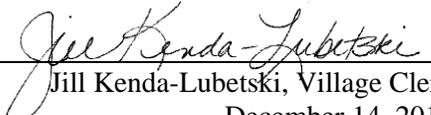


**VILLAGE BOARD MEETING**  
**Monday, December 18, 2017**  
**Earl McGovern Board Room, 6:30 P.M.**



**PLEASE TAKE NOTICE** that a meeting of the Brown Deer Village Board will be held at the Village Hall of the Village of Brown Deer, 4800 West Green Brook Drive, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. Pledge of Allegiance
- III. Persons Desiring to be Heard
- IV. **Consent Agenda**
  - A) Consideration of Minutes: December 4, 2017 – Regular Meeting
  - B) November 2017 Vouchers
  - C) October 2017 Financial Report
  - D) Approve a Professional Services Agreement with Ruckert-Mielke for the WDNR Stormwater Permit Compliance and Water Quality Master Plan Updates/Alternatives Analysis.
  - E) Approve a Professional Services Agreement with Ruckert-Mielke for the Beaver Creek Naturalization and CDBG Bike Path Reconstruction Project.
- V. **New Business**
  - A) Discussion About Changing the Start Times of Village Board Meetings and Committee Meetings for 2018
  - B) Badger Meter Claim for Refund – Excessive Real Estate Taxes for the Tax Year 2015
  - C) Authorize the Police Department to Convert the Non-Sworn Community Service Officer (CSO) to a Sworn Police Officer
- VI. Village President's Report
- VII. Village Committee Report
- VIII. Village Manager's Report
- IX. Adjournment

  
\_\_\_\_\_  
Jill Kenda-Lubetski, Village Clerk  
December 14, 2017

**PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE MEETING.**

**BROWN DEER VILLAGE BOARD  
DECEMBER 4, 2017 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:30 P.M.

**I. Roll Call**

Present: Village President Krueger; Trustees: Baker, Quirk, Springman, Wedward,

Also, Present: Michael Hall, Village Manager; Erin Hirn, Assistant Village Manager; Rebecca Boyle, Village Attorney; Mike Kass, Chief of Police; Nate Piotrowski, Community Development Director; Susan Hudson, Comptroller

Absent: Trustees: Schilz, Oates

**II. Pledge of Allegiance**

**III. Persons Desiring to be Heard**

A) Dr. Deb Kerr, Brown Deer School District

Dr. Kerr, Brown Deer Superintendent, spoke regarding the community meeting tomorrow night to discuss strategic planning for the school district.

**IV. Consent Agenda**

A) Consideration of Minutes: November 20, 2017 – Regular Meeting

B) Consider Appointment of Election Inspectors for 2018-2019 Election Cycle

*It was moved by Trustee Springman and seconded by Trustee Wedward to approve the consent agenda items. The motion carried unanimously*

**V. New Business**

**A) Recognize Susan Hudson for The Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association**

President Krueger congratulated Ms. Hudson for being presented with this certificate for outstanding financial reporting.

**B) Resolution No. 17-, “Authorizing the Issuance of \$9,900,000 General Obligation Promissory Notes and the Issuance and Sale of \$9,900,000 Note Anticipation Notes in Anticipation Thereof”**

Brad Viegut from Baird gave a presentation regarding the issuance of the Note Anticipation Note in regard to the Public Works Facility project. There was no further discussion.

*It was moved by Springman and seconded by Trustee Quirk to approve Resolution No. 17-, “Authorizing the Issuance of \$9,900,000 General Obligation Promissory Notes and the Issuance and Sale of \$9,900,000 Note Anticipation Notes in Anticipation Thereof.” The motion carried unanimously*

**C) Discussion on the Future of the Brown Deer Library**

Mr. Hall presented the fact that the library is a sinking fund that will run out of funds by 2020. Mr. Hall gave a list of options including: Reduce hours, reduce staff, join another library system, eliminate other service provided by the village or other staff from a different department, borrowing more money, or go for referendum. There are pros and cons to each option. After the Library Board met, it was decided that by hiring Dana as the Library Director as well as some position shifts and cutting hours which would save

around \$36,000 which would be a temporary fix.

Trustee Baker disagreed with joining the North Shore Library.

Trustee Springman asked if the village could join the Milwaukee County Library System. Mr. Hall confirmed we could.

Trustee Quirk asked if it would be beneficial to create a survey to gain public input. Mr. Hall said that the library had also brought up the idea of conducting a survey.

Trustee Wedward asked about the structural issues of the Library. Mr. Hall explained how there are no structural issues and that the improvements needed include new windows, carpeting, etc. Trustee Wedward expressed the change in demographics as well as usage of libraries and suggested that be considered during discussions.

#### **D) Update and Discussion on Colliers Village Marketing Efforts**

Mr. Hall gave a brief introduction to the start of using Colliers for the villages marketing efforts. Mr. Piotrowski gave a presentation on who was contacted and the results. Colliers contacted about 150 retailers and the village will continue on these contacts; however, we will not be continuing with Colliers services in 2018.

#### **E) Approve Sale Price and Marketing of Village Owned Land**

Mr. Piotrowski spoke regarding the Bradley Road property as well as the Teutonia property which the village has owned for around 15 years. In order to market these sites, the village will be selling these for \$1; however, not only will the user need to be compatible and desirable in the neighborhood as well as a having condition of sale will have a guaranteed value which will show returns to the village in tax revenues. This concept was used in Mequon when selling their previous public works building and had positive results.

President Krueger asked why it would be posted on MLS. Mr. Piotrowski explained that Colliers has agreed to list the property for free due to our contract and the commission would be very little if Colliers was part of the sale.

*It was moved by Trustee Springman and seconded by Trustee Baker to Approve Sale Price and Marketing of Village Owned Land. The motion carried unanimously.*

#### **F) Approve Meeting Schedule for 2018**

Trustee Wedward noted the new meeting schedule stated that the start time would be 7:00 p.m. and should be amended to 6:30 p.m. Discussion was had on possibly changing the meeting time from 6:30 p.m. to 6:00 p.m. It was requested that Mr. Hall put this on the next agenda for discussion since some trustees were absent from this meeting.

*It was moved by Trustee Quirk and seconded by Trustee Wedward to Approve Meeting Schedule for 2018. The motion carried unanimously.*

#### **VI. Committee Appointments**

None

**VII. Village President's Report**

- None

**VIII. Village Committee Report**

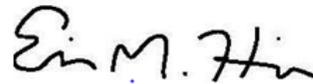
- Trustee Quirk reported on the Brown Deer Foundation and the proposal that was brought up to improve trash pick-up through community support.

**IX. Manager's Report**

- Tree Lighting will be on Thursday December 7 from 6:30-8:00 p.m. at the Fire Station.
- JFS is conducting a food pantry and extended invitations to the Trustees to help.

**X. Adjournment**

*It was moved by Trustee Springman and seconded by Trustee Wedward to adjourn at 8:15 p.m. The motion carried unanimously.*



Erin M. Hir, Assistant Manager/Deputy Clerk



**VILLAGE OF BROWN DEER**

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**VOUCHER APPROVAL  
REGISTER**

<b>Finance &amp; Public Works Committee</b>	<b>Date: December 6, 2017</b>
<b>Village Board of Trustees</b>	<b>Date: December 18, 2017</b>
<b>Submitted By: Susan Hudson; Treasurer / Comptroller</b>	

**Payments Presented For Ratification**

Attached please find the voucher list for bills accrued November 3, 2017 thru November 17, 2017. This covers check numbers 86360-86454.

**The total amount of vouchers is \$ 416,373,98**

**Vouchers held for approval (to be paid ) –**

**Below Please Find the Top Five Largest Expenditures in the Packet:**

- |                           |              |
|---------------------------|--------------|
| 1) Michael White/RiteHite | \$120,000.00 |
| 2) MJ Construction        | \$ 88,331.86 |
| 3) Milwaukee Water Works  | \$ 66,748.98 |
| 4) Murphy & Prachthausen  | \$ 37,500.00 |
| 5) Colliers Interntional  | \$ 17,500.00 |

**Below please find a list of the voided checks for this period and their amount**

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 010 GENERAL FUND					
Dept 000-15					
010-000-15-2-20-60	Vision Insurance Payable	SUPERIOR VISION INSURANCE	DECEMBER 2017 VISION	468.25	86450
Total For Dept 000-15				468.25	
Dept 000-33					
010-000-33-2-00-20	Bail Due Other Departments	BURGESS, BRIANNA	BAIL - JONES, JOSEPH	150.00	86363
010-000-33-2-00-20	Bail Due Other Departments	MID MORAINNE MUNICIPAL COUF	BAIL - SPRAGGINS, DOMONICK	342.50	86375
010-000-33-2-00-20	Bail Due Other Departments	MID MORAINNE MUNICIPAL COUF	BAIL - CURRIE, DION	565.00	86375
010-000-33-2-00-20	Bail Due Other Departments	SOUTH MILWAUKEE MUNICIPAL	BAIL - POWERS, S	765.30	86380
010-000-33-2-00-20	Bail Due Other Departments	HAMILTON, ISAAC	BAIL - HAMILTON, ADRIANA	500.00	86401
010-000-33-2-00-20	Bail Due Other Departments	KERNAN, DONALD A	BAIL - KERNAN, D	150.00	86442
010-000-33-2-00-20	Bail Due Other Departments	NORTH SHORE MUNI COURT-GLF	BAIL - COTTINGHAM, JADAH	242.00	86444
Total For Dept 000-33				2,714.80	
Dept 130-13 LEGAL SERVICES					
010-130-13-5-21-10	Village Attorney Services	FUCHS & BOYLE SC	LEGAL SERVICES	7,820.00	86368
Total For Dept 130-13 LEGAL SERVICES				7,820.00	
Dept 140-14 VILLAGE MANAGER					
010-140-14-5-30-40	Public Notices/Advertising	JOURNAL SENTINEL	LEGALS	36.75	86404
010-140-14-5-30-40	Public Notices/Advertising	MUNICODE	SUPPLEMENT PAGES	792.00	86415
Total For Dept 140-14 VILLAGE MANAGER				828.75	
Dept 150-15 ADMINISTRATIVE SERVICES					
010-150-15-5-20-35	Technical Services	BS&A SOFTWARE	ANNUAL SERVICE - FIXED ASSETS 11/1/17 -	1,160.00	86390
Total For Dept 150-15 ADMINISTRATIVE SERVICES				1,160.00	
Dept 191-14 OTHER GENERAL GOVERNMENT					
010-191-14-5-30-10	Office Supplies, Equip & Exp	SHRED-IT USA	SHREDDING SERVICES	35.00	86420
010-191-14-5-30-20	Communications	CENTURY LINK	LONG DISTANCE FAX	3.01	86395
Total For Dept 191-14 OTHER GENERAL GOVERNMENT				38.01	
Dept 194-51 HISTORICAL SOCIETY					
010-194-51-5-22-10	Natural Gas/Electric Service	WE ENERGIES	ELECTRIC/GAS SERVICE	(126.20)	86385
Total For Dept 194-51 HISTORICAL SOCIETY				(126.20)	
Dept 195-28 Other General Government					
010-195-28-5-39-21	EMPLOYEE WELLNESS BENEFIT	KETTLE MORAINNE YMCA	WELLNESS - CADDOCK/HOIER/BO	30.00	86372
010-195-28-5-39-21	EMPLOYEE WELLNESS BENEFIT	YMCA OF METRO MILWAUKEE	WELLNESS - WITMAN/CARVER	20.00	86386
010-195-28-5-39-21	EMPLOYEE WELLNESS BENEFIT	YMCA OF GREATER WAUKESHA	WELLNESS - KOEPPPEL	10.00	86452
Total For Dept 195-28 Other General Government				60.00	
Dept 210-21 POLICE DEPARTMENT					
010-210-21-5-12-20	Uniform Allowance	CADDOCK, BRAD	UNIFORM REIMBURSEMENT - CADDOCK	149.54	86364
010-210-21-5-12-20	Uniform Allowance	GUENETTE, BRIAN	UNIFORM REIMBURSEMENT - GUENETTE	34.80	86371
010-210-21-5-12-20	Uniform Allowance	VOGELSANG, ANTHONY	UNIFORM REIMBURSEMENT - VOGELSANG, T	110.87	86384
010-210-21-5-12-20	Uniform Allowance	JUNK, MARK	UNIFORM REIMBURSEMENT - JUNK, M	126.11	86405
010-210-21-5-12-20	Uniform Allowance	OLIG, BRETT	UNIFORM REIMBURSEMENT - OLIG, B	98.21	86417
010-210-21-5-12-20	Uniform Allowance	ZEISE, JILL	UNIFORM REIMBURSEMENT - ZEISE, J	60.10	86428
010-210-21-5-12-20	Uniform Allowance	GUENETTE, BRIAN	UNIFORM REIMBURSEMENT - GUENETTE	14.89	86441
010-210-21-5-12-20	Uniform Allowance	SANTIAGO, FERNANDO	UNIFORM REIMBURSEMENT - SANTIAGO	422.21	86446
010-210-21-5-12-20	Uniform Allowance	VOGELSANG, ANTHONY	UNIFORM REIMBURSEMENT - VOGELSANG	12.61	86451
010-210-21-5-20-25	Employment Services	MORPHOTRAK LLC	MORPHOLDENT ANNUAL FEE - 9/1/17 - 8/31/	193.00	86377
010-210-21-5-24-10	Equipment Maintenance Services	KONICA MINOLTA PREMIER	COPIER LEASE 10/15/17 - 11/14/17	267.43	86373

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 010 GENERAL FUND					
Dept 210-21 POLICE DEPARTMENT					
010-210-21-5-24-10	Equipment Maintenance Services	CENTRAL OFFICE SYSTEMS	CONTRACT - COPIES	316.66	86394
010-210-21-5-24-10	Equipment Maintenance Services	KONICA MINOLTA PREMIER	COPIER LEASE - 11/15 - 12/14/17	267.43	86406
010-210-21-5-30-10	Office Supplies, Equip & Exp	BATTERIES PLUS	AA/C/3V BATTERIES	45.36	86361
010-210-21-5-30-10	Office Supplies, Equip & Exp	DIGITAL BUYER	UTILITY TABLE/CHAIRS/SHIPPING	1,987.00	86367
010-210-21-5-30-10	Office Supplies, Equip & Exp	SHRED-IT USA	SHREDDING SERVICE	35.00	86420
010-210-21-5-30-30	Service Fees	TRANSUNION RISK & ALTERNATI	TLOXP CHARGES - OCTOBER 2017	25.00	86425
010-210-21-5-35-20	Vehicle Repair/Maint Supplies	GENERAL COMMUNICATIONS INC	INSTALL RELAY	189.75	86438
010-210-21-5-35-20	Vehicle Repair/Maint Supplies	SCRUB BROWN DEER LLC	CAR WASHES - OCTOBER 2017	15.00	86448
010-210-21-5-39-30	Investigation Supplies	TRI-TECH FORENSICS, INC	BLK W/PVC TUBING/WASHABLE INK FORENSICS	200.00	86383
010-210-21-5-39-40	Ammunition	BATTERIES PLUS	AA/C/3V BATTERIES	103.80	86361
010-210-21-5-45-10	Professional Memberships	INTERNATIONAL CONFERENCE	ANNUAL MEMBERSHIP	125.00	86403
010-210-21-5-45-30	Professional Training	WAUKESHA COUNTY TECHNICAL	IDENTIFYING DECEPTIVE BEHAVIOR - TUCEK,	151.88	86426
Total For Dept 210-21 POLICE DEPARTMENT				4,951.65	
Dept 220-22 FIRE DEPARTMENT - EG					
010-220-22-5-24-10	Equipment Maintenance Services	WE ENERGIES	ELECTRIC/GAS SERVICE	27.08	86385
Total For Dept 220-22 FIRE DEPARTMENT - EG				27.08	
Dept 310-31 PUBLIC WORKS ADMINISTRATION					
010-310-31-5-12-20	Uniform Allowance	SCHILLING, SCOTT	SAFETY BOOT REIMBURSEMENT	162.89	86447
Total For Dept 310-31 PUBLIC WORKS ADMINISTRATION				162.89	
Dept 311-33 DPW STREETS/TRAFFIC OPERATIONS					
010-311-33-5-22-10	Street Lighting-Elec Service	WE ENERGIES	ELECTRIC/GAS SERVICE	83.32	86385
010-311-33-5-22-15	Street Lighting Elec Chrgs-TID	WE ENERGIES	STREET LIGHTING - ELECTRIC	354.96	86385
Total For Dept 311-33 DPW STREETS/TRAFFIC OPERATIONS				438.28	
Dept 319-16 DPW MUNICIPAL COMPLEX					
010-319-16-5-22-10	Natural Gas/Electric Service	WE ENERGIES	ELECTRIC/GAS SERVICE	606.13	86385
Total For Dept 319-16 DPW MUNICIPAL COMPLEX				606.13	
Dept 319-33 DPW MUNICIPAL COMPLEX					
010-319-33-5-34-10	Fuel, Oil & Lubricants	PETRAS, ERIKA	MILEAGE REIMB. 10/2017	42.80	86418
010-319-33-5-35-20	Vehicle Repair/Maint Supplies	GOODYEAR COMMERCIAL TIRE	TUBE REPLACEMENT 1380	59.90	86440
Total For Dept 319-33 DPW MUNICIPAL COMPLEX				102.70	
Dept 360-31 COMMUNITY DEVELOPMENT					
010-360-31-5-30-10	Office Supplies, Equip & Exp	CLEAR CUT PRINT SOLUTIONS	BUSINESS CARDS - RADTKE	42.95	86397
Total For Dept 360-31 COMMUNITY DEVELOPMENT				42.95	
Dept 361-16 VILLAGE HALL					
010-361-16-5-22-10	Electric/Natural Gas	WE ENERGIES	ELECTRIC/GAS SERVICE	8,825.03	86385
010-361-16-5-35-10	Building Supplies	BONAFIDE SAFE & LOCK	NEW KEYS	34.93	86362
Total For Dept 361-16 VILLAGE HALL				8,859.96	
Total For Fund 010 GENERAL FUND				28,155.25	
Fund 135 Recycling Fund					
Dept 320-36 DPW REFUSE					
135-320-36-5-29-50	Equipment Rental	MAX-R RECOVERY	TUB GRINDING 8/23/17	2,675.00	86408
Total For Dept 320-36 DPW REFUSE				2,675.00	
Total For Fund 135 Recycling Fund				2,675.00	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 140 North Shore Health Dept					
Dept 410-41					
140-410-41-5-30-10	Office Supplies, Equip & Exp	AHRENHOERSTER, LORI	MILEAGE AND EXPENSES FOR OCTOBER	21.10	86387
140-410-41-5-34-55	Clinical Supplies	A TO Z REFRIGERATION CO, I	REFRIGERATOR CHECK	176.23	86360
140-410-41-5-34-55	Clinical Supplies	SCHNEIDER, KIMBERLY	MILEAGE AND EXPENSES	28.75	86419
140-410-41-5-45-40	Mileage Reimbursement	AHRENHOERSTER, LORI	MILEAGE AND EXPENSES FOR OCTOBER	16.21	86387
140-410-41-5-45-40	Mileage Reimbursement	MILJEVIC, SANJA	OCTOBER MILEAGE	66.23	86409
140-410-41-5-45-40	Mileage Reimbursement	SCHNEIDER, KIMBERLY	MILEAGE AND EXPENSES	109.93	86419
140-410-41-5-45-40	Mileage Reimbursement	PLATT, KATHLEEN	MILEAGE: 9/1 - 10/23/2017	123.85	86445
Total For Dept 410-41				542.30	
Dept 411-41					
140-411-41-5-30-10	Environmental Health Supplies	AHRENHOERSTER, LORI	MILEAGE AND EXPENSES FOR OCTOBER	24.89	86387
140-411-41-5-30-10	Environmental Health Supplies	CARLSON, MARK	MILEAGE AND EXPENSES FOR OCTOBER	133.36	86392
140-411-41-5-30-10	Environmental Health Supplies	SIMERLY, BRAD	MILEAGE AND EXPENSES	347.19	86421
Total For Dept 411-41				505.44	
Total For Fund 140 North Shore Health Dept				1,047.74	
Fund 141 NSHD Grant Fund					
Dept 421-41 MCH					
141-421-41-5-39-70	Program Supplies & Expenses	PLATT, KATHLEEN	MILEAGE: 9/1 - 10/23/2017	71.53	86445
Total For Dept 421-41 MCH				71.53	
Dept 422-41 IMM GRANT					
141-422-41-5-39-70	Program Supplies & Expenses	SOFTWARE EXPRESSIONS, INC	MONTHLY ACCESS TO PROVISION - 11/17	75.00	86422
141-422-41-5-39-70	Program Supplies & Expenses	PLATT, KATHLEEN	MILEAGE: 9/1 - 10/23/2017	17.71	86445
Total For Dept 422-41 IMM GRANT				92.71	
Dept 442-41 PHP Preparedness					
141-442-41-5-39-70	Program Supplies & Expenses	AHRENHOERSTER, LORI	MILEAGE AND EXPENSES FOR OCTOBER	16.89	86387
Total For Dept 442-41 PHP Preparedness				16.89	
Dept 452-41 LEAD					
141-452-41-5-39-70	Program Supplies & Expenses	SCHNEIDER, KIMBERLY	MILEAGE AND EXPENSES	35.32	86419
Total For Dept 452-41 LEAD				35.32	
Dept 462-41 SHOREWOOD FOUNDATION GRANT					
141-462-41-5-39-70	Program Supplies & Expenses	SIEVE NETWORKS	SOFTWARE FOR LORI'S COMPUTER	575.88	86449
Total For Dept 462-41 SHOREWOOD FOUNDATION GRANT				575.88	
Total For Fund 141 NSHD Grant Fund				792.33	
Fund 151 Library Fund					
Dept 510-51 92400					
151-510-51-5-24-10	Equipment Maintenance Services	DIGICORP INC	ALARM SYSTEM SERVICE	170.00	86435
151-510-51-5-24-10	Equipment Maintenance Services	DIGICORP INC	ALARM SYSTEM SERVICE	170.00	86435
151-510-51-5-30-10	Office Supplies, Equip & Exp	COMPLETE OFFICE OF WISCONSIN	RED INK PADS/POST IT NOTE	37.26	86365
151-510-51-5-30-10	Office Supplies, Equip & Exp	COMPLETE OFFICE OF WISCONSIN	CUSTOM STAMP - DANA ANDERSON	20.92	86399
151-510-51-5-30-10	Office Supplies, Equip & Exp	SYNCB/AMAZON	SUPPLIES/DVD'S/CD'S	(37.04)	86423
151-510-51-5-30-20	Communications	MILW CO FEDERATED LIBRARY	TNS HOLDS CALLS	187.27	86410
Total For Dept 510-51 92400				548.41	
Dept 511-51					
151-511-51-5-35-40	Collect Repair/Maint/Suppl	DEMCO	4 CAP DVD CASES	390.57	86434
151-511-51-5-35-40	Collect Repair/Maint/Suppl	DEMCO	SINGLE DVD CASES	200.00	86434

