTIVES ACCOMPLISHED IN 2017:

- ✚ Filed for PSC rate increase to incorporate Milwaukee rate increase and keep utility moving forward on water main replacement program
- ✚ Replaced 2,500 feet of deteriorating cast iron water main with PVC pipe on N. 51st St.
- ✚ Replaced over 400 meters and reading units that reached their 20-year lifecycle.
- ✚ Operated main line valves with valve turning machine
- ✚ Completed Big Flush – uni-directional flushing program of the distribution system
- ✚ Updated GIS mapping and records
- ✚ Successfully located water facilities for over 1500 Diggers Hotline requests
- ✚ Replaced 4 hydrants and rebuilt 2 main line valve

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Water Utility Funds

OBJECTIVES TO BE ACCOMPLISHED IN 2018:

- ✚ Water main replacement
 - Relay approximately 2,500 feet of 12-inch water main in Teutonia Ave. This section is one of the Utility's top *Hot Spot* locations in the distribution system
- ✚ Replace 3 fire hydrants and 2 main line valves
- ✚ Continue replacing approximately 400 water meters that will reach 20-year replacement
- ✚ Perform the System Flush of all the hydrants throughout the Village
- ✚ Continue to reduce un-accounted for water
- ✚ Continue to focus on improving customer service and delivering high quality water

BUDGET SUMMARY:

- ✚ We have proposed replacing the Utility's existing dump truck with a new dump truck to be used for water main break repairs and can be shared with DPW staff during non-water main break events
- ✚ We are anticipating a full rate case to be filed by Milwaukee Water Works in early 2018. The Wholesale Customer Group is currently working with MWW on a trial cost of service study that both sides can agree upon prior to MWW filing for a rate increase.

VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
WATER UTILITY

GL NUMBER	DESCRIPTION	2015	2016	2017	2017	2017	2018	\$	%
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	PROJECTED	MANGER'S		
				BUDGET	09/30/17	ACTIVITY	BUDGET	CHANGE	CHANGE
ESTIMATED REVENUES									
600-000-64-4-50-10	Metered Sales-Residential	584,954	727,423	675,000	409,408	0	680,000	5,000	0.74
600-000-64-4-50-11	Metered Sales-Commercial	253,717	255,959	215,000	144,112	0	235,000	20,000	9.30
600-000-64-4-50-12	Metered Sales-Bulk	3,130	10,211	3,200	3,734	0	3,500	300	9.38
600-000-64-4-50-13	Metered Sales-Industrial	105,945	103,612	95,000	62,716	0	98,000	3,000	3.16
600-000-64-4-50-14	Multi-Family Residential Customers	271,557	295,536	275,000	170,603	0	275,000	0	0.00
600-000-64-4-50-20	Private Fire Protection	54,721	54,945	50,000	31,631	0	55,000	5,000	10.00
600-000-64-4-50-30	Public Fire Protection	290,466	288,858	270,000	167,818	0	280,000	10,000	3.70
600-000-64-4-50-40	Sales to Public Authorities	29,930	32,805	26,000	14,401	0	28,000	2,000	7.69
600-000-81-4-00-10	Interest & Dividend Income	16,100	(2,970)	5,000	15,508	0	0	(5,000)	(100.00)
600-000-81-4-00-30	Forfeited Discounts/Penalties	44,321	45,524	16,000	6,976	0	20,000	4,000	25.00
600-000-82-4-00-10	Rent Income	128,845	133,454	132,000	67,428	0	130,000	(2,000)	(1.52)
600-000-82-4-00-50	Miscellaneous Service Revenue	7,216	3,005	1,000	2,274	0	1,000	0	0.00
600-000-82-4-00-55	Misc NonOperating Income	4,825	0	0	0	0	0	0	0.00
600-000-82-4-00-75	CONTRIBUTED CAPITAL	112,482	0	853,500	0	0	0	(853,500)	(100.00)
600-000-83-4-00-10	Amortization of Debt Premium	1,190	5,726	0	724	0	0	0	0.00
TOTAL ESTIMATED REVENUES		1,909,399	1,954,088	2,616,700	1,097,333	0	1,805,500	(811,200)	(31.00)

APPROPRIATIONS

600-000-37-5-12-10	Sick Leave, Vacation & Holiday	68	254	0	2,276	0	0	0	0.00
600-000-37-5-12-20	Uniform Allowance	95	0	0	0	0	0	0	0.00
600-000-37-5-15-10	WI Retirement	249	906	0	546	0	0	0	0.00
600-000-37-5-15-15	FICA	716	995	0	579	0	0	0	0.00
600-000-37-5-15-20	Group Insurance	2,394	2,527	0	1,907	0	0	0	0.00
600-000-37-5-54-15	Amortization-Bond Discount	0	2,790	0	0	0	0	0	0.00
600-000-37-5-60-20	Interest-Debt to Village	50,728	46,151	0	24,131	0	0	0	0.00
600-000-37-5-90-30	Other Income Deductions-CIAC	101,010	75,984	0	50,448	0	0	0	0.00
600-000-82-5-00-10	Debt Discount Costs	0	7,030	0	0	0	0	0	0.00
600-000-87-5-15-10	WI Retirement	697	283	0	365	0	0	0	0.00

GL NUMBER	DESCRIPTION	2015	2016	2017	2017	2017	2018	\$	%
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	PROJECTED	MANGER'S		
				BUDGET	09/30/17	ACTIVITY	BUDGET	CHANGE	CHANGE
600-000-87-5-15-15	FICA	784	341	0	390	0	0	0	0.00
600-000-87-5-15-20	Group Insurance	2,315	1,141	0	1,257	0	0	0	0.00
600-611-37-5-15-10	WI Retirement	176	185	0	191	0	0	0	0.00
600-611-37-5-15-15	FICA	197	208	0	203	0	0	0	0.00
600-611-37-5-15-20	Group Insurance	619	713	0	739	0	0	0	0.00
600-611-37-5-22-50	Purchases of Water	698,472	731,765	700,000	489,772	0	730,000	30,000	4.29
600-611-37-5-35-60	Maint-Structures & Improvement	0	0	1,000	0	0	1,000	0	0.00
600-611-37-5-35-70	Maintenance-Supply Main	11,566	9,050	11,000	7,870	0	11,000	0	0.00
600-612-37-5-15-10	WI Retirement	22	18	0	4	0	0	0	0.00
600-612-37-5-15-15	FICA	31	26	0	4	0	0	0	0.00
600-612-37-5-15-20	Group Insurance	83	44	0	19	0	0	0	0.00
600-612-37-5-22-10	Power Purchased for Pumping	5,681	5,905	5,000	4,384	0	6,000	1,000	20.00
600-612-37-5-30-90	Miscellaneous Expense	(3,575)	0	500	181	0	500	0	0.00
600-612-37-5-35-60	Maint-Structures & Improvement	459	451	1,000	198	0	1,000	0	0.00
600-612-37-5-35-65	Maint-Pumping Equipment	0	5,433	4,000	585	0	4,000	0	0.00
600-613-37-5-15-10	WI Retirement	28	9	0	0	0	0	0	0.00
600-613-37-5-15-15	FICA	30	10	0	0	0	0	0	0.00
600-613-37-5-15-20	Group Insurance	95	28	0	0	0	0	0	0.00
600-613-37-5-36-11	Operation Supervision	744	2,415	1,500	624	0	2,000	500	33.33
600-613-37-5-36-15	Operations Labor	768	185	4,000	415	0	3,000	(1,000)	(25.00)
600-613-37-5-36-40	Chemicals	4,925	3,224	3,000	2,423	0	4,000	1,000	33.33
600-613-37-5-36-90	Miscellaneous Expense	547	1,738	1,000	0	0	1,000	0	0.00
600-614-37-5-15-10	WI Retirement	3,088	28,522	0	2,618	0	0	0	0.00
600-614-37-5-15-15	FICA	3,776	4,063	0	3,418	0	0	0	0.00
600-614-37-5-15-20	Group Insurance	10,675	12,537	0	10,261	0	0	0	0.00
600-614-37-5-30-90	Miscellaneous Expense	3,088	3,009	0	2,032	0	0	0	0.00
600-614-37-5-35-60	Maintenance-Structures & Imp	0	0	1,000	0	0	1,000	0	0.00
600-614-37-5-35-61	Maintenance-Reserv/Standpipe	705	794	1,000	0	0	1,000	0	0.00
600-614-37-5-35-62	Maintenance-Main	46,170	41,912	85,000	35,007	0	80,000	(5,000)	(5.88)
600-614-37-5-35-63	Maintenance-Services	21,254	11,866	12,000	12,042	0	12,000	0	0.00
600-614-37-5-35-64	Maintenance-Meters	409	2,254	2,000	2,390	0	2,000	0	0.00
600-614-37-5-35-66	Maintenance-Hydrants	26,631	32,103	12,000	16,792	0	15,000	3,000	25.00
600-614-37-5-35-67	Maintenance-Misc Plant	18,633	15,079	19,000	9,532	0	18,000	(1,000)	(5.26)
600-614-37-5-36-10	Operations Supervision	24,999	20,794	20,000	14,452	0	21,000	1,000	5.00

GL NUMBER	DESCRIPTION	2015	2016	2017	2017	2017	2018	\$	%
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	PROJECTED	MANGER'S		
				BUDGET	09/30/17	ACTIVITY	BUDGET	CHANGE	CHANGE
600-614-37-5-36-11	Maintenance Supervision	17,044	16,755	15,000	11,525	0	15,000	0	0.00
600-614-37-5-36-20	Meter Expense	4,146	10,576	12,000	4,819	0	12,000	0	0.00
600-614-37-5-36-25	Digger's Hotline Expense	15,564	18,190	16,000	14,748	0	20,000	4,000	25.00
600-614-37-5-36-61	Storage Facilities Expense	0	9,010	1,000	0	0	1,000	0	0.00
600-614-37-5-36-62	Trans & Dist Line Expense	49,483	37,867	46,000	36,687	0	46,000	0	0.00
600-614-84-5-15-10	WI Retirement	132	253	0	128	0	0	0	0.00
600-614-84-5-15-15	FICA	145	305	0	140	0	0	0	0.00
600-614-84-5-15-20	Group Insurance	473	916	0	518	0	0	0	0.00
600-616-37-5-15-10	WI Retirement	1,566	1,637	0	1,236	0	0	0	0.00
600-616-37-5-15-15	FICA	1,664	1,803	0	1,321	0	0	0	0.00
600-616-37-5-15-20	Group Insurance	1,495	1,464	0	2,957	0	0	0	0.00
600-616-37-5-36-10	Supervision-Customer Accounts	4,305	4,289	4,500	5,512	0	4,500	0	0.00
600-616-37-5-36-20	Meter Reading Expense	6,768	7,868	7,000	7,070	0	6,000	(1,000)	(14.29)
600-616-37-5-36-30	Customer Records/Collect Exp	10,041	9,916	13,000	10,679	0	14,000	1,000	7.69
600-616-37-5-36-40	Uncollectible Accounts	512	2,769	3,000	43	0	3,000	0	0.00
600-616-37-5-36-50	Misc Customer Account Expense	2,855	2,864	4,000	3,081	0	4,000	0	0.00
600-620-37-5-10-10	Salaries/Wages	2,446	(1,221)	20,000	(572)	0	20,000	0	0.00
600-620-37-5-15-10	WI Retirement	(1,176)	(1,695)	0	(458)	0	26,000	26,000	0.00
600-620-37-5-15-15	FICA	691	619	0	443	0	0	0	0.00
600-620-37-5-15-20	Group Insurance	2,186	2,172	0	(953)	0	0	0	0.00
600-620-37-5-20-20	Professional Services	9,300	9,300	25,000	6,200	0	25,000	0	0.00
600-620-37-5-30-10	Office Supplies, Equip & Exp	8,384	8,475	11,000	5,777	0	11,000	0	0.00
600-620-37-5-30-90	Miscellaneous Expense	6,467	8,704	7,000	5,249	0	7,000	0	0.00
600-620-37-5-35-55	Maintenance-General Plant	430	0	1,000	102	0	1,000	0	0.00
600-620-37-5-36-75	Transportation Expense	8,456	4,909	10,000	2,768	0	8,000	(2,000)	(20.00)
600-620-37-5-39-60	Regulatory Commission Expense	2,090	5,110	7,000	1,752	0	7,000	0	0.00
600-620-37-5-51-10	Property Insurance	0	0	12,000	0	0	12,000	0	0.00
600-620-37-5-51-45	Injuries & Damages	(832)	(543)	10,000	(32)	0	10,000	0	0.00
600-620-37-5-53-20	Rent Expense	0	0	13,000	0	0	13,000	0	0.00
600-621-37-5-54-10	Depreciation Expense	110,203	139,582	145,000	1,602	0	145,000	0	0.00
600-623-37-5-36-80	Taxes	(11,864)	(13,238)	324,000	148,574	0	324,000	0	0.00
600-623-37-5-36-90	PILOT TRANSFER OUT	305,569	305,623	0	0	0	0	0	0.00
600-625-37-5-54-10	Misc Amortization-CIAC	(53,713)	(53,713)	0	(26,856)	0	0	0	0.00
TOTAL APPROPRIATIONS		1,544,182	1,613,308	1,590,500	942,115	0	1,648,000	57,500	3.62

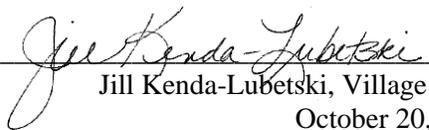
**VILLAGE BOARD
BUDGET WORKSHOP
Wednesday, October 25, 2017
Earl McGovern Board Room, 6:00 P.M.**



PLEASE TAKE NOTICE that a meeting of the Brown Deer Village Board will be held at the Village Hall of the Village of Brown Deer, 4800 West Green Brook Drive, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call

- II. Budget Workshop for the 2018 Budget
 - A) Police Department
 - B) Community Development
 - C) Special Events
 - D) Village Hall
 - E) Farmer's Market
 - F) Village Manager
 - G) Village Board
 - H) Village Attorney
 - I) Administrative Service
 - J) Municipal Court
 - K) Public Safety
 - L) Debt Service
 - M) Capital Improvement Projects (CIP)
 - N) Tax Increment Financing (TIF)
 - O) Library



Jill Kenda-Lubetski, Village Clerk
October 20, 2017

PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE MEETING.

OCTOBER 25, 2017

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Police Department

PROGRAM MANAGER: Chief of Police

PROGRAM DESCRIPTION:

The Brown Deer Police Department is an accredited agency through the Wisconsin Law Enforcement Accreditation Group and maintains the strict standards associated with accreditation. The following mission, vision and value statements have been developed as guiding principles for the Department.

Department Mission:

Protect Life & Property through the fair and impartial enforcement of the law.

Department Vision:

The Brown Deer Police Department will strive to foster an environment where our residents and visitors can live and conduct their business free from the impact of crime and disorder.

Department Values:

- *Courage*
- *Compassion*
- *Commitment*

To accomplish this, the Brown Deer Police Department will;

- Adapt and evolve as we strive to provide the highest level of service and protection to the citizens in our community.
- We will provide our employees with training, experience, and tools needed to meet the law enforcement needs of the Village.
- We will work in cooperation with our community to proactively identify and address law enforcement concerns.

SERVICES PROVIDED:

- ✚ 24/7/365 Police Patrol and administrative services.
- ✚ School Liaison with the Brown Deer School District.
- ✚ Advanced Criminal Investigations.
- ✚ Community Outreach.
- ✚ Crime Prevention programs and education.

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Police Department

- ✦ Administrative duties relative to the maintenance of police department standards, meeting statutory requirements, creating and maintaining records and the proper disposition of police cases.
- ✦ Purchase, develop and maintain department supplies, equipment, computer systems and software and other technology and physical resources.
- ✦ Liaison with the Bayside Communications Center to facilitate efficient and effective response and communications between the center, our citizens and our officers.