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 151 Library Fund					
Dept 511-51					
151-511-51-5-38-10	Periodicals	MILWAUKEE JOURNAL SENTINEI	SUBSCRIPTION RENEWAL - 9/25/17 - 10/31/	336.14	86413
151-511-51-5-38-15	Books	INGRAM LIBRARY SERVICES	33 - ADULT BOOKS	174.52	86402
151-511-51-5-38-20	Audio/Visual	SYNCB/AMAZON	SUPPLIES/DVD'S/CD'S	1,215.60	86423
151-511-51-5-38-20	Audio/Visual	THE VIDEO STORE SHOPPER	SECURITY STICKERS	49.90	86424
151-511-51-5-38-40	Library Programming	SYNCB/AMAZON	SUPPLIES/DVD'S/CD'S	151.34	86423
151-511-51-5-38-40	Library Programming	ANDERSEN-KOPCZYK, DANA	REIMBURSEMENT - PROGRAM SUPPLIES	28.43	86431
Total For Dept 511-51				2,546.50	
Dept 512-51					
151-512-51-5-22-10	Natural Gas/Electric Service	WE ENERGIES	ELECTRIC/GAS SERVICE	1,409.97	86385
151-512-51-5-35-10	Building Supplies	BONAFIDE SECURITY SOLUTION	DUPLICATE KEYS	58.25	86432
Total For Dept 512-51				1,468.22	
Total For Fund 151 Library Fund				4,563.13	
Fund 152 Village Park & Pond Fund					
Dept 520-52					
152-520-52-5-22-10	Natural Gas/Electric Service	WE ENERGIES	ELECTRIC/GAS SERVICE	231.41	86385
152-520-52-5-22-20	Sewer/Water Services	BROWN DEER WATER DEPT	POND OPERATIONS - WATER BILL	3,585.45	86433
Total For Dept 520-52				3,816.86	
Dept 521-52					
152-521-52-5-22-10	Natural Gas/Electric Service	WE ENERGIES	ELECTRIC/GAS SERVICE	36.97	86385
Total For Dept 521-52				36.97	
Total For Fund 152 Village Park & Pond Fund				3,853.83	
Fund 153 Recreation Program Fund					
Dept 541-53					
153-541-53-5-39-70	Program Supplies & Expenses	BURGHARDT SPORTING GOODS	VOLLEYBALLS FOR ADULT LEAGUE	59.38	86391
Total For Dept 541-53				59.38	
Dept 542-53					
153-542-53-5-39-70	Program Supplies & Expenses	MARTENS RELIABLE TRUE VAL	ADULT INSTRUCTION - MISC SUPPLIES	11.88	86407
Total For Dept 542-53				11.88	
Total For Fund 153 Recreation Program Fund				71.26	
Fund 155 Community Center Fund					
Dept 546-53 Senior Center					
155-546-53-5-39-70	Program Supplies & Expenses	GIBB BUILDING MAINTENANCE	CLEANING SERVICES - NOVEMBER	680.96	86439
Total For Dept 546-53 Senior Center				680.96	
Dept 547-53 Community Center					
155-547-53-5-39-70	Program Supplies & Expenses	GIBB BUILDING MAINTENANCE	CLEANING SERVICES - NOVEMBER	291.84	86439
Total For Dept 547-53 Community Center				291.84	
Total For Fund 155 Community Center Fund				972.80	
Fund 170 BD Business Park Street Light Fund					
Dept 000-34 STATE SHARED REVENUE					
170-000-34-5-22-10	Natural Gas/Electric Service	WE ENERGIES	STREET LIGHTING - ELECTRIC	175.04	86385
Total For Dept 000-34 STATE SHARED REVENUE				175.04	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 170 BD Business Park Street Light Fund					
Total For Fund 170 BD Business Park Street Light Fund				175.04	
Fund 171 Kildeer Court Street Lighting Fund					
Dept 000-34 STATE SHARED REVENUE					
171-000-34-5-22-10	Natural Gas/Electric Service	WE ENERGIES	STREET LIGHTING - ELECTRIC	73.04	86385
Total For Dept 000-34 STATE SHARED REVENUE				73.04	
Total For Fund 171 Kildeer Court Street Lighting Fund				73.04	
Fund 172 Opus North Street Lighting Fund					
Dept 000-34 STATE SHARED REVENUE					
172-000-34-5-22-10	Natural Gas/Electric Service	WE ENERGIES	STREET LIGHTING - ELECTRIC	148.33	86385
Total For Dept 000-34 STATE SHARED REVENUE				148.33	
Total For Fund 172 Opus North Street Lighting Fund				148.33	
Fund 173 Park Plaza Street Lighting Fund					
Dept 000-34 STATE SHARED REVENUE					
173-000-34-5-22-10	Natural Gas/Electric Service	WE ENERGIES	STREET LIGHTING - ELECTRIC	1,151.56	86385
Total For Dept 000-34 STATE SHARED REVENUE				1,151.56	
Total For Fund 173 Park Plaza Street Lighting Fund				1,151.56	
Fund 174 North Arbon Drive Street Lighting Fund					
Dept 000-34 STATE SHARED REVENUE					
174-000-34-5-22-10	Natural Gas/Electric Service	WE ENERGIES	STREET LIGHTING - ELECTRIC	233.69	86385
Total For Dept 000-34 STATE SHARED REVENUE				233.69	
Total For Fund 174 North Arbon Drive Street Lighting Fu				233.69	
Fund 175 BD Corporate Park Street Lighting Fund					
Dept 000-34 STATE SHARED REVENUE					
175-000-34-5-22-10	Natural Gas/Electric Service	WE ENERGIES	STREET LIGHTING - ELECTRIC	79.47	86385
Total For Dept 000-34 STATE SHARED REVENUE				79.47	
Total For Fund 175 BD Corporate Park Street Lighting Fu				79.47	
Fund 188 MUNICIPAL COURT					
Dept 000-33					
188-000-33-2-00-40	COURT DEPOSIT CLEARING	MILWAUKEE CO TREASURER	COURT FINANCIAL REPORT - OCTOBER 2017	2,941.60	86376
188-000-33-2-00-40	COURT DEPOSIT CLEARING	PRATER, NATYRA	TAX INTERCEPT REFUND	124.00	86378
188-000-33-2-00-40	COURT DEPOSIT CLEARING	STATE OF WISCONSIN	COURT FINANCIAL - OCTOBER 2017	9,852.52	86382
188-000-33-2-00-40	COURT DEPOSIT CLEARING	WIELAND, BRADY JOSEPH	OVERPAYMENT ON CITATION	19.60	86427
188-000-33-2-00-40	COURT DEPOSIT CLEARING	EGGERS IMPRINTS	RESTITUTION - HAZELWOOD	1,178.00	86436
Total For Dept 000-33				14,115.72	
Dept 120-12 MUNICIPAL COURT					
188-120-12-5-26-25	Commitment Services	MILW CO OFFICE OF THE SHEFBOARDING OF PRISONERS - OCTOBER 2017		856.17	86411
188-120-12-5-26-25	Commitment Services	MILWAUKEE CO HOUSE OF CORFBOARDING OF PRISONERS - OCTOBER 2017		3,246.50	86412
188-120-12-5-39-15	Witness Fees	GEORGSON, DAVID	WITNESS FEE	5.00	86369
188-120-12-5-39-15	Witness Fees	MEIFERT, ADAM HENRY	WITNESS FEES	5.00	86374
188-120-12-5-39-15	Witness Fees	STARZ-NICHOLAS, KIM	WITNESS FEES	5.00	86381
188-120-12-5-45-30	Professional Training	GERTH, DEBORAH	MILEAGE/MEAL REIMBURSEMENT	126.79	86370
Total For Dept 120-12 MUNICIPAL COURT				4,244.46	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 188 MUNICIPAL COURT					
Total For Fund 188 MUNICIPAL COURT				18,360.18	
Fund 320 Capital Improvement Project Fund					
Dept 000-71					
320-000-71-5-82-35	DPW BUILDING	MICHAEL H WHITE AND	PURCHASE OF LAND NEXT TO VILLAGE HALL	120,000.00	86453
Total For Dept 000-71				120,000.00	
Dept 000-72					
320-000-72-5-81-20	Police Dept. Equipment	CUSTOM PAINTED VEHICLES	HUMVEE GRAPHICS	157.34	86366
320-000-72-5-81-20	Police Dept. Equipment	GENERAL COMMUNICATIONS INC	EQUIPMENT REMOVAL FROM #1342	500.00	86438
Total For Dept 000-72				657.34	
Total For Fund 320 Capital Improvement Project Fund				120,657.34	
Fund 350 TIF #2					
Dept 000-67 PARKS & CULTURE/RECREATION					
350-000-67-5-20-20	Professional Services	FUCHS & BOYLE SC	LEGAL SERVICES	1,360.00	86368
350-000-67-5-26-75	Administrative Expenses	AYRES ASSOCIATES	PROJECT 74-0334.00 - PLAT SURVEY 7909-1	2,117.18	86389
350-000-67-5-82-50	TIF District Projects	WE ENERGIES	ELECTRIC/GAS SERVICE	280.67	86385
Total For Dept 000-67 PARKS & CULTURE/RECREATION				3,757.85	
Total For Fund 350 TIF #2				3,757.85	
Fund 353 TIF #3					
Dept 000-67 PARKS & CULTURE/RECREATION					
353-000-67-5-20-20	Professional Services	FUCHS & BOYLE SC	LEGAL SERVICES	1,360.00	86368
353-000-67-5-20-20	Professional Services	COLLIERS INTERNATIONAL/WI	OUTREACH & MARKETING - PMT 2	8,750.00	86398
Total For Dept 000-67 PARKS & CULTURE/RECREATION				10,110.00	
Total For Fund 353 TIF #3				10,110.00	
Fund 354 TIF #4					
Dept 000-67 PARKS & CULTURE/RECREATION					
354-000-67-5-20-20	Professional Services	FUCHS & BOYLE SC	LEGAL SERVICES	1,360.00	86368
354-000-67-5-20-20	Professional Services	COLLIERS INTERNATIONAL/WI	OUTREACH & MARKETING - PMT 2	8,750.00	86398
Total For Dept 000-67 PARKS & CULTURE/RECREATION				10,110.00	
Total For Fund 354 TIF #4				10,110.00	
Fund 600 Water					
Dept 000-11 TAXES					
600-000-11-2-00-10	DUE TO	MJ CONSTRUCTION INC	SANITARY SEWER LATERAL REPAIRS (CO-1)/W	6,632.38	86443
Total For Dept 000-11 TAXES				6,632.38	
Dept 000-31 ACCOUNTS RECEIVALBE					
600-000-31-1-60-10	Accounts Receivable-Customer	RUTH KANTROWITZ	UB refund for account: 02-1572	110.25	86379
Total For Dept 000-31 ACCOUNTS RECEIVALBE				110.25	
Dept 611-37 Source of Supply Expense					
600-611-37-5-22-50	Purchases of Water	MILWAUKEE WATER WORKS	OCTOBER 2017 WHOLESALE WATER	66,748.98	86414
600-611-37-5-35-70	Maintenance-Supply Main	CITY WATER LLC	CONSULTING - FIELD WORK OCTOBER 2017	115.00	86396
600-611-37-5-35-70	Maintenance-Supply Main	NORTH SHORE WATER COMISSI	OCTOBER WATER SAMPLES	300.00	86416
Total For Dept 611-37 Source of Supply Expense				67,163.98	
Dept 613-37 Water Treatment Expense					

BOTH JOURNALIZED AND UNJOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 600 Water					
Dept 613-37 Water Treatment Expense					
600-613-37-5-36-11	Operation Supervision	CITY WATER LLC	CONSULTING - FIELD WORK OCTOBER 2017	832.58	86396
600-613-37-5-36-15	Operations Labor	CITY WATER LLC	CONSULTING - FIELD WORK OCTOBER 2017	256.18	86396
Total For Dept 613-37 Water Treatment Expense				1,088.76	
Dept 614-37 Trans & Distribution Expense					
600-614-37-5-30-90	Miscellaneous Expense	WE ENERGIES	ELECTRIC/GAS SERVICE	96.28	86385
600-614-37-5-35-60	Maintenance-Structures & Imp	CEDARBURG OVERHEAD DOOR CO	GARAGE DOOR REPAIR WATER DEPT	760.00	86393
600-614-37-5-35-62	Maintenance-Main	MJ CONSTRUCTION INC	WATER MAIN BREAKS ASPHALT PATCH/SANITAF	8,231.00	86443
600-614-37-5-35-63	Maintenance-Services	CITY WATER LLC	CONSULTING - FIELD WORK OCTOBER 2017	2,300.00	86396
600-614-37-5-35-66	Maintenance-Hydrants	CITY WATER LLC	CONSULTING - FIELD WORK OCTOBER 2017	2,415.00	86396
600-614-37-5-35-67	Maintenance-Misc Plant	CITY WATER LLC	CONSULTING - FIELD WORK OCTOBER 2017	2,064.77	86396
600-614-37-5-36-10	Operations Supervision	CITY WATER LLC	CONSULTING - FIELD WORK OCTOBER 2017	1,537.08	86396
600-614-37-5-36-11	Maintenance Supervision	CITY WATER LLC	CONSULTING - FIELD WORK OCTOBER 2017	1,408.99	86396
600-614-37-5-36-20	Meter Expense	CITY WATER LLC	CONSULTING - FIELD WORK OCTOBER 2017	28.75	86396
600-614-37-5-36-25	Digger's Hotline Expense	CITY WATER LLC	CONSULTING - FIELD WORK OCTOBER 2017	172.50	86396
600-614-37-5-36-62	Trans & Dist Line Expense	CITY WATER LLC	CONSULTING - FIELD WORK OCTOBER 2017	345.00	86396
Total For Dept 614-37 Trans & Distribution Expense				19,359.37	
Dept 614-84 Admin & General Expense					
600-614-84-1-60-60	Meters	CITY WATER LLC	CONSULTING - FIELD WORK OCTOBER 2017	28.75	86396
Total For Dept 614-84 Admin & General Expense				28.75	
Dept 616-37 Customer Account Expense					
600-616-37-5-36-10	Supervision-Customer Accounts	CITY WATER LLC	CONSULTING - FIELD WORK OCTOBER 2017	256.18	86396
600-616-37-5-36-20	Meter Reading Expense	CITY WATER LLC	CONSULTING - FIELD WORK OCTOBER 2017	57.50	86396
600-616-37-5-36-30	Customer Records/Collect Exp	CITY WATER LLC	CONSULTING - FIELD WORK OCTOBER 2017	1,280.90	86396
Total For Dept 616-37 Customer Account Expense				1,594.58	
Dept 620-37 Admin & General Expense					
600-620-37-5-10-10	Salaries/Wages	CITY WATER LLC	CONSULTING - FIELD WORK OCTOBER 2017	128.09	86396
600-620-37-5-20-20	Professional Services	ESCHE, DON	BOOKKEEPING SERVICES OCTOBER 2017	775.00	86437
600-620-37-5-36-75	Transportation Expense	CITY WATER LLC	CONSULTING - FIELD WORK OCTOBER 2017	295.84	86396
Total For Dept 620-37 Admin & General Expense				1,198.93	
Total For Fund 600 Water				97,177.00	
Fund 610 Storm Water					
Dept 000-36					
610-000-36-5-22-10	Natural Gas/Electric Service	WE ENERGIES	STREET LIGHTING - ELECTRIC	18.26	86385
610-000-36-5-26-10	Cleaning Service	ANSHUS, PATTY	MONTHLY CLEANING DPW - OCTOBER 2016	160.00	86388
610-000-36-5-37-10	Operations Material	MJ CONSTRUCTION INC	REPLACE CATCH BASIN AT CENTRAL FILE - N	14,343.48	86443
Total For Dept 000-36				14,521.74	
Total For Fund 610 Storm Water				14,521.74	
Fund 630 Sewer					
Dept 000-36					
630-000-36-5-22-10	Natural Gas/Electric Service	WE ENERGIES	ELECTRIC/GAS SERVICE	95.25	86385
630-000-36-5-37-10	Operations Material	MJ CONSTRUCTION INC	WATER MAIN BREAKS ASPHALT PATCH/SANITAF	625.00	86443
630-000-36-5-82-40	Capital Improvement-Sewer	MJ CONSTRUCTION INC	SANITARY SEWER LATERAL REPAIRS (CO-1)/W	58,500.00	86443
Total For Dept 000-36				59,220.25	
Total For Fund 630 Sewer				59,220.25	

BOTH JOURNALIZED AND UNJOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 700 Liability Insurance Fund					
Dept 000-19					
700-000-19-5-51-75	Insurance Claims	CORE & MAIN LP	SUPPLIES - SLEEVE/FOLLOWER GLAND/GASKEI	532.15	86400
700-000-19-5-51-75	Insurance Claims	CORE & MAIN LP	SUPPLIES - FLGXPE DI PIPE/FLG ACC	435.00	86400
700-000-19-5-51-75	Insurance Claims	MURPHY & PRACHTHAUSER	SETTLEMENT - CASE NO. 17-CV-011276/FUS	37,500.00	86454
Total For Dept 000-19				<u>38,467.15</u>	
Total For Fund 700 Liability Insurance Fund				<u><u>38,467.15</u></u>	

BOTH JOURNALIZED AND UNJOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 010 GENERAL FUND	28,155.25
Fund 135 Recycling Fund	2,675.00
Fund 140 North Shore Hea	1,047.74
Fund 141 NSHD Grant Func	792.33
Fund 151 Library Fund	4,563.13
Fund 152 Village Park &	3,853.83
Fund 153 Recreation Proce	71.26
Fund 155 Community Cente	972.80
Fund 170 BD Business Pa	175.04
Fund 171 Kildeer Court S	73.04
Fund 172 Opus North Stre	148.33
Fund 173 Park Plaza Stre	1,151.56
Fund 174 North Arbon Dri	233.69
Fund 175 BD Corporate Pa	79.47
Fund 188 MUNICIPAL COUR	18,360.18
Fund 320 Capital Improve	120,657.34
Fund 350 TIF #2	3,757.85
Fund 353 TIF #3	10,110.00
Fund 354 TIF #4	10,110.00
Fund 600 Water	97,177.00
Fund 610 Storm Water	14,521.74
Fund 630 Sewer	59,220.25
Fund 700 Liability Insur	38,467.15

Total For All Funds:	416,373.98
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User: hudsonsu