STAFFING:

Position (FTE)	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Budget
Chief of Police	1.00	1.00	1.00	1.00	1.00
Captains	2.00	2.00	1.00	1.00	1.00
Lieutenant	4.00	4.00	4.00	4.00	4.00
Sergeant	4.00	4.00	4.00	4.00	3.00
Investigator	1.00	1.00	2.00	1.00	3.00
Patrol Officer	15.00	16.00	17.00	18.00	18.00
Desk Officer	3.00	1.00	1.00	-	0.00
School Liaison Officer	1.00	1.00	1.00	1.00	1.00
Juvenile Officer	1.00	1.00	-	1.00	0.00
Desk Clerk	2.00	2.00	2.00	1.00	1.00
Police Aide	-	1.00	1.00	-	0.00
Community Services Officer	-	-	-	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00	1.00
Police Support Specialist	-	-	-	1.00	1.00
Total	35.00	35.00	35.00	35.00	35.00

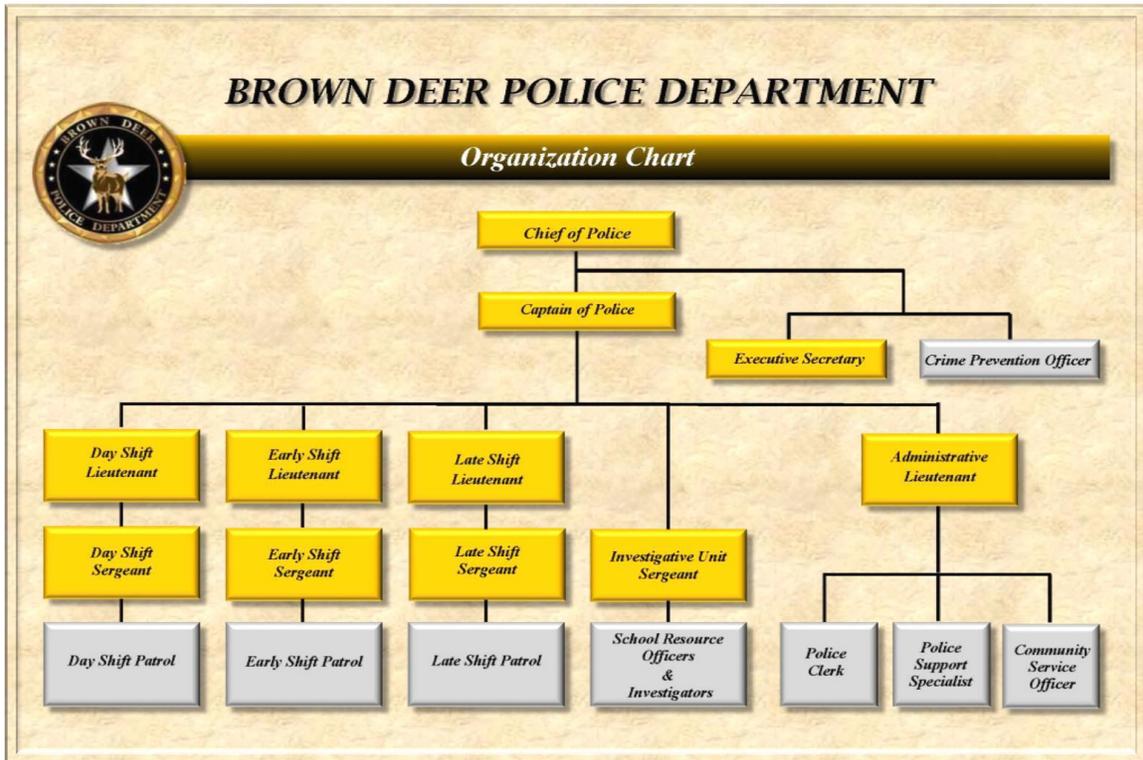
Village of Brown Deer
2018
Annual Budget

For the Fiscal Year Beginning January 1, 2018

Police Department

DEPARTMENT ORGANIZATION:

The Brown Deer Police Department is organized to provide effective, professional services to the community.



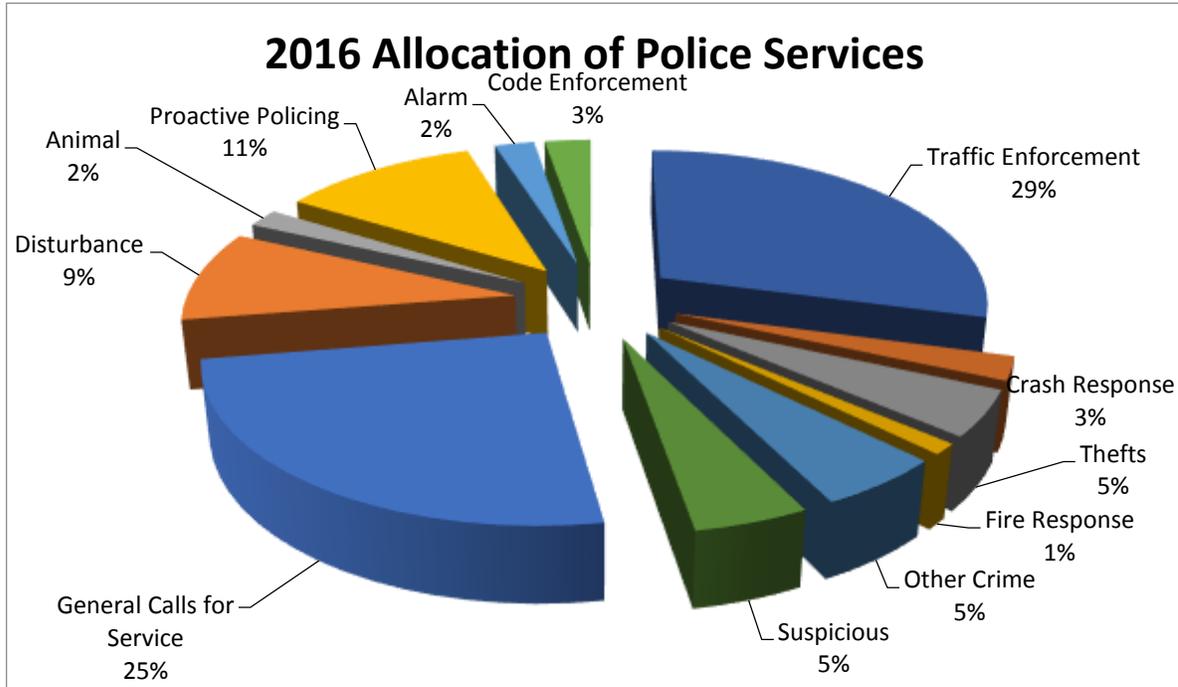
GOALS FOR 2018:

- ✚ Department activity should remain or increase from 2017 levels.
- ✚ Enforcement activity should remain or increase from 2017 levels.
- ✚ Continue our community outreach efforts through social media and various programs.
- ✚ Increase focus on code violations and enforcement.

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Police Department



5 Year Trends

	2013	2014	2015	2016	2017 (Projected)
Calls for Service	15,294	13,085	13,515	14,254	15,001
Incident Reports	1,681	1,752	1,992	1,935	1,831
Enforcement Actions	5,803	5,540	6,386	7,565	8,469
Arrests	749	988	1,006	1,241	1,333

VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
POLICE DEPARTMENT

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
APPROPRIATIONS									
Dept 210-21-POLICE DEPARTMENT									
010-210-21-5-10-10	Salaries/Wages	2,474,684	2,540,032	2,437,972	1,832,905	2,400,000	2,439,473	1,501	0.06
010-210-21-5-12-10	Add Pay-Holiday/Special	15,510	14,947	34,400	9,656	16,000	34,400	0	0.00
010-210-21-5-12-20	Uniform Allowance	14,164	17,424	18,000	6,938	16,000	18,000	0	0.00
010-210-21-5-14-00	Overtime	26,447	44,787	48,000	24,378	35,000	43,000	(5,000)	(10.42)
010-210-21-5-15-10	WI Retirement	244,595	237,828	260,033	195,695	246,000	268,271	8,238	3.17
010-210-21-5-15-15	FICA	188,072	184,591	192,805	135,763	180,000	192,926	121	0.06
010-210-21-5-15-20	Group Insurance	519,211	447,990	502,384	338,328	473,000	431,061	(71,323)	0.86
010-210-21-5-20-25	Employment Services	1,168	8,500	5,000	5,009	4,000	3,000	(2,000)	(40.00)
010-210-21-5-20-35	Technical Services	50,370	26,032	20,000	16,313	20,000	52,000	32,000	160.00
010-210-21-5-24-10	Equipment Maintenance Services	9,640	13,595	12,000	7,345	12,000	12,000	0	0.00
010-210-21-5-29-40	Towing Services	600	340	500	0	100	500	0	0.00
010-210-21-5-30-10	Office Supplies, Equip & Exp	13,081	10,244	10,000	4,643	10,000	10,000	0	0.00
010-210-21-5-30-30	Service Fees	8,452	4,750	6,000	4,110	6,000	6,000	0	0.00
010-210-21-5-30-45	Photographic Supplies	916	9	0	0	0	0	0	0.00
010-210-21-5-34-10	Fuel, Oil & Lubricants	39,308	36,227	42,000	30,201	42,000	42,000	0	0.00
010-210-21-5-34-20	Vehicle Supplies	3,089	1,851	1,500	1,131	1,000	1,500	0	0.00
010-210-21-5-34-35	Uniforms/Coveralls	5,961	10,368	15,000	14,167	16,000	10,000	(5,000)	(33.33)
010-210-21-5-34-40	Employee Recognition	2,507	(296)	1,000	793	900	1,500	500	50.00
010-210-21-5-35-20	Vehicle Repair/Maint Supplies	15,778	17,081	16,000	13,993	20,000	16,000	0	0.00
010-210-21-5-39-25	Crime Prevention Supplies	825	1,267	1,500	906	1,500	1,500	0	0.00
010-210-21-5-39-30	Investigation Supplies	3,915	3,832	2,000	1,110	1,500	2,000	0	0.00
010-210-21-5-39-35	K-9 Program	1,108	2,504	4,000	2,486	3,000	4,000	0	0.00
010-210-21-5-39-40	Ammunition	15,159	7,748	8,000	849	8,000	8,000	0	0.00
010-210-21-5-39-50	Confinement Costs	2	458	500	500	500	500	0	0.00
010-210-21-5-45-10	Professional Memberships	1,669	1,760	1,500	1,880	2,000	2,000	500	33.33
010-210-21-5-45-30	Professional Training	24,020	13,265	19,000	17,804	19,000	20,000	1,000	5.26
Totals for dept 210-21-POLICE DEPARTMENT		3,680,251	3,647,134	3,659,094	2,666,903	3,533,500	3,619,631	(39,463)	1

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Community Development

PROGRAM MANAGER: Community Development Director

PROGRAM DESCRIPTION:

The mission of the Community Services Department is to develop, promote and enhance residential and business property as well as public property and infrastructure to ensure that all buildings and infrastructure are constructed and maintained in a safe and attractive manner through the use of comprehensive land use planning, economic development strategies, program implementation, and Building/Zoning Code compliance.

SERVICES PROVIDED:

GIS

- ✚ Assist with oversight of contracted GIS developer (Ruekert Mielke)

Planning/Zoning

- ✚ Review of development proposals for appropriate land use standards
- ✚ Processing/Review of various land use permit applications (CUP's, Rezoning, CSM's)
- ✚ Review of sign permit applications
- ✚ Provide zoning district and permit information to developers, realtors, and citizens
- ✚ Investigation of zoning violations
- ✚ Economic development activities
- ✚ Promote and enforce the Village's comprehensive plan

Building Inspection

- ✚ Review building permit applications and conduct building code inspections
- ✚ Provide information regarding building codes and construction standards
- ✚ Investigate violation complaints
- ✚ Certificate of Occupancy inspections
- ✚ Certificate of Compliance inspections for home sales

Building Inspection

- ✚ Review building permit applications and conduct building code inspections
- ✚ Provide information regarding building codes and construction standards
- ✚ Investigate violation complaints
- ✚ Certificate of Occupancy inspections
- ✚ Certificate of Compliance inspections for home sales

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Community Development

STAFFING:

Position (FTE)	2013	2014	2015	2016	2017 Est	2018
	Actual	Actual	Actual	Actual	Actual	Budget
Community Services Director	1.00	1.00	1.00	1.00	1.00	1.00
Planning/Zoning Specialist	-	1.00	1.00	1.00	**	**
Engineering/GIS Manager	1.00	1.00	1.00	*	*	*
Building Inspector	1.00	1.00	1.00	1.00	1.00	1.00
Electrical Inspector	0.22	0.10	0.10	0.10	0.10	0.10
Administrative Intern	0.33	-				
Administrative Assistant	0.75	0.75	0.50	0.50	0.33	0.33
Total	4.30	4.85	4.60	3.60	2.43	2.43

*Engineering personnel now falls under Department of Public Works.

**Planning/Zoning Specialist position eliminated 2017.

DEPARTMENT ACTIVITY MEASURES:

Activity	2013	2014	2015	2016	2017 Est	2018
	Actual	Actual	Actual	Actual	Actual	Budget
Permits issued	850	1004	868	865	1040	1070
Certificates of Compliance issued	150	148	90	0	0	0
Conditional Use Permits issued	6	2	3	5	6	6
Development agreements	5	5	4	3	5	6
Zoning violations investigated	52	297	390	375	0	0
Vacant Property Registrations	n/a	n/a	n/a	45	60	60

OBJECTIVES ACCOMPLISHED IN 2017:

- ✚ Worked to create a redevelopment plan for the Marketplace Shopping Center and proposed it to mall ownership. Coordinated contact with area developers interested in the opportunity.
- ✚ Planned and programmed the Community Vibes concert series in conjunction with the Park and Recreation Department. Assisted with the coordination of block party (Eat and Greet) celebrating the Original Village.
- ✚ Coordinated plan design review for projects: BP gas station, Public Works facility, Dollar Tree and Deerwood drive redevelopment.

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Community Development

- ✚ Coordinated acquisition and sale of the former Celebration banquet hall.
- ✚ Processed building permits with projected permit fee revenue of \$116,836 and a year-end estimated value of construction at \$14,654,208.
- ✚ Continued management of Colliers targeted retail business outreach efforts.

OBJECTIVES TO BE ACCOMPLISHED IN 2018:

- ✚ Investigate new tools/initiatives for Village wide economic development promotion.
- ✚ Pursue redevelopment opportunities at Bradley West/Algonquin School and in the Original Village.
- ✚ Ensure that the Village's Vacant Property Registration Ordinance is maintained and up-to-date.
- ✚ Seek out new grant opportunities for stormwater management and transportation enhancements.

BUDGET SUMMARY:

- ✚ No major changes from 2017 to 2018

VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
COMMUNITY DEVELOPMENT

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
APPROPRIATIONS									
Dept 360-31-COMMUNITY DEVELOPMENT									
010-360-31-5-10-10	Salaries/Wages	270,627	229,411	210,601	145,675	145,675	205,329	(5,272)	(2.50)
010-360-31-5-11-15	Building Board	800	850	1,200	325	325	1,200	0	0.00
010-360-31-5-15-10	WI Retirement	17,910	15,238	14,321	9,730	9,730	13,758	(563)	(3.93)
010-360-31-5-15-15	FICA	20,203	17,075	16,111	10,699	10,699	15,707	(404)	(2.51)
010-360-31-5-15-20	Group Insurance	62,404	47,761	45,417	39,089	39,089	50,839	5,422	1.12
010-360-31-5-20-20	Professional Services	11,889	13,804	9,425	10,934	9,425	9,425	0	0.00
010-360-31-5-26-50	State Inspections	3,200	3,200	3,200	3,200	3,200	3,200	0	0.00
010-360-31-5-30-10	Office Supplies, Equip & Exp	2,166	1,643	2,150	1,362	4,800	4,800	2,650	123.26
010-360-31-5-35-20	Vehicle Repair/Maint Supplies	666	815	250	0	250	250	0	0.00
010-360-31-5-45-10	Professional Memberships	675	962	800	476	435	435	(365)	(45.63)
010-360-31-5-45-20	Professional Publications	201	0	300	17	200	200	(100)	(33.33)
010-360-31-5-45-30	Professional Training	3,046	3,073	3,200	218	2,800	2,800	(400)	(12.50)
010-360-31-5-45-40	Mileage Reimbursement	289	109	300	0	200	200	(100)	(33.33)
Totals for dept 360-31-COMMUNITY DEVELOPMENT		394,076	333,941	307,275	221,725	226,828	308,143	868	1

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Special Events

PROGRAM MANAGER: Various / Assistant Village Manager

PROGRAM DESCRIPTION:

Special events include both the annual Eat & Greet and the Vibes Concerts. The Eat & Greet started in 2014 with the ribbon cutting of the newly landscaped Original Village and has been a continuous success within the community. This event provides live entertainment, local food & artisans, and community partners to gather and celebrate the uniqueness of the village. Also, five times a year during the summer on Wednesday evenings, the community gets together in Village Park to listen to a variety of live music in an event called the Community Vibes Concert Series. This is a free event and provides beverages and food stands from local vendors. All of these events are supported by local businesses and foundations. They also include the support of multiple departments to provide top services and enjoyment for our residents.

OBJECTIVES ACCOMPLISHED IN 2017:

- ✚ Increased advertising to heighten community knowledge of events
- ✚ Included new entertainment and artisans to each event.
- ✚ Maintained smooth transitions between set-up, entertainment, and take-down.

OBJECTIVES TO BE ACCOMPLISHED IN 2018:

- ✚ Maintain community awareness of community events.
- ✚ Provide creativity and new ideas to make each event a unique experience.
- ✚ Find new revenue sources for the event
- ✚ Continue to find new sources of advertising at relatively low costs
- ✚ Create a theme each year to make it a little more interesting

BUDGET SUMMARY:

- ✚ Costs were covered by donations; however, there was less participation from the Deerwood Drive businesses and more from the Brown Deer Foundation and the Tourism Commission.
- ✚ Band costs were increased from last year to increase the variety & quality of entertainment.
- ✚ Pony rides were included at the Eat & Greet which increased expenses.
- ✚ Spent more on advertising including radio advertising.
- ✚ Took over cost from DWP regarding the port-o-lets.

VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
SPECIAL EVENTS

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
Fund 186 - SPECIAL EVENT FUND									
ESTIMATED REVENUES									
186-000-65-4-20-50	Stall Rental Fee	495	520	500	245	250	250	(250)	(50.00)
186-000-81-4-00-10	INVESTMENT INTEREST	0	4	0	0	6	0	0	0.00
186-000-82-4-00-50	Miscellaneous Revenue	0	16	0	194	194	0	0	0.00
186-000-85-4-10-10	Donations - Vibes	5,850	5,075	6,000	4,400	5,500	5,500	(500)	(8.33)
186-000-85-4-20-10	Donations - Eat & Greet	3,600	4,970	5,000	3,900	8,900	6,000	1,000	20.00
TOTAL ESTIMATED REVENUES		9,945	10,585	11,500	8,739	14,850	11,750	250	2.17
APPROPRIATIONS									
186-000-53-5-20-40	Printing Services - Vibes	813	268	400	283	400	400	0	0.00
186-000-53-5-30-40	Advertising - Vibes	110	628	600	175	175	600	0	0.00
186-000-53-5-39-70	Program Supplies & Expenses - Vibes	500	521	500	216	200	0	(500)	(100.00)
186-000-53-5-40-20	Entertainment - Vibes	5,821	5,000	5,900	5,050	5,500	5,500	(400)	(6.78)
186-000-54-5-30-40	Advertising - Eat & Greet	165	713	1,000	1,239	1,239	1,000	0	0.00
186-000-54-5-39-70	Program Supplies & Expenses - Eat & Gree	1,786	2,737	2,500	3,321	3,578	2,500	0	0.00
186-000-54-5-40-20	Entertainment - Eat & Greet	550	1,660	1,500	3,661	3,660	1,500	0	0.00
TOTAL APPROPRIATIONS		9,745	11,527	12,400	13,945	14,752	11,500	(900)	(7.26)

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Village Hall / Other General Government

PROGRAM MANAGER: Assistant Village Manager / Treasurer/Comptroller

PROGRAM DESCRIPTION:

The Village Hall Department includes the costs of operation and maintenance of the Village Hall Building. Expenditures include the salary of a full-time maintenance employee as well as the electricity, cleaning and repair costs for building maintenance, and new equipment that must be purchased for the cleaning position we now have in house.

STAFFING:

	2013	2014	2015	2016	2017
<u>Position (FTE)</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
Maintenance worker	<u>0.47</u>	<u>0.47</u>	<u>0.47</u>	<u>1.00</u>	<u>1.00</u>

The Other General Government department includes many Village-wide expenditure categories. The first being, shared printing, copier maintenance office supplies, postage, phone and internet services. This department also houses the Village external contract expenditures for information technology, animal control, health contribution, post-employment benefits and insurance costs. These expenditures are considered Village-wide and are monitored by the administration of the Village. Other General Government includes the Village's payment to the Internal Service Fund for general liability insurance coverage. As this expenditure is a payment to an Internal Service Fund, accounting regulations require it be shown as expenditure rather than as an Other Financing Use. Transfers to all other funds are reported as Other Financing Uses.

OBJECTIVES ACCOMPLISHED IN 2017:

- ✚ Provided training to our new fulltime maintenance worker so that we may reduce costs when small problems occur.
- ✚ Increased the equipment necessary to assist the maintenance worker during cleaning.
- ✚ Create a floor maintenance plan & preventative maintenance program.
- ✚ Maintain the cleanliness, health atmosphere, and safe functionality of the building
- ✚ Continually search for cost savings in building expenses and grants to help counteract cost.

OBJECTIVES TO BE ACCOMPLISHED IN 2018:

- ✚ To increase the equipment necessary to assist the maintenance worker during cleaning.
- ✚ Create a floor maintenance plan & preventative maintenance program.
- ✚ Maintain the cleanliness, health atmosphere, and safe functionality of the building
- ✚ Continually search for cost savings in building expenses and grants to help counteract cost.

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Village Hall / Other General Government

BUDGET SUMMARY:

- ✚ A decrease in mat cleaning service saved the village from paying \$363.43 a month to \$62.47 based on Patrick's recommendation to provide the majority of these services in house. This shows an annual savings of a little over \$3,600.
- ✚ A new automatic floor scrubber was purchased with half the cost paid for by a CVMIC grant. This machine not only reduces the time it takes Patrick to clean the floors, but also dries the floors at the same time to prevent employee and residents from slipping, reducing potential workers comp claims.

VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
OTHER GENERAL GOVERNMENT / VILLAGE HALL

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
Dept 191-14-OTHER GENERAL GOVERNMENT									
010-191-14-5-20-40	Printing Services	2,009	80	5,000	1,365	2,000	3,000	(2,000)	(40.00)
010-191-14-5-20-41	BD magazine printing & postage	41,917	12,154	0	0	0	0	0	0.00
010-191-14-5-24-10	Equipment Maintenance Services	7,059	13,856	7,000	5,553	7,000	7,000	0	0.00
010-191-14-5-30-10	Office Supplies, Equip & Exp	17,509	14,378	15,000	6,468	15,000	15,000	0	0.00
010-191-14-5-30-15	Postage & Mailing	13,300	16,714	17,000	10,258	12,000	15,000	(2,000)	(11.76)
010-191-14-5-30-20	Communications	34,750	5,298	6,000	3,882	5,000	14,000	8,000	133.33
010-191-14-5-30-22	Communication-Wireless Service	0	14,410	25,000	13,127	22,000	22,000	(3,000)	(12.00)
010-191-14-5-30-25	Communication-Internet Service	4,867	7,064	6,000	4,794	6,000	7,000	1,000	16.67
010-191-14-5-30-30	Marketing Plan	3,126	769	1,000	556	636	700	(300)	(30.00)
Totals for dept 191-14-OTHER GENERAL GOVERNMENT		124,537	84,723	82,000	46,003	69,636	83,700	1,700	2.07
Dept 192-14-INFORMATION TECHNOLOGY									
010-192-14-5-20-35	Technical Services	1,995	35,970	71,938	71,938	71,938	161,138	89,200	124.00
010-192-14-5-30-10	Office Supplies, Equip & Exp	2,487	141	2,500	401	1,000	1,000	(1,500)	(60.00)
Totals for dept 192-14-INFORMATION TECHNOLOGY		4,482	36,111	74,438	72,339	72,938	162,138	87,700	117.82
Dept 193-41-INTERGOVERNMENTAL EXP.									
010-193-41-5-26-40	Milw Area Domestic Animal Ctrl	11,782	13,672	11,000	15,032	15,032	20,319	9,319	84.72
010-193-41-5-26-45	North Shore Health Dpt Contrib	125,932	128,470	131,039	98,279	131,159	133,127	2,088	1.59
Totals for dept 193-41-INTERGOVERNMENTAL EXP.		137,714	142,142	142,039	113,311	146,191	153,446	11,407	8.03
Dept 194-51-HISTORICAL SOCIETY									
010-194-51-5-22-10	Natural Gas/Electric Service	1,069	648	1,000	421	1,000	1,000	0	0.00
Totals for dept 194-51-HISTORICAL SOCIETY		1,069	648	1,000	421	1,000	1,000	0	0.00
Dept 195-18-PERSONNEL POST-EMPLOYMENT									
010-195-18-5-15-20	Group Insurance	20,700	34,458	43,893	11,325	14,850	41,747	(2,146)	(65.14)
010-195-18-5-39-20	Unemployment Compensation	1,550	(775)	2,000	0	0	2,000	0	0.00
Totals for dept 195-18-PERSONNEL POST-EMPLOYMENT		22,250	33,683	45,893	11,325	14,850	43,747	(2,146)	(62.30)

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
Dept 195-28-Other General Government									
010-195-28-5-15-15	FICA	159	119	120	103	201	147	27	22.50
010-195-28-5-39-21	EMPLOYEE WELLNESS BENEFIT	3,430	2,400	2,400	1,930	2,630	1,920	(480)	(20.00)
Totals for dept 195-28-Other General Government		3,589	2,519	2,520	2,033	2,831	2,067	(453)	(17.98)
Dept 199-15-UNCLASSIFIED GEN GOV									
010-199-15-5-55-10	Bad Debt - Personal Property	3,257	0	4,000	0	0	0	(4,000)	(100.00)
Totals for dept 199-15-UNCLASSIFIED GEN GOV		3,257	0	4,000	0	0	0	(4,000)	(100.00)
Dept 199-19-PROPERTY INSURANCE									
010-199-19-5-51-10	Property Insurance-Bldg/PPO	17,387	14,332	14,855	0	14,855	15,078	223	1.50
010-199-19-5-51-15	Contractor's Equipment	1,468	2,962	1,183	0	1,183	1,201	18	1.52
010-199-19-5-51-20	Monies & Securities	1,779	0	1,779	0	1,779	1,806	27	1.52
010-199-19-5-51-25	Auto Physcal Damage	11,643	12,517	14,457	9,737	14,457	10,230	(4,227)	(29.24)
010-199-19-5-51-30	Boiler & Machinery	472	470	494	469	494	507	13	2.63
010-199-19-5-51-40	Worker Compensation Ins	126,752	109,000	156,435	155,997	156,435	135,528	(20,907)	(13.36)
Totals for dept 199-19-PROPERTY INSURANCE		159,501	139,281	189,203	166,203	189,203	164,350	(24,853)	(13.14)
Dept 361-16-VILLAGE HALL									
010-361-16-5-10-10	Salaries/Wages	15,414	42,375	44,335	33,166	44,335	46,066	1,731	3.90
010-361-16-5-12-20	Uniform Allowance	207	(207)	200	0	0	200	0	0.00
010-361-16-5-15-10	WI Retirement	0	2,538	3,015	2,269	3,015	3,086	71	2.35
010-361-16-5-15-15	FICA	1,179	3,184	3,392	2,487	3,392	3,524	132	3.89
010-361-16-5-15-20	Group Insurance	0	6,280	7,945	5,645	7,945	7,135	(810)	0.90
010-361-16-5-22-10	Electric/Natural Gas	84,648	100,293	85,000	59,244	85,000	85,000	0	0.00
010-361-16-5-22-20	Water and Sewer	2,591	2,709	2,600	2,026	2,600	2,600	0	0.00
010-361-16-5-23-10	Cleaning Services	33,182	9,716	3,500	1,387	1,600	3,500	0	0.00
010-361-16-5-23-15	Building Maint/Repairs	52,012	13,771	15,000	4,062	13,890	15,000	0	0.00
010-361-16-5-35-10	Building Supplies	4,074	5,706	7,000	6,295	6,750	7,000	0	0.00
010-361-16-5-45-30	Professional Training	0	0	1,100	1,100	1,100	1,100	0	0.00
010-361-16-5-80-10	New/Replace Equipment	158	1,087	8,000	6,058	8,000	8,000	0	0.00
Totals for dept 361-16-VILLAGE HALL		193,465	187,452	181,087	123,739	177,627	182,211	1,124	1.01

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Farmer's Market

PROGRAM MANAGER: Assistant Village Manager

PROGRAM DESCRIPTION:

The Brown Deer Farmer's Market was given to the Village of Brown Deer in 2014 by Lois Dolan's family with a donation of \$13,272. Lois Dolan had been organizing the farmer's market since the late 90's and after her passing; the Dolan family requested the village continue the Farmer's Market to provide healthy food to the residents of Brown Deer. The market is to provide an outlet for local farmers, farm products, and other consciously, locally-created foods. Through the market our community can learn about seasonality and sustainable farming practices by getting to know the people who grow their food. The Market aims to empower the consumer through education and awareness, helping the community make active decisions towards the betterment of their personal health, that of their families, and the planet as a whole.

OBJECTIVES ACCOMPLISHED IN 2017:

- ✚ Connected local farmers with consumers
- ✚ Fostered community development by bringing in a broader variety of vendors
- ✚ Serve as a small business incubator for local farms, artisans & food producers
- ✚ Increased volunteerism throughout the farmers Market activities
- ✚ Continued membership of the MKE Farmers Market Connection to gain idea for the betterment of the market
- ✚ Hired two summer interns and implement EBT Machine creating the ability for over 50 transactions made by individuals receiving state aid and providing farmers with over \$600 that would otherwise not have been spent on local produce.
- ✚ Utilized a Hmong interpreter to decrease communication issues between vendors and staff.

OBJECTIVES TO BE ACCOMPLISHED IN 2018:

- ✚ To connect local farmers with consumers
- ✚ To foster community nutritional development
- ✚ To determine a permanent site for the Brown Deer Farmer's Market
- ✚ Increase volunteerism throughout the farmers' market activities
- ✚ Further educate children within the village on nutrition and safe eating habits
- ✚ To educate and bring awareness to residents by including vendors on clean energy, health & wellness, and local groups and activities

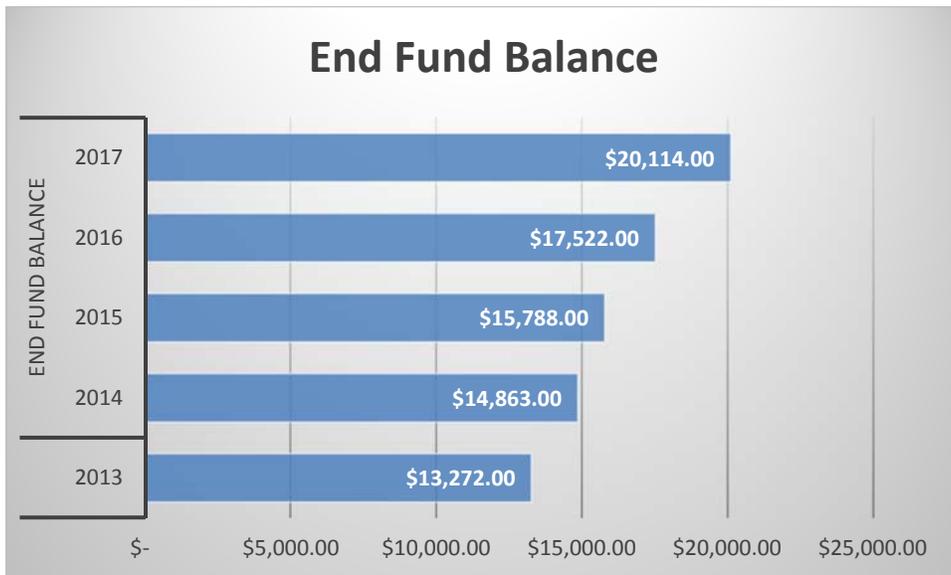
BUDGET SUMMARY:

- ✚ The revenue increased exponentially due to a surge of interest by vendors primarily due to the successful location change off Green Bay Road.
- ✚ Interns salary was included in this year's budget which increased expenditures \$1,000; however, due to cost savings in advertising the expenditures remain relatively the same.
- ✚ The end fund balance increased 15% from last year to bring the account up to \$20,114.

Village of Brown Deer
2018
Annual Budget

For the Fiscal Year Beginning January 1, 2018

Farmer's Market



VILLAGE OF BROWN DEER
 2018 MANAGER'S BUDGET
 FARMER'S MARKET

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
Fund 185 - BROWN DEER FARMERS MARKET									
ESTIMATED REVENUES									
185-000-65-4-20-50	Stall Rental Fee	5,905	6,520	5,500	8,000	0	7,000	1,500	27.27
185-000-81-4-00-10	INVESTMENT INTEREST	0	(14)	0	111	0	0	0	0.00
185-000-85-4-10-10	Donation Revenue	0	600	0	0	0	0	0	0.00
TOTAL ESTIMATED REVENUES		5,905	7,106	5,500	8,111	0	7,000	1,500	27.27
APPROPRIATIONS									
185-000-41-5-11-25	PROGRAM SALARIES - FARMERS MARKET	0	0	900	823	900	900	0	0.00
185-000-41-5-15-15	FICA	0	0	69	63	69	69	0	0.00
185-000-41-5-30-10	Office Supplies, Equip & Exp	941	1,104	1,100	2,054	1,000	1,000	(100)	(9.09)
185-000-41-5-30-40	Advertising	3,168	3,327	2,500	2,398	2,000	2,000	(500)	(20.00)
185-000-41-5-39-70	Program Supplies & Expenses	843	942	500	551	1,000	1,000	500	100.00
TOTAL APPROPRIATIONS		4,952	5,373	5,069	5,889	4,969	4,969	(100)	(1.97)

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Village Manager

PROGRAM MANAGER: Village Manager

PROGRAM DESCRIPTION:

The Village Manager serves as the chief administrative officer of the Village responsible for the proper administration of the business and affairs of the Village. The Manager assists the Village Board by facilitating the establishment of policies and goals along with proposing alternative strategies to accomplish them. The Village Manager directs the use of human and fiscal resources toward accomplishment of goals and appraises the Village Board regarding the results.

SERVICES PROVIDED:

- ✚ Prepare Agendas and Committee Packets
- ✚ Oversees Village operations including the supervision of department heads
- ✚ Serve as Human Resource Director
- ✚ Serve as Risk Manager
- ✚ Prepare and Submit Annual Budget
- ✚ Ultimately responsible for all purchases
- ✚ Enforcement of Village Ordinances
- ✚ Administer Elections and maintain voter registration records
- ✚ Maintain records including minutes, resolutions, ordinances, project files
- ✚ Issue and maintain licenses and permits
- ✚ Respond to Citizen Inquiries
- ✚ Post and publish notices including ordinance and legal advertisements

STAFFING:

	2014	2015	2016	2017	2017
Position (FTE)	Actual	Actual	Actual	Budget	Budget
Village Manager	1.00	1.00	1.00	1.00	1.00
Assistant Village Manager	1.00	1.00	1.00	1.00	1.00
Clerk / Executive Secretary	1.00	1.00	1.00	1.00	1.00
Deputy Clerk	0.50	-	0.50	0.50	0.50
Election Specialist	-	0.50	-		
Total	3.50	3.50	3.50	3.50	3.50

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Village Manager

DEPARTMENT ACTIVITY MEASURES:

	2014	2015	2016	2017 Est	2018
Activity	Actual	Actual	Actual	Actual	Budget
Elections occurring	4	1	4	2	4
Votes cast	10,708	1,837	15,646	3,500	15,000
Voter turnout	60%	23%	46%	40%	60%
Packets prepared	165	165	165	165	165
Liquor license	20	20	20	20	20
Soda license	90	90	90	90	0
Operators permits	90	90	90	90	90

OBJECTIVES ACCOMPLISHED IN 2017:

- ✚ Kept General Fund expenditure increases below 1%.
- ✚ Completed update of Employee Handbook
- ✚ Continue intergovernmental cooperation with other neighboring communities.
- ✚ Participated in community events.
- ✚ Looking for ways to be more efficient and effective in providing services.