CHECK DATE FROM 10/30/2017 - 11/24/2017

DB: Brown Deer

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount	Stat
Bank 1 General Checking Account							
Check Type: Paper Check							
11/03/2017	1	86360	009184	A TO Z REFRIGERATION CO,	A TO Z REFRIGERATION CO,	176.23	Clea
11/03/2017	1	86361	001203	BATTERIES PLUS	BATTERIES PLUS	149.16	Clea
11/03/2017	1	86362	001261	BONAFIDE SAFE & LOCK	BONAFIDE SAFE & LOCK	34.93	Clea
11/03/2017	1	86363	MISC	BURGESS, BRIANNA	BURGESS, BRIANNA	150.00	Clea
11/03/2017	1	86364	001322	CADDOCK, BRAD	CADDOCK, BRAD	149.54	Clea
11/03/2017	1	86365	008457	COMPLETE OFFICE OF WISCC	COMPLETE OFFICE OF WISCC	37.26	Clea
11/03/2017	1	86366	009163	CUSTOM PAINTED VEHICLES	CUSTOM PAINTED VEHICLES	157.34	Clea
11/03/2017	1	86367	009198	DIGITAL BUYER	DIGITAL BUYER	1,987.00	Clea
11/03/2017	1	86368	004568	FUCHS & BOYLE SC	FUCHS & BOYLE SC	11,900.00	Clea
11/03/2017	1	86369	MISC	GEORGSON, DAVID	GEORGSON, DAVID	5.00	Open
11/03/2017	1	86370	001642	GERTH, DEBORAH	GERTH, DEBORAH	126.79	Clea
11/03/2017	1	86371	004613	GUENETTE, BRIAN	GUENETTE, BRIAN	34.80	Clea
11/03/2017	1	86372	007381	KETTLE MORaine YMCA	KETTLE MORaine YMCA	30.00	Clea
11/03/2017	1	86373	007736	KONICA MINOLTA PREMIER	KONICA MINOLTA PREMIER	267.43	Clea
11/03/2017	1	86374	MISC	MEIFERT, ADAM HENRY	MEIFERT, ADAM HENRY	5.00	Clea
11/03/2017	1	86375	001937	MID MORaine MUNICIPAL	CMID MORaine MUNICIPAL CC	907.50	Clea
11/03/2017	1	86376	001967	MILWAUKEE CO TREASURER	MILWAUKEE CO TREASURER	2,941.60	Clea
11/03/2017	1	86377	008263	MORPHOTRAK LLC	MORPHOTRAK LLC	193.00	Clea
11/03/2017	1	86378	MISC	PRATER, NATYRA	PRATER, NATYRA	124.00	Clea
11/03/2017	1	86379	MISC	RUTH KANTROWITZ	RUTH KANTROWITZ	110.25	Clea
11/03/2017	1	86380	002306	SOUTH MILWAUKEE MUNICIPAL	SOUTH MILWAUKEE MUNICIPAL	765.30	Clea
11/03/2017	1	86381	008669	STARZ-NICHOLAS, KIM	STARZ-NICHOLAS, KIM	5.00	Clea
11/03/2017	1	86382	002743	STATE OF WISCONSIN	STATE OF WISCONSIN	9,852.52	Clea
11/03/2017	1	86383	009192	TRI-TECH FORENSICS, INC	TRI-TECH FORENSICS, INC	200.00	Clea
11/03/2017	1	86384	006151	VOGELSANG, ANTHONY	VOGELSANG, ANTHONY	110.87	Clea
11/03/2017	1	86385	007745	WE ENERGIES	WE ENERGIES	13,800.26	Clea
11/03/2017	1	86386	007382	YMCA OF METRO MILWAUKEE	YMCA OF METRO MILWAUKEE	20.00	Clea
11/10/2017	1	86387	008700	AHRENHOERSTER, LORI	AHRENHOERSTER, LORI	79.09	Clea
11/10/2017	1	86388	003096	ANSHUS, PATTY	ANSHUS, PATTY	160.00	Clea
11/10/2017	1	86389	001168	AYRES ASSOCIATES	AYRES ASSOCIATES	2,117.18	Clea
11/10/2017	1	86390	007332	BS&A SOFTWARE	BS&A SOFTWARE	1,160.00	Clea
11/10/2017	1	86391	001314	BURGHARDT SPORTING GOODS	BURGHARDT SPORTING GOODS	59.38	Clea
11/10/2017	1	86392	009199	CARLSON, MARK	CARLSON, MARK	133.36	Clea
11/10/2017	1	86393	009200	CEDARBURG OVERHEAD DOOR	CEDARBURG OVERHEAD DOOR	760.00	Clea
11/10/2017	1	86394	006148	CENTRAL OFFICE SYSTEMS	CENTRAL OFFICE SYSTEMS	316.66	Clea
11/10/2017	1	86395	007756	CENTURY LINK	CENTURY LINK	3.01	Clea
11/10/2017	1	86396	006008	CITY WATER LLC	CITY WATER LLC	13,523.11	Clea
11/10/2017	1	86397	003122	CLEAR CUT PRINT SOLUTION	CLEAR CUT PRINT SOLUTION	42.95	Clea
11/10/2017	1	86398	008855	COLLIERS INTERNATIONAL/W	COLLIERS INTERNATIONAL/W	17,500.00	Clea
11/10/2017	1	86399	008457	COMPLETE OFFICE OF WISCC	COMPLETE OFFICE OF WISCC	20.92	Clea
11/10/2017	1	86400	009195	CORE & MAIN LP	CORE & MAIN LP	967.15	Clea
11/10/2017	1	86401	MISC	HAMILTON, ISAAC	HAMILTON, ISAAC	500.00	Clea
11/10/2017	1	86402	002680	INGRAM LIBRARY SERVICES	INGRAM LIBRARY SERVICES	174.52	Clea
11/10/2017	1	86403	005145	INTERNATIONAL CONFERENCE	INTERNATIONAL CONFERENCE	125.00	Clea
11/10/2017	1	86404	004774	JOURNAL SENTINEL	JOURNAL SENTINEL	36.75	Clea
11/10/2017	1	86405	001805	JUNK, MARK	JUNK, MARK	126.11	Open
11/10/2017	1	86406	007736	KONICA MINOLTA PREMIER	KONICA MINOLTA PREMIER	267.43	Clea
11/10/2017	1	86407	001912	MARTENS RELIABLE TRUE VA	MARTENS RELIABLE TRUE VA	11.88	Clea
11/10/2017	1	86408	008647	MAX-R RECOVERY	MAX-R RECOVERY	2,675.00	Clea
11/10/2017	1	86409	008638	MILJEVIC, SANJA	MILJEVIC, SANJA	66.23	Clea
11/10/2017	1	86410	001950	MILW CO FEDERATED LIBRA	MILW CO FEDERATED LIBRA	187.27	Clea
11/10/2017	1	86411	003710	MILW CO OFFICE OF THE SH	MILW CO OFFICE OF THE SH	856.17	Clea
11/10/2017	1	86412	007933	MILWAUKEE CO HOUSE OF C	MILWAUKEE CO HOUSE OF C	3,246.50	Open
11/10/2017	1	86413	004787	MILWAUKEE JOURNAL SENTIN	MILWAUKEE JOURNAL SENTIN	336.14	Clea
11/10/2017	1	86414	005127	MILWAUKEE WATER WORKS	MILWAUKEE WATER WORKS	66,748.98	Clea
11/10/2017	1	86415	007180	MUNICODE	MUNICODE	792.00	Clea
11/10/2017	1	86416	003052	NORTH SHORE WATER COMISS	NORTH SHORE WATER COMISS	300.00	Clea
11/10/2017	1	86417	009058	OLIG, BRETT	OLIG, BRETT	98.21	Clea
11/10/2017	1	86418	002126	PETRAS, ERIKA	PETRAS, ERIKA	42.80	Clea
11/10/2017	1	86419	007872	SCHNEIDER, KIMBERLY	SCHNEIDER, KIMBERLY	174.00	Clea
11/10/2017	1	86420	009191	SHRED-IT USA	SHRED-IT USA	70.00	Clea
11/10/2017	1	86421	006863	SIMERLY, BRAD	SIMERLY, BRAD	347.19	Clea
11/10/2017	1	86422	009177	SOFTWARE EXPRESSIONS, IN	SOFTWARE EXPRESSIONS, IN	75.00	Clea
11/10/2017	1	86423	007920	SYNCB/AMAZON	SYNCB/AMAZON	1,329.90	Clea
11/10/2017	1	86424	002487	THE VIDEO STORE SHOPPER	THE VIDEO STORE SHOPPER	49.90	Clea
11/10/2017	1	86425	008247	TRANSUNION RISK & ALTERN	TRANSUNION RISK & ALTERN	25.00	Clea
11/10/2017	1	86426	002511	WAUKESHA COUNTY TECHNICA	WAUKESHA COUNTY TECHNICA	151.88	Clea
11/10/2017	1	86427	MISC	WIELAND, BRADY JOSEPH	WIELAND, BRADY JOSEPH	19.60	Clea
11/10/2017	1	86428	002690	ZEISE, JILL	ZEISE, JILL	60.10	Clea
11/17/2017	1	86431	006369	ANDERSEN-KOPCZYK, DANA	ANDERSEN-KOPCZYK, DANA	28.43	Open
11/17/2017	1	86432	001261	BONAFIDE SECURITY SOLUTI	BONAFIDE SECURITY SOLUTI	58.25	Clea
11/17/2017	1	86433	001299	BROWN DEER WATER DEPT	BROWN DEER WATER DEPT	3,585.45	Clea
11/17/2017	1	86434	001481	DEMCO	DEMCO	590.57	Clea
11/17/2017	1	86435	005511	DIGICORP INC	DIGICORP INC	340.00	Clea
11/17/2017	1	86436	005679	EGGERS IMPRINTS	EGGERS IMPRINTS	1,178.00	Clea
11/17/2017	1	86437	002735	ESCHE, DON	ESCHE, DON	775.00	Clea

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount	Stat
11/17/2017	1	86438	004563	GENERAL COMMUNICATIONS I	GENERAL COMMUNICATIONS I	689.75	Clea
11/17/2017	1	86439	008496	GIBB BUILDING MAINTENANC	GIBB BUILDING MAINTENANC	972.80	Clea
11/17/2017	1	86440	001665	GOODYEAR COMMERCIAL TIRE	GOODYEAR COMMERCIAL TIRE	59.90	Clea
11/17/2017	1	86441	004613	GUENETTE, BRIAN	GUENETTE, BRIAN	14.89	Clea
11/17/2017	1	86442	005490	KERNAN, DONALD A	KERNAN, DONALD A	150.00	Clea
11/17/2017	1	86443	001996	MJ CONSTRUCTION INC	MJ CONSTRUCTION INC	88,331.86	Clea
11/17/2017	1	86444	008277	NORTH SHORE MUNI COURT-G	NORTH SHORE MUNI COURT-G	242.00	Clea
11/17/2017	1	86445	007328	PLATT, KATHLEEN	PLATT, KATHLEEN	213.09	Clea
11/17/2017	1	86446	007975	SANTIAGO, FERNANDO	SANTIAGO, FERNANDO	422.21	Clea
11/17/2017	1	86447	007763	SCHILLING, SCOTT	SCHILLING, SCOTT	162.89	Clea
11/17/2017	1	86448	003454	SCRUB BROWN DEER LLC	SCRUB BROWN DEER LLC	15.00	Clea
11/17/2017	1	86449	007162	SIEVE NETWORKS	SIEVE NETWORKS	575.88	Open
11/17/2017	1	86450	008428	SUPERIOR VISION INSURANC	SUPERIOR VISION INSURANC	468.25	Clea
11/17/2017	1	86451	006151	VOGELANG, ANTHONY	VOGELANG, ANTHONY	12.61	Clea
11/17/2017	1	86452	008485	YMCA OF GREATER WAUKESHAY	YMCA OF GREATER WAUKESHA	10.00	Clea
11/17/2017	1	86453	MISC	MICHAEL H WHITE AND	MICHAEL H WHITE AND	120,000.00	Clea
11/17/2017	1	86454	009201	MURPHY & PRACHTHAUSER	MURPHY & PRACHTHAUSER	37,500.00	Open

Total Paper Check: 416,373.98

1 TOTALS:

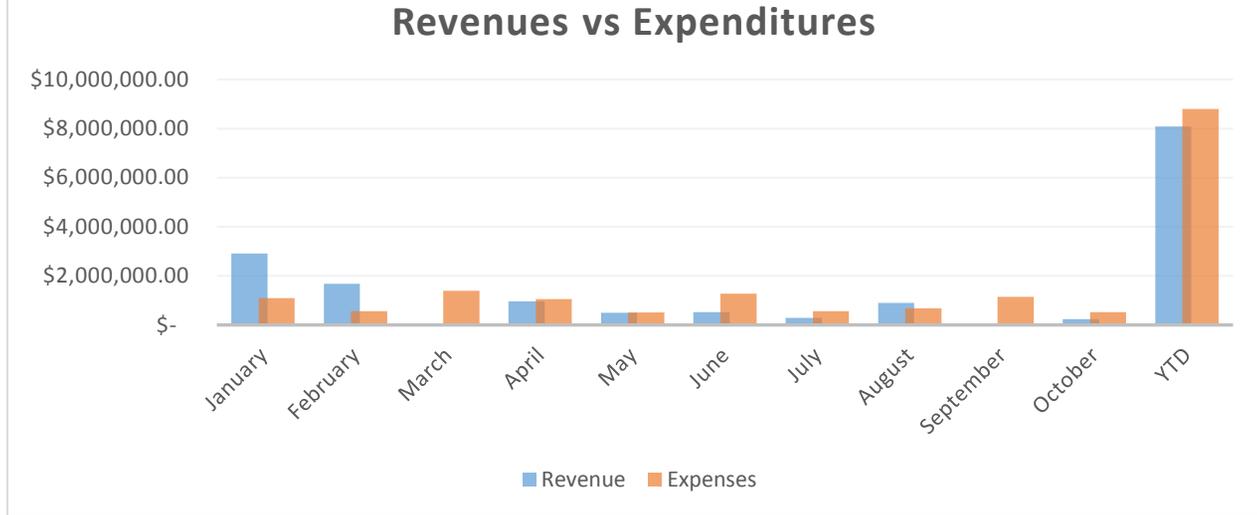
Total of 93 Checks:	416,373.98
Less 0 Void Checks:	0.00
Total of 93 Disbursements:	416,373.98

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER  
GENERAL FUND SUMMARY  
PERIOD ENDING 09/30/2017

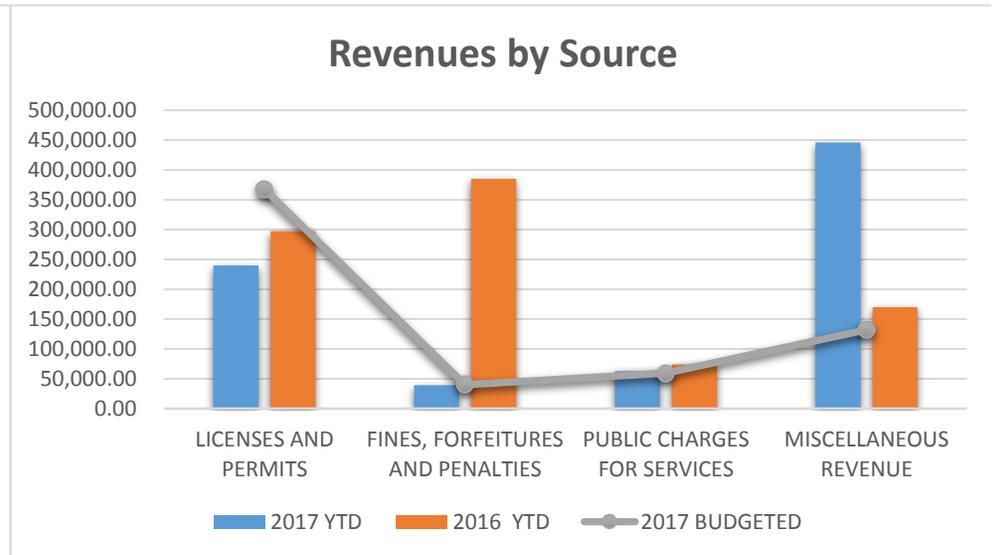
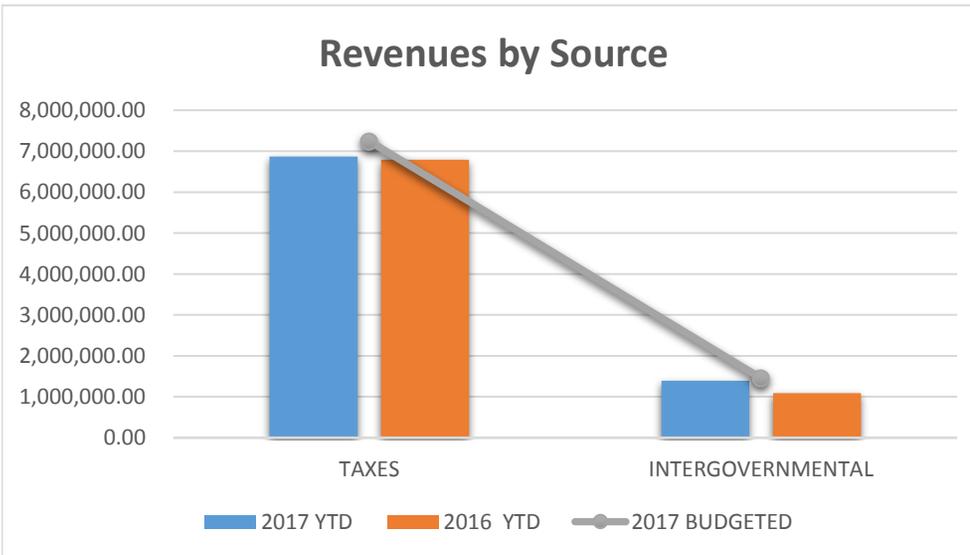
	CURRENT MONTH ACTUAL	YTD BALANCE 9/30/17 NORMAL (ABNORMAL)	2017 AMENDED BUDGET	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT YTD
<b>REVENUES</b>					
TAXES	105,299.07	6,869,578.53	7,243,997.00	374,418.47	94.83
INTERGOVERNMENTAL	115,018.22	1,389,936.42	1,453,278.00	63,341.58	95.64
LICENSES AND PERMITS	10,605.48	239,636.51	367,570.00	127,933.49	65.19
FINES, FORFEITURES AND PENALTIES	3,852.00	38,970.68	40,000.00	1,029.32	97.43
PUBLIC CHARGES FOR SERVICES	1,157.75	62,514.87	59,597.00	(2,917.87)	104.90
INTERDEPARTMENTAL	0.00	640,466.00	740,245.00	99,779.00	86.52
MISCELLANEOUS REVENUE	3,618.82	445,907.30	131,810.00	(314,097.30)	338.30
<b>Total Revenue:</b>	<b>239,551.34</b>	<b>9,687,010.31</b>	<b>10,036,497.00</b>	<b>349,486.69</b>	<b>96.52</b>
<b>EXPENDITURES</b>					
VILLAGE BOARD	2,422.12	32,265.90	37,966.00	5,700.10	84.99
VILLAGE ATTORNEY	9,039.50	615,409.55	94,840.00	(520,569.55)	648.89
VILLAGE MANAGER	30,842.87	314,617.22	470,422.00	155,804.78	66.88
ADMINISTRATIVE SERVICES	22,268.53	298,760.49	388,502.00	89,741.51	76.90
OTHER GENERAL GOVERNMENT	39,874.36	452,139.42	541,093.00	88,953.58	83.56
VILLAGE HALL	24,386.36	148,126.74	181,087.00	32,960.26	81.80
POLICE	283,643.53	2,951,123.45	3,659,094.00	707,970.55	80.65
FIRE	53.58	2,203,603.41	2,201,847.00	(1,756.41)	100.08
DISPATCH	0.00	433,549.52	443,402.00	9,852.48	97.78
PUBLIC WORKS	66,925.70	948,916.24	1,401,507.00	452,590.76	67.71
COMMUNITY SERVICES	21,718.84	243,442.62	307,275.00	63,832.38	79.23
PARK & REC	16,168.11	155,936.26	219,462.00	63,525.74	71.05
OTHER FINANCING USES	0.00	90,000.00	90,000.00	0.00	100.00
<b>Total Expenditure:</b>	<b>517,343.50</b>	<b>8,887,890.82</b>	<b>10,036,497.00</b>	<b>1,148,606.18</b>	<b>88.56</b>
TOTAL REVENUES - FUND 010	239,551.34	9,687,010.31	10,036,497.00	349,486.69	96.52
TOTAL EXPENDITURES - FUND 010	517,343.50	8,887,890.82	10,036,497.00	1,148,606.18	88.56
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(277,792.16)</b>	<b>799,119.49</b>	<b>0.00</b>	<b>(799,119.49)</b>	<b>100.00</b>

## GENERAL FUND REVENUES VS. EXPENDITURES - YTD ACTUALS

	Revenue	Expenses
January	\$ 2,904,480.64	\$ 1,097,598.15
February	\$ 1,674,250.59	\$ 566,519.96
March	\$ 52,373.74	\$ 1,392,138.93
April	\$ 962,371.90	\$ 1,058,387.32
May	\$ 494,656.48	\$ 507,169.38
June	\$ 517,857.48	\$ 1,274,405.40
July	\$ 286,176.54	\$ 556,878.51
August	\$ 901,383.66	\$ 675,161.37
September	\$ 54,234.10	\$ 1,151,274.54
October	\$ 239,551.34	\$ 517,343.50
November		
December		
<b>YTD</b>	<b>\$ 8,087,336.47</b>	<b>\$ 8,796,877.06</b>

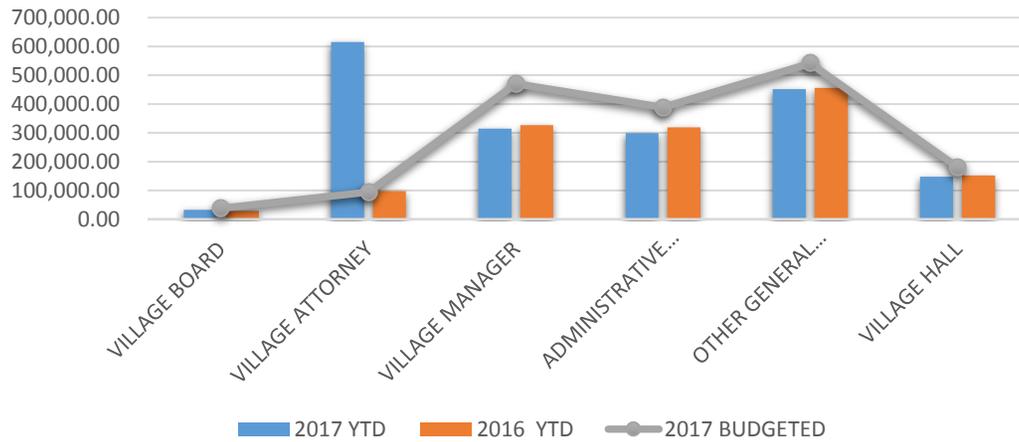


## GENERAL FUND REVENUES BY SOURCE



## GENERAL FUND EXPENDITURES BY DEPARTMENT

### Expenditures by Department



	2017 YTD	2017 BUDGETED	2016 YTD
VILLAGE BOARD	32,265.90	37,966.00	29,262.71
VILLAGE ATTORNEY	615,409.55	94,840.00	97,348.37
VILLAGE MANAGER	314,617.22	470,422.00	326,716.89
ADMINISTRATIVE SERVICES	298,760.49	388,502.00	318,631.91
OTHER GENERAL GOVERNMENT	452,139.42	541,093.00	455,831.23
VILLAGE HALL	148,126.74	181,087.00	151,871.71

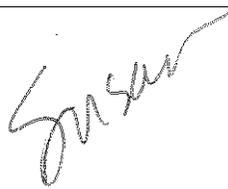
	2017 YTD	2017 BUDGETED	2016 YTD
POLICE	2,951,123.45	3,659,094.00	2,982,490.64
FIRE	2,203,603.41	2,201,847.00	2,157,646.88
DISPATCH	433,549.52	443,402.00	446,666.05
PUBLIC WORKS	948,916.24	1,401,507.00	892,891.84
COMM SERV	243,442.62	307,275.00	274,351.42
PARK & REC	155,936.26	219,462.00	168,290.84

### Expenditures by Department





# REQUEST FOR CONSIDERATION

<b>COMMITTEE:</b>	Finance/Public Works Committee
<b>ITEM DESCRIPTION:</b>	December 2017 Financial Report
<b>PREPARED BY:</b>	Susan L Hudson, Treasurer / Comptroller 
<b>REPORT DATE:</b>	December 11, 2017
<b>MANAGER'S REVIEW/COMMENTS:</b>	<input checked="" type="checkbox"/> No additional comments to this report. <input type="checkbox"/> See additional comments attached.
<b>RECOMMENDATION:</b>	For Information Purposes
<b>EXPLANATION:</b>	<p>Attached is the Revenue and Expenditure Report as of October 31, 2017.</p> <p>Columns one and two compare activity for October 2016 and October 2017. Column three is the YTD balance as of October 2017 Column four is 2017 Budget Amount Column five is Available Balance Column six is percentage of Budget used</p> <p>Here are the top Three Financial Highlights from the month of October 2017:</p> <ol style="list-style-type: none"><li>1. At the end of October, the General Fund has received 96.52% of budget revenue.</li><li>2. At the end of October, the General Fund has spent 88.56% of budget expenditures.</li><li>3. Legal Services is over budget due to the \$500,000 Developer Incentive issue for 51<sup>st</sup> and Brown Deer.</li></ol> <p>Please feel free to contact me if you have any questions or concerns.</p>

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 10/31/2017  
 % Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	2017 AMENDED BUDGET	AVAILABLE	% BDGT USED
		MONTH 10/31/16 INCR (DECR)	MONTH 10/31/17 INCR (DECR)	10/31/2017 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 010 - GENERAL FUND							
Revenues							
010-000-11-4-00-10	General Property Taxes	0.00	0.00	6,330,287.00	6,330,287.00	0.00	100.00
010-000-12-4-00-10	Hotel Room Taxes	105,356.10	105,299.07	539,291.53	589,710.00	50,418.47	91.45
010-000-13-4-00-10	Payments In Lieu of Taxes	0.00	0.00	0.00	324,000.00	324,000.00	0.00
010-000-31-4-10-10	New Officer Grants	0.00	0.00	0.00	0.00	0.00	0.00
010-000-31-4-10-20	Other Grants	0.00	0.00	0.00	0.00	0.00	0.00
010-000-34-4-00-10	Shared Revenue	0.00	0.00	28,157.33	187,715.00	159,557.67	15.00
010-000-34-4-00-20	Fire Dues	0.00	0.00	35,905.76	35,000.00	(905.76)	102.59
010-000-34-4-00-30	Computer Exemptions	0.00	0.00	599,770.00	557,830.00	(41,940.00)	107.52
010-000-34-4-00-40	Expenditure Restraint	0.00	0.00	266,030.48	266,030.00	(0.48)	100.00
010-000-35-4-20-00	Public Safety	0.00	0.00	0.00	4,000.00	4,000.00	0.00
010-000-35-4-30-10	Transportation Aids	115,552.24	115,018.22	460,072.85	402,703.00	(57,369.85)	114.25
010-000-41-4-10-10	Liquor & Malt Beverage	0.00	0.00	10,890.00	12,000.00	1,110.00	90.75
010-000-41-4-20-10	Bartender	280.00	210.00	2,805.00	5,000.00	2,195.00	56.10
010-000-41-4-20-15	Cigarette	0.00	0.00	550.00	400.00	(150.00)	137.50
010-000-41-4-20-20	Soda Water	0.00	0.00	1,095.00	1,300.00	205.00	84.23
010-000-41-4-20-30	Peddling & Other	0.00	0.00	3,645.00	5,000.00	1,355.00	72.90
010-000-41-4-20-40	Cable Franchise Fees	19,170.57	0.00	87,098.21	190,000.00	102,901.79	45.84
010-000-41-4-20-50	Electrical	0.00	0.00	0.00	0.00	0.00	0.00
010-000-42-4-00-10	Bicycle	0.00	0.00	0.00	0.00	0.00	0.00
010-000-42-4-00-20	Dog/Cat Licenses	604.84	204.08	5,108.52	5,000.00	(108.52)	102.17
010-000-43-4-00-10	Building	12,251.00	2,991.00	49,614.17	62,432.00	12,817.83	79.47
010-000-43-4-00-20	Electrical	2,153.70	1,661.00	26,169.00	19,540.00	(6,629.00)	133.93
010-000-43-4-00-30	Plumbing	702.00	816.00	5,778.00	14,098.00	8,320.00	40.98
010-000-43-4-00-40	Heating & A/C	1,506.00	1,872.00	20,515.51	20,000.00	(515.51)	102.58
010-000-44-4-00-10	Zoning Application Fees	700.00	0.00	2,825.00	4,500.00	1,675.00	62.78
010-000-44-4-00-20	Board of Appeals	0.00	350.00	700.00	300.00	(400.00)	233.33
010-000-44-4-00-30	Building Board Fee	180.00	240.00	960.00	1,000.00	40.00	96.00
010-000-49-4-20-10	VACANT PROPERTY CERTIFICATE	0.00	750.00	5,050.00	6,000.00	950.00	84.17
010-000-49-4-20-20	Miscellaneous Permits	0.00	220.00	805.00	1,000.00	195.00	80.50
010-000-49-4-30-10	Block Party Permits	0.00	0.00	50.00	0.00	(50.00)	100.00
010-000-49-4-30-20	R-O-W Permits	0.00	1,291.40	15,978.10	20,000.00	4,021.90	79.89
010-000-51-4-00-10	Court Fines & Penalties	36,016.88	0.00	0.00	0.00	0.00	0.00
010-000-51-4-00-11	Parking Fees	4,504.50	3,852.00	38,970.68	40,000.00	1,029.32	97.43
010-000-61-4-10-10	Photocopies	0.00	0.00	11.00	25.00	14.00	44.00
010-000-61-4-10-20	Property Information Certif	115.00	125.00	1,220.00	1,000.00	(220.00)	122.00
010-000-61-4-10-25	Prop Info Certificate-Reserved	50.00	30.00	480.00	500.00	20.00	96.00
010-000-61-4-10-30	Sale of Materials	0.00	0.00	100.00	0.00	(100.00)	100.00
010-000-61-4-10-50	Other Charges	0.00	0.00	0.00	0.00	0.00	0.00
010-000-62-4-10-10	Photocopies	89.50	88.75	848.00	2,000.00	1,152.00	42.40
010-000-62-4-10-15	Alarm fees	3,190.00	0.00	2,250.00	4,000.00	1,750.00	56.25
010-000-62-4-10-30	Fingerprints/Misc	320.00	240.00	5,054.87	3,000.00	(2,054.87)	168.50
010-000-63-4-00-10	Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00
010-000-63-4-00-20	DPW Services	700.00	674.00	1,594.00	1,000.00	(594.00)	159.40
010-000-64-4-20-20	Sale of Materials-Recycling	0.00	0.00	0.00	0.00	0.00	0.00
010-000-64-4-40-10	Weed Services	0.00	0.00	0.00	0.00	0.00	0.00
010-000-67-4-20-10	Park Permits	0.00	0.00	0.00	0.00	0.00	0.00
010-000-67-4-20-50	Other Charges	0.00	0.00	0.00	0.00	0.00	0.00
010-000-72-4-10-10	ADMIN - POLICE SAFETY	0.00	0.00	6,053.79	0.00	(6,053.79)	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 10/31/2017  
 % Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/16 INCR (DECR)	ACTIVITY FOR MONTH 10/31/17 INCR (DECR)	YTD BALANCE 10/31/2017 NORM (ABNORM)	2017 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 010 - GENERAL FUND							
Revenues							
010-000-73-4-20-60	Municipal Range Usage Fees	0.00	0.00	2,000.00	2,000.00	0.00	100.00
010-000-73-4-20-70	Other Intergovt'l Revenue	0.00	0.00	0.00	0.00	0.00	0.00
010-000-73-4-50-50	HEALTH DEPT ADMIN/RENT FEE	0.00	0.00	48,957.00	46,072.00	(2,885.00)	106.26
010-000-74-4-10-10	TIF 2 ADMINISTRATION FEE	0.00	0.00	114,398.00	106,029.00	(8,369.00)	107.89
010-000-74-4-10-20	TIF 3 ADMINISTRATION FEE	0.00	0.00	107,484.00	97,328.00	(10,156.00)	110.43
010-000-74-4-10-30	TIF 4 ADMINISTRATION FEE	0.00	0.00	183,479.00	171,919.00	(11,560.00)	106.72
010-000-74-4-20-40	Street Lighting Admin	0.00	0.00	3,000.00	3,000.00	0.00	100.00
010-000-74-4-40-10	SEWER ADMINISTRATION FEE	0.00	0.00	76,837.00	78,786.00	1,949.00	97.53
010-000-74-4-40-15	COURT ADMINISTRATION FEE	0.00	0.00	69,218.00	56,659.00	(12,559.00)	122.17
010-000-74-4-40-20	Equipment & Materials	0.00	0.00	0.00	5,000.00	5,000.00	0.00
010-000-74-4-40-25	Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00
010-000-74-4-40-30	Computer Rental Charges	0.00	0.00	0.00	0.00	0.00	0.00
010-000-74-4-40-50	Other Charges	0.00	0.00	0.00	0.00	0.00	0.00
010-000-74-4-41-10	STORMWATER ADMINISTRATION FEE	0.00	0.00	56,527.00	56,996.00	469.00	99.18
010-000-74-4-41-20	Equipment & Materials	0.00	0.00	0.00	60,000.00	60,000.00	0.00
010-000-74-4-41-25	Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00
010-000-74-4-41-30	Computer Rental Charges	0.00	0.00	0.00	0.00	0.00	0.00
010-000-74-4-42-10	Admin, Labor & Benefits-WATER	0.00	0.00	0.00	73,161.00	73,161.00	0.00
010-000-74-4-42-15	Public Works, Labor & Benefits	0.00	0.00	0.00	0.00	0.00	0.00
010-000-74-4-42-20	Equipment & Materials	0.00	0.00	0.00	0.00	0.00	0.00
010-000-74-4-42-25	Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00
010-000-74-4-42-30	Computer Rental Charges	0.00	0.00	0.00	0.00	0.00	0.00
010-000-74-4-42-35	Rent Income	0.00	0.00	0.00	0.00	0.00	0.00
010-000-74-4-42-50	Other Charges	0.00	0.00	0.00	0.00	0.00	0.00
010-000-74-4-43-10	RECYCLING ADMINISTRATION FEE	0.00	0.00	29,523.00	26,367.00	(3,156.00)	111.97
010-000-74-4-43-20	Equipment & Materials-RECYCLIN	0.00	0.00	0.00	5,000.00	5,000.00	0.00
010-000-81-4-00-10	Investment Interest	(1,096.67)	1,550.98	33,054.90	45,000.00	11,945.10	73.46
010-000-81-4-00-20	Interest-Delinquent Taxes	0.00	0.00	28,491.97	25,000.00	(3,491.97)	113.97
010-000-82-4-00-10	Rent Income	2,400.82	1,600.00	19,835.94	28,810.00	8,974.06	68.85
010-000-82-4-00-20	Insurance Dividends	0.00	0.00	0.00	30,000.00	30,000.00	0.00
010-000-82-4-00-50	Miscellaneous Revenue	353.20	467.84	18,790.70	3,000.00	(15,790.70)	626.36
010-000-83-4-00-10	Equipment Sales	0.00	0.00	680.00	0.00	(680.00)	100.00
010-000-83-4-00-20	Advertising Sales-BD Magazine	0.00	0.00	0.00	0.00	0.00	0.00
010-000-83-4-00-30	CELL TOWER BUY OUT	0.00	0.00	339,000.00	0.00	(339,000.00)	100.00
010-000-84-4-00-10	Worker Compensation Ins	0.00	0.00	0.00	0.00	0.00	0.00
010-000-84-4-00-50	Damage to/Loss of Property	0.00	0.00	0.00	0.00	0.00	0.00
010-000-85-4-10-10	Donations - General	0.00	0.00	0.00	0.00	0.00	0.00
010-000-92-4-20-00	Transfer from Special Rev Fund	0.00	0.00	0.00	0.00	0.00	0.00
010-000-93-4-00-10	Transfer from Reserves	0.00	0.00	0.00	0.00	0.00	0.00

TOTAL REVENUES		305,099.68	239,551.34	9,687,010.31	10,036,497.00	349,486.69	96.52
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Expenditures							
000-00		(145.65)	(120.82)	(1,399.26)	0.00	1,399.26	100.00
110-11	VILLAGE BOARD	2,442.13	2,422.12	32,265.90	37,966.00	5,700.10	84.99
120-12	MUNICIPAL COURT	15,596.30	0.00	0.00	0.00	0.00	0.00
130-13	LEGAL SERVICES	17,493.34	9,039.50	615,409.55	94,840.00	(520,569.55)	648.89
140-14	VILLAGE MANAGER	29,223.90	30,738.87	302,608.77	381,763.00	79,154.23	79.27

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 10/31/2017  
 % Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	2017 AMENDED BUDGET	AVAILABLE	% BDGT USED
		MONTH 10/31/16 INCR (DECR)	MONTH 10/31/17 INCR (DECR)	10/31/2017 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 010 - GENERAL FUND							
Expenditures							
141-14	VILLAGE MNGER - PERSONNEL ADMIN.	15,260.51	104.00	1,469.78	67,159.00	65,689.22	2.19
142-14	ELECTIONS	78.70	0.00	10,538.67	21,500.00	10,961.33	49.02
150-15	ADMINISTRATIVE SERVICES	33,146.05	22,389.35	270,466.86	361,002.00	90,535.14	74.92
151-15	ASSESSOR	2,925.00	0.00	29,692.89	27,500.00	(2,192.89)	107.97
191-14	OTHER GENERAL GOVERNMENT	5,463.13	6,800.37	53,432.02	82,000.00	28,567.98	65.16
192-14	INFORMATION TECHNOLOGY	0.00	0.00	72,339.30	74,438.00	2,098.70	97.18
193-41	INTERGOVERNMENTAL EXP.	32,117.50	32,759.75	146,071.31	142,039.00	(4,032.31)	102.84
194-51	HISTORICAL SOCIETY	16.25	(267.28)	153.81	1,000.00	846.19	15.38
195-18	PERSONNEL POST-EMPLOYMENT	2,950.65	300.00	11,625.00	45,893.00	34,268.00	25.33
195-28	Other General Government	210.87	281.52	2,314.98	2,520.00	205.02	91.86
195-38		0.00	0.00	0.00	0.00	0.00	0.00
199-15	UNCLASSIFIED GEN GOV	0.00	0.00	0.00	4,000.00	4,000.00	0.00
199-19	PROPERTY INSURANCE	17,294.00	0.00	166,203.00	189,203.00	23,000.00	87.84
199-92	OTHER FINANCING USES	0.00	0.00	90,000.00	90,000.00	0.00	100.00
210-21	POLICE DEPARTMENT	300,105.23	283,643.53	2,951,123.45	3,659,094.00	707,970.55	80.65
220-22	FIRE DEPARTMENT - EG	531,020.10	53.58	2,203,603.41	2,201,847.00	(1,756.41)	100.08
230-23	DISPATCH SERVICES	0.00	0.00	433,549.52	443,402.00	9,852.48	97.78
310-31	PUBLIC WORKS ADMINISTRATION	19,458.82	16,160.62	224,905.39	252,845.00	27,939.61	88.95
311-33	DPW STREETS/TRAFFIC OPERATIONS	10,386.20	6,615.53	98,696.54	213,564.00	114,867.46	46.21
312-34	DPW SIDEWALK MAINTENANCE	0.00	0.00	1,690.95	6,000.00	4,309.05	28.18
313-33	DPW WINTER OPERATIONS	141.22	0.00	87,582.52	167,149.00	79,566.48	52.40
317-61	DPW FORESTRY OPERATIONS	3,897.90	3,194.79	106,132.31	77,345.00	(28,787.31)	137.22
319-16	DPW MUNICIPAL COMPLEX	1,226.95	1,503.38	18,221.36	39,480.00	21,258.64	46.15
319-33	DPW MUNICIPAL COMPLEX	8,381.96	10,273.33	126,785.54	243,348.00	116,562.46	52.10
320-36	DPW REFUSE	1,139.04	29,178.05	284,901.63	401,776.00	116,874.37	70.91
360-31	COMMUNITY DEVELOPMENT	22,659.00	21,718.84	243,442.62	307,275.00	63,832.38	79.23
361-16	VILLAGE HALL	15,677.66	24,386.36	148,126.74	181,087.00	32,960.26	81.80
530-53	PARK & RECREATION	15,881.44	16,168.11	155,936.26	219,462.00	63,525.74	71.05
623-37	Other Expense	0.00	0.00	0.00	0.00	0.00	0.00
999-01	PAYROLL CLEARING	0.00	0.00	0.00	0.00	0.00	0.00
999-02		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,104,048.20	517,343.50	8,887,890.82	10,036,497.00	1,148,606.18	88.56
Fund 010 - GENERAL FUND:							
TOTAL REVENUES		305,099.68	239,551.34	9,687,010.31	10,036,497.00	349,486.69	96.52
TOTAL EXPENDITURES		1,104,048.20	517,343.50	8,887,890.82	10,036,497.00	1,148,606.18	88.56
NET OF REVENUES & EXPENDITURES		(798,948.52)	(277,792.16)	799,119.49	0.00	(799,119.49)	100.00
BEG. FUND BALANCE				5,259,546.11	5,259,546.11		
END FUND BALANCE				6,058,665.60	5,259,546.11		
Fund 135 - Recycling Fund							
Revenues							
135-000-35-4-40-10	Recycling Grant	0.00	0.00	43,622.01	30,000.00	(13,622.01)	145.41
135-000-35-4-40-15	REI Grant	0.00	0.00	0.00	0.00	0.00	0.00
135-000-64-4-20-10	Recycling Charges	0.00	0.00	329,934.00	332,560.00	2,626.00	99.21

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 10/31/2017  
 % Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	2017 AMENDED BUDGET	AVAILABLE	% BDGT USED
		MONTH 10/31/16 INCR (DECR)	MONTH 10/31/17 INCR (DECR)	10/31/2017 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 135 - Recycling Fund							
Revenues							
135-000-64-4-20-15	Recycling Cart Purchases	0.00	0.00	0.00	200.00	200.00	0.00
135-000-64-4-20-20	Sale of Materials	0.00	2,254.63	9,576.07	5,000.00	(4,576.07)	191.52
135-000-81-4-00-10	Investment Interest	(138.41)	274.69	4,135.26	0.00	(4,135.26)	100.00
135-000-82-4-00-50	Miscellaneous Revenue	65.00	0.00	2,040.00	2,500.00	460.00	81.60
135-000-92-4-00-10	Transfers From Reserves	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		(73.41)	2,529.32	389,307.34	370,260.00	(19,047.34)	105.14
Expenditures							
320-36	DPW REFUSE	4,072.94	26,751.88	266,586.67	360,402.00	93,815.33	73.97
TOTAL EXPENDITURES		4,072.94	26,751.88	266,586.67	360,402.00	93,815.33	73.97
Fund 135 - Recycling Fund:							
TOTAL REVENUES		(73.41)	2,529.32	389,307.34	370,260.00	(19,047.34)	105.14
TOTAL EXPENDITURES		4,072.94	26,751.88	266,586.67	360,402.00	93,815.33	73.97
NET OF REVENUES & EXPENDITURES		(4,146.35)	(24,222.56)	122,720.67	9,858.00	(112,862.67)	1,244.88
BEG. FUND BALANCE				649,126.93	649,126.93		
END FUND BALANCE				771,847.60	658,984.93		
Fund 140 - North Shore Health Dept							
Revenues							
140-000-35-4-50-10	State Aids	0.00	0.00	0.00	0.00	0.00	0.00
140-000-49-4-20-30	Permits	1,116.00	2,445.00	156,363.00	98,000.00	(58,363.00)	159.55
140-000-65-4-10-13	Clinic Fees	2,410.00	2,567.00	13,325.16	15,000.00	1,674.84	88.83
140-000-73-4-50-10	Bayside Contribution	6,166.25	6,822.00	27,288.00	27,288.00	0.00	100.00
140-000-73-4-50-20	Brown Deer Contribution	32,117.50	32,759.75	131,039.00	131,039.00	0.00	100.00
140-000-73-4-50-30	Fox Point Contribution	6,939.25	7,078.00	28,312.00	28,312.00	0.00	100.00
140-000-73-4-50-40	Glendale Contribution	0.00	16,787.50	67,150.00	67,150.00	0.00	100.00
140-000-73-4-50-50	River Hills Contribution	2,351.25	2,398.25	9,593.00	9,593.00	0.00	100.00
140-000-73-4-50-70	Shorewood contribution	32,745.25	33,495.25	133,981.00	133,600.00	(381.00)	100.29
140-000-73-4-50-75	Health Programs	0.00	0.00	0.00	0.00	0.00	0.00
140-000-73-4-50-80	Whitefish Bay contribution	16,835.08	17,084.75	68,339.00	68,686.00	347.00	99.49
140-000-73-4-50-85	TB Dispensary	0.00	0.00	0.00	350.00	350.00	0.00
140-000-73-4-50-90	TB Dispensary Medicaid	0.00	0.00	0.00	0.00	0.00	0.00
140-000-74-4-10-10	Interdepartmental Grant Fund	0.00	3,341.00	12,667.00	12,543.00	(124.00)	100.99
140-000-81-4-00-10	Investment Interest	(31.76)	116.61	1,326.07	0.00	(1,326.07)	100.00
140-000-81-4-00-20	Misc. Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00
140-000-82-4-00-50	Miscellaneous Revenue	0.00	0.00	656.67	0.00	(656.67)	100.00
140-000-85-4-40-10	Donations - NSHD	78.00	33.00	370.90	0.00	(370.90)	100.00
140-000-93-4-00-10	Transfer from Reserves	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		100,726.82	124,928.11	650,410.80	591,561.00	(58,849.80)	109.95
Expenditures							

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 10/31/2017  
 % Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/16 INCR (DECR)	ACTIVITY FOR MONTH 10/31/17 INCR (DECR)	YTD BALANCE 10/31/2017 NORM (ABNORM)	2017 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 140 - North Shore Health Dept							
Expenditures							
410-41		31,951.54	37,884.40	349,046.56	493,561.00	144,514.44	70.72
410-92		0.00	0.00	0.00	0.00	0.00	0.00
411-41		7,867.82	10,131.74	87,022.42	98,000.00	10,977.58	88.80
TOTAL EXPENDITURES		39,819.36	48,016.14	436,068.98	591,561.00	155,492.02	73.71
Fund 140 - North Shore Health Dept:							
TOTAL REVENUES		100,726.82	124,928.11	650,410.80	591,561.00	(58,849.80)	109.95
TOTAL EXPENDITURES		39,819.36	48,016.14	436,068.98	591,561.00	155,492.02	73.71
NET OF REVENUES & EXPENDITURES		60,907.46	76,911.97	214,341.82	0.00	(214,341.82)	100.00
BEG. FUND BALANCE				160,653.65	160,653.65		
END FUND BALANCE				374,995.47	160,653.65		
Fund 141 - NSHD Grant Fund							
Revenues							
141-000-35-4-50-10	MCH-Maternal/Child Health	0.00	1,708.00	9,236.00	15,841.00	6,605.00	58.30
141-000-35-4-50-15	Immunization Grant	0.00	1,095.00	8,103.00	14,214.00	6,111.00	57.01
141-000-35-4-50-20	Prevention Grant	0.00	3,015.00	6,066.00	5,640.00	(426.00)	107.55
141-000-35-4-50-30	Tobacco Control Board Grants-WI	0.00	0.00	0.00	0.00	0.00	0.00
141-000-35-4-50-31	Tobacco Prevention	0.00	0.00	0.00	0.00	0.00	0.00
141-000-35-4-50-40	Mosquito Control Grant	0.00	0.00	0.00	0.00	0.00	0.00
141-000-35-4-50-45	Public Health Preparedness	0.00	0.00	62,475.00	72,049.00	9,574.00	86.71
141-000-35-4-50-47	CRI NSHD	0.00	0.00	14,858.00	14,351.00	(507.00)	103.53
141-000-35-4-50-49	Lead	0.00	300.00	946.00	3,343.00	2,397.00	28.30
141-000-35-4-50-50	Environmental Consortia-Radon	0.00	0.00	0.00	0.00	0.00	0.00
141-000-35-4-50-55	PHP Pandemic Influenza	0.00	0.00	0.00	0.00	0.00	0.00
141-000-35-4-50-60	Public Health Emergency Respon	0.00	0.00	0.00	0.00	0.00	0.00
141-000-35-4-50-66	HCR Infrastructure Grant	0.00	0.00	0.00	0.00	0.00	0.00
141-000-35-4-50-70	Beach Water Grant	0.00	0.00	4,000.00	4,000.00	0.00	100.00
141-000-35-4-50-72	CHIP (Comm Health Improv Plan)	0.00	0.00	0.00	0.00	0.00	0.00
141-000-35-4-50-73	Mass Care Grant	0.00	0.00	0.00	0.00	0.00	0.00
141-000-35-4-50-74	Ebola Grant	0.00	0.00	0.00	0.00	0.00	0.00
141-000-35-4-50-75	HBI GRANT	0.00	0.00	0.00	0.00	0.00	0.00
141-000-35-4-50-76	NACCHO GRANT	0.00	0.00	0.00	0.00	0.00	0.00
141-000-35-4-50-77	ADULT IMMUNIZATION GRANT	0.00	0.00	3,651.00	0.00	(3,651.00)	100.00
141-459-41-4-50-78	ADULT IMMUNIZATION GRANT	0.00	0.00	0.00	4,191.00	4,191.00	0.00
141-460-41-4-50-81	LEAD ENVIRONMENTAL HEALTH GRANT	0.00	1,278.00	7,613.00	6,609.00	(1,004.00)	115.19
141-461-41-4-50-79	NACCHO/FDA	0.00	0.00	2,167.36	0.00	(2,167.36)	100.00
141-462-41-4-50-82	SHOREWOOD FOUNDATION GRANT	0.00	0.00	2,345.00	0.00	(2,345.00)	100.00
TOTAL REVENUES		0.00	7,396.00	121,460.36	140,238.00	18,777.64	86.61
Expenditures							
421-41	MCH	1,546.48	2,847.31	12,715.49	15,841.00	3,125.51	80.27
422-41	IMM GRANT	2,579.03	2,726.22	10,973.57	14,214.00	3,240.43	77.20
423-41	PREVENTION	0.00	0.00	6,065.59	5,640.00	(425.59)	107.55