OBJECTIVES TO BE ACCOMPLISHED IN 2018:

- ✚ Keep General Fund expenditure increases below 1%.
- ✚ Continue to pursue development opportunities in the Tax Increment Districts and to maximize property values in the remaining areas of the Village.
- ✚ Continue to advance 2017 capital projects and continue to review and present a five year capital improvement plan and operating budgets.
- ✚ Continue to work with the Brown Deer School District and other governmental agencies to explore alternatives for the effective and efficient ways to deliver municipal services.
- ✚ Continue to monitor the condition of the Village Hall facility and make recommendations for capital maintenance items and to begin explore options for future needs.
- ✚ Evaluate the needs for technical support for Village operations.
- ✚ Find ways to be more transparent, effective, and creative.
- ✚ Identify ways to be become more efficient in the services we provide.

BUDGET SUMMARY:

- ✚ No significant changes to the Manager's budget this year

VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
VILLAGE MANAGER

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
APPROPRIATIONS									
Dept 140-14-VILLAGE MANAGER									
010-140-14-5-10-10	Salaries/Wages	238,935	253,911	256,240	189,221	256,240	263,520	7,280	2.84
010-140-14-5-15-10	WI Retirement	16,212	16,863	17,424	12,933	17,424	17,655	231	1.33
010-140-14-5-15-15	FICA	17,381	18,405	19,602	13,609	19,602	20,159	557	2.84
010-140-14-5-15-20	Group Insurance	61,723	64,682	74,597	43,682	74,597	70,229	(4,368)	0.94
010-140-14-5-30-10	Office Supplies, Equip & Exp	253	214	700	(260)	100	300	(400)	(57.14)
010-140-14-5-30-40	Public Notices/Advertising	8,326	4,632	1,500	5,297	5,000	5,000	3,500	233.33
010-140-14-5-35-20	Vehicle Repair/Maint Supplies	0	10	0	0	0	0	0	0.00
010-140-14-5-45-10	Professional Memberships	2,247	3,643	2,200	1,229	2,000	3,000	800	36.36
010-140-14-5-45-20	Professional Publications	235	0	0	281	300	250	250	0.00
010-140-14-5-45-30	Professional Training	4,604	3,440	5,000	2,957	5,000	5,000	0	0.00
010-140-14-5-45-40	Mileage Reimbursement	4,979	4,392	4,500	2,921	4,500	4,500	0	0.00
Totals for dept 140-14-VILLAGE MANAGER		354,895	370,192	381,763	271,870	384,763	389,613	7,850	1.02
Dept 141-14-VILLAGE MNGER - PERSONNEL ADMINISTRATION									
010-141-14-5-20-25	Employment Services	853	16,206	5,000	250	0	2,500	(2,500)	(50.00)
010-141-14-5-30-40	Public Notices/Advertising	0	0	500	0	0	500	0	0.00
010-141-14-5-34-40	Employee Recognition	4,845	4,384	5,000	1,116	0	5,000	0	0.00
010-141-14-5-34-45	EMPLOYEE PERFORMANCE	0	0	56,659	0	0	70,475	13,816	24.38
Totals for dept 141-14-VILLAGE MNGER - PERSONNEL ADMINISTRATION		5,698	20,590	67,159	1,366	0	78,475	11,316	16.85
Dept 142-14-ELECTIONS									
010-142-14-5-11-20	Election Workers	2,240	24,952	9,000	6,510	6,510	24,000	15,000	166.67
010-142-14-5-15-15	FICA	0	537	0	0	0	0	0	0.00
010-142-14-5-24-10	Equipment Maintenance Services	1,020	2,426	6,000	1,820	800	6,000	0	0.00
010-142-14-5-30-10	Office Supplies, Equip & Exp	1,976	3,591	6,500	2,209	1,878	6,500	0	0.00
Totals for dept 142-14-ELECTIONS		5,236	31,506	21,500	10,539	9,188	36,500	15,000	69.77

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Village Board

PROGRAM MANAGER: Village President

PROGRAM DESCRIPTION:

The Village Board of Trustees is an elected governmental body, made up of one elected Village President and six elected Village Trustees. Each member of the Board is elected to serve a three-year term. Every year, two Trustee seats are up for re-election. Every three years the Village President seat is up for re-election. The Board is responsible for appointing the Village Manager, who serves as the chief administrative officer in the Village and oversees the day-to-day operations.

The Village Board is responsible to the residents of the Village of Brown Deer for the provision of municipal services. To assist and provide recommendations to the Board, citizens are appointed to serve on various standing committees of the Board.

SERVICES PROVIDED:

- ✚ General oversight of all Village operations
- ✚ Provides global direction for Village initiatives
- ✚ Establishment of Village long-term vision and comprehensive plan
- ✚ Serves as the citizen's voice in the direction of local government
- ✚ Review and approval of annual budget, fiscal policies and tax levy
- ✚ Review and approval of economic development plans

DEPARTMENT ACTIVITY MEASURES:

	2013	2014	2015	2016	2017 Est	2018
Activity	Actual	Actual	Actual	Actual	Actual	Budget
Resolutions passed	36	48	23	40	30	30
Ordinances passed	7	10	17	13	15	15
Board Meeting	21	21	23	21	21	21

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Village Board

PERFORMANCE MEASURES:

Efficiency Measure	2013	2014	2015	2016	2017
Cost per Resolution Passed	\$ 1,129.47	\$ 1,126.90	\$ 1,126.90	\$ 1,126.90	\$ 1,126.90
Operating costs	\$ 2.82	\$ 2.82	\$ 2.82	\$ 2.82	\$ 2.82

OBJECTIVES ACCOMPLISHED IN 2017:

-  Meet twice a month and at special meetings to discuss and deliberate ordinance changes, resolutions and other board actions
-  Continue to fund operational and capital needs of the community and review policy amendments.
-  Maintain positive relationships with department heads, staff members and other taxing jurisdictions in order to promote the best interests of the community.

OBJECTIVES TO BE ACCOMPLISHED IN 2018:

-  Meet twice a month and at special meetings to discuss and deliberate ordinance changes, resolutions and other board actions
-  Continue to fund operational and capital needs of the community and review policy amendments.
-  Maintain positive relationships with department heads, staff members and other taxing jurisdictions in order to promote the best interests of the community.

VILLAGE OF BROWN DEER
 2018 MANAGER'S BUDGET
 VILLAGE BOARD

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
APPROPRIATIONS									
Dept 110-11-VILLAGE BOARD									
010-110-11-5-10-10	Salaries/Wages	27,000	27,000	27,000	20,250	27,000	27,000	0	0.00
010-110-11-5-15-15	FICA	2,066	2,066	2,066	1,549	2,066	2,066	0	0.00
010-110-11-5-20-20	Professional Services	1,000	855	4,000	3,774	4,000	4,000	0	0.00
010-110-11-5-30-10	Office Supplies, Equip & Exp	108	315	300	249	300	300	0	0.00
010-110-11-5-45-10	Professional Memberships	3,598	3,578	3,600	3,479	3,600	3,600	0	0.00
010-110-11-5-45-30	Professional Training	468	448	1,000	543	1,000	1,000	0	0.00
Totals for dept 110-11-VILLAGE BOARD		34,240	34,262	37,966	29,844	37,966	37,966	0	0.00

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Village Attorney

PROGRAM MANAGER: Village Manager

PROGRAM DESCRIPTION:

The Village Attorney provides legal opinions, drafts ordinances, reviews bankruptcy filings and other various legal services. The Village Attorney attends each Board meeting and provides legal guidance as needed through the meeting and periodically on an as needed basis. The Village contracts out for these services. The contract is reviewed on a periodic basis. The Village also contracts out for labor attorney services for assistance during union negotiations. All expenditures for these services are reported within the Village Attorney Department.

SERVICES PROVIDED:

- ✚ Attendance at all Village Board, Plan Commission, Board of Review and Board of Appeals meetings and other commission or committee meetings as requested.
- ✚ Review and drafting of Village ordinances and resolutions.
- ✚ Serves as general counsel to all Village department heads on legal or procedural questions.
- ✚ Present lawsuits to enforce Village rights such as nuisance actions as to properties, outstanding accounts to which the Village is entitled payment, filing of claims and review of claims.
- ✚ Attendance and advising of the municipal court including drafting complaints for matters not issued by way of uniform citation, conducting pre-trials and status conferences.
- ✚ Other counsel and activities as requested by Village Board or staff.

DEPARTMENT ACTIVITY MEASURES:

	2013	2014	2015	2016	2017 Est	2018
Activity	Actual	Actual	Actual	Actual	Actual	Budget
Public meeting attended	40	40	40	40	40	40
Ordinances reviewed & approved	7	10	17	13	15	15
Contracts reviewed	20%	20%	20%	20%	20%	20%
Files in progress	50	50	50	50	50	50
Union contracts settled	0	1	0	0	1	0

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Village Attorney

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2009	2010	2011	2012	2013	2014
Efficient Municipal Gov't	Cost per Contract Settled	\$ 37,798	\$ 11,129	\$ 21,371	\$ 5,000	\$ -	\$ 20,000
Efficient Municipal Gov't	Cost per Public Meeting	\$ 3,584.43	\$ 3,680.88	\$ 3,061.50	\$ 2,585.44	\$ 2,908.63	\$ 3,000.00
Cost per capita	Operating costs	\$ 13.93	\$ 11.98	\$ 11.48	\$ 10.11	\$ 10.11	\$ 11.00

BUDGET SUMMARY:

- ✚ Increase in 2018 budget due to Police Union contract should be settled by December 31, 2018 and other legal services due to services needed in building new Public Works Building in 2018.

VILLAGE OF BROWN DEER
 2018 MANAGER'S BUDGET
 VILLAGE ATTORNEY

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
APPROPRIATIONS									
Dept 130-13-LEGAL SERVICES									
010-130-13-5-21-10	Village Attorney Services	106,127	102,284	93,840	70,780	93,840	94,779	939	1.00
010-130-13-5-21-15	Other Legal Services	798	5,150	0	34,248	40,000	10,000	10,000	0.00
010-130-13-5-21-20	Labor Legal Services	1,672	17,726	1,000	1,342	1,342	20,000	19,000	1,900.00
010-130-13-5-45-40	DEVELOPER INCENTIVE	0	0	0	500,000	500,000	0	0	0.00
Totals for dept 130-13-LEGAL SERVICES		108,597	125,160	94,840	606,370	635,182	124,779	29,939	31.57

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Administrative Services

PROGRAM MANAGER: Treasurer / Comptroller

PROGRAM DESCRIPTION:

The Administrative Services Department is responsible for the accounting and financial reporting of all Village operations and is entrusted with collecting, depositing, and investing all Village funds. This area includes: maintaining all financial records for the Village; accounts payable; investment and cash management; coordinating the annual operating and capital budget process for all Village operations; and the administration of the Village's payroll processes.

The Village is audited annually by an external independent accounting firm. The auditors check the Village's compliance with accounting standards and reporting along with local, state and federal regulations. Internal controls are reviewed to assure the safeguard of assets and to prevent irregularities. The Administrative Services Department works throughout the year to make certain the Village is in compliance with financial and reporting regulations and ensuring internal controls are maintained.

The Administrative Services Department also oversees the entire property tax process, beginning with the administration of the Village's external assessor, then moving to mailing of all tax bills, collection of all tax receipts and ending with the six tax settlements with the County and other taxing units.

The other primary function of the Administrative Services Department is to function as the first face and voice of the Village. When customers visit or call the Village hall they are first greeted by our department. Requests for assistance from other departments are then routed to the appropriate place by Administrative Services staff.

SERVICES PROVIDED:

- ✚ Central cash collection and bank deposit point for the Village. Approximately 22,000 receipts are processed for the tax levy, water payments and other Village fees annually.
- ✚ The Administrative Services department is responsible for generating tax bills for the annual levy. This process includes calculation of individual bills, mailing of delinquent notices, and six settlements with the overlapping taxing units.
- ✚ Cash management and investment of Village funds ensuring adequate cash is available for daily operations and safe guarding of Village investments.
- ✚ Responsible for processing of all vendor payments. Approximately 2,900 payments are handled and paid on an annual basis.
- ✚ Processing of bi-weekly payroll for over 80 full-time equivalent positions. This includes benefit administration and verification of employee pay in accordance with applicable contract or employee handbook regulations.

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Administrative Services

- ✚ The Administrative Services department serves as the first point of contact for residents visiting or calling Village Hall. Our department distributes all incoming mail and phone calls to the various departments.
- ✚ Coordination of the Village's annual budget process and continued monitoring of budget to actual results including analysis of significant variances.
- ✚ Responsible for ensuring all Village accounting records are prepared in accordance with generally accepted accounting principles as applicable to governments and preparation of the Village's Comprehensive Annual Financial Report (CAFR).
- ✚ Preparation of all financial reports and analysis for other departments, the Village Manager, elected officials, the State of Wisconsin and various other agencies.

STAFFING:

Position (FTE)	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Actual	Actual	Budget
Treasurer / Comptroller	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Treasurer	1.00	0.50	0.50	0.50	0.50	0.50
Senior Accountant	0.53	0.53	-	-	1.00	1.00
Administrative Assistant	-	-	-	-	0.68	0.68
Accounting Assistants	1.35	1.35	1.50	1.50	-	-
Total	3.88	3.38	3.00	3.00	3.18	3.18

DEPARTMENT ACTIVITY MEASURES:

Activity	2013	2014	2015	2016 Est	2017
	Actual	Actual	Actual	Actual	Budget
Receipts processed	15,061	15,306	14,386	13,594	15,000
Tax receipts processed	6,944	7,277	6,290	6,378	65,000
Accounts payable checks issued	2,545	2,574	2,865	2,518	2,500
Payroll checks	403	21	2	5	-
Payroll direct deposits issued	2,867	3,391	3,105	3,256	3,500
Debt issuances	0	2	2	2	0
Bond Rating	Aa2	Aa2	Aa2	Aa2	Aa2
Total number of journal entries	568	583	986	517	500
Village Rate of Return	0.01%	1.10%	1.82%	1.50%	1.00%
LGIP's Rate of Return	0.10%	0.09%	0.11%	0.11%	0.10%

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Administrative Services

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2012	2013	2014	2015	2016
Village Rate of Return over LGIP benchmark	Effective Investing	0.98%	-0.09%	1.06%	0.92%	0.92%
Efficient Municipal Gov't	Cost of assessor per parcel	\$ 7.25	\$ 7.19	\$ 6.15	\$ 6.15	\$ 6.15
Efficient Municipal Gov't	Equalized value per capita	\$ 86,519	\$ 80,238	\$ 77,270	\$ 78,542	\$ 78,542
Cost per capita	Operating costs	\$ 29.29	\$ 26.88	\$ 25.68	\$ 26.25	\$ 26.25

OBJECTIVES ACCOMPLISHED IN 2017:

- ✚ Received the GFOA distinguished budget award for the 2017 budget year (6th year).
- ✚ Received the CAFR award for the 2016 fiscal year (17th year).
- ✚ Advance training on BS&A software

OBJECTIVES TO BE ACCOMPLISHED IN 2018:

- ✚ Receive GFOA distinguished budget award for the 2018 budget year (7th year).
- ✚ Receive the CAFR award for the 2017 fiscal year (18th year).
- ✚ Cross training of staff.

BUDGET SUMMARY:

- ✚ Administrative Service will see a decrease in wages and benefits due to combine the Administrative Assistant job duties of three departments (Administrative, Community Services and Park and Recreation Departments).

VILLAGE OF BROWN DEER
 2018 MANAGER'S BUDGET
 ADMINISTRATIVE SERVICES

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
APPROPRIATIONS									
Dept 150-15-ADMINISTRATIVE SERVICES									
010-150-15-5-10-10	Salaries/Wages	166,602	159,611	222,467	145,705	181,761	208,967	(13,500)	(6.07)
010-150-15-5-15-10	WI Retirement	11,357	10,597	15,128	9,891	12,360	14,000	(1,128)	(7.46)
010-150-15-5-15-15	FICA	12,071	11,696	17,019	10,739	13,905	15,985	(1,034)	(6.08)
010-150-15-5-15-20	Group Insurance	25,028	27,192	49,571	17,990	23,123	27,902	(21,669)	0.56
010-150-15-5-20-20	Professional Services	53,909	98,198	29,660	38,010	25,515	31,000	1,340	4.52
010-150-15-5-20-35	Technical Services	5,871	15,493	6,000	7,351	7,351	7,500	1,500	25.00
010-150-15-5-30-10	Office Supplies, Equip & Exp	43	22,900	0	0	0	0	0	0.00
010-150-15-5-30-30	Service Fees	495	15,837	15,000	10,814	15,112	16,000	1,000	6.67
010-150-15-5-45-10	Professional Memberships	1,255	510	700	703	703	700	0	0.00
010-150-15-5-45-20	Professional Publications	170	198	0	0	247	0	0	0.00
010-150-15-5-45-30	Professional Training	1,577	2,119	5,457	6,874	6,960	10,000	4,543	83.25
Totals for dept 150-15-ADMINISTRATIVE SERVICES		278,378	364,351	361,002	248,077	287,037	332,054	(28,948)	0.92
Dept 151-15-ASSESSOR									
010-151-15-5-20-20	Professional Services	148,948	26,917	27,500	29,693	29,693	30,000	2,500	9.09
010-151-15-5-30-30	Service Fees	0	19,940	0	0	0	0	0	0.00
Totals for dept 151-15-ASSESSOR		148,948	46,857	27,500	29,693	29,693	30,000	2,500	9.09

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Municipal Court

PROGRAM MANAGER: Municipal Judge

PROGRAM DESCRIPTION:

The Municipal Judge is elected at large for a three year term. The Judge renders decisions on *the violations of the Village code as well as traffic infractions as defined by the Wisconsin State Statutes*. Municipal Court sessions are held at least twice a month and special sessions are scheduled as needed.

The Municipal Court department follows up on violations after issuance by the police department, including collection of cash receipts, distribution of notices for collection and final disposition of all violations.

SERVICES PROVIDED:

Tracking and management of entire citation process after issuance by the police department including:

- ✚ Scheduling of all cases with Village Attorney and Court
- ✚ Research and preparation of background information needed for hearing and trials
- ✚ Scheduling and preparation of reports needed for all return dates
- ✚ Collection of all fines paid for citations, including use of the State of Wisconsin Revenue Tax Intercept Program.
- ✚ Calculation and distribution of fines collected to other governmental units
- ✚ Follow up collection efforts including default judgment letters, driver license suspensions, warrants, and commitments
- ✚ Complete registration information for programs such as MATC-Youth AODA Group Dynamics, and MATC-Defensive Driving, Brown Deer Police Department-Second Chance Program.
- ✚ Prepare supporting documentation and fees for transfer cases judicial recusal, jury demands, and appeals.
- ✚ Answer questions from public, defendants, and attorneys on monies due and general court procedures.

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Municipal Court

STAFFING:

	2014	2015	2016	2017 Est	2018
Position (FTE)	Actual	Actual	Actual	Budget	Budget
Judge	1.00	1.00	1.00	1.00	1.00
Court Clerk	1.00	1.00	1.00	1.00	1.00
Assistant Court Clerk	0.40	0.50	0.50	0.50	0.50
Total	2.40	2.50	2.50	2.50	2.50

DEPARTMENT ACTIVITY MEASURES:

Activity	2013 Actual	2014 Actual	2015 Actual	2016 Est. Actual	2017 Budget
New Cases	3,669	3,119	4,143	4898	4000
Dispositions Entered	3,663	3,171	4,239	4818	3500
Warrants	25	36	10	1	10
Commitments	173	2,239	958	1144	1000
Driver's License Suspensions	750	3,059	1,937	3002	1500

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2012	2013	2014**	2015**	2016
Efficient Municipal Gov't	Cost per Case	\$ 20.99	\$ 25.30	\$ 42.41	\$ 37.48	\$ 37.48
Cost per capita	Operating costs	\$ 7.30	\$ 7.67	\$ 11.01	\$ 12.48	\$ 12.48

** Increase in 2014-2016 due to two full time court clerks working on back log cases.

OBJECTIVES ACCOMPLISHED IN 2017:

- ✚ Continued to review daily procedures to increase the efficiency of the court.
- ✚ Good progress on processing back log of unprocessed cases.

OBJECTIVES TO BE ACCOMPLISHED IN 2018:

- ✚ Continue to review daily procedures to increase the efficiency of the court.
- ✚ Continue progress on processing back log of unprocessed cases.

BUDGET SUMMARY:

- ✚ Increased the Assistant Court Clerk hours due to case load.

VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
MUNICIPAL COURT

GL NUMBER	DESCRIPTION	2015	2016	2017	2017	2017	2018	\$	%
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	PROJECTED	MANGER'S	CHANGE	CHANGE
				BUDGET	09/30/17	ACTIVITY	BUDGET		
Fund 188 - MUNICIPAL COURT									
ESTIMATED REVENUES									
188-000-51-4-00-10	COURT FINES & PENALTIES	0	0	250,000	390,875	423,528	450,000	200,000	80.00
TOTAL ESTIMATED REVENUES		0	0	250,000	390,875	423,528	450,000	200,000	80.00
APPROPRIATIONS									
188-120-12-5-10-10	Salaries/Wages	0	0	105,464	60,364	105,464	134,327	28,863	27.37
188-120-12-5-14-00	Overtime	0	0	1,500	1,524	1,500	1,500	0	0.00
188-120-12-5-15-10	WI Retirement	0	0	2,959	2,054	2,959	4,696	1,737	58.70
188-120-12-5-15-15	FICA	0	0	8,183	4,634	8,183	10,276	2,093	25.58
188-120-12-5-15-20	Group Insurance	0	0	20,251	9,194	20,251	16,317	7,123	0.81
188-120-12-5-20-20	Professional Services	0	0	0	6,334	12,000	12,000	12,000	0.00
188-120-12-5-26-25	Commitment Services	0	0	24,000	23,879	24,000	24,000	0	0.00
188-120-12-5-26-75	Administration Services	0	0	0	69,218	0	0	0	0.00
188-120-12-5-30-10	Office Supplies, Equip & Exp	0	0	1,000	1,467	1,100	1,000	0	0.00
188-120-12-5-30-30	Service Fees	0	0	5,000	7,924	7,924	5,616	616	12.32
188-120-12-5-39-15	Witness Fees	0	0	0	159	10	0	0	0.00
188-120-12-5-45-10	Professional Memberships	0	0	100	40	40	40	(60)	(60.00)
188-120-12-5-45-30	Professional Training	0	0	500	1,049	500	500	0	0.00
188-120-12-5-80-10	New/Replace Equipment	0	0	0	1,846	1,846	0	0	0.00
TOTAL APPROPRIATIONS		0	0	168,957	189,686	185,777	210,272	52,372	1.24

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Public Safety

PROGRAM MANAGER: Treasurer/Comptroller

PROGRAM DESCRIPTION:

The Village acknowledges that Rogers Memorial Hospital is a tax-exempt organization that owns and operates in-patient behavioral health hospitals as well as clinics and related facilities for the delivery of mental health services.

The Village of Brown Deer Police Department, shall provide response and call services for matters including 911 responses, assault, Chapter 51, conveyance, disorderly conduct, juvenile complaints, missing person, requests for assistance, run away, suspicious activities, sex offenses, thefts, trouble calls, vandalism, or similar matters consistent with the provision of protective services within the Village of Brown Deer.

VILLAGE OF BROWN DEER
 2018 MANAGER'S BUDGET
 PUBLIC SAFETY

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
Fund 187 - PUBLIC SAFETY									
ESTIMATED REVENUES									
187-000-81-4-00-10	INVESTMENT INTEREST	0	(308)	0	296	500	0	0	0.00
187-210-21-4-62-10	PUBLIC SAFETY	73,333	110,000	110,000	82,500	110,000	110,000	0	0.00
TOTAL ESTIMATED REVENUES		73,333	109,692	110,000	82,796	110,500	110,000	0	0.00
APPROPRIATIONS									
187-210-21-5-10-10	Salaries/Wages	73,333	73,460	74,736	0	74,736	75,864	1,128	1.51
187-210-21-5-15-10	WI Retirement	0	6,905	7,922	0	7,922	8,292	370	4.67
187-210-21-5-15-15	FICA	0	5,620	5,717	0	5,717	5,804	87	1.52
187-210-21-5-15-20	Group Insurance	0	18,821	19,721	0	19,721	20,040	319	1.62
187-210-21-5-26-75	Administration Services	0	5,194	1,904	0	1,904	0	(1,904)	(100.00)
TOTAL APPROPRIATIONS		73,333	110,000	110,000	0	110,000	110,000	0	0.00

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Debt Service Fund

PROGRAM MANAGER: Village Manager

PROGRAM DESCRIPTION:

The Debt Service Fund is used to account for all principal and interest payments on debt taken out for general capital purposes. Payments for principal and interest are funded through the annual tax levy. Debt used for Tax Incremental Financing District projects or Utility projects are reported within the applicable fund. This section includes the following schedules:

- ✚ Overall Debt Service Fund Budget 2018
- ✚ List of Outstanding Debt: shows all long-term bonds, notes and loans of the Village. This schedule also shows the 2017 and 2018 payments and ending balances by funding source (tax levy, Water, Sanitary Sewer, Storm Water or Tax Incremental Financing District).
- ✚ Debt Repayment Schedules – By Debt Issue: this schedule shows the repayment plan for each outstanding obligation, including the funding source, financed by the Debt Service Fund, or Utilities.
- ✚ Debt Repayment Schedules – By Debt Issue – TIF Debt Issues: shows the repayment schedule for each TIF related borrowing.

The purpose for each obligation is summarized below, the funding sources, original amount and amounts outstanding are presented on the List of Outstanding Debt:

Taxable General Obligation Community Development Bonds – 2007

These bonds were issued for TIF District #2 for relocation and developer infrastructure costs for both sides of North Sherman Blvd at West Bradley Road by General Capital Bradley, LLC.

General Obligation Corporate Purpose Bonds – 2008

These bonds were issued to finance sub-surface best management practices and ditch naturalization at 51st St within the storm water utility, and annual water and sanitary sewer relay projects.

General Obligation Corporate Purpose Bonds – 2010

These bonds were issued to finance the railroad crossing and bike trail, street rehabilitation on Dean Road and County Line Road, the Original Village streetscape in TIF District # 4, HVAC upgrade at the Library, and roof repairs at the Municipal Complex.

Taxable General Obligation Refunding Bonds – 2011

These bonds refunded the 2003 State Trust Fund Loan that was borrowed to pay off the Village's Wisconsin Retirement System unfunded pension liability.

General Obligation Promissory Notes – 2011

These notes were used to fund street improvements, water improvements, sanitary sewer improvements, park equipment, and capital improvements relating to dispatch consolidation.

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Debt Service Fund

General Obligation Promissory Notes – 2012

These notes were used for street improvements, water system and sanitary sewer improvements, and capital equipment.

State Trust Fund Loan – 2012

This loan was used to purchase new accounting software, an end loader for DPW, and a new phone system in November of 2012.

Taxable General Obligation Refunding Bonds – 2012

These will refund the \$5.580m of Taxable GO Bonds from 2006 and the \$1.1m in State Trust Fund Loan from 2001.

General Obligation Corporate Purpose Bonds – 2014

These bonds were issued to finance the street improvement projects, parks and public grounds projects, water system projects, storm water and sanitary sewer projects.

General Obligation Promissory Notes – 2015

These notes were used for public purposes, including financing land assembly and real estate acquisition in the Village's Tax Incremental District #2.

General Obligation Refunding Bonds – 2016

These bonds refunded the 60th Street reconstruction, Beaver Creek storm water bank restoration at Brown deer Road and 60th Street, storm water parking lot improvements.

Taxable General Obligation Refunding Bonds – 2016

These bonds refunded the TIF #2 Commerce Center

General Obligation Corporate Purpose Bonds – 2016

These notes were used for street improvements, water system, sanitary sewer, and storm water improvements, construction to police facilities, and capital equipment.

VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
DEBT SERVICE

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
ESTIMATED REVENUES									
210-000-11-4-00-10	General Property Taxes	815,842	868,347	846,558	846,558	846,558	778,760	(67,798)	(8.01)
210-000-81-4-00-10	Investment Interest	572	7,299	0	1,685	1,500	0	0	0.00
210-000-91-4-00-10	Bond Proceeds	0	205,000	0	0	0	0	0	0.00
210-000-91-4-00-60	Premium on debt issuance	0	84,856	0	0	0	0	0	0.00
TOTAL ESTIMATED REVENUES		816,414	1,165,502	846,558	848,243	848,058	778,760	(67,798)	(8.01)
APPROPRIATIONS									
210-000-81-5-06-20	Principal - 2006 GO Bonds	30,000	230,000	0	0	0	0	0	0.00
210-000-81-5-06-30	Principal - 2006 GO Prom Notes	180,000	185,000	0	0	0	0	0	0.00
210-000-81-5-10-10	Principal - 2010 GO Bonds	73,950	75,294	110,000	77,983	77,983	80,672	(29,328)	(26.66)
210-000-81-5-10-11	Principal - 2011 Taxable Refun	55,000	55,000	55,000	55,000	55,000	60,000	5,000	9.09
210-000-81-5-10-12	Principal - 2011 GO Corp Purp	80,000	80,000	115,000	80,000	80,000	80,000	(35,000)	(30.43)
210-000-81-5-10-13	Principal-2011 State Trust Fund Loan	70,723	73,015	0	0	0	0	0	0.00
210-000-81-5-10-14	Principal-2012 GO Refunding Bonds	99,448	103,868	0	0	0	0	0	0.00
210-000-81-5-10-15	Principal - 2012 State Trust Fund Loan	91,634	92,822	44,654	44,654	44,654	0	(44,654)	(100.00)
210-000-81-5-10-16	Principal - 2012 GO Corp Bonds	0	0	0	50,000	50,000	95,000	95,000	0.00
210-000-81-5-10-17	Principal - 2014 GO Bonds	0	0	135,000	135,000	135,000	135,000	0	0.00
210-000-81-5-10-18	PRINCIPAL - 2016 GO REFUNDNG BONDS	0	0	35,000	35,000	35,000	35,000	0	0.00
210-000-81-5-10-19	PRINCIPAL - 2016 GENERAL OBLIGATION BOND	0	0	160,000	160,000	160,000	125,000	(35,000)	(21.88)
210-000-82-5-00-10	Issuance Costs	0	20,188	0	3,128	0	0	0	0.00
210-000-82-5-06-20	Interest - 2006 GO Bonds	9,870	4,635	0	0	0	0	0	0.00
210-000-82-5-06-30	Interest - 2006 GO Prom Notes	10,450	3,515	0	0	0	0	0	0.00
210-000-82-5-10-10	Interest - 2010 GO Bonds	59,532	57,068	32,461	54,270	54,268	51,094	18,633	57.40
210-000-82-5-10-11	Interest - 2011 Taxable Refund	17,385	15,735	14,085	14,085	14,085	12,120	(1,965)	(13.95)
210-000-82-5-10-12	Interest - 2011 GO Corp Purpos	13,378	11,622	25,818	9,829	9,829	7,986	(17,832)	(69.07)
210-000-82-5-10-13	Interest-2011 State Trust Fund Loan	4,672	2,380	0	0	0	0	0	0.00
210-000-82-5-10-14	Interest-2012 GO Refunding Bonds	3,072	1,039	12,819	0	0	0	(12,819)	(100.00)
210-000-82-5-10-15	Interest - 2012 State Trust Fund Loan	5,728	3,446	1,116	1,116	1,116	0	(1,116)	(100.00)

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
210-000-82-5-10-16	Interest - 2012 GO Corp Bonds	11,000	11,000	0	10,501	10,500	9,050	9,050	0.00
210-000-82-5-10-17	Interest - 2014 GO Bonds	48,186	54,728	49,913	49,912	49,913	45,863	(4,050)	(8.11)
210-000-82-5-10-18	INTEREST - 2016 GO REFUNDNG BONDS	0	0	3,500	4,537	3,500	2,975	(525)	(15.00)
210-000-82-5-10-19	INTEREST - 2016 GENERAL OBLIGATION BOND	0	0	52,192	55,512	52,192	39,000	(13,192)	(25.28)
TOTAL APPROPRIATIONS		864,028	1,080,355	846,558	840,527	833,040	778,760	(67,798)	(8.01)

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Capital Project Fund

PROGRAM MANAGER: Various

PROGRAM DESCRIPTION:

The Capital Project Fund accounts for capital expenditures of the Village, which are financed through the tax levy, grants, special assessments or the issuance of debt. The 2018 Budget document includes the following:

- ✚ Capital Improvement Project Fund 2017 Budget
- ✚ 2017 and 2018 Budget Project Detail: lists each project budgeted for in 2017 and 2018 along with funding

Capital expenditures are defined as costs associated with one of the following:

- ✚ Purchases of tangible items such as equipment, furniture or vehicles
- ✚ Payment for building improvements such as roof replacements and telephone systems
- ✚ Payments for infrastructure, construction, or replacements such as road rehabilitation
- ✚ Purchases of intangible items such as software or the Village's share of capital assets for the jointly operated North Shore Fire Department

In order to identify the projects to be budgeted in 2018, the Village undertook a five year capital plan. The goal of the five year plan was to determine the Village's long term capital needs and a funding plan to accommodate those needs. The plan recognizes that the Village's annual need for capital expenditures exceeds the current annual funding streams and outlines a ten year plan to meet these needs. The plan called for a 3% increase to the Village's capital tax levy every year since 2014. From 2014 going forward the tax levy will remain the same unless there is a change at the State level and property tax limits are changed.

Capital Planning Process

The Village began the capital planning process by summarizing all existing capital assets including equipment, buildings, and infrastructure assets purchased with an individual value more than \$5,000. Department heads then completed a capital needs assessment. One part of that assessment was to review their existing asset inventory and ensure that assets needing replacement during the next five years were requested.

Once all capital purchase requests were received, they were split into five groups.

- Non-Debt Financed Purchase Requests
- Debt Financed Purchase Requests
- Storm Water Utility Purchase Requests
- Sanitary Sewer Utility Purchase Requests
- Water Utility Purchase Requests

Non-Debt Financed Purchase Requests

Non-debt financed purchase requests can be thought of as falling into one of three categories annually recurring, smaller dollar purchases or shorter lived assets. The Village desires to finance those purchases, which recur annually through annual revenues rather than

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Capital Project Fund

borrowed funds. This method allows for tax rate stabilization and lower debt service payments due to fewer borrowings. The Village also desires not to borrow for lower cost assets as the cost of financing can become too high in comparison to the asset's overall value. In some cases, it is the combination of dollar amount and asset life that result in the asset being shown within this category.