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/16 INCR (DECR)	ACTIVITY FOR MONTH 10/31/17 INCR (DECR)	YTD BALANCE 10/31/2017 NORM (ABNORM)	2017 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 141 - NSHD Grant Fund							
Expenditures							
431-41	Tobacco Control Board/WI WINS	0.00	0.00	0.00	0.00	0.00	0.00
432-41	Tobacco Prevention	0.00	0.00	0.00	0.00	0.00	0.00
442-41	PHP Preparedness	3,433.64	2,617.50	76,183.08	72,049.00	(4,134.08)	105.74
443-41	Pandemic Influenza	0.00	0.00	0.00	0.00	0.00	0.00
445-41	Enviro Cons/Radon	0.00	0.00	0.00	0.00	0.00	0.00
447-41	PHP Shorewood	0.00	0.00	0.00	0.00	0.00	0.00
448-41	Beach Water	0.00	149.44	3,710.93	4,000.00	289.07	92.77
450-41	Preparedness CRI	460.60	175.98	15,945.62	14,351.00	(1,594.62)	111.11
452-41	LEAD	37.68	446.44	2,810.46	3,343.00	532.54	84.07
456-41	Ebola Grant	0.00	0.00	0.00	0.00	0.00	0.00
459-41	ADULT IMMUNIZATION GRANT	212.53	0.00	3,650.68	4,191.00	540.32	87.11
460-41	LEAD ENVIRONMENTAL HEALTH GRANT	1,067.01	0.00	7,612.39	6,609.00	(1,003.39)	115.18
461-41	NACCHO/FDA	0.00	0.00	3,805.04	0.00	(3,805.04)	100.00
462-41	SHOREWOOD FOUNDATION GRANT	0.00	0.00	1,895.00	0.00	(1,895.00)	100.00
TOTAL EXPENDITURES		9,336.97	8,962.89	145,367.85	140,238.00	(5,129.85)	103.66
Fund 141 - NSHD Grant Fund:							
TOTAL REVENUES		0.00	7,396.00	121,460.36	140,238.00	18,777.64	86.61
TOTAL EXPENDITURES		9,336.97	8,962.89	145,367.85	140,238.00	(5,129.85)	103.66
NET OF REVENUES & EXPENDITURES		(9,336.97)	(1,566.89)	(23,907.49)	0.00	23,907.49	100.00
BEG. FUND BALANCE				527.29	527.29		
END FUND BALANCE				(23,380.20)	527.29		
Fund 151 - Library Fund							
Revenues							
151-000-11-4-00-10	General Property Taxes	0.00	0.00	385,346.00	385,346.00	0.00	100.00
151-000-35-4-70-10	Grants-Library	0.00	0.00	0.00	0.00	0.00	0.00
151-000-67-4-10-10	Photocopies	1,178.23	766.11	7,468.59	9,000.00	1,531.41	82.98
151-000-67-4-10-20	Library-Fines	2,637.32	1,397.17	9,943.58	16,000.00	6,056.42	62.15
151-000-67-4-10-30	Sale of Materials	196.35	116.50	1,049.81	1,400.00	350.19	74.99
151-000-67-4-10-40	Lost Material Charges	246.42	215.00	1,244.72	2,100.00	855.28	59.27
151-000-67-4-10-90	Miscellaneous Charges	470.80	61.60	2,531.44	4,200.00	1,668.56	60.27
151-000-73-4-60-10	MCFLS-Reciprocal Borrowing	0.00	0.00	87,778.00	87,200.00	(578.00)	100.66
151-000-81-4-00-10	Investment Interest	(33.35)	63.19	1,146.78	1,033.00	(113.78)	111.01
151-000-82-4-00-10	Rent Income	2,917.47	3,484.99	30,691.22	33,000.00	2,308.78	93.00
151-000-84-4-00-50	Insurance Recovery-Prop Damage	0.00	0.00	0.00	0.00	0.00	0.00
151-000-85-4-50-10	Donations - Library	645.00	4,629.59	10,245.18	10,000.00	(245.18)	102.45
151-000-93-4-00-10	Transfer from Reserves	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		8,258.24	10,734.15	537,445.32	549,279.00	11,833.68	97.85
Expenditures							
510-51	92400	32,658.16	30,457.69	332,056.90	435,097.00	103,040.10	76.32
511-51		1,884.32	7,787.19	54,710.33	71,500.00	16,789.67	76.52
512-51		3,776.15	6,774.13	46,104.97	42,682.00	(3,422.97)	108.02

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 10/31/2017  
 % Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/16 INCR (DECR)	ACTIVITY FOR MONTH 10/31/17 INCR (DECR)	YTD BALANCE 10/31/2017 NORM (ABNORM)	2017 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 151 - Library Fund							
Expenditures							
512-92		0.00	0.00	0.00	0.00	0.00	0.00
999-01	PAYROLL CLEARING	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		38,318.63	45,019.01	432,872.20	549,279.00	116,406.80	78.81
Fund 151 - Library Fund:							
TOTAL REVENUES		8,258.24	10,734.15	537,445.32	549,279.00	11,833.68	97.85
TOTAL EXPENDITURES		38,318.63	45,019.01	432,872.20	549,279.00	116,406.80	78.81
NET OF REVENUES & EXPENDITURES		(30,060.39)	(34,284.86)	104,573.12	0.00	(104,573.12)	100.00
BEG. FUND BALANCE				73,215.65	73,215.65		
END FUND BALANCE				177,788.77	73,215.65		
Fund 152 - Village Park & Pond Fund							
Revenues							
152-000-11-4-00-10	General Property Taxes	0.00	0.00	47,500.00	47,500.00	0.00	100.00
152-000-67-4-20-10	Fairy Chasm Park Permits	0.00	0.00	1,000.00	1,500.00	500.00	66.67
152-000-67-4-20-20	Village Park Permits	0.00	0.00	4,412.50	5,000.00	587.50	88.25
152-000-67-4-20-50	Other Charges	0.00	0.00	316.00	500.00	184.00	63.20
152-000-67-4-34-10	Pond Admissions	0.00	0.00	14,400.37	15,700.00	1,299.63	91.72
152-000-67-4-34-20	Pond Memberships	0.00	0.00	2,618.00	2,000.00	(618.00)	130.90
152-000-67-4-34-30	Concession Sales	0.00	0.00	5,129.62	6,000.00	870.38	85.49
152-000-81-4-00-10	Investment Interest	(5.86)	8.97	199.58	300.00	100.42	66.53
152-000-85-4-52-10	Donations - Parks	0.00	0.00	0.00	0.00	0.00	0.00
152-000-85-4-52-20	Donations-Pond Facility	0.00	0.00	0.00	0.00	0.00	0.00
152-000-92-4-10-00	Transfer from General Fund	0.00	0.00	0.00	0.00	0.00	0.00
152-000-93-4-00-10	Transfer from Reserves	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		(5.86)	8.97	75,576.07	78,500.00	2,923.93	96.28
Expenditures							
000-36		0.00	0.00	0.00	0.00	0.00	0.00
520-52		1,009.17	490.78	66,313.50	71,001.00	4,687.50	93.40
521-52		195.03	243.21	9,733.01	13,678.00	3,944.99	71.16
522-52		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,204.20	733.99	76,046.51	84,679.00	8,632.49	89.81
Fund 152 - Village Park & Pond Fund:							
TOTAL REVENUES		(5.86)	8.97	75,576.07	78,500.00	2,923.93	96.28
TOTAL EXPENDITURES		1,204.20	733.99	76,046.51	84,679.00	8,632.49	89.81
NET OF REVENUES & EXPENDITURES		(1,210.06)	(725.02)	(470.44)	(6,179.00)	(5,708.56)	7.61
BEG. FUND BALANCE				26,047.14	26,047.14		
END FUND BALANCE				25,576.70	19,868.14		

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 10/31/2017  
 % Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/16 INCR (DECR)	ACTIVITY FOR MONTH 10/31/17 INCR (DECR)	YTD BALANCE 10/31/2017 NORM (ABNORM)	2017 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 153 - Recreation Program Fund							
Revenues							
153-000-11-4-00-10	General Property Taxes	0.00	0.00	0.00	0.00	0.00	0.00
153-000-67-4-30-20	Adult Sport Leagues	22.00	811.00	2,120.00	3,750.00	1,630.00	56.53
153-000-67-4-30-25	Adult Instruction	1,788.00	2,713.00	20,312.00	24,641.00	4,329.00	82.43
153-000-67-4-30-30	Youth Instruction	104.00	(20.00)	48,803.26	37,000.00	(11,803.26)	131.90
153-000-67-4-30-35	Community Programs	0.00	25.00	2,708.02	2,350.00	(358.02)	115.23
153-000-67-4-30-40	Aquatic Program	583.00	288.00	13,101.00	17,500.00	4,399.00	74.86
153-000-67-4-30-45	Senior Programs	0.00	0.00	926.29	3,500.00	2,573.71	26.47
153-000-67-4-30-50	Other Program Charges	0.00	5.00	20.00	150.00	130.00	13.33
153-000-67-4-30-60	Community Center - Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
153-000-73-4-20-70	Other Intergovt'l Revenue	0.00	0.00	6,293.53	10,000.00	3,706.47	62.94
153-000-81-4-00-10	Investment Interest	(11.66)	23.41	303.26	300.00	(3.26)	101.09
153-000-82-4-00-30	Fund Raising Programs	0.00	0.00	3,186.75	5,800.00	2,613.25	54.94
153-000-85-4-53-10	Donations - Rec Programs	0.00	0.00	0.00	250.00	250.00	0.00
153-000-85-4-53-20	Donations - Community Center	0.00	0.00	0.00	0.00	0.00	0.00
153-000-92-4-20-00	Transfer from Other funds	0.00	0.00	0.00	0.00	0.00	0.00
153-000-93-4-00-10	Transfer from Reserves	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		2,485.34	3,845.41	97,774.11	105,241.00	7,466.89	92.90
Expenditures							
000-35	STATE GRANTS	161.25	86.81	2,406.13	2,000.00	(406.13)	120.31
000-53		353.57	252.38	5,276.01	10,928.00	5,651.99	48.28
541-53		0.00	59.38	1,954.65	3,441.00	1,486.35	56.80
542-53		1,423.16	778.35	14,272.15	18,329.00	4,056.85	77.87
543-53		1,122.94	0.00	48,254.97	44,842.00	(3,412.97)	107.61
544-53		0.00	0.00	2,409.79	0.00	(2,409.79)	100.00
545-53		1,481.14	1,412.45	12,853.86	18,996.00	6,142.14	67.67
546-53	Senior Center	327.26	0.00	597.29	5,983.00	5,385.71	9.98
TOTAL EXPENDITURES		4,869.32	2,589.37	88,024.85	104,519.00	16,494.15	84.22
Fund 153 - Recreation Program Fund:							
TOTAL REVENUES		2,485.34	3,845.41	97,774.11	105,241.00	7,466.89	92.90
TOTAL EXPENDITURES		4,869.32	2,589.37	88,024.85	104,519.00	16,494.15	84.22
NET OF REVENUES & EXPENDITURES		(2,383.98)	1,256.04	9,749.26	722.00	(9,027.26)	1,350.31
BEG. FUND BALANCE				57,618.15	57,618.15		
END FUND BALANCE				67,367.41	58,340.15		
Fund 154 - 4th of July Fund							
Revenues							
154-000-11-4-00-10	General Property Taxes	0.00	0.00	0.00	0.00	0.00	0.00
154-000-67-4-41-10	4th of July Sales	0.00	0.00	8,912.96	8,000.00	(912.96)	111.41
154-000-67-4-41-20	Raffle Ticket Sales	0.00	0.00	2,505.00	2,400.00	(105.00)	104.38
154-000-67-4-41-30	Bingo Card Sales	0.00	0.00	1,825.25	1,500.00	(325.25)	121.68
154-000-81-4-00-10	Investment Interest	(5.50)	10.28	152.37	100.00	(52.37)	152.37
154-000-82-4-00-50	Miscellaneous Revenue	0.00	0.00	180.00	0.00	(180.00)	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 10/31/2017  
 % Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/16 INCR (DECR)	ACTIVITY FOR MONTH 10/31/17 INCR (DECR)	YTD BALANCE 10/31/2017 NORM (ABNORM)	2017 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 154 - 4th of July Fund							
Revenues							
154-000-85-4-54-10	Donations - 4th of July	112.54	0.00	18,168.45	18,000.00	(168.45)	100.94
154-000-92-4-20-60	Transfer from Rec Program Fund	0.00	0.00	0.00	0.00	0.00	0.00
154-000-93-4-00-10	Transfer from Reserve	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		107.04	10.28	31,744.03	30,000.00	(1,744.03)	105.81
Expenditures							
000-53		0.00	0.00	32,247.01	32,090.00	(157.01)	100.49
TOTAL EXPENDITURES		0.00	0.00	32,247.01	32,090.00	(157.01)	100.49
Fund 154 - 4th of July Fund:							
TOTAL REVENUES		107.04	10.28	31,744.03	30,000.00	(1,744.03)	105.81
TOTAL EXPENDITURES		0.00	0.00	32,247.01	32,090.00	(157.01)	100.49
NET OF REVENUES & EXPENDITURES		107.04	10.28	(502.98)	(2,090.00)	(1,587.02)	24.07
BEG. FUND BALANCE				30,115.03	30,115.03		
END FUND BALANCE				29,612.05	28,025.03		
Fund 155 - Community Center Fund							
Revenues							
155-000-35-4-70-20	CDBG-Senior Center	0.00	0.00	10,644.00	7,319.00	(3,325.00)	145.43
155-000-67-4-20-40	Facility Rental Fees	1,466.60	1,519.20	19,505.72	15,500.00	(4,005.72)	125.84
155-000-67-4-20-50	Other Charges	0.00	0.00	30.00	0.00	(30.00)	100.00
155-000-67-4-30-60	Community Center - Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
155-000-81-4-00-10	Investment Interest	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,466.60	1,519.20	30,179.72	22,819.00	(7,360.72)	132.26
Expenditures							
546-53	Senior Center	1,076.02	1,293.66	12,267.88	12,000.00	(267.88)	102.23
547-53	Community Center	663.11	749.52	8,100.28	10,153.00	2,052.72	79.78
TOTAL EXPENDITURES		1,739.13	2,043.18	20,368.16	22,153.00	1,784.84	91.94
Fund 155 - Community Center Fund:							
TOTAL REVENUES		1,466.60	1,519.20	30,179.72	22,819.00	(7,360.72)	132.26
TOTAL EXPENDITURES		1,739.13	2,043.18	20,368.16	22,153.00	1,784.84	91.94
NET OF REVENUES & EXPENDITURES		(272.53)	(523.98)	9,811.56	666.00	(9,145.56)	1,473.21
BEG. FUND BALANCE				(3,468.77)	(3,468.77)		
END FUND BALANCE				6,342.79	(2,802.77)		
Fund 170 - BD Business Park Street Light Fund							
Revenues							



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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/16 INCR (DECR)	ACTIVITY FOR MONTH 10/31/17 INCR (DECR)	YTD BALANCE 10/31/2017 NORM (ABNORM)	2017 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 172 - Opus North Street Lighting Fund							
Revenues							
TOTAL REVENUES		(5.60)	11.47	556.73	4,000.00	3,443.27	13.92
Expenditures							
000-34	STATE SHARED REVENUE	110.41	265.04	1,942.93	3,300.00	1,357.07	58.88
TOTAL EXPENDITURES		110.41	265.04	1,942.93	3,300.00	1,357.07	58.88
Fund 172 - Opus North Street Lighting Fund:							
TOTAL REVENUES		(5.60)	11.47	556.73	4,000.00	3,443.27	13.92
TOTAL EXPENDITURES		110.41	265.04	1,942.93	3,300.00	1,357.07	58.88
NET OF REVENUES & EXPENDITURES		(116.01)	(253.57)	(1,386.20)	700.00	2,086.20	198.03
BEG. FUND BALANCE				34,276.05	34,276.05		
END FUND BALANCE				32,889.85	34,976.05		
Fund 173 - Park Plaza Street Lighting Fund							
Revenues							
173-000-24-4-00-10	Street Lighting	0.00	0.00	3,003.67	20,000.00	16,996.33	15.02
173-000-81-4-00-10	Investment Interest	(1.74)	6.85	105.90	0.00	(105.90)	100.00
173-000-82-4-00-50	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		(1.74)	6.85	3,109.57	20,000.00	16,890.43	15.55
Expenditures							
000-34	STATE SHARED REVENUE	8,706.94	2,140.00	20,043.03	17,100.00	(2,943.03)	117.21
TOTAL EXPENDITURES		8,706.94	2,140.00	20,043.03	17,100.00	(2,943.03)	117.21
Fund 173 - Park Plaza Street Lighting Fund:							
TOTAL REVENUES		(1.74)	6.85	3,109.57	20,000.00	16,890.43	15.55
TOTAL EXPENDITURES		8,706.94	2,140.00	20,043.03	17,100.00	(2,943.03)	117.21
NET OF REVENUES & EXPENDITURES		(8,708.68)	(2,133.15)	(16,933.46)	2,900.00	19,833.46	583.91
BEG. FUND BALANCE				35,524.78	35,524.78		
END FUND BALANCE				18,591.32	38,424.78		
Fund 174 - North Arbon Drive Street Lighting Fund							
Revenues							
174-000-24-4-00-10	Street Lighting	0.00	0.00	476.20	4,200.00	3,723.80	11.34
174-000-81-4-00-10	Investment Interest	(6.62)	13.10	178.07	0.00	(178.07)	100.00
174-000-82-4-00-50	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		(6.62)	13.10	654.27	4,200.00	3,545.73	15.58

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 10/31/2017  
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/16 INCR (DECR)	ACTIVITY FOR MONTH 10/31/17 INCR (DECR)	YTD BALANCE 10/31/2017 NORM (ABNORM)	2017 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 174 - North Arbon Drive Street Lighting Fund							
Expenditures							
000-34	STATE SHARED REVENUE	174.52	412.46	3,445.27	4,100.00	654.73	84.03
TOTAL EXPENDITURES		<u>174.52</u>	<u>412.46</u>	<u>3,445.27</u>	<u>4,100.00</u>	<u>654.73</u>	<u>84.03</u>
Fund 174 - North Arbon Drive Street Lighting Fund:							
TOTAL REVENUES		(6.62)	13.10	654.27	4,200.00	3,545.73	15.58
TOTAL EXPENDITURES		<u>174.52</u>	<u>412.46</u>	<u>3,445.27</u>	<u>4,100.00</u>	<u>654.73</u>	<u>84.03</u>
NET OF REVENUES & EXPENDITURES		(181.14)	(399.36)	(2,791.00)	100.00	2,891.00	2,791.00
BEG. FUND BALANCE				40,293.80	40,293.80		
END FUND BALANCE				37,502.80	40,393.80		
Fund 175 - BD Corporate Park Street Lighting Fund							
Revenues							
175-000-24-4-00-10	Street Lighting	0.00	0.00	243.12	3,000.00	2,756.88	8.10
175-000-81-4-00-10	Investment Interest	(2.84)	5.86	80.60	0.00	(80.60)	100.00
175-000-82-4-00-50	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		<u>(2.84)</u>	<u>5.86</u>	<u>323.72</u>	<u>3,000.00</u>	<u>2,676.28</u>	<u>10.79</u>
Expenditures							
000-34	STATE SHARED REVENUE	60.12	143.20	1,266.94	2,700.00	1,433.06	46.92
TOTAL EXPENDITURES		<u>60.12</u>	<u>143.20</u>	<u>1,266.94</u>	<u>2,700.00</u>	<u>1,433.06</u>	<u>46.92</u>
Fund 175 - BD Corporate Park Street Lighting Fund:							
TOTAL REVENUES		(2.84)	5.86	323.72	3,000.00	2,676.28	10.79
TOTAL EXPENDITURES		<u>60.12</u>	<u>143.20</u>	<u>1,266.94</u>	<u>2,700.00</u>	<u>1,433.06</u>	<u>46.92</u>
NET OF REVENUES & EXPENDITURES		(62.96)	(137.34)	(943.22)	300.00	1,243.22	314.41
BEG. FUND BALANCE				17,734.26	17,734.26		
END FUND BALANCE				16,791.04	18,034.26		
Fund 185 - BROWN DEER FARMERS MARKET							
Revenues							
185-000-65-4-20-50	Stall Rental Fee	555.00	300.00	8,300.00	5,500.00	(2,800.00)	150.91
185-000-81-4-00-10	INVESTMENT INTEREST	(2.89)	6.87	116.52	0.00	(116.52)	100.00
185-000-85-4-10-10	Donation Revenue	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		<u>552.11</u>	<u>306.87</u>	<u>8,416.52</u>	<u>5,500.00</u>	<u>(2,916.52)</u>	<u>153.03</u>
Expenditures							
000-41	LICENSES & PERMITS	230.18	745.65	6,634.77	5,069.00	(1,565.77)	130.89

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Fund 185 - BROWN DEER FARMERS MARKET							
Expenditures							
TOTAL EXPENDITURES		230.18	745.65	6,634.77	5,069.00	(1,565.77)	130.89
Fund 185 - BROWN DEER FARMERS MARKET:							
TOTAL REVENUES		552.11	306.87	8,416.52	5,500.00	(2,916.52)	153.03
TOTAL EXPENDITURES		230.18	745.65	6,634.77	5,069.00	(1,565.77)	130.89
NET OF REVENUES & EXPENDITURES		321.93	(438.78)	1,781.75	431.00	(1,350.75)	413.40
BEG. FUND BALANCE				17,521.16	17,521.16		
END FUND BALANCE				19,302.91	17,952.16		
Fund 186 - SPECIAL EVENT FUND							
Revenues							
186-000-65-4-20-50	Stall Rental Fee	0.00	0.00	245.00	500.00	255.00	49.00
186-000-81-4-00-10	INVESTMENT INTEREST	(0.41)	(1.03)	(0.74)	0.00	0.74	100.00
186-000-82-4-00-50	Miscellaneous Revenue	0.00	0.00	194.00	0.00	(194.00)	100.00
186-000-85-4-10-10	Donations - Vibes	0.00	0.00	4,400.00	6,000.00	1,600.00	73.33
186-000-85-4-20-10	Donations - Eat & Greet	0.00	500.00	4,400.00	5,000.00	600.00	88.00
TOTAL REVENUES		(0.41)	498.97	9,238.26	11,500.00	2,261.74	80.33
Expenditures							
000-53		0.00	0.00	5,723.82	7,400.00	1,676.18	77.35
000-54		0.00	0.00	8,220.50	5,000.00	(3,220.50)	164.41
TOTAL EXPENDITURES		0.00	0.00	13,944.32	12,400.00	(1,544.32)	112.45
Fund 186 - SPECIAL EVENT FUND:							
TOTAL REVENUES		(0.41)	498.97	9,238.26	11,500.00	2,261.74	80.33
TOTAL EXPENDITURES		0.00	0.00	13,944.32	12,400.00	(1,544.32)	112.45
NET OF REVENUES & EXPENDITURES		(0.41)	498.97	(4,706.06)	(900.00)	3,806.06	522.90
BEG. FUND BALANCE				1,742.21	1,742.21		
END FUND BALANCE				(2,963.85)	842.21		
Fund 187 - PUBLIC SAFETY							
Revenues							
187-000-81-4-00-10	INVESTMENT INTEREST	(18.26)	35.00	325.68	0.00	(325.68)	100.00
187-210-21-4-62-10	PUBLIC SAFETY	9,166.66	9,166.66	91,666.60	110,000.00	18,333.40	83.33
TOTAL REVENUES		9,148.40	9,201.66	91,992.28	110,000.00	18,007.72	83.63
Expenditures							
210-21	POLICE DEPARTMENT	0.00	0.00	0.00	110,000.00	110,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	110,000.00	110,000.00	0.00