Debt Financed Purchase Requests

Debt financed purchase requests are higher cost, more infrequent purchase requests. Due to the infrequency of purchase, paying for these assets with annual operating funds would lead to a tax rate which fluctuated significantly from one year to the next. In order to maintain tax levy stability, the Village plans to finance these purchases with long term debt. The full listing of purchase requests falling into this category.

Storm Water, Sanitary Sewer and Water Utility Purchase Requests

These requests are primarily for infrastructure improvement that relate to one of the Village's utilities. The costs of these assets may be financed through user fees and funds on hand or the issuance of long-term debt. If debt financing is used the debt will be repaid through user fees of that utility, rather than through the general tax levy.

Once a comprehensive listing of capital assets was accumulated, the Village began the process of determining how to pay for these purchases. The Village desired to be able to purchase non-debt purchase requests through annual operating revenues such as tax levy and interest income; however, the current level of operating revenues is not sufficient to meet these needs. Village staff reviewed the project requests to verify that they were in line with the Village's overall goals.

Village staff and board members recognize that delaying capital maintenance and replacement of equipment result in higher future costs and decreased resident service and quality of life. The Village also recognizes that large increases to property taxes are not desirable. In order to meet all of these objectives, the Village designed a ten-year funding plan.

This plan uses a combination of reserves on hand and debt service tax levy that will become available in future years to fund annually recurring purchase requests. Reserves on hand were derived from the North Shore Fire Department Asset Sale Fund, the Capital Improvement Fund, and the Equipment Replacement Fund, which have now been combined into the Capital Improvement Fund. Reserve funds are projected to be \$294,562 at the end of 2015. The ten-year plan calls for these funds to be relied on over the next several years, then builds the reserve balance back up slightly. This plan also minimizes the need to borrow for annual or small dollar purchases resulting in lower overall costs.

In order to complete the ten-year plan the Village determined the long term borrowing needs for debt financed projects. The Village would plan to borrow bi-annually to fund the projects shown on page 4 through year 2017. The plan then assumes that debt financed projects would average approximately \$500,000 per year after 2017 and continue with a bi-annual debt issue until the fund is self-sustaining. Sample debt repayment schedules were developed and allow the Village to decrease the tax levy needed for principal and interest payments over time. This levy savings is then used to pay for annual capital purchases. The ten-year plan further assumes a 1% increase in the debt service fund levy.

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Capital Project Fund

Because the funding for capital purchases comes from current capital tax levy, future debt service available levy, reserves on hand and future borrowings, it is desirable to see how all of these parts come together with all of the projected asset purchases.

Long-term funding plans for utility asset purchases and utility rate analysis are reported within the 2017 operating budget for each utility.

Policy Management

The Village's general obligation debt, under State of Wisconsin statutes, is capped at 5% of the Village's equalized value; as of January 1, 2017, the Village's total general obligation debt was at \$18,024,031. The Village's internal debt management policy restricts total outstanding general obligation debt to less than 40% of the debt limit. The Village's debt policy also restricts the debt service levy to less than 20% of the total tax levy. Based on the proposed borrowings and repayment schedules the Village will be in compliance with both of these policies.

We would encourage you to review the full five year capital plan for more information on the long term vision for the Village. The 2017 budget by necessity focuses on capital expenditures planned for 2017. Unless otherwise noted in the descriptions below, none of these expenditures are expected to produce significant changes in operating costs either in the form of savings or additional expenditures beyond current levels.

SIGNIFICANT 2017 PROJECTS:

- ✚ Village Hall – Front Counter update
- ✚ Village Hall Computer Equipment – Information Technology Upgrades and Improvements: The Village is looking at replacement of Network Fabric Switch and a new E-mail Server System.
- ✚ Police Department Equipment – Vehicles: The project consists of purchasing of marked and unmarked squad cars (vehicles that meet police vehicle specifications). Replace older marked and unmarked police vehicles in order to maintain serviceability, reasonable maintenance expenses and reliability. Based upon past experience with vehicles used by the police department, squad car dependability significantly diminishes after 3 years for marked squad cars and 4 years for unmarked squad cars. The 2017 budget amount includes replacement of two marked squad cars. Protective Service upgrade gear.
- ✚ Fire Department – NSFD Capital Contribution: The Village participates in a joint program for fire service with six other communities called the North Shore Fire Department. The Department was formed on January 1, 1995 by a cooperative agreement with the Villages of Bayside, Fox Point, River Hills, Shorewood, and White Fish Bay and the City of Glendale. The Department was formed in order to operate more economically by sharing staff, equipment, and resources than each individual department could. As a part of this agreement, the Village is responsible for making payments for debt service and capital purchases.
- ✚ Department of Public Works – Following equipment needs to be replacement: 5 YD Truck, 72-in Zero Turn Mower, Tool cat, Skid steer. Milwaukee County is requiring all municipalities to which to digital radios.

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Capital Project Fund

- ✚ Street Rehabilitation Project: This is an annual, on-going project that the Village undertakes to maintain all Village streets in a usable condition. The Village plans to coordinate road maintenance efforts with those of the Water, Storm water and Sanitary Sewer Utilities.

- ✚ Street Rehabilitation – Bradley Road (West) – N 51st to N 68th Reconstruction: This proposal calls for the reconstruction of Bradley Road (West) from N 51st to N 68th. Re-paving program.

BUDGET SUMMARY:

- ✚ The 2018 tax levy for capital project will remain the same as in 2017: \$372,000.

VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
CAPITAL IMPROVEMENT PROJECTS

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
ESTIMATED REVENUES									
320-000-11-4-00-10	General Property Taxes	372,000	372,000	372,000	372,000	372,000	372,000	(372,000)	(100.00)
320-000-35-4-00-10	State Grant Revenue	236,126	0	0	0	0	0	0	0.00
320-000-73-4-20-40	Other Municipalities	24,584	0	0	25,209	25,209	0	0	0.00
320-000-81-4-00-10	Investment Interest	5,497	(817)	0	2,335	2,335	0	0	0.00
320-000-83-4-00-50	Equipment Sales	0	0	0	6,000	6,000	0	0	0.00
320-000-85-4-60-10	Donations - Beautification	600	200	0	100	100	0	0	0.00
320-000-85-4-60-20	Donations-Other	0	0	0	40	40	0	0	0.00
320-000-91-4-00-10	Proceeds Long-Term Debt	0	2,110,000	0	0	0	13,365,000	0	0.00
TOTAL ESTIMATED REVENUES		638,807	2,481,383	372,000	405,684	405,684	13,737,000	(372,000)	(100.00)
APPROPRIATIONS									
320-000-71-5-82-20	Building Imprvmts-Village Hall	79,016	78,212	40,000	10,773	40,000	0	(40,000)	(100.00)
320-000-71-5-82-35	DPW BUILDING	0	0	0	1,233,067	1,300,000	10,000,000	0	0.00
320-000-71-5-82-50	Village Hall - Computer Equip	63,684	47,308	12,000	9,627	12,000	12,000	(12,000)	(100.00)
320-000-71-5-82-60	Admin Services/Mgr Equip	0	10,980	0	61,746	71,884	0	0	0.00
320-000-72-5-81-20	Police Dept. Equipment	160,548	206,100	159,300	125,121	125,121	125,000	(159,300)	(100.00)
320-000-72-5-81-25	Fire Dept. Capital	104,790	200,020	203,270	203,271	203,270	205,796	(203,270)	(100.00)
320-000-72-5-82-25	Consolidated Dispatch	16,159	18,762	21,652	21,652	21,652	25,537	(21,652)	(100.00)
320-000-73-5-81-30	Public Works Equipment	98,361	267,023	200,000	131,970	131,971	255,000	(200,000)	(100.00)
320-000-73-5-82-20	Building Improvmts-DPW	0	11,369	0	0	0	0	0	0.00
320-000-73-5-82-30	Street Rehabilitation	443,841	1,034,482	820,000	40,894	400,000	570,000	(820,000)	(100.00)
320-000-76-5-81-10	Library Equipment	15,409	0	0	0	0	0	0	0.00
320-000-76-5-82-10	Building Improvements-Library	5,000	0	0	0	0	0	0	0.00
320-000-76-5-82-25	Park & Recreation Equip	0	11,378	0	0	0	0	0	0.00
320-000-76-5-82-55	Park Improvements	331,365	14,354	6,720	0	0	0	(6,720)	(100.00)
320-000-77-5-82-60	Beautification Projects	26,629	26,500	20,000	38,357	20,000	20,000	(20,000)	(100.00)
320-000-81-5-00-10	PRINCIPAL ON LONG-TERM DEBT	79,255	0	0	0	0	0	0	0.00
320-000-82-5-00-10	Issuance Costs	0	20,150	0	0	0	0	0	0.00
320-000-82-5-00-20	INTEREST ON LONG-TERM DEBT	14,639	0	0	0	0	0	0	0.00
TOTAL APPROPRIATIONS		1,438,696	1,946,638	1,482,942	1,876,478	2,325,898	11,213,333	(1,482,942)	(100.00)

**Village of Brown Deer
2018**

Annual Budget

For the Fiscal Year Beginning January 1, 2018

TIF District #2

PROGRAM MANAGER: Various

PROGRAM DESCRIPTION:

Tax Incremental Financing District (TID) #2 includes lands primarily located within the Village of Brown Deer along the West Bradley Road and North Teutonia Avenue corridors. The district is bounded by North 55th Street to the west and West Calumet Road on its southern most point.

TID #2 initially came online in 1995. Since that time several TID related projects have taken place including; installation of decorative street lighting (updated in 2016), purchasing of various blighted properties for future redevelopment and the environmental remediation of a former restaurant/gas station site.

During 2008, TID #2 experienced continued economic growth. The equalized tax base grew from \$19,004,600 as of Jan 1, 2008 to \$21,745,500 in 2009. This was due in part to a new Tri City Bank building, a new dental office building, two new neighborhood appropriate commercial strip centers, and the demolition of two outdated and primarily vacant commercial buildings.

During 2010, Jewish Family Services (JFS) constructed a 66-unit residential care apartment complex (RCAC) with associated underground parking. The RCAC is comprised of a mix of affordable and market rate units (using WHEDA tax credits) that range from studio to two bedrooms. The building features kitchen and dining facilities as well as other services such as physical therapy, a beauty salon, and a small cafe. The apartment building houses residents 60 years of age and older. The Village entered into a development agreement with JFS, which called for a \$525,000 reimbursement for project costs.

There were no significant projects completed in 2011. However, in 2012, construction began on Bradley Crossing, a 60-unit apartment complex and mixed use facility. The building features offices for Jewish Family Services and a 6,000-square foot space leased to the Village for use as a Community Center. The building contains rental units for the public as well as supportive units for persons with disabilities. The project opened in November of 2012.

In 2013, a 30-unit expansion on the east side of Deerwood Crossing began. The land sold to the developer in 2011 and development was completed in the spring of 2014. The two phases of Deerwood Crossing now comprise all the remaining land of the former Kohl's grocery store.

In 2014, the second and final Phase of Bradley Crossing began. The project includes 4 residential buildings, a private community recreation space and a new public road and infrastructure. This phase added 54 new units in total that serve the public as well as supportive units for persons with disabilities. The project opened in the summer of 2015.

In early 2015 TID #2 boundaries were expanded to include three parcels of land along 47th Street south of Bradley Road including the former Algonquin School property. The parcels were actively marketed for redevelopment but in two years there was limited interest. The Village also acquired the former Lighthouse of Brown Deer at 7909-11 N. 47th to promote this redevelopment and help facilitate Lighthouse's growth in TID #3 (60th and Brown Deer road). With the lack of development interest the Village identified a buyer in late 2017 and sold the property for use once again as an assisted living facility.

**Village of Brown Deer
2018**

Annual Budget

For the Fiscal Year Beginning January 1, 2018

TIF District #2

BUDGET SUMMARY:

- ✚ The 2017 budget reflects a decrease in property tax due to the equalized value decreased.

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

TIF District #3

PROGRAM MANAGER: Various

PROGRAM DESCRIPTION:

Tax Incremental Financing District (TID) #3 includes lands located within the Village of Brown Deer along the West Brown Deer Road corridor, bounded by 55th Street to the east, Brown Deer Road to the south, properties abutting West Brown Deer Road to the north, and the Village's municipal boundaries to the west.

In 2006, \$2.4 million tax incremental financing package helped bring a 169,000-square foot Lowe's home improvement store to 6300 West Brown Deer Road. The new store replaced a vacant grocery store building and a primarily vacant strip shopping center. Additionally, the Lowe's project carried a guaranteed property value of \$15,262,000. In 2011, the Village received notice that Lowe's was closing its location in Brown Deer. Lowe's has since repaid the Village for all its TID borrowing costs and the guaranteed value remained in effect.

In 2008, a Walgreens pharmacy store was constructed and opened at 6020 W. Brown Deer Road. To coincide with the Walgreens project, TID funds were utilized to bury the overhead utility lines to better enhance the area both aesthetically and functionally. Also in 2008 the Beaver Creek Condominium project was begun.

The condominium development was to encompass 4.7 acres of land. Ten residential condominium units were completed, with no further construction in 2010, 2011, 2012, 2013 or 2014 due to weak housing market conditions.

In 2012, a 13,500-square foot office building anchored by Concentra HealthCare broke ground. This project did not receive TIF assistance and was completed in November 2012.

In 2013 Walmart purchased the vacant former Lowe's Home Improvement store and gained approvals for a new retail store. The store was begun in late 2013 and opened in August of 2014.

Additionally, in 2014 the Beaver Creek Condo project was sold to New Perspectives Senior Living who received approval to build a 133-bed senior living and memory care apartment facility on the remaining undeveloped land of the halted condominium development. The plan included utilizing the 10 existing townhome condos as part of the senior development. The project began in 2015 and was completed by mid 2016.

The Village also purchased the former American TV property in March of 2015 for 2.6 million. Sale agreements with two entities (PAK Technologies and ALDI) totaling 2.65 million were approved in July 2015. PAK (calling their redevelopment "American Distribution") reopened the former retail building in Fall of 2015 and ALDI built a new store on the southeast corner of the site which opened in late 2016. Along with these two projects a regional Village owned stormwater management facility was created on a second outlot in the southwest corner of the site.

BUDGET SUMMARY:

-  The 2017 budget shows General Property Taxes Revenue increase due to the equalized value increased.

**Village of Brown Deer
2017
Annual Budget**

For the Fiscal Year Beginning January 1, 2017

TIF District #4

PROGRAM MANAGER: Various

PROGRAM DESCRIPTION:

Tax Incremental Financing District (TID) #4 includes lands located within the “Original Village” area as well as the North Teutonia Avenue corridor, bounded by the Village limits, Green Bay Road and American Transmission Company’s Power Lines to the east, West Bradley Road to the south, West Brown Deer Road to the north, and North Teutonia Avenue and American Transmission Company’s Power Lines to the west.

In 2008 the Deerwood office building project and the new home for an architectural and an interior design firm obtained final occupancy. Located on a previously vacant parcel at 8655 North Deerwood Drive, the 18,344-square foot building will carry a new property value of \$3,800,000. A \$760,000 tax incremental financing package helped make this project a reality.

In 2012, the Village completed the engineering for the Original Village Streetscape improvement project; however, construction was delayed due to resident opposition and right of way challenges. Ultimately in 2013 the project to reconstruct North Deerwood Drive, River Lane, Ruth Place and North 43rd Street was begun and finished. The reconstruction included renovation to pavement, redesign of parking areas, pedestrian access improvements and storm water management. New landscape, lighting and signage were all added to the project area and all property acquisitions were completed. In addition, the Village acquired the former auto repair garage at 8749 N. Deerwood Drive and sold the property to Modus Design who renovated the space for the headquarters of their marketing and design firm.

In 2016 the Village purchased the former Bella landscape business at 8655 N. 43rd Street and subsequent sold it to CJB LLC. for renovation as an office and personal training studio. Solful Fitness now occupied 50% of the space. Future projects within TID #4 may include the redevelopment of the vacant Shoreland Church property and the relocation and redevelopment of the Brown Deer Public works yard..

BUDGET SUMMARY:

- ✚ The 2017 budget reflects a decrease property taxes due to equalized values is less then when the TIF was created.

VILLAGE OF BROWN DEER
 2018 MANAGER'S BUDGET
 TAX INCREMENT DISTRICTS

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
Fund 350 - TIF #2									
ESTIMATED REVENUES									
350-000-11-4-00-10	General Property Taxes	867,452	928,975	568,785	568,785	568,785	0	(568,785)	(100.00)
350-000-34-4-00-30	Computer Exemptions	1,860	1,742	2,000	742	742	0	(2,000)	(100.00)
350-000-81-4-00-10	Investment Interest	4,776	92	1,000	785	1,000	0	(1,000)	(100.00)
350-000-82-4-00-10	Rent Income	0	63,600	0	0	0	0	0	0.00
350-000-82-4-00-50	TIF #2 Miscellaneous Revenue	7,000	0	0	100	100	0	0	0.00
350-000-91-4-00-00	Proceeds from Long-Term Debt	1,410,000	0	0	0	0	0	0	0.00
350-000-91-4-00-10	REFUNDING BONDS ISSUED	0	1,655,000	0	0	0	0	0	0.00
TOTAL ESTIMATED REVENUES		2,291,088	2,649,409	571,785	570,412	570,627	0	(571,785)	(100.00)
APPROPRIATIONS									
350-000-67-5-20-20	Professional Services	20,578	28,350	16,320	12,240	16,320	0	(16,320)	(100.00)
350-000-67-5-26-75	Administrative Expenses	123,314	108,781	106,029	114,548	114,548	0	(106,029)	(100.00)
350-000-67-5-82-50	TIF District Projects	1,058,885	724,147	0	33,234	33,234	0	0	0.00
350-000-81-5-00-10	Principal - 2000 Taxable Notes	400,000	600,000	675,000	632,388	632,388	0	(675,000)	(100.00)
350-000-81-5-00-15	PAYMENT TO ESCROW AGENT	0	1,628,987	0	0	0	0	0	0.00
350-000-82-5-00-10	Interest - 2000 Taxable Notes	154,429	147,719	80,360	123,309	123,309	0	(80,360)	(100.00)
350-000-83-5-00-10	Issuance Costs	51,710	26,013	0	0	0	0	0	0.00
TOTAL APPROPRIATIONS		1,808,916	3,263,997	877,709	915,719	919,799	0	(877,709)	(100.00)

VILLAGE OF BROWN DEER
 2018 MANAGER'S BUDGET
 TAX INCREMENT DISTRICTS

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
Fund 353 - TIF #3									
ESTIMATED REVENUES									
353-000-11-4-00-10	General Property Taxes	227,762	352,071	634,441	634,441	634,441	0	(634,441)	(100.00)
353-000-34-4-00-30	Computer Exemptions	2,696	20,291	0	14,244	14,244	0	0	0.00
353-000-81-4-00-10	Investment Interest	(273)	112	0	0	0	0	0	0.00
353-000-82-4-00-50	Miscellaneous Income	1,934,203	563,854	0	0	0	0	0	0.00
353-000-91-4-00-00	Proceeds from Long-Term Debt	0	340,000	0	0	0	0	0	0.00
TOTAL ESTIMATED REVENUES		2,164,388	1,276,328	634,441	648,685	648,685	0	(634,441)	(100.00)
APPROPRIATIONS									
353-000-67-5-20-20	Professional Services	26,160	28,370	16,320	20,990	25,070	0	(16,320)	(100.00)
353-000-67-5-26-75	Administrative Expenses	160,571	99,676	97,328	106,063	106,063	0	(97,328)	(100.00)
353-000-67-5-82-50	TIF District Projects	3,022,321	546,914	0	126,115	126,115	0	0	0.00
353-000-81-5-00-10	Principal on Long Term Debt	230,000	740,000	275,000	275,000	275,000	0	(275,000)	(100.00)
353-000-81-5-60-21	(GAIN)/LOSS ON INVESTMENT	(243)	0	0	0	0	0	0	0.00
353-000-82-5-00-10	Issuance Costs	0	3,425	0	0	0	0	0	0.00
353-000-82-5-00-20	INTEREST ON LONG TERM DEBT	83,298	72,123	72,333	71,309	71,309	0	(72,333)	(100.00)
TOTAL APPROPRIATIONS		3,522,107	1,490,508	460,981	599,477	603,557	0	(460,981)	(100.00)

VILLAGE OF BROWN DEER
 2018 MANAGER'S BUDGET
 TAX INCREMENT DISTRICTS

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
Fund 354 - TIF #4									
ESTIMATED REVENUES									
354-000-11-4-00-10	General Property Taxes	70,991	52,259	0	114,647	114,647	0	0	0.00
354-000-34-4-00-30	Computer Exemptions	2,929	1,702	3,000	6,120	6,120	0	(3,000)	(100.00)
354-000-35-4-00-10	State Grants	478,484	0	0	0	0	0	0	0.00
TOTAL ESTIMATED REVENUES		552,404	53,961	3,000	120,767	120,767	0	(3,000)	(100.00)
APPROPRIATIONS									
354-000-67-5-20-20	Professional Services	2,230	28,350	16,320	20,990	25,070	0	(16,320)	(100.00)
354-000-67-5-26-75	Administrative Expenses	194,097	216,675	171,919	184,603	184,603	0	(171,919)	(100.00)
354-000-67-5-82-50	TIF District Projects	0	35,061	0	0	0	0	0	0.00
354-000-67-5-82-51	Original Village Project	0	763	0	0	0	0	0	0.00
354-000-81-5-00-10	Principal on Long Term Debt	256,050	264,708	240,000	272,017	272,017	0	(240,000)	(100.00)
354-000-82-5-00-10	Interest on Long Term Debt	183,678	175,830	118,193	166,719	166,719	0	(118,193)	(100.00)
TOTAL APPROPRIATIONS		636,055	721,387	546,432	644,329	648,409	0	(546,432)	(100.00)

**Village of Brown Deer
2018
Annual Budget**

For the Fiscal Year Beginning January 1, 2018

Library Fund

PROGRAM MANAGER: Library Director

PROGRAM DESCRIPTION:

The Brown Deer Public Library provides educational, informational, recreational, and cultural materials and services to those who live or work in Brown Deer as well as other Milwaukee County Federated Library System patrons. To this end the Library assembles, preserves and makes available print and electronic materials for the use of the community. The Library serves the community as a center of reliable information by providing opportunity and encouragement for all citizens interested in personal growth, self-enrichment, and the pursuit of life-long learning. The Library seeks to identify and meet community needs by using professional standards to select the best materials available reflecting a broad range of interests and educational levels. In addition to providing a collection of books, periodicals, music, movies and computers, the Library also strives to present programming that educates, entertains, and enlightens library patrons of all ages. The Library is open to the public an average of 44 hours per week.

SERVICES PROVIDED:

- ✚ **Books, AV items, E-books, Databases**
 - 68,000 Books (including Large-Print titles, children's books, fiction, non-fiction, mysteries, etc.)
 - 10,000 audio-visual items (including Music CDs, Audiobooks on CD, educational and entertainment films on DVD)
 - Support access to 180,000 e-books, e-magazines and downloadable materials
 - Support access to 54 informational and research databases

- ✚ **Current Newspapers & Periodicals (Magazines)**
 - 7 local and national general interest and business newspapers
 - 70 general interest magazine subscriptions
 - 5 professional journal subscriptions (review & selection sources)

- ✚ **Children's services**
 - Year-round pre-school story hours 2 times per week
 - Year-round Family Movie night programs
 - Children/Young Adult Summer Reading Program
 - Early literacy programming emphasis
 - Outreach to Brown Deer schools and community events

- ✚ **Information Technology Services**
 - Provide free wired and wireless high speed internet access and office productivity software at 14 public access computers
 - Provide access to basic office equipment including photocopier, scanner, fax and computer printer
 - Employ knowledgeable staff to assist with a wide variety of common office equipment and software questions, and maintain such equipment

- Maintain and update the Library's portion of the Village website and presence on social media

Adult Services

- All information questions answered by knowledgeable Librarians over the phone, in-person and via e-mail
- Adult and Young Adult Book clubs throughout the year
- Community-interest programs and author visits throughout the year
- Adult Summer Reading Program

Technical Services

- Acquiring and cataloging new materials based on professional standards and community needs
- Processing and preparing items for loan
- Repair and mending of damaged items
- Withdrawing items from the collection based on professional standards and community needs

Community Room

- Management of Community Meeting Room available for public, personal and business use

Customer Service

- Friendly, knowledgeable assistance from a cheerful, hard-working, dedicated staff

STAFFING:

Position (FTE)	2017			
	2014 Actual	2015 Actual	2016 Actual	Budget
Library Director	1.00	1.00	1.00	
Adult Services Librarian	1.00	1.00	1.00	
Youth Services Librarian	1.00	1.00	1.00	
Reference Librarians	0.80	0.80	0.50	
Library Circulation Superv.	1.00	1.00	1.00	
Library Assistants	3.40	2.70	2.70	
Page/Shelvers	1.00	1.30	1.30	
Total	9.20	8.80	8.50	

ACTIVITY MEASURES:

Activity	2014	2015	2016	2017 Est
	Actual	Actual	Actual	
Circulations of library materials	195,278	191,168	180,348	160,000
Youth summer reading signups	609	611	524	492
Technology questions answered	-	4,199	8,164	4,100
Reference questions answered	-	9,321	12,935	9,300
Directional questions answered	-	6,552	4,108	6,500
Library sponsored programs offered	108	155	167	110
Material items added	5,586	6,081	5,465	6,000
Community Room uses, non-library	72	88	117	80

PERFORMANCE MEASURES:

<u>Objective</u>	<u>Efficiency Measure</u>	<u>Efficiency</u>			
		<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017 Est</u>
Efficient Municipal Government	Cost per Circulation	\$ 2.72	\$ 2.81	\$ 3.14	\$ 2.90
MCFLS suburban Average		\$ 3.09	\$ 3.60	\$ 3.33	
Efficient Municipal Government	Collection expenditure per capita	\$ 4.86	\$ 5.19	\$ 4.30	\$ 4.54
MCFLS suburban Average		\$ 5.31	\$ 5.27	\$ 5.29	
Efficient Municipal Government	Local revenue per capita	\$ 31.69	\$ 31.44	\$ 31.27	\$ 32.10
MCFLS suburban Average		\$ 41.59	\$ 41.86	\$ 41.93	
Efficient Municipal Government	Total operating expenditure per capita	\$ 44.54	\$ 43.49	\$ 44.48	\$ 45.44
MCFLS suburban Average		\$ 46.40	46.01	46.11	

OBJECTIVES FROM 2017:

- To continue digitization and storage of appropriate fragile local history documents for the Brown Deer Historical Society. Will expend collaborative Wisconsin Historical Society grant award to purchase archival storage supplies, establish storage space for documents in Library, catalog materials, and add 5 new digital items to Recollection Wisconsin database.

Completed. Added 15 new digitized documents to Recollection Wisconsin. These documents included a dozen rare, unique photos that had been found in mixed-contents boxes in Historical Society storage. Those photos and dozens of other fragile items are now housed in archival storage at the Library. A finding aid for materials not digitized was developed by a UWM SOIS Archives student intern.
- To continue inventory of materials collection in order to reduce customer service problems due to missing items and increase accuracy of holdings as reflected in CountyCat. 25,000 items in the nonfiction collection will be inventoried by year-end.

Goal held as of May when approximately 25% complete. Mid-year decisions to adjust space allocations from low-performing collections to accommodate growth in high-demand collections led to substantial movement and selection analysis of materials that were next to be inventoried. Inventory to be resumed in 2018.
- 10% of new library users registered through the Brown Deer School District school-ID-as-library-card pilot will use their IDs to check out materials at the Brown Deer Public Library over 2016-2017 school year.

Completed. 248 students elected to use their IDs as library cards. Of those students, 62 (25%) had circulation activity after the start of the school year.

OBJECTIVES TO BE ACCOMPLISHED IN 2018:

- To continue inventory of materials collection in order to reduce customer service problems due to missing items and increase accuracy of holdings as reflected in CountyCat. 25,000 items in the nonfiction collection will be inventoried by year-end.
- To host an anniversary celebration recognizing the Library's 40th anniversary in its current location and 50th anniversary of its origin with the Junior Woman's Club. Members of Friends of Brown Deer Library and the Brown Deer Junior Woman's Club will be recruited for financing, planning and production of the recognition event along with Library staff.

- Conduct bi-annual All-Patron Survey to demonstrate continued alignment with the goals forwarded by the Village of Brown Deer Comprehensive Plan Vision Statement. Over 95% of surveyed patrons will report that access to the library's recreational and educational resources has helped to improve their quality of life. Over 95% of surveyed patrons will report feeling favorably about the library overall.

BUDGET SUMMARY:

2017 will close with a surplus due to staffing vacancies and low insurance expenditures. The Library Board elected to expend a portion of this surplus on additional materials purchases. The remainder will offset intentionally under-budgeted facility expenses with the rest to be added to Fund Balance. Revenues for Library-Fines will be much lower than predicted, partially due to the establishment of a DVD grace period that puts our policies in line with other MCFLS libraries, partially due to higher than predicted overall circulation declines.

2018 will see a moderate increase to Reciprocal Borrowing revenue due to an increase in State Aid to the Wisconsin Department of Public Instruction as distributed through the MCFLS Member Agreement formula. All other revenues will be equal to or lower than previous years. Expenses will be trimmed by carrying vacant positions and using volunteers more extensively. We will continue under-budgeting for facility expenditures with the intent to use Fund Balance to cover the majority of maintenance costs.

Community discussion about the possibility of building a new library delayed action on some needed facility improvements. Requests have been unfunded for capital improvements that would increase staff efficiency and satisfy changing patron demands, as well as address maintenance concerns of an aging facility. We are hopeful that 2018 will bring clarity on the future of our department's facility so that our capital needs can then be addressed.

VILLAGE OF BROWN DEER
2018 MANAGER'S BUDGET
LIBRARY FUND

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY 09/30/17	2017 PROJECTED ACTIVITY	2018 MANGER'S BUDGET	\$ CHANGE	% CHANGE
ESTIMATED REVENUES									
151-000-11-4-00-10	General Property Taxes	385,346	385,346	385,346	385,346	385,346	385,346	0	0.00
151-000-67-4-10-10	Photocopies	8,385	9,984	9,000	6,702	8,500	8,500	(500)	(5.56)
151-000-67-4-10-20	Library-Fines	16,217	18,470	16,000	8,546	11,800	11,000	(5,000)	(31.25)
151-000-67-4-10-30	Sale of Materials	1,511	1,526	1,400	933	1,160	1,100	(300)	(21.43)
151-000-67-4-10-40	Lost Material Charges	1,945	2,046	2,100	1,030	1,460	1,400	(700)	(33.33)
151-000-67-4-10-90	Miscellaneous Charges	4,304	4,326	4,200	2,470	3,220	3,200	(1,000)	(23.81)
151-000-73-4-60-10	MCFLS-Reciprocal Borrowing	97,010	87,166	87,200	87,778	87,778	88,600	1,400	1.61
151-000-81-4-00-10	Investment Interest	1,539	568	1,033	1,548	1,000	0	(1,033)	(100.00)
151-000-82-4-00-10	Rent Income	33,165	37,077	33,000	27,206	33,000	33,000	0	0.00
151-000-85-4-50-10	Donations - Library	14,633	11,393	10,000	5,616	10,000	10,000	0	0.00
TOTAL ESTIMATED REVENUES		564,055	557,902	549,279	527,175	543,264	542,146	(7,133)	(1.30)

APPROPRIATIONS

151-510-51-5-10-10	Salaries/Wages	296,543	308,913	307,148	219,113	262,000	325,440	18,292	5.96
151-510-51-5-15-10	WI Retirement	17,326	17,349	19,678	11,425	13,700	19,760	82	0.42
151-510-51-5-15-15	FICA	21,854	23,016	23,497	16,523	19,700	24,897	1,400	5.96
151-510-51-5-15-20	Group Insurance	43,653	61,921	48,894	25,442	35,000	47,250	(1,644)	0.97
151-510-51-5-15-25	Workers Comp Insurance	802	774	800	0	800	800	0	0.00
151-510-51-5-20-35	Technical Services	2,744	2,934	3,100	2,922	2,800	3,100	0	0.00
151-510-51-5-20-40	Printing Services	6,613	6,084	4,500	4,545	5,900	6,000	1,500	33.33
151-510-51-5-24-10	Equipment Maintenance Services	15,615	16,073	18,800	18,566	18,800	19,400	600	3.19
151-510-51-5-30-10	Office Supplies, Equip & Exp	5,869	5,476	3,700	1,783	2,100	3,000	(700)	(18.92)
151-510-51-5-30-15	Postage & Mailing	299	297	380	195	240	300	(80)	(21.05)
151-510-51-5-30-20	Communications	831	2,595	3,500	749	3,000	3,000	(500)	(14.29)
151-510-51-5-45-10	Professional Memberships	357	533	500	195	450	500	0	0.00
151-510-51-5-45-30	Professional Training	642	0	0	12	0	0	0	0.00
151-510-51-5-45-40	Mileage Reimbursement	594	450	600	129	400	600	0	0.00
151-511-51-5-35-40	Collect Repair/Maint/Suppl	5,087	4,664	5,000	4,780	4,800	5,000	0	0.00

GL NUMBER	DESCRIPTION	2015	2016	2017	2017	2017	2018	\$	%
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	PROJECTED	MANGER'S		
				BUDGET	09/30/17	ACTIVITY	BUDGET	CHANGE	CHANGE
151-511-51-5-38-10	Periodicals	7,244	2,823	6,900	5,853	6,900	6,900	0	0.00
151-511-51-5-38-15	Books	41,302	37,474	38,000	24,247	38,000	38,000	0	0.00
151-511-51-5-38-20	Audio/Visual	15,364	13,797	11,600	7,059	11,600	11,600	0	0.00
151-511-51-5-38-30	Donation Expenditures	11,726	8,405	8,000	2,595	10,000	10,000	2,000	25.00
151-511-51-5-38-40	Library Programming	1,087	815	2,000	2,390	2,500	3,400	1,400	70.00
151-512-51-5-22-10	Natural Gas/Electric Service	19,392	19,025	17,000	13,402	15,800	17,000	0	0.00
151-512-51-5-22-20	Sewer/Water Services	746	798	750	609	550	750	0	0.00
151-512-51-5-23-10	Cleaning Services	15,060	14,400	14,800	10,800	14,800	12,000	(2,800)	(18.92)
151-512-51-5-23-15	Building Maint/Repair Services	11,939	17,977	8,132	13,401	17,700	4,400	(3,732)	(45.89)
151-512-51-5-35-10	Building Supplies	1,930	2,219	2,000	1,118	2,000	2,000	0	0.00
TOTAL APPROPRIATIONS		544,619	568,812	549,279	387,853	489,540	565,097	15,818	1.03



REQUEST FOR CONSIDERATION

COMMITTEE:	Village Board
ITEM DESCRIPTION:	Requests for Extended Holiday Hours by various Retailers –
PREPARED BY:	Erin Hirn, Assistant Village Manager
REPORT DATE:	November 6, 2017
RECOMMENDATION:	<p>(1) To approve the special request from Walgreens for extended Holiday hours as identified in their October 13th request.</p> <p>(2) To approve the special request from Michaels for extended Holiday hours as identified in their October 25th request.</p> <p>(3) To approve the special request from Burlington Coat Factory for extended Holiday hours as identified in their October 25th request.</p>
EXPLANATION:	<p>The Village has received five written requests for variances to the Ordinance in the Village Code, Chapter 14, Section 14-2, "Business Hours Regulated". Village Ordinance does not allow businesses to operate between the hours of 11:00 p.m. to 6:00 a.m. The requests are in response to my letter dated October 2, 2017, asking businesses to submit their requests for special holiday hour changes by October 27th.</p> <p><u>Walgreens</u> regular operating hours are 8:00 a.m. to 10:00 p.m. Monday through Sunday. They are requesting to be open until midnight November 24th as well as December 15th through December 24th.</p> <p><u>Michael's</u> regular operating hours are 9:00 a.m. to 9:00 p.m. Monday through Saturday, and 10:00 a.m. to 7:00 p.m. on Sunday. They are requesting to be open until midnight Thursday, November 23rd.</p> <p><u>Burlington Coat Factory's</u> regular operating hours are 9:30 a.m. to 10:00 p.m. Monday through Saturday, and 9:30 a.m. to 9:30 p.m. on Sundays. They are requesting to be open until midnight from December 8th thru December 23rd.</p> <p>Times have been reviewed by Chief Kass and there are no concerns with any of the requests.</p> <p>Please contact me with any questions or concerns.</p>

MEMO

DATE: 10/31/17
TO: CHIEF MICHAEL KASS, Police Department
FROM: ERIN HIRN, Assistant Village Manager
RE: REQUEST FOR EXTENDED HOURS

Walgreens regular operating hours are 8:00 a.m. to 10:00 p.m. Monday through Sunday. They are requesting to be open until midnight November 24th as well as December 15th through December 24th.