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Fund 187 - PUBLIC SAFETY							
Fund 187 - PUBLIC SAFETY:							
TOTAL REVENUES		9,148.40	9,201.66	91,992.28	110,000.00	18,007.72	83.63
TOTAL EXPENDITURES		0.00	0.00	0.00	110,000.00	110,000.00	0.00
NET OF REVENUES & EXPENDITURES		9,148.40	9,201.66	91,992.28	0.00	(91,992.28)	100.00
BEG. FUND BALANCE				(307.51)	(307.51)		
END FUND BALANCE				91,684.77	(307.51)		
Fund 188 - MUNICIPAL COURT							
Revenues							
188-000-51-4-00-10	COURT FINES & PENALTIES	0.00	31,428.14	422,302.91	250,000.00	(172,302.91)	168.92
188-000-81-4-00-10	INVESTMENT INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	31,428.14	422,302.91	250,000.00	(172,302.91)	168.92
Expenditures							
120-12	MUNICIPAL COURT	0.00	14,389.49	204,076.61	168,957.00	(35,119.61)	120.79
TOTAL EXPENDITURES		0.00	14,389.49	204,076.61	168,957.00	(35,119.61)	120.79
Fund 188 - MUNICIPAL COURT:							
TOTAL REVENUES		0.00	31,428.14	422,302.91	250,000.00	(172,302.91)	168.92
TOTAL EXPENDITURES		0.00	14,389.49	204,076.61	168,957.00	(35,119.61)	120.79
NET OF REVENUES & EXPENDITURES		0.00	17,038.65	218,226.30	81,043.00	(137,183.30)	269.27
BEG. FUND BALANCE							
END FUND BALANCE				218,226.30	81,043.00		
Fund 210 - Debt Service Fund							
Revenues							
210-000-11-4-00-10	General Property Taxes	0.00	0.00	846,558.00	846,558.00	0.00	100.00
210-000-81-4-00-10	Investment Interest	(11.89)	36.21	1,589.91	0.00	(1,589.91)	100.00
210-000-91-4-00-10	Bond Proceeds	0.00	0.00	0.00	0.00	0.00	0.00
210-000-91-4-00-20	Notes	0.00	0.00	0.00	0.00	0.00	0.00
210-000-91-4-00-40	State Trust Fund Loans	0.00	0.00	0.00	0.00	0.00	0.00
210-000-91-4-00-60	Premium on debt issuance	0.00	0.00	0.00	0.00	0.00	0.00
210-000-92-4-20-85	Transfer from Kildeer Ct Fund	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		(11.89)	36.21	848,147.91	846,558.00	(1,589.91)	100.19
Expenditures							
000-81	INTEREST INCOME	0.00	0.00	637,637.00	654,654.00	17,017.00	97.40
000-82	MISCELLANEOUS REVENUE	0.00	0.00	202,889.48	191,904.00	(10,985.48)	105.72
TOTAL EXPENDITURES		0.00	0.00	840,526.48	846,558.00	6,031.52	99.29

PERIOD ENDING 10/31/2017  
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/16 INCR (DECR)	ACTIVITY FOR MONTH 10/31/17 INCR (DECR)	YTD BALANCE 10/31/2017 NORM (ABNORM)	2017 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - Debt Service Fund							
Fund 210 - Debt Service Fund:							
TOTAL REVENUES		(11.89)	36.21	848,147.91	846,558.00	(1,589.91)	100.19
TOTAL EXPENDITURES		0.00	0.00	840,526.48	846,558.00	6,031.52	99.29
NET OF REVENUES & EXPENDITURES		(11.89)	36.21	7,621.43	0.00	(7,621.43)	100.00
BEG. FUND BALANCE				96,714.83	96,714.83		
END FUND BALANCE				104,336.26	96,714.83		
Fund 320 - Capital Improvement Project Fund							
Revenues							
320-000-11-4-00-10	General Property Taxes	0.00	0.00	372,000.00	372,000.00	0.00	100.00
320-000-24-4-00-10	Special Charges	0.00	0.00	0.00	0.00	0.00	0.00
320-000-31-4-00-10	Federal Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00
320-000-35-4-00-10	State Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00
320-000-35-4-30-30	Other Aids	0.00	0.00	0.00	0.00	0.00	0.00
320-000-63-4-00-10	Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00
320-000-73-4-20-40	Other Municipalities	0.00	0.00	25,209.00	0.00	(25,209.00)	100.00
320-000-81-4-00-10	Investment Interest	(176.42)	(238.71)	746.40	0.00	(746.40)	100.00
320-000-82-4-00-50	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00
320-000-83-4-00-10	Sale of Equipment	0.00	0.00	0.00	0.00	0.00	0.00
320-000-83-4-00-50	Equipment Sales	0.00	0.00	6,000.00	0.00	(6,000.00)	100.00
320-000-85-4-60-10	Donations - Beautification	0.00	0.00	100.00	0.00	(100.00)	100.00
320-000-85-4-60-15	Donations-Park	0.00	0.00	0.00	0.00	0.00	0.00
320-000-85-4-60-20	Donations-Other	0.00	0.00	40.00	0.00	(40.00)	100.00
320-000-85-4-60-25	Donation - Public Safety	0.00	0.00	0.00	0.00	0.00	0.00
320-000-91-4-00-10	Proceeds Long-Term Debt	0.00	0.00	0.00	0.00	0.00	0.00
320-000-91-4-00-20	Proceeds-Promissory Notes	0.00	0.00	0.00	0.00	0.00	0.00
320-000-91-4-00-30	Debt Funding Credit	0.00	0.00	0.00	0.00	0.00	0.00
320-000-91-4-00-60	Premium on debt issuance	0.00	0.00	0.00	0.00	0.00	0.00
320-000-92-4-00-22	Transfer from Library Fund	0.00	0.00	0.00	0.00	0.00	0.00
320-000-92-4-00-42	Transfer from TIF Dist #2	0.00	0.00	0.00	0.00	0.00	0.00
320-000-93-4-00-10	Transfer from Reserves	0.00	0.00	0.00	0.00	0.00	0.00
320-000-94-4-00-10	Transfer from Other Funds	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		(176.42)	(238.71)	404,095.40	372,000.00	(32,095.40)	108.63
Expenditures							
000-71		507.56	5,673.70	1,343,706.07	52,000.00	(1,291,706.07)	2,584.05
000-72		30,319.70	4,210.68	354,254.43	384,222.00	29,967.57	92.20
000-73	INTERGOVERNMENTAL CHARGES	508,077.68	0.00	172,864.13	1,020,000.00	847,135.87	16.95
000-76		4,025.00	0.00	0.00	6,720.00	6,720.00	0.00
000-77		0.00	257.29	38,614.29	20,000.00	(18,614.29)	193.07
000-78		0.00	0.00	0.00	0.00	0.00	0.00
000-81	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00
000-82	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
000-92	TRANSFER FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		542,929.94	10,141.67	1,909,438.92	1,482,942.00	(426,496.92)	128.76



REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 10/31/2017  
 % Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 10/31/16 INCR (DECR)	ACTIVITY FOR MONTH 10/31/17 INCR (DECR)	YTD BALANCE 10/31/2017 NORM (ABNORM)	2017 AMENDED BUDGET	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 353 - TIF #3							
Revenues							
353-000-92-4-00-00	Premium on LT Debt Issued	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	648,572.52	634,441.00	(14,131.52)	102.23
Expenditures							
000-67	PARKS & CULTURE/RECREATION	84,561.50	10,084.73	263,257.23	113,648.00	(149,609.23)	231.64
000-81	INTEREST INCOME	0.00	0.00	275,000.00	275,000.00	0.00	100.00
000-82	MISCELLANEOUS REVENUE	0.00	0.00	71,309.00	72,333.00	1,024.00	98.58
000-92	TRANSFER FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		84,561.50	10,084.73	609,566.23	460,981.00	(148,585.23)	132.23
Fund 353 - TIF #3:							
TOTAL REVENUES		0.00	0.00	648,572.52	634,441.00	(14,131.52)	102.23
TOTAL EXPENDITURES		84,561.50	10,084.73	609,566.23	460,981.00	(148,585.23)	132.23
NET OF REVENUES & EXPENDITURES		(84,561.50)	(10,084.73)	39,006.29	173,460.00	134,453.71	22.49
BEG. FUND BALANCE				(206,813.71)	(206,813.71)		
END FUND BALANCE				(167,807.42)	(33,353.71)		
Fund 354 - TIF #4							
Revenues							
354-000-11-4-00-10	General Property Taxes	0.00	0.00	114,646.98	0.00	(114,646.98)	100.00
354-000-34-4-00-30	Computer Exemptions	0.00	0.00	6,120.00	3,000.00	(3,120.00)	204.00
354-000-35-4-00-10	State Grants	0.00	0.00	0.00	0.00	0.00	0.00
354-000-81-4-00-10	Investment Interest	0.00	0.00	0.00	0.00	0.00	0.00
354-000-82-4-00-50	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00
354-000-85-4-10-10	Donations	0.00	0.00	0.00	0.00	0.00	0.00
354-000-91-4-00-10	Proceeds on LT Debt	0.00	0.00	0.00	0.00	0.00	0.00
354-000-91-4-00-20	Debt Funding Credit	0.00	0.00	0.00	0.00	0.00	0.00
354-000-91-4-00-30	Transfer from Debt Service	0.00	0.00	0.00	0.00	0.00	0.00
354-000-92-4-00-00	Premium on LT Debt Issued	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	120,766.98	3,000.00	(117,766.98)	4,025.57
Expenditures							
000-67	PARKS & CULTURE/RECREATION	2,445.89	10,288.65	215,850.02	188,239.00	(27,611.02)	114.67
000-80		0.00	0.00	0.00	0.00	0.00	0.00
000-81	INTEREST INCOME	0.00	0.00	272,017.00	240,000.00	(32,017.00)	113.34
000-82	MISCELLANEOUS REVENUE	0.00	0.00	166,718.50	118,193.00	(48,525.50)	141.06
000-92	TRANSFER FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		2,445.89	10,288.65	654,585.52	546,432.00	(108,153.52)	119.79

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 10/31/2017  
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GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	2017 AMENDED BUDGET	AVAILABLE	% BDGT USED
		MONTH 10/31/16 INCR (DECR)	MONTH 10/31/17 INCR (DECR)	10/31/2017 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 354 - TIF #4							
Fund 354 - TIF #4:							
TOTAL REVENUES		0.00	0.00	120,766.98	3,000.00	(117,766.98)	4,025.57
TOTAL EXPENDITURES		2,445.89	10,288.65	654,585.52	546,432.00	(108,153.52)	119.79
NET OF REVENUES & EXPENDITURES		(2,445.89)	(10,288.65)	(533,818.54)	(543,432.00)	(9,613.46)	98.23
BEG. FUND BALANCE				(2,218,454.77)	(2,218,454.77)		
END FUND BALANCE				(2,752,273.31)	(2,761,886.77)		
Fund 600 - Water							
Revenues							
600-000-64-4-50-10	Metered Sales-Residential	0.00	0.00	409,408.34	675,000.00	265,591.66	60.65
600-000-64-4-50-11	Metered Sales-Commercial	0.00	0.00	144,111.61	215,000.00	70,888.39	67.03
600-000-64-4-50-12	Metered Sales-Bulk	3,181.25	0.00	3,734.42	3,200.00	(534.42)	116.70
600-000-64-4-50-13	Metered Sales-Industrial	0.00	0.00	62,715.63	95,000.00	32,284.37	66.02
600-000-64-4-50-14	Multi-Family Residential Custom	0.00	0.00	170,602.84	275,000.00	104,397.16	62.04
600-000-64-4-50-16	UNBILLED REVENUE	0.00	(125,000.00)	0.00	0.00	0.00	0.00
600-000-64-4-50-20	Private Fire Protection	0.00	0.00	31,631.04	50,000.00	18,368.96	63.26
600-000-64-4-50-30	Public Fire Protection	0.00	0.00	167,817.88	270,000.00	102,182.12	62.15
600-000-64-4-50-40	Sales to Public Authorities	0.00	0.00	14,401.36	26,000.00	11,598.64	55.39
600-000-81-4-00-10	Interest & Dividend Income	(562.72)	1,195.68	11,255.53	5,000.00	(6,255.53)	225.11
600-000-81-4-00-30	Forfeited Discounts/Penalties	2,568.11	2,907.61	9,883.15	16,000.00	6,116.85	61.77
600-000-82-4-00-10	Rent Income	0.00	0.00	104,675.22	132,000.00	27,324.78	79.30
600-000-82-4-00-50	Miscellaneous Service Revenue	0.00	0.00	3,809.33	1,000.00	(2,809.33)	380.93
600-000-82-4-00-55	Misc NonOperating Income	0.00	0.00	0.00	0.00	0.00	0.00
600-000-82-4-00-75	CONTRIBUTED CAPITAL	0.00	0.00	0.00	853,500.00	853,500.00	0.00
600-000-83-4-00-10	Amortization of Debt Premium	0.00	0.00	641.04	0.00	(641.04)	100.00
TOTAL REVENUES		5,186.64	(120,896.71)	1,134,687.39	2,616,700.00	1,482,012.61	43.36
Expenditures							
000-37	Admin & General Expense	3,442.40	1,966.66	119,896.64	0.00	(119,896.64)	100.00
000-82	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
000-87	Admin & General Expense	0.00	26.27	2,038.29	0.00	(2,038.29)	100.00
611-37	Source of Supply Expense	60,765.23	2,885.74	568,917.55	712,000.00	143,082.45	79.90
612-37	Pumping Expense	717.63	410.85	5,786.35	10,500.00	4,713.65	55.11
613-37	Water Treatment Expense	187.44	1,064.27	7,864.50	9,500.00	1,635.50	82.78
614-37	Trans & Distribution Expense	28,185.28	41,112.08	218,490.74	242,000.00	23,509.26	90.29
614-84	Admin & General Expense	33.89	21.95	807.83	0.00	(807.83)	100.00
616-37	Customer Account Expense	7,594.25	8,316.49	131,799.08	31,500.00	(100,299.08)	418.41
620-37	Admin & General Expense	3,942.95	6,560.39	22,926.14	116,000.00	93,073.86	19.76
621-37	Depreciation Expense	0.00	0.00	86,897.95	145,000.00	58,102.05	59.93
623-37	Other Expense	0.00	0.00	221,399.78	324,000.00	102,600.22	68.33
625-37		0.00	0.00	(40,284.32)	0.00	40,284.32	100.00
TOTAL EXPENDITURES		104,869.07	62,364.70	1,346,540.53	1,590,500.00	243,959.47	84.66
Fund 600 - Water:							
TOTAL REVENUES		5,186.64	(120,896.71)	1,134,687.39	2,616,700.00	1,482,012.61	43.36

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

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Fund 600 - Water							
TOTAL EXPENDITURES		104,869.07	62,364.70	1,346,540.53	1,590,500.00	243,959.47	84.66
NET OF REVENUES & EXPENDITURES		(99,682.43)	(183,261.41)	(211,853.14)	1,026,200.00	1,238,053.14	20.64
BEG. FUND BALANCE				8,691,941.78	8,691,941.78		
END FUND BALANCE				8,480,088.64	9,718,141.78		
Fund 610 - Storm Water							
Revenues							
610-000-35-4-30-30	State & Federal Grants	0.00	0.00	0.00	0.00	0.00	0.00
610-000-49-4-30-10	Fees & Permits	0.00	35.00	1,710.00	1,500.00	(210.00)	114.00
610-000-64-4-10-01	SPECIAL ASSESSMENTS REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
610-000-64-4-10-10	Storm Water Charges	0.00	0.00	738,161.07	980,088.00	241,926.93	75.32
610-000-64-4-10-20	Culvert/Driveway Replacements	0.00	0.00	56,637.48	5,000.00	(51,637.48)	1,132.75
610-000-81-4-00-10	Interest Income	(125.33)	270.29	2,340.55	6,000.00	3,659.45	39.01
610-000-81-4-00-40	Late Penalties	1,180.76	1,790.81	5,998.04	5,000.00	(998.04)	119.96
610-000-82-4-00-50	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00
610-000-82-4-00-60	Gain/Loss on Disposal of Assets	0.00	0.00	0.00	0.00	0.00	0.00
610-000-82-4-00-75	Capital Contributions	0.00	0.00	0.00	0.00	0.00	0.00
610-000-83-4-00-10	Amortization of Debt Premium	0.00	0.00	0.00	0.00	0.00	0.00
610-000-91-4-00-10	Bond/Note Proceeds	0.00	0.00	0.00	0.00	0.00	0.00
610-000-92-4-00-20	Transfer from Sewer Utility	0.00	0.00	0.00	0.00	0.00	0.00
610-000-92-4-10-10	Transfer from General Fund	0.00	0.00	0.00	0.00	0.00	0.00
610-000-92-4-30-30	Transfer from TIF District #3	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,055.43	2,096.10	804,847.14	997,588.00	192,740.86	80.68
Expenditures							
000-36		51,766.54	108,349.52	706,030.62	967,594.00	261,563.38	72.97
000-82	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
000-87	Admin & General Expense	0.00	0.00	0.00	0.00	0.00	0.00
000-92	TRANSFER FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		51,766.54	108,349.52	706,030.62	967,594.00	261,563.38	72.97
Fund 610 - Storm Water:							
TOTAL REVENUES		1,055.43	2,096.10	804,847.14	997,588.00	192,740.86	80.68
TOTAL EXPENDITURES		51,766.54	108,349.52	706,030.62	967,594.00	261,563.38	72.97
NET OF REVENUES & EXPENDITURES		(50,711.11)	(106,253.42)	98,816.52	29,994.00	(68,822.52)	329.45
BEG. FUND BALANCE				2,867,368.32	2,867,368.32		
END FUND BALANCE				2,966,184.84	2,897,362.32		
Fund 630 - Sewer							
Revenues							
630-000-64-4-10-10	Volumetric Charges	0.00	0.00	432,674.75	545,000.00	112,325.25	79.39
630-000-64-4-10-15	Connection Charges	0.00	0.00	159,760.17	212,520.00	52,759.83	75.17
630-000-64-4-10-20	Household Hazardous Waste	0.00	0.00	0.00	0.00	0.00	0.00
630-000-64-4-10-25	MMSD Charges	0.00	0.00	589,952.78	750,000.00	160,047.22	78.66

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Fund 630 - Sewer							
Revenues							
630-000-81-4-00-10	Investment Interest	(100.83)	710.16	7,260.74	5,000.00	(2,260.74)	145.21
630-000-81-4-00-40	Interest-Delinquent Accounts	2,500.61	2,981.10	10,713.59	15,000.00	4,286.41	71.42
630-000-82-4-00-50	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
630-000-82-4-00-60	Gain/Loss on Disposal of Asset	0.00	0.00	0.00	0.00	0.00	0.00
630-000-83-4-00-10	Amortization of Debt Premium	0.00	0.00	0.00	0.00	0.00	0.00
630-000-91-4-00-10	Bond/Note Proceeds	0.00	0.00	0.00	0.00	0.00	0.00
630-000-92-4-60-10	Transfer from Storm Water Fund	0.00	0.00	0.00	0.00	0.00	0.00
630-000-93-4-00-00	Capital Contribution	0.00	0.00	0.00	0.00	0.00	0.00
630-000-93-4-00-30	Transfer from Reserves	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		2,399.78	3,691.26	1,200,362.03	1,527,520.00	327,157.97	78.58
Expenditures							
000-36		21,447.84	223,057.18	1,253,171.69	1,514,418.00	261,246.31	82.75
000-82	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
000-92	TRANSFER FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		21,447.84	223,057.18	1,253,171.69	1,514,418.00	261,246.31	82.75
Fund 630 - Sewer:							
TOTAL REVENUES		2,399.78	3,691.26	1,200,362.03	1,527,520.00	327,157.97	78.58
TOTAL EXPENDITURES		21,447.84	223,057.18	1,253,171.69	1,514,418.00	261,246.31	82.75
NET OF REVENUES & EXPENDITURES		(19,048.06)	(219,365.92)	(52,809.66)	13,102.00	65,911.66	403.07
BEG. FUND BALANCE				4,611,177.05	4,611,177.05		
END FUND BALANCE				4,558,367.39	4,624,279.05		
TOTAL REVENUES - ALL FUNDS							
		436,046.23	515,402.05	18,088,104.05	19,913,187.00	1,825,082.95	90.83
TOTAL EXPENDITURES - ALL FUNDS							
		2,164,884.16	1,098,249.41	18,883,149.18	20,542,078.00	1,658,928.82	91.92
NET OF REVENUES & EXPENDITURES		(1,728,837.93)	(582,847.36)	(795,045.13)	(628,891.00)	166,154.13	126.42
BEG. FUND BALANCE - ALL FUNDS				21,373,940.13	21,373,940.13		
END FUND BALANCE - ALL FUNDS				20,578,895.00	20,745,049.13		



# REQUEST FOR CONSIDERATION

<b>COMMITTEE:</b>	Village Board
<b>ITEM DESCRIPTION:</b>	WDNR Urban Non-Point Source Stormwater Management Plan Update
<b>PREPARED BY:</b>	Matthew S. Maederer, PE, Director of Public Works/Village Engineer
<b>REPORT DATE:</b>	December 15, 2017
<b>MANAGER'S REVIEW/COMMENTS:</b>	<input type="checkbox"/> No additional comments to this report. <input type="checkbox"/> See additional comments attached.
<b>RECOMMENDATION:</b>	Approval for a Professional Services Agreement with Ruckert-Mielke for the WDNR Stormwater Permit Compliance and Water Quality Master Plan Updates/Alternatives Analysis
<b>EXPLANATION:</b>	<p>The Village's Stormwater Management Plan (SWMP) was completed in March of 2000 and needs updating to comply with the new Total Maximum Daily Loads (TMDLs) which will go into effect at the expiration of the Village's group stormwater permit with the North Shore communities on June 11<sup>th</sup>, 2018. The North Shore Group consists of the Villages of Bayside, Brown Deer, Fox Point, River Hills, Shorewood, Whitefish Bay, and the City of Glendale. The group intends to renew the permit with focus on meeting the new TMDL rules/regulations.</p> <p>The TMDLs will focus on the watershed as a whole, but with more stringent total suspended solids (TSS) and phosphorous reductions along with the additional component of bacteria load reductions. In order to meet the new impending permit regulations, the Village must update our SWMP which includes modeling updates to establish a new baseline condition. The modeling method approved by the WDNR is the Source Loading Management Model (SLAMM). It should be noted that all of the Best Management Practices (BMPs) completed from 2004 to present will be counted towards meeting the TMDL along with the Village's extensive network of roadside ditches/swales.</p> <p>To help offset costs of updating the SWMP we submitted a WDNR Urban Non-Point Source (UNPS) planning grant on April 17<sup>th</sup>, 2017 (Resolution No. 17-07). The Village officially was awarded the grant on December 8<sup>th</sup>. The grant is a 50/50 match with not-to-exceed total project cost of \$115,670.00. the Village participation is thus \$57,835.</p> <p>In preparation of the SWMP update and TMDL we borrowed \$50,000 for the SWMP update in the year 2014 (see attached excerpt from the 2014-2018 CIP). The remainder of the funding (\$7,835) will be paid for out of the 2018 stormwater operations budget (G/L No. 610-000-36-5-20-20 – Professional Services which has a budget of \$15,000). However, due to extensive delays at the State level with TMDL implementation the project was subsequently delayed. Now that the TMDL has been released for public comment and implementation scheduled for 2018, the time has come for our SWMP update.</p>

The UNPS planning grant submittal included, but not limited to, the following scope items:

- SLAMM analysis update. Each sub-basin will be analyzed for TSS, Phosphorous, and bacteria coliform loadings. BMPs installed since 2004 and existing roadside ditches will be input and appropriate credit received.
- Watershed mapping updates
- Stormwater Management BMPs alternatives/options (future projects) identification
- New SWMP deliverable book
- GIS Updates/Tools (similar to the sanitary sewer tools for CMOM)
  - Catch basin cleaning
  - Street sweeping logs
  - BMP location mapping (public & private)
  - BMP maintenance (public & private)
  - Pipe inspection tools

Ruekert-Mielke was the engineering firm who prepared the grant submittal and was instrumental in securing the Village funding for the project. The Village ranked sixth overall in the entire State out of 32-applicants. Ruekert Mielke is also the engineering firm who developed our web-based GIS system which is a critical component of the Stormwater Management Plan update scope of services (i.e. develop tools for data storage/input similar to the sanitary sewer CMOM requirements).