Michael's regular operating hours are 9:00 a.m. to 9:00 p.m. Monday through Saturday, and 10:00 a.m. to 7:00 p.m. on Sunday. They are requesting to be open until midnight on Thursday, November 23rd.

Burlington Coat Factory's regular operating hours are 9:30 a.m. to 10:00 p.m. Monday through Saturday, and 9:30 a.m. to 9:30 p.m. on Sundays. They are requesting to be open until midnight from December 8th thru December 23rd.

Attached are the materials submitted by the applicant for your review. Please forward your comments/concerns on this matter for attachment to the staff report to the Village Board. Thank you.

If there are any questions, please feel free to contact me at 371-3052.

Erin Hirn

From: MGR 12524 <MGR.12524@store.walgreens.com>
Sent: Friday, October 13, 2017 2:07 PM
To: Erin Hirn; MGR 12524
Subject: Holiday extended hours

Dear Erin,

Walgreens is requesting extended business hours for the following days. All requests for extended hours are based on corporate directives on select dates listed below. These additional hours are for the Holiday season only in an effort to continue to be competitive in the retail environment in which we operate.

1. We would like to stay open until midnight November 24, 2017. This is Black Friday which is traditionally the start of the Christmas selling season, and one of the largest selling days at many retailers

2. Walgreens traditionally stay open until Midnight the 10 days preceding Christmas, so I will request a variance so we may be open until Midnight starting Friday December 15 through Sunday December 24, 2017. I expect normal operating hours on Christmas Day.

Please let me know if you have any questions or concerns that I may address. If there is anything else you need of me, please let me know.

Thank you,
Dwain Broadnax
Store Manager
Walgreens 12524
414-365-3608

Erin Hirn

From: Amy Shamblin <SHAMBLI3@michaels.com>
Sent: Wednesday, October 25, 2017 8:49 AM
To: Erin Hirn
Subject: extended holiday hours

Erin,

We would like for our Michaels store #2855 located at 9090 N Green Bay Rd. (Brown Deer Center) to be open from 6pm to midnight Thursday, November 23 (Thanksgiving). This is the only time we anticipate being open outside of the normal range of 6 am to 11 pm.

If you have any questions, or need additional information, please let me know.

Please reply back just to let me know you received this.

Thanks,

Amy

Amy Shamblin
Sales and Use Tax Accountant

THE MICHAELS COMPANIES

The Michaels Companies, Inc. | 8000 Bent Branch Dr, Irving, TX 75063 | (O) 972.831.4121 | (F) 972.831.4196 | shambli3@michaels.com

Connect with Us: [Facebook](#) | [Instagram](#) | [Twitter](#) | [Pinterest](#) | [YouTube](#) | [Google+](#)

*****CONFIDENTIALITY NOTICE***** This message and any attachments are confidential and only for addressed recipients. If you are not the intended recipient; printing, retaining, reproducing, disclosing or using any information contained is prohibited. If you received this in error, please contact the sender immediately and destroy the message and any attachments or copies (electronic or hard copy). This e-mail shall not be considered a legally binding agreement or amendment to any agreement. *****

Erin Hirn

From: Store Manager 061 <StoreMgr.061@burlingtonstores.com>
Sent: Wednesday, October 25, 2017 10:47 AM
To: Erin Hirn
Subject: RE: Holiday Hour Variance

Erin-

Business: Burlington Brown Deer

Hours of operation outside 11pm.

December 8th thru December 23 the store will be open until 12 am each night.

Thanks,
Shawn Austin
Store Manager Burlington Brown Deer
414-354-8885

From: Erin Hirn [ehirn@browndeerwi.org]
Sent: Wednesday, October 25, 2017 10:24 AM
To: Store Manager 061; Walmart; csr1@ros.com
Subject: Holiday Hour Variance

Dear All Local Businesses;

A letter was sent at the beginning of the month regarding any requests for variances in Holiday Hour changes in the following months. I am just reaching out because we have received requests from you in the past or you are a new business to the area and this is just a reminder that items are due no later than November 2nd in order to be put on the Village Board agenda for November 6, 2017. Please let me know if you have any further questions. Thank you.

Sincerely,

Erin M. Hirn
Assistant Village Manager
4800 W. Green Brook Drive
Brown Deer, WI 53223
414-371-3052



Certified Survey Map _____

A Redivision of Certified Survey Map No. 5872, being a part of the Southwest $\frac{1}{4}$, of the Northwest $\frac{1}{4}$ of Section 12, Township 8 North, Range 21 East, located in the Village of Brown Deer, Milwaukee County, Wisconsin.

SURVEYOR'S CERTIFICATE:

I Rick R. Hillmann, Professional Land Surveyor, do hereby certify:

That I have surveyed, divided and mapped a parcel of land located in a part of the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 12, Township 8 North, Range 21 East, located in the Village of Brown Deer, Milwaukee County, Wisconsin, now being more particularly bounded and described and follows:

Commencing at the West $\frac{1}{4}$ Corner, thence North $00^{\circ}29'00''$ W on and along the West Line of said $\frac{1}{4}$ Section, 925.00 feet to as point; thence North $89^{\circ}04'02''$ East, 33.00 feet to the Point of Beginning to the of lands hereinafter described, said point is on the Northwest Corner of Lot 1 of Certified Survey Map No.:

Thence North $89^{\circ}04'04''$ East on and along the North Line of said Certified Survey Map, 270.70 feet to the Westerly line of Green Bay Avenue; thence South $26^{\circ}28'23''$ West on and along the East Line of said Certified Survey Map, 167.28 feet to a point; thence South $89^{\circ}04'02''$ West on and along the South Line of said Certified Survey Map, 194.86 feet to a point on the East Line of North 43rd Street; thence North $00^{\circ}29'00''$ West on and along said East line, 148.50 feet to the place of beginning of this description.

The gross area of said parcel contains 34,568 Square feet or 0.79357 Acres of land more or less.

That I have made such survey, land division and map by the direction of CSI Investment LLC, owner of said land. That such map is a correct representation of all exterior boundaries of land surveyed and land division made thereof. That I have fully complied with the provision of chapter 236 of the Wisconsin Statutes and the Platting ordinance of the Village of Brown Deer in surveying, dividing and mapping same.

Dated this _____ day of _____, 20_____.

Rick R. Hillmann PLS
Professional Land Surveyor S-3005

**CONTINENTAL
SURVEYING
SERVICES LLC**



Main Office:

2059 Hwy 175, Suite "A"
Richfield WI. 53076

Phone: (262) 389-9200

Alt Phone: (262) 628-1409

Alt. Phone: (262) 338-3600

Milwaukee: (414) 425-2060

Website: www.csssurveys.com

Email: survey@csssurveys.com



NOTE: All bearings are referenced to the West Line of Certified Survey Map No.: 5872, in which the West line of the NW $\frac{1}{4}$ of Section 12, Township 08 North, Range 21 East bears N $00^{\circ}29'00''$ W.

This Instrument was drafted by Rick R. Hillmann, a Professional Land Surveyor, S-3005 on this 6th day of October, 2017 Sheet X of X



Certified Survey Map _____

A Redivision of Certified Survey Map No. 5872, being a part of the Southwest $\frac{1}{4}$, of the Northwest $\frac{1}{4}$ of Section 12, Township 8 North, Range 21 East, located in the Village of Brown Deer, Milwaukee County, Wisconsin.

VILLAGE OF BROWN DEER PLAN COMMISSION APPROVAL:

Approved by the Plan Commission of the Village of Brown Deer on this _____ day of _____, 20____.

Carl Kreuger, Chairman

VILLAGE OF BROWN DEER BOARD APPROVAL:

This Map, being a redivision of Certified Survey Map No. 5872, being a part of the Southwest $\frac{1}{4}$, of the Northwest $\frac{1}{4}$ of Section 12, Township 8 North, Range 21 East, Village of Brown Deer, Milwaukee County, Wisconsin, having been approved by the Planning Commission being the same, is hereby approved and accepted by the Village Board of Trustees of the Village of Brown Deer, by Resolution No. _____ on this _____ day of _____, 20____.

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk

**CONTINENTAL
SURVEYING
SERVICES LLC**



Main Office:

2059 Hwy 175, Suite "A"
Richfield WI. 53076

Phone: (262) 389-9200

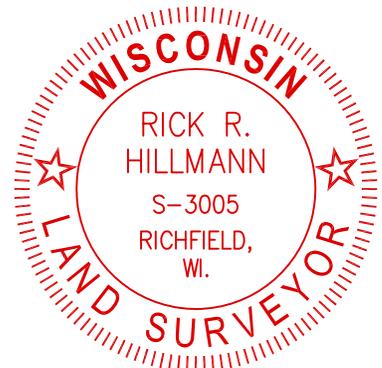
Alt Phone: (262) 628-1409

Alt. Phone: (262) 338-3600

Milwaukee: (414) 425-2060

Website: www.csssurveys.com

Email: survey@csssurveys.com



NOTE: All bearings are referenced to the West Line of Certified Survey Map No.: 5872, in which the West line of the NW $\frac{1}{4}$ of Section 12, Township 08 North, Range 21 East bears N 00°29'00" W.

This Instrument was drafted by Rick R. Hillmann, a Professional Land Surveyor, S-3005 on this 6th day of October, 2017 Sheet X of X





REQUEST FOR CONSIDERATION

COMMITTEE:	Village Board
ITEM DESCRIPTION:	Stormwater Technician – Temporary Employee from City Water
PREPARED BY:	Matthew S. Maederer, PE, Director of Public Works/Village Engineer
REPORT DATE:	November 2, 2017
MANAGER'S REVIEW/COMMENTS:	<input type="checkbox"/> No additional comments to this report. <input type="checkbox"/> See additional comments attached.
RECOMMENDATION:	Approve an Amendment to City Water Management Services Agreement
EXPLANATION:	<p>The Dept. of Public Works (DPW) is requesting that the City Water Management Agreement be amended to include services for a Stormwater Technician on a temporary basis until a full-time employee is recruited.</p> <p>The 2018 stormwater utility budget includes an hourly rate (with benefits) of \$38.78. The City Water Contract Amendment includes an hourly rate of \$36.00. The annual budget savings is \$5,782.40.</p> <p>Attached is the following:</p> <ol style="list-style-type: none">1. City Water Contract Amendment w/ Appendix A

MANAGEMENT SERVICES AGREEMENT

Amendment #1

This Amendment #1 dated November 6, 2017 to the Agreement dated October 9, 2013 is between the Village of Brown Deer, a municipal corporation (VILLAGE), and City Water LLC, a Wisconsin limited liability company, (MANAGER) for professional services as further described in this Amendment.

In consideration of the mutual promises contained herein, and other good and valuable consideration, the parties hereto agree as follows:

1. MANAGER agrees to perform the services described in Appendix A (SERVICES) which are incorporated by reference herein, on the Scope of Services described in the original Agreement.
2. VILLAGE authorizes MANAGER to perform these SERVICES, and said TERMS
3. MANAGER is willing to perform the SERVICES in exchange for the following fee:
VILLAGE will pay a monthly rate of \$6,000 per month or \$34.61 per hour.

VILLAGE confirms reading this document in full (including Appendix A (SERVICES)). This Amendment when executed by MANAGER is an offer to perform the SERVICES, open for acceptance within 30 days. This Amendment becomes effective on the date VILLAGE signs below.

CLIENT: **Village of Brown Deer**

_CONSULTANT: **City Water, LLC**

By: _____

By: _____

Name: Carl Krueger, Village President

Name: Thomas Nennig, President

By: _____

Name: Jill Kenda-Lubetski, Village Clerk

AMENDMENT 1 - APPENDIX A

SCOPE OF SERVICES

1. Storm Water Utility Technician

- A. The individual shall have good time management skills and maturity of judgment; with a good attitude toward learning, education, and personal relations along with strong written & verbal communication skills, computer keyboard entry skills, and awareness of technical developments.
- B. The Utility Technician shall work under adverse weather conditions and respond to severe weather conditions and winter weather conditions.
- C. The Utility Technician shall be able to perform tasks requiring walking; climbing ladders; lifting & carrying sixty pounds; driving manual shift; operate equipment with dual hand and foot controls; handle herbicides and fertilizers, asphaltic and cementitious materials, paints, and general construction materials.
- D. Utility Technician primary duties will include the following but not limited to:
 - i. Operate Village street sweeper
 - ii. Conduct routine inspections on
 - Catch basins, stormceptors
 - Storm sewer retention/detention basins
 - Storm sewer inlets / outfalls
 - Storm water drainage system
 - iii. Clean out catch basin sumps and stormceptors
 - iv. Rebuild damaged catch basins
- E. The Utility Technician must be proficient in the performance of a wide range of duties including, but not limited to:
 - i. operate and perform routine maintenance on trucks and equipment,
 - ii. manual labor,
 - iii. maintain accurate work reports,
 - iv. road repair,
 - v. forestry work (planting/trimming/removal of trees and bushes),
 - vi. maintenance of turf areas - mowing, fertilization, herbicide and pesticide applications,
 - vii. work zone safety and maintenance,
 - viii. street signage installation and maintenance,
 - ix. observe/evaluate/report operations and field conditions to the crew leader and/or Operations Supervisor,
 - x. carpentry and masonry work,
 - xi. assist in set-up of voting machines and poll locations,
 - xii. cleaning and maintenance of DPW complex, assist other government agencies or Village Departments as directed.

2. **Supervision:** - The Utility Technician shall work under the direct supervision of the Village of Brown Deer's Operations Supervisor who shall provide detailed direction as required. The Utility Technician may also receive direction from the Village Manager, Director of Public Works/Village

Engineer, Water Superintendent, and/or assigned Acting Operations Supervisor of Public Works as the case/conditions warrant. The performance of the Utility Technician shall be evaluated by the Operations Supervisor and Director of Public Works on an annual basis.

**A RESOLUTION APPROVING PAYMENT TO
RITE-HITE HOLDING CORPORATION AND MICHAEL H. WHITE
IN FULL AND FINAL SETTLEMENT OF MILWAUKEE COUNTY
CIRCUIT COURT CASE NO. 2017CV000258**

WHEREAS, the Village of Brown Deer has acquired property from Rite-Hite Holding Corporation and Michael H. White, PIN 028-0030, by use of eminent domain; and

WHEREAS, Rite-Hite Holding Corporation and Michael H. White have appealed the compensation award paid by the Village for the property, which appeal is pending in the Circuit Court of Milwaukee County, Case Number 2017CV000258; and

WHEREAS, the parties have mediated the issue of just compensation, and the Mediator has recommended an additional payment to the Rite-Hite Holding Corporation and Michael H. White, in the amount of One Hundred Twenty Thousand Dollars (\$120,000.00); and

WHEREAS, the Village Board finds such payment to be fair and equitable and in the public interest.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Brown Deer, Milwaukee County:

1. The Village Board authorizes the payment of the additional total sum of One Hundred Twenty Thousand Dollars (\$120,000.00) to Rite-Hite Holding Corporation and Michael H. White;

2. Upon such payment the Village Board authorizes the settlement and conclusion of Milwaukee County Circuit Court Case Number 2017CV000258, and the execution by Counsel of the necessary Stipulation for the dismissal of the aforesaid case.

PASSED AND ADOPTED _____, 2017.

Carl Krueger, Village President

Countersigned:

Jill Kenda-Lubetski, Village Clerk

This Resolution was drafted by:

John F. Fuchs
Village of Brown Deer Attorney
Fuchs & Boyle S.C.
13500 Watertown Plank Road
Suite 100
Elm Grove, WI 53122