Staff is recommending proceeding with professional services with Reukert-Mielke for the Stormwater Management Plan Update with Village participation not-to-exceed \$57,835.

**Attachments:**

- Resolution No. 17-04 Authorizing the Director of Public Works/Village Engineer to Submit One (1) Stormwater Runoff Management Grant to the Wisconsin DNR and for the Village to Contribute a Local Cost Share
- CIP Excerpt from 2014-2018
- WDNR UNPS Ranking
- WDNR UNPS Award
- Ruekert-Mielke Professional Services Agreement

**Resolution Authorizing the Director of  
Public Works/Village Engineer to Submit  
One (1) Stormwater Runoff Management  
Grant to the Wisconsin DNR and for the  
Village to Contribute a Local Cost Share**

**Resolution No. 17-07**

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**WHEREAS**, the Village of Brown Deer is interested in acquiring a Grant from the Wisconsin Department of Natural Resources for the purpose of implementing measures to control agricultural or urban storm water runoff pollution sources (as described in the application and pursuant to ss. 281.65 or 281.66, Wis. Stats., and chs. NR 151, 153 and 155); and,

**WHEREAS**, a cost-sharing grant is required to carry out the project and,

**WHEREAS**, the Village of Brown Deer agrees to contribute the local share (also called “match”) needed for projects that are ultimately grant-funded by the WDNR; and,

**THEREFORE, BE IT RESOLVED**, that the Village of Brown Deer hereby authorizes the Director of Public Works/Village Engineer to act on behalf of the Village of Brown Deer to:

- Sign and submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- Sign a grant agreement between the local government (applicant) and the Department of Natural Resources;
- Sign and submit reimbursement claims along with necessary supporting documentation;
- Sign and submit interim and final reports and other documentation as required by the grant agreement;
- Sign and submit an Environment Hazards Assessment Form, if required; and
- Take necessary action to undertake, direct and complete the approved project.

**BE IT FURTHER RESOLVED**, that the Village of Brown Deer shall comply with all state and federal laws, regulations and permit requirements pertaining to implementation of this project and to fulfillment of the grant document provisions.

**PASSED AND ADOPTED** by the Village Board of the Village of Brown Deer this 3rd day of April, 2017.

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Carl Krueger, Village President

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Jill Kenda-Lubetski, Village Clerk

Project Description	Project Number	2014 Total Project Cost	User Fees	Grants & Aids	Retained Earnings	Debt
<b>Sewer Projects</b>						
Inflow/Infiltration Control	SEWER-001	\$200,000	\$200,000			
CIPP Lining, Testing & Sealing Grouting	SEWER-002	\$175,000				\$175,000
Coordinated projects Lateral Replacment	SEWER-003	\$150,000				\$150,000
Replacement of Sewer Jet/Vac	SEWER-005	\$347,435		\$147,435		\$200,000
Priv. Prop. Lateral Sealing	SEWER-1101	\$99,000		\$99,000		
Small purchases	SEWER-1401	\$2,500			\$2,500	
<b>Sewer Total</b>		<b>\$973,935</b>	<b>\$200,000</b>	<b>\$246,435</b>	<b>\$2,500</b>	<b>\$525,000</b>
<b>StormWater Projects</b>						
Ditch Rehabilitation Program	SW-001	\$190,000	\$190,000			
Coordinated projects (Dean Road)	SW-002	\$90,000				\$91,700
Replacement Street Sweeper	SW-036	\$210,000				\$210,000
Bradley Road Median/Roadscape	SW-038	\$337,800		\$298,000		\$39,800
Bradley/50th Channel Storm Sewer BMP	SW-1237	\$450,000		\$150,000		\$37,200
Stormwater Management Plan (SWMP) w/SLAMM Analysis Update	SW-1401	\$50,000				\$50,000
Hydro-mulcher	SW-1601	\$31,300	\$30,000			\$1,300
<b>StormWater Total</b>		<b>\$1,359,100</b>	<b>\$220,000</b>	<b>\$448,000</b>	<b>\$0</b>	<b>\$430,000</b>
<b>Water Projects</b>						
All Shop Tools/Equipment	WAT-001	\$4,000	\$4,000			
SCADA	WAT-002	\$4,000	\$4,000			
Main Relays	WAT-004	\$335,000			\$335,000	
Coordinated projects	WAT-016	\$0				
Booster disinfection	WAT-005	\$5,000	\$5,000			
Water Meter Reading System Replacement	WAT-011	\$7,000			\$7,000	
Dump truck	WAT-013	\$3,000	\$3,000			
Backhoe	WAT-014	\$5,000	\$5,000			
Hydrants, Valve Services	WAT-015	\$27,000			\$27,000	
<b>Water Total</b>		<b>\$390,000</b>	<b>\$21,000</b>	<b>\$0</b>	<b>\$369,000</b>	<b>\$0</b>

**CORRESPONDENCE/MEMORANDUM****UNPS Planning Grant Application Scoring by Rank for 2018****DATE:** Updated - September 25, 2017**TO:** Land and Water Conservation Board (LWCB) and Advisors**FROM:** Mary Anne Lowndes  
Runoff Management Section, DNR**SUBJECT:** DNR Proposed Scoring of Urban Nonpoint Source & Storm Water Management Applications for Calendar Year (CY) 2018 Funding**Recommended Action:** This is an informational item.

**Summary:** Through this memo, the DNR is informing the LWCB of Urban Nonpoint Source & Storm Water Management (UNPS) grant application scores for projects to be considered for CY 2018 grant funding. Scoring results for projects being considered for calendar year (CY) 2018 funding are presented in the attached table.

The DNR funds UNPS projects under authority of s. 281.66, Wis. Stats. The purpose of this program is to control polluted runoff from urban project areas. Funds may be used for two types of projects: 1. Construction projects (may also include land acquisition) and 2. Planning projects. Each project type has its own application process and funding source. Consequently, construction projects and planning projects do not compete against each other for funding.

Beginning in January 2016 the DNR began implementing an alternating schedule for UNPS Planning and UNPS Construction grants. UNPS Planning grant applications were solicited in 2017 for the CY 2018 award cycle. The UNPS Construction grant application will be available in 2018 for CY 2019 awards. Due to the alternating schedule for the UNPS grants, only the scoring and ranking summary for UNPS planning projects is provided.

Scoring and Ranking Summary to Date for UNPS – Planning Projects:

The maximum state cost share per successful application is \$85,000.

- Thirty-three (33) applications were submitted; 32 of the 33 are eligible for funding.
- Grant requests for the 32 eligible applications total \$1,291,265.

The attached table shows the current rank order of applications. However, a requirement in s. NR 155.20(2)(b), Wis. Adm. Code, states that no one applicant may receive multiple grants that exceed 20% of the total available funding in a given project category. Applicants on the ranked list whose total funding requests exceed 20% of the total available funding may be awarded funds for the projects that do not exceed 20%; the balance of the applicant's requests are moved to the bottom of the ranked list. Additional funding is provided to those projects moved to the bottom of the ranked list only after all other eligible projects have been funded. Therefore, adjustments to the rank order may be made once total available funding is determined.

Once the *2018 Joint Final Allocation Plan* is signed, the DNR will develop grant agreements for successful applications. During the grant agreement development process, funding amounts may be adjusted as necessary to reflect final cost-share rates and eligible project components.

**Materials Provided:** *UNPS-Planning Scoring and Rank for CY 2018*

## UNPS- Planning Grant Application Scoring by Rank for 2018

Rank	Applicant	Project Name	Region	Score	Eligible Project Costs	State Share Request	Cumulative Requested
1	Harrison, V & T	Stormwater Planning	NER	123.3	\$170,200	\$78,292	\$78,292
2	Plymouth, C	Stormwater Planning	SER	120.5	\$139,850	\$62,932	\$141,224
3	Omro, T	Stormwater Management Plan Update	NER	113.3	\$60,000	\$30,000	\$171,224
4	West Bend, T	SW Management Plan & MS4 Permit Compliance	SER	112.9	\$74,904	\$37,452	\$208,676
5	Norway, T	In-Depth Water Quality Analysis & SW Prog Enhancements	SER	112.2	\$88,464	\$26,539	\$235,215
6	Brown Deer, V	SW Management Plan Update & TMDL Analysis	SER	111.1	\$115,669	\$57,835	\$293,050
7	Elm Grove, V	SW Management Plan Update & TMDL Analysis	SER	111.1	\$98,165	\$49,083	\$342,133
8	Sheboygan, C	SW Management Plan Update	SER	110.1	\$170,015	\$85,000	\$427,133
9	Germantown, V	Stormwater Quality Management Plan Update	SER	110.0	\$120,500	\$60,000	\$487,133
10	Grafton, V	Stormwater Quality Management Plan Update	SER	108.2	\$76,500	\$38,000	\$525,133
11	Portage, C	TMDL Stormwater Plan	SCR	107.0	\$125,000	\$62,500	\$587,633
12	Mt. Pleasant, V	Targeted 9 Element I&E prog. of SE WI Clean Water Network	SER	105.3	\$177,880	\$85,000	\$672,633
13	Rothschild, V	Stormwater Management Plan Update	WCR	105.1	\$122,800	\$61,400	\$734,033
14	Beaver Dam, C	Citywide Water Quality Master Plan Update	SCR	102.3	\$73,900	\$22,170	\$756,203
15	Superior, C	Green Infrastructure Code Audit	NOR	100.1	\$24,902	\$12,451	\$768,654
16	Shorewood, V	TMDL Storm Water Plan	SER	96.8	\$53,500	\$26,750	\$795,404
17	Winnebago, Co	Stormwater Quality Modeling Update	NER	95.8	\$24,490	\$12,200	\$807,604
18	Milwaukee Metro Sewerage District	"Respect Our Waters" NPS Education for Greater Milwaukee Watersheds	SER	95.2	\$185,000	\$85,000	\$892,604
19	River Hills, V	TMDL Storm Water Plan	SER	93.5	\$33,600	\$16,800	\$909,404
20	Cedarburg, C	TMDL Storm Water Control Practice Evaluation	SER	92.5	\$40,000	\$19,500	\$928,904
21	Fond du Lac, T	Stormwater Management Plan - TMDL Analysis & Recommendations	SER	92.4	\$31,700	\$15,849	\$944,753

## UNPS- Planning Grant Application Scoring by Rank for 2018

Rank	Applicant	Project Name	Region	Score	Eligible Project Costs	State Share Request	Cumulative Requested
22	Friendship, T	Stormwater Management Plan - TMDL Analysis & Recommendations	SER	92.4	\$31,700	\$15,849	\$960,602
23	Fond du Lac, Co	Stormwater Management Plan - TMDL Analysis & Recommendations	SER	92.3	\$32,500	\$16,249	\$976,851
24	Taycheedah, T	Stormwater Management Plan - TMDL Analysis & Recommendations	SER	92.3	\$31,700	\$15,849	\$992,700
25	Milwaukee, C	Developing a Reg Approach to SW Management in the Grand Trunk Area of Milwaukee	SER	91.2	\$101,878	\$42,360	\$1,035,060
26	Jackson, V	Framework for Facilitating Green Infrastructure Implementation in the Milwaukee River Watershed	SER	91.0	\$100,870	\$45,392	\$1,080,452
27	Schofield, C	Stormwater Plan Update / Stormwater Utility Development	WCR	90.0	\$94,340	\$47,170	\$1,127,622
28	Chippewa Falls, C	Rain to Rivers of W. WI: Public Education & Outreach Program	WCR	89.9	\$130,000	\$64,000	\$1,191,622
29	Mosinee, C	Stormwater Management Plan - TMDL Analysis & Recommendations	WCR	89.1	\$39,300	\$19,649	\$1,211,271
30	Buchanan, T	Urban Stormwater Management Plan	NER	83.6	\$30,000	\$15,000	\$1,226,271
31	Baraboo, C	Water Quality Master Plan Update	SCR	83.0	\$84,360	\$33,744	\$1,260,015
32	Weston, V	Stormwater Management Plan Update	WCR	78.9	\$62,500	\$31,250	\$1,291,265

**State of Wisconsin**  
**DEPARTMENT OF NATURAL RESOURCES**  
101 S. Webster Street  
Box 7921  
Madison WI 53707-7921

**Scott Walker, Governor**  
**Daniel L. Meyer, Secretary**  
Telephone 608-266-2621  
Toll Free 1-888-936-7463  
TTY Access via relay - 711



December 8, 2017

**► REQUIRES IMMEDIATE ACTION ◀**  
**Urban Nonpoint Source & Stormwater Mgt.**  
**Grant# USP40107Y18**  
**Grant Amount: \$57,835**

Matthew Maederer, Director of Public Works  
Village of Brown Deer  
8717 N 43Rd Street  
Brown Deer, WI 53209

Dear Mr. Maederer:

Congratulations! On behalf of the Governor, we are pleased to forward to you a grant agreement for financial assistance for the following project: *SW Management Plan Update & TMDL Analysis*

This grant, and any reimbursements made under it, is governed by very specific statute and administrative code provisions. Accordingly, please read the grant documents thoroughly, paying particular attention to the Scope and Conditions sections for eligibility, grantee requirements and reimbursement provisions.

There are a number of activities where you must obtain prior departmental review and authorization before proceeding, including prior approval of any professional service agreement (PSA) before entering into those agreements with consultants hired to complete grant deliverables. Department approval of all grant project PSAs are required before PSA expenses may be reimbursed. An example of a PSA approval letter issued by the Department is attached. You are also obligated to submit a Final Report Form with your final reimbursement request for the projects completed under this grant; products developed under the grant (e.g., stormwater management plan) are also a required component of the Final Report submittal. Please note that final reimbursement requests must be received by the Department within 60 days after grant expiration.

To accept this grant, please review the agreement and transmit a scanned copy signed by the authorized government official, along with the completed *Grantee Contact Page*, as well as evidence that your community has committed the necessary funding for the local share, to the Bureau of Community Financial Assistance via email at [DNRCFANONPOINTGRANTS@wisconsin.gov](mailto:DNRCFANONPOINTGRANTS@wisconsin.gov). You will receive a confirmation email when we have received your fully-executed grant agreement and attachments.

Please review this grant thoroughly and if you have any questions, contact your Regional Nonpoint Coordinator Lisa Creegan by phone at (414)263-8701 or by email at [Lisa.Creegan@wisconsin.gov](mailto:Lisa.Creegan@wisconsin.gov). You may be contacted by the Office of the Governor or your state Legislator concerning the issuance of a press release to publicize the grant award. Thank you for your continued cooperation with Wisconsin's Runoff Management Program.

Sincerely,

Mary Rose Teves, Director  
Bureau of Community Financial Assistance

Enclosure(s)

C (e-copy): Lisa Creegan, Regional Nonpoint Source Coordinator





[Redacted]

[Redacted]  
 [Redacted]  
 [Redacted], WI [Redacted]

Subject: Professional Services Agreement (PSA) Approval for [Redacted]  
 Urban Nonpoint Source & Storm Water Management Grant No. [Redacted]

Dear [Redacted]:

The Department of Natural Resources (DNR) reviewed and hereby approves the scope of services contained in the draft Professional Services Agreement (PSA) between the [Redacted], for the [Redacted] Storm Water Management Plan, which was received by our office on [Redacted]. This PSA approval is made a part of the Urban Nonpoint Source & Storm Water Management Grant Agreement for Grant Number [Redacted] and any approved amendments.

The project is eligible for [Redacted] state cost-share, up to the grant award amount of \$ [Redacted] through the [Redacted] Urban Nonpoint Source and Stormwater Management Grant [Redacted], with the completion of the following grant agreement deliverables:

1. Updated Construction Erosion Control Ordinance
2. Updated Stormwater Ordinance for New Development and Re-Development
3. Updated Low Impact Development Conservation / Subdivision Ordinance
4. New Ordinance that Affects Runoff from the Developed Urban Area
5. New Feasibility Analysis of Alternate Funding Mechanisms
6. New Stormwater Management Plan for the Developed Urban Area
7. New Stormwater Management Plan for New Development

The following scope of services (i.e., grant deliverables) and costs in the submitted draft scope of services are eligible for grant reimbursement:

Grant Deliverable*	PSA Scope Item Description	Total Cost	State Cost-share
6,7	Collect Field Data Elev, Inv Pipe Size	[Redacted]	[Redacted]
6,7	Prepare Data for GIS Entry	[Redacted]	[Redacted]
6,7	GIS Mapping	[Redacted]	[Redacted]
6,7	Collect Current Stormwater Data	[Redacted]	[Redacted]
6,7	Prepare model base map	[Redacted]	[Redacted]
6,7	Determine & Calculate Drainage Areas	[Redacted]	[Redacted]
6,7	Model System No Controls	[Redacted]	[Redacted]
6,7	Model System with Controls	[Redacted]	[Redacted]
6,7	Prepare Report	[Redacted]	[Redacted]
5	Financial Feasibility Analysis	[Redacted]	[Redacted]
6,7	Illicit Discharge Inspection	[Redacted]	[Redacted]
1,2,3,4	Ordinance Review/Updates/Preparation	[Redacted]	[Redacted]
<b>Totals</b>		[Redacted]	[Redacted]

\* Grant deliverable numbers referenced in the table are defined in the list above.

Please note that changes to the contract scope or amounts, must first receive written approval from the DNR to be eligible for reimbursement. If one or more grant deliverables is not completed, grant reimbursements may not exceed the state cost-share for completed deliverables itemized in the table above.

Please call me at [REDACTED], if you have any questions about this approval.

Sincerely,

[REDACTED] Nonpoint Source Program Coordinator

cc: [REDACTED] (via email)

[REDACTED] - DNR Nonpoint Source Program Grant Manager, CF/2 (via e-mail)

EXAMPLE

-- **PLANNING GRANT AGREEMENT** --

Form 8700-327 (rev. Aug 2017)

**Notice:** By signing this agreement, the grantee indicates concurrence with the conditions of this agreement, authorized under ss. 281.66 and 283, Wis. Stats., and chs. NR 151, 154, 155 and 216. This agreement must be signed and returned to the address above within 30 days so that funds will be reserved for this project. Failure to return a signed agreement will result in denial of grant funds. Personally identifiable information collected will be used for program administration and may be made available to requesters as required under Wisconsin's Open Records Law [ss. 19.31 - 19.39, Wis. Stats.].

**PART 1. GRANT ADMINISTRATION INFORMATION**

<b>Grant Number</b> USP40107Y18	<b>Grant Award Date</b> January 1, 2018	
<b>Grantee (Unit of Government)</b> Village Of Brown Deer		<b>Total Grant Amount</b> \$57,835
<b>Project Name</b> SW Management Plan Update & TMDL Analysis		<b>Grant Period</b> From January 1, 2018 Through December 31, 2019
<b>Authorized Government Official</b> Matthew Maederer, Director Of Public Works		<b>Grantee Contact</b> Matthew Maederer, Director Of Public Works
<b>Government Official Address</b> 8717 N 43rd Street		<b>Contact's E-mail Address</b> Mmaederer@BrownDeerWI.org
<b>City, ZIP Code, County</b> Brown Deer, 53209 County		<b>Contact's Telephone Number</b> (414)371-3021 Fax No. (414)354-8373
<b>Name of Department Regional Nonpoint Source Coordinator, Phone Number and Email Address</b> Lisa J. Creegan, (414)263-8701, lisa.creegan@wisconsin.gov		<b>DNR Region</b> Southeast Region

**PART 2. ELIGIBLE COST-SHARE BUDGET DATA**

Note: Line items cannot be exceeded without approval in advance from the DNR.

<b>Budget Line Item Description</b>	<b>State Cost-Share Amount</b>
Storm Water Planning Products	\$57,835.00
<b>Total Maximum Grant Amount</b>	<b>\$57,835.00</b>
<b>Cost-share Percentage</b>	<b>50 %</b>

**PART 3. PURPOSE AND SCOPE**

This grant provides cost-share funding and authorizes reimbursement by the DEPARTMENT for the above named project as described in the grant application submitted for the grant period in Part 1 above. Reimbursements may be made for work performed and expenses incurred for the following eligible local assistance activities to address storm water management under chs. NR 151 and NR 216, Wis. Adm. Code, or Total Maximum Daily Load goals.

Storm water planning activities will be undertaken by the municipality and will result in the following products: updated storm water ordinance for new development and re-development; other updated ordinances that affect runoff from the developed urban area; updated storm water management plan for the entire developed urban area; and an updated storm water management plan for new development.

**PART 4. CONDITIONS**

**A. General Conditions:**

- A.1. The Wisconsin Department of Natural Resources (DEPARTMENT) and the GRANTEE identified in Part 1 above mutually agree to perform this agreement in accordance with the Urban Nonpoint Source Water Pollution Abatement and Storm Water Management Grant Program and ss. 281.66 and 283, Wis. Stats., and chs. NR 151, 154, 155, and 216, Wis. Adm. Code, and with the project proposal, application, terms, promises, conditions, plans, specifications, estimates, procedures, maps and also any assurances attached and made a part of this agreement.
- A.2. This agreement, together with any referenced parts and attachments, shall constitute the entire agreement and previous communications or covenants pertaining to this agreement are superseded. Any revisions to this agreement

must be made by written amendment, signed by both parties, prior to the termination date of this agreement, whether for changes in scope, grant period, or cost. Requests to extend the grant period must be made 45 days or more before the end of the grant period in Part 1.

- A.3. Failure by the GRANTEE to comply with the terms of this agreement shall not cause the suspension of all obligations of the State if, in the judgment of the Secretary of the DEPARTMENT, such failure was due to no fault of the GRANTEE. In such case, any amount required to settle at minimum costs any irrevocable obligations properly incurred shall be eligible for reimbursement under this agreement, at the DEPARTMENT's discretion.
- A.4. Eligibility for cost-sharing reimbursement is governed by the provisions of ch. NR 155, Wis. Adm. Code. Cost-share rates and applicability may be further limited by departmental contract approval(s), which may restrict the cost-share amount due to the eligibility requirements of the statute and codes.
- A.5. The amount listed in Part 2 above is the maximum amount the DEPARTMENT may reimburse under this agreement.
- A.6. The GRANTEE:
1. Agrees to comply with all applicable Federal, Wisconsin, and local laws in fulfilling the terms of this agreement. In particular, GRANTEE agrees to comply with all applicable local and state contract and bidding requirements. GRANTEE should consult its legal counsel with questions concerning contracts and bidding. For assistance, GRANTEE may consult [Procurement Guide for Local Governments Receiving DNR Grants](#).
  2. Promises, in consideration of the promises made by the DEPARTMENT, to execute the project described in accordance with this agreement.
  3. May decline the offer of financial assistance provided through this agreement, in writing, at any time prior to the start of the project and before expending any funds. After the project has been started or funds expended, this agreement may be rescinded, modified, or amended only by mutual agreement in writing.
  4. Agrees that its employees or agents are not employees or agents of the DEPARTMENT for any purpose, including Worker's Compensation.
  5. Agrees, to save, keep harmless, defend and indemnify the DEPARTMENT and all its officers, employees and agents, against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property (state or other) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of work in connection with this agreement or omissions of GRANTEE's employees, agents or representatives.
  6. Agrees to reimburse the DEPARTMENT of any and all funds the DEPARTMENT deems appropriate in the event the GRANTEE fails to comply with the conditions of this agreement or project proposal as described, or fails to provide public benefits as indicated in the project application, proposal description or this agreement. In addition, should the GRANTEE fail to comply with the conditions of this agreement, fail to progress due to non-appropriation of funds, or fail to progress with or complete the project to the satisfaction of the DEPARTMENT, all obligations of the DEPARTMENT under this agreement may be terminated, including further project cost payment.
  7. Agrees, in connection with the performance of work under this agreement, not to discriminate against any employee or applicant for employment because of age, race, religion, color, disability, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the GRANTEE further agrees to take affirmative action to ensure equal employment opportunities, as required by law. The GRANTEE agrees to post in conspicuous places available, for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

8. Agrees that accounting for project funds shall conform to generally accepted accounting principles and practices, and that GRANTEE shall maintain a financial management system, separate from all other GRANTEE activities, for this agreement.
9. Agrees to comply with the cost containment and procurement procedures in the applicable administrative codes governing this agreement.
10. Agrees that all contracts or scope of service agreements related to this grant-funded project must obtain prior approval of the DEPARTMENT Regional Nonpoint Source Coordinator for this grant, with respect to reimbursement eligibility and conformity with standards and storm water permitting requirements.
11. Agrees to retain and make available to the DEPARTMENT for inspection all fiscal records, including invoices and canceled checks, that support all project costs claimed by the GRANTEE, for three years from the date of final payment by the DEPARTMENT or three years after the end of the Grant period, whichever is later, or for a longer period if required by the DEPARTMENT for audit purposes.
12. Agrees to complete and submit project progress reports to the DEPARTMENT Regional Nonpoint Source Coordinator identified in Part 1 of this agreement with each request for partial grant reimbursement.
13. Agrees, within 60 days of the grant expiration date, to complete and submit a [Final Report Form \(Form # 3400-189P\)](#), including copies of grant deliverables, and final request for grant reimbursement to the DEPARTMENT's Regional Nonpoint Source Coordinator for review and approval.
14. Agrees that reimbursements may only be made for work performed, and expenses incurred, during the grant period as specified in Part 1 above.
15. Agrees to comply with annual Single Audit requirement, at its own expense, if combined total state and federal grant awards received by the GRANTEE from all sources is \$750,000 or more during the calendar year. Annual Single Audit requirements are specified in 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, & Audit Requirements for Federal Awards (referred to as Uniform Guidance) and the Wisconsin State Single Audit Guidelines found at: <http://www.doa.state.wi.us/Divisions/budget-and-finance/financial-reporting/state-controllers-office/state-single-audit-guidelines> issued by the Wisconsin Department of Administration (DOA), State Controller's Office.
16. Should consider following methods for controlling, transporting and disposing of aquatic invasive plants and animals and water in which they may be contained, as described in the DEPARTMENT's Manual Code 9183.1 *Boat, Gear, and Equipment Decontamination and Disinfection* and available on the DEPARTMENT's website at: <http://dnr.wi.gov/topic/invasives/disinfection.html>.

#### A.7. The DEPARTMENT:

1. Promises, in consideration of the covenants and agreements made by the GRANTEE, to obligate for the GRANTEE the amount identified in Part 2 above and to tender to the GRANTEE that portion of the obligation that is required to pay the DEPARTMENT's share of the costs based on the cost-share percentage listed in Part 2 above for eligible project work performed and expenses incurred during the grant period noted in Part 1 above.
2. Agrees that the GRANTEE shall have sole control of the method, hours worked, and time and manner of any performance under this agreement other than as specifically provided in this document. The DEPARTMENT reserves the right only to ensure that the project is progressing or has been completed in compliance with the agreement. The DEPARTMENT takes no responsibility of supervision or direction of the performance of the agreement to be performed by the GRANTEE or the GRANTEE's employees or agents. The DEPARTMENT further agrees that it will exercise no control over the selection and dismissal of the GRANTEE's employees or agents.

- 3. Shall reimburse the grantee at a rate of one-half the cost-share rate stipulated in Part 2 above until completed product(s) is submitted to, and approved by, the DEPARTMENT and the DEPARTMENT has approved the project's Final Report.
- 4. Shall reimburse costs incurred for completed grant project deliverables at amounts not to exceed those itemized for each grant deliverable in the DEPARTMENT's professional service agreement approval letter(s).

**B – Special Condition**

**Environmental and Natural Heritage Concerns.** Research and findings must include at least preliminary determinations on the potential for environmental hazards, cultural, historical, endangered and threatened resources, along with the potential for wetland and Chapter 30 conflicts, within the areas of prospective structural practice installations.

FOR THE GRANTEE  
By:

FOR THE STATE OF WISCONSIN  
By

\_\_\_\_\_  
Authorized Government Official



\_\_\_\_\_  
Mary Rose Teves, Director  
Bureau of Community Financial Assistance

\_\_\_\_\_  
Title

December 8, 2017

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
(Printed Name, If Different Than Authorized Government Official on P.1)

**When returning the signed grant, you must also include evidence of your community's local share of the grant project costs – such as a copy showing its inclusion in the municipal budget, or other evidence that the community has, in fact, committed the necessary funding to complete the project. Alternatively, you may certify that commitment below.**

Certification provided as an alternative to evidence of local share:

I, the undersigned, hereby certify and attest that the GRANTEE has incorporated the "local share" of funding for the project covered by this grant within the municipal budget, or has otherwise made provisions to provide the local share.

\_\_\_\_\_  
Authorized Government Official

\_\_\_\_\_  
Resolution Number Authorizing Expenditure

W233 N2080 Ridgeview Parkway • Waukesha, WI 53188-1020 • Tel. (262) 542-5733

April 13, 2017

Mr. Matthew Maederer, P.E.  
Director of Public Works/Village Engineer  
Village of Brown Deer  
8717 N. 43<sup>rd</sup> Street  
Brown Deer, WI 53209

RE: WDNR Storm Water Permit Compliance  
Water Quality Master Plan Updates and Alternatives Analysis

Dear Mr. Maederer:

The Village of Brown Deer is currently regulated under a Wisconsin Department of Natural Resources (WDNR) Municipal Separate Storm Sewer System (MS4) permit which covers all storm water discharges within the Village. The Village is also located within the Milwaukee River watershed, meaning it is to be regulated by the pollutant allocations derived from the impending Milwaukee River Total Maximum Daily Load (TMDL).

To help fund the anticipated compliance activities, the Village is applying for a WDNR Urban Nonpoint Source Storm (UNPS) Water Planning Grant. The Village is requesting \$57,834.50 in grant funds from the WDNR.

Compliance with the MS4 and TMDL permit regulations will require the Village to develop storm sewer mapping, complete pollutant loading calculations, review storm water management alternatives to bring the Village into compliance with the TMDL requirements, and develop water quality programs.

We understand the project to consist of the following scope of services:

- Delineate TMDL reachshed boundaries.
- Obtain storm sewer system maps and storm water quality device database updates from the Village that may be missing from our files. Incorporate this data into the base map.
- Determine developed areas for exclusion or inclusion in the planning area.
- Gather data for new and existing best management practice (BMP) facilities.
- Delineate drainage basins for BMP facilities.
- Scan and record data from the existing Storm Water Management Plans (SWMP).

Mr. Matthew Maederer, P.E.  
Village of Brown Deer  
April 13, 2017  
Page 2

- Perform up to twelve (12) in-swale infiltration rate tests to determine the actual in-field performance of the Village's roadside swale and infiltration BMP system.
- Solicit proposals from geotechnical firms and coordinate with the selected firm for up to six (6) subsurface soil explorations of swales.
- Perform the existing conditions water quality analysis using Version 10.1 of WinSLAMM software and following WDNR's TMDL modeling protocol.
- Evaluate locations throughout the Village for alternatives, including a brief review of alternative compliance measures such as pollutant trading and adaptive management.
- Complete an alternatives analysis outlining potential methodologies to comply with the Village's MS4 and TMDL pollutant loading allocations.
- Develop a recommended plan including preliminary cost estimates and conceptual layouts.
- Provide the following GIS tools for a two year subscription period: storm structure attribute editing, illicit discharge detection and elimination, erosion control, pond inspection, stream monitoring, pipe attribute editing, storm structure inspection and repair, and clear water code compliance tool. This task includes the necessary data editing and clean-up required to implement the tools along with one training session on GIS tool use with Village staff.
- Review and update the pollution prevention plans for municipally owned properties.
- Review and update the winter road management plan.
- Review and update the leaf pick-up program.
- Review and update the construction site and storm water program documents.
- Review and update pond inspection program.
- Review the Village's existing Storm Water and Erosion Control Ordinance for compliance with NR 151 requirements.
- Develop a draft ordinance to assist with bacteria control.
- Review and update the Illicit Discharge Detection and Elimination (IDDE) program.

Mr. Matthew Maederer, P.E.  
Village of Brown Deer  
April 13, 2017  
Page 3

- Develop bacteria reduction recommendations based on the bacteria source identification map.
- Review and update the sanitary / storm sewer cross connection program.
- Attend three meetings with Village Staff.
- Prepare a brief letter report summarizing the results of the analysis. The report will include an updated map (hard copy and GIS format), narrative, recommended plan and corresponding exhibits. Three hard copies and one digital copy will be provided to the Village. The letter report format will briefly incorporate EPA's 9 key elements.
- Attend one meeting with the Village Board to present the results.

The notification that a project has been selected for the WDNR UNPS Planning Grant funding is usually distributed in the winter following the submittal of the grant. If the Village is selected for the UNPS Planning Grant funding, this work will be completed for a lump sum cost of \$115,669, which includes all miscellaneous reimbursable costs. This total can be reimbursed at a 50% rate via the WDNR grant mentioned above. The work will be completed no later than December 1, 2019.

Services specifically excluded from this proposal include title searches or parcel research, geotechnical investigations (other than those specifically identified) and attendance at meetings other than those specifically discussed. If desired, additional services can be completed at our standard hourly rates and after authorization by Village Staff. This proposal is also predicated on the Village providing Ruekert & Mielke, Inc. with a copy of updated stormwater management pond information that may be missing from our files (design/as-built drawings), updated land use information and a water source for the infiltration testing.

The above-described professional services will be provided to you in accordance with the attached two page **Standard Terms & Conditions** dated June 17, 2014, which are made part of this proposal by reference. Please indicate your acceptance of this agreement by having the appropriate authorized official(s) affix their signature(s) where indicated and returning one fully executed copy to our office.

Mr. Matthew Maederer, P.E.  
Village of Brown Deer  
April 13, 2017  
Page 4

We appreciate the opportunity to work with the Village with its storm water permit compliance activities. Should any questions arise, please feel free to contact me.

Very truly yours,

RUEKERT & MIELKE, INC.



Maureen A. McBroom  
Environmental Coordinator  
[mmcbroom@ruekert-mielke.com](mailto:mmcbroom@ruekert-mielke.com)

BEF:sjs  
Enclosures

cc: Brennen E. Fischer, E.I.T., Ruekert & Mielke, Inc.  
File

Mr. Matthew Maederer, P.E.  
Village of Brown Deer  
April 13, 2017  
Page 5

CLIENT NAME:

Village of Brown Deer

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Designated Representative:

Name: \_\_\_\_\_

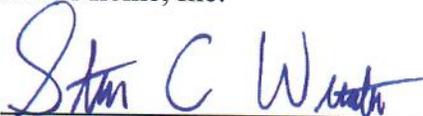
Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Facsimile Number: \_\_\_\_\_

ENGINEER:

Ruekert & Mielke, Inc.

By:  \_\_\_\_\_  
Steven C. Wurster, P.E.

Title: Senior Vice President/COO

Date: April 13, 2017

Designated Representative:

Name: Maureen A. McBroom

Title: Environmental Coordinator

Phone Number: (262) 542-5733

Facsimile Number: (262) 542-5631

**Storm Water Management Plan -- Scope of Services  
Village of Brown Deer UNPS Grant Application  
Ruckert Mielke Level of Effort - April 13, 2017**

Task	Task Description										Estimated Year of Completion
	Eng 3	Eng 7	Environmental Coordinator	GIS Tech	Eng Tech 1	Eng Tech 2	AA	Lump Sum Costs	Total		
Project Management and Grant Administration	5123	5180	5145	5118	505	5117	575				2018-2019
Kickoff Meeting and 2 Interim Meetings	9	3	6	4		8					2018-2019
Gather Planning Data	1										2018
Subtotal											
Delineate TMDL Reached Boundaries	12					4					2018
Determine Developed Areas for Exclusion/Inclusion											2018
Gather Data for New and Existing BMP Facilities											2019
Delineate Drainage Basins for BMP Facilities											2018-2019
Scan and Record Data from Existing SWMPs											2018-2019
In-Swale Infiltration Rate Testing (12 tests)					24						2018-2019
Subsurface Soil Exploration of Swales (6 borings)											2018-2019
Apply Land Use Area to Delineated Basin Boundaries											2018-2019
MS4/TMDL Modeling Summary Spreadsheet									\$ 4,500.00		2018-2019
TSS and Phosphorus WinSLAMM modeling/remodel existing											2018-2019
Develop Recommendations from Modeling Results	8	4	8								2018-2019
Summary Report	16	8	32								2018-2019
Subtotal											
Gather Planning Data for MS4 and TMDL GIS Mapping				24							2018-2019
Data Editing and Creation				48							2018-2019
Reclassify Land Use Codes to Match Standard Schema				40							2018-2019
Classification of Outfall Structures and Delineate Outfall Basins	12			24							2018-2019
Exhibit Development (MS4, WinSLAMM, Bacteria, and IDDE Map)	12			32							2018-2019
Storm Water Tool GIS Training				4							2018-2019
Implement MS4/TMDL Map Data into GIS Site				8							2018-2019
Subtotal											
Storm Structure Attribute Edit GIS Tool									\$ 768.00		Annual Fee
Illicit Discharge Detection and Elimination GIS Tool									\$ 2,304.00		Annual Fee
Erosion Control GIS Tool									\$ 3,264.00		Annual Fee
Pond Inspection GIS Tool									\$ 2,304.00		Annual Fee
Stream Monitoring GIS Tool									\$ 800.00		Annual Fee
Pipe Attribute Editing GIS Tool									\$ 880.00		Annual Fee
Storm Structure Inspection and Repair Tool									\$ 2,640.00		Annual Fee
Clear Water Code Compliance Tool									\$ 880.00		Annual Fee
Subtotal											
Review and Update Pollution Prevention Plans for Municipally Owned Properties	2				8						2018
Review and Update Winter Road Management Plan											2018
Leaf Pick-Up Program Development	4	4	8								2018
Review and Update Construction Site and Storm Water Program Documents	4	4	8								2018
Review and Update Pond Inspection Program											2018
Existing Ordinance Review											2019
Ordinance Development for Bacteria Control	16	4	4								2019
Review and Update Illicit Discharge Detection and Elimination Program	6		2		2						2019
Develop Recommendations Based on Bacteria Source Identification Map			16								2019
Review and Update Cross Connection Program			16								2019
Final Presentation to Board	4	4	8								2019
Reimbursable Costs									\$ 1,000.00		2018-2019
Subtotal											
<b>Total Cost</b>											
<b>\$23,712.00</b>											
<b>\$115,669.00</b>											

Total Cost Share DNR **\$57,834.50**  
Total Cost Share Brown Deer **\$57,834.50**

A. Standards of Performance

The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer.

B. Authorized Representative

With the execution of this Agreement, Engineer and Owner shall designate specific individuals to act as Engineer's and Owner's representatives with respect to the services to be performed or furnished by Engineer and duties and responsibilities of Owner under this Agreement. Such individuals shall have authority to transmit instructions, receive information, and render decisions relative to the Assignment on behalf of the respective party whom the individual represents.

C. Payments to Engineer

Invoices will be prepared in accordance with Engineer's standard invoicing practices and will be submitted to Owner by Engineer monthly, unless otherwise agreed. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice therefore, the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement until Engineer has been paid in full all amounts due for services, expenses, and other related charges.

D. Ownership and Reuse of Documents

All documents prepared or furnished by Engineer pursuant to this Agreement are instruments of service, and Engineer shall retain an ownership and property interest therein (including the copyright and the right of reuse at the discretion of the Engineer) whether or not the Project is completed. Engineer grants Owner a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all services relating to preparation of the documents. Such limited license shall not create any rights in third parties. Reuse of any documents pertaining to this Agreement by Owner shall be at Owner's sole risk; and Owner agrees to indemnify, defend, and hold Engineer harmless from all claims, damages, and expenses including reasonable attorney's fees arising out of such reuse of documents by Owner or by others acting through Owner.

E. Construction Review

Engineer will observe the work as agreed to for general compliance with the construction documents. Engineer shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a contractor to comply with Laws and Regulations applicable to that contractor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any contractor. Engineer has no stop work authority.

F. Environmental

Engineer assumes no liability for the detection or removal of any hazardous substances found at or adjacent to the Project site.

G. Owner Provided Information

Engineer shall have the right to rely on the accuracy of any information provided by Owner. Engineer will not review this information for accuracy.

H. Permits and Approvals

It is the responsibility of the Owner to obtain all necessary permits and approvals for the Project. Engineer will assist the Owner in obtaining permits and approvals as mutually agreed to in writing.

I. Access

Owner shall arrange for safe access to and make all provisions for Engineer and Engineer's consultants to enter upon public and private property as required for Engineer to perform services under this Agreement.

J. Limit of Liability

To the fullest extent permitted by law, the total liability, in the aggregate, of Engineer and Engineer's officers, directors, partners, employees, agents, and consultants, or any of them to Owner and anyone claiming by, through, or under Owner, for any and all injuries, losses, damages and expenses, whatsoever arising out of, resulting from, or in any way related to this Agreement from any cause or causes including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract or warranty, express or implied, of Engineer or Engineer's officers, directors, partners, employees, agents, and consultants, or any of them, shall not exceed the total amount of \$2,000,000.

K. Insurance

Engineer will maintain insurance coverage for Workers' Compensation, General Liability, and Automobile Liability and will provide certificates of insurance to Owner upon request.

Either party may at any time terminate this Agreement with 7 days written notice for cause in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. Owner may terminate this Agreement for convenience with 30 days written notice, or the Project may be suspended by Owner with 30 days written notice. In the event of suspension or cancellation for convenience by Owner, Owner shall pay to Engineer all amounts owing to Engineer under this Agreement, for all work performed up to the effective date of notice.

**M. Indemnification and Allocation of Risk**

1. To the fullest extent permitted by law, Engineer shall indemnify and hold harmless Owner, Owner's officers, directors, partners, and employees from and against costs, losses, and damages (including but not limited to reasonable fees and charges of engineers, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Engineer or Engineer's officers, directors, partners, employees, and consultants in the performance of Engineer's services under this Agreement.

2. To the fullest extent permitted by law, Owner shall indemnify and hold harmless Engineer, Engineer's officers, directors, partners, employees, and consultants from and against costs, losses, and damages (including but not limited to reasonable fees and charges of engineers, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Owner or Owner's officers, directors, partners, employees, and consultants with respect to this Agreement.

3. To the fullest extent permitted by law, Engineer's total liability to Owner and anyone claiming by, through, or under Owner for any injuries, losses, damages and expenses caused in part by the negligence of Engineer and in part by the negligence of Owner or any other negligent entity or individual, shall not exceed the percentage share that Engineer's negligence bears to the total negligence of Owner, Engineer, and all other negligent entities and individuals.

4. The indemnification provision of paragraph M.1. is subject to and limited by the provisions agreed to by Owner and Engineer in paragraph J. "Limit of Liability," of this Agreement.

**N. Independent Contractor**

All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Owner or the Engineer. Engineer's services under this Agreement are being performed solely for the Owner's benefit, and no other entity shall have any claim against Engineer because of this Agreement or the performance or nonperformance of services hereunder. Owner agrees to include a provision in all contracts with contractors and other entities involved in this Project to carry out the intent of this paragraph.

**O. Force Majure**

Engineer shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this Agreement resulting from any cause beyond Engineer's reasonable control.

**P. Severability and Waiver of Provisions**

Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Engineer, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

**Q. Dispute Resolution**

Owner and Engineer agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in questions between them arising out or relating to this Agreement or the breach thereof ("disputes") to mediation as a condition precedent to litigation.

**R. Public Records**

Engineer agrees to comply with the requirements of Wisconsin Statutes Sections 19.32 to 19.39 and Sections 19.81 to 19.98 – Wisconsin Public Records Law and Open Meetings Law.

**END OF DOCUMENT**



# REQUEST FOR CONSIDERATION

<b>COMMITTEE:</b>	Village Board
<b>ITEM DESCRIPTION:</b>	Beaver Creek Naturalization & CDBG Bike Path Reconstruction Project
<b>PREPARED BY:</b>	Matthew S. Maederer, PE, Director of Public Works/Village Engineer
<b>REPORT DATE:</b>	December 15, 2017
<b>MANAGER'S REVIEW/COMMENTS:</b>	<input type="checkbox"/> No additional comments to this report. <input type="checkbox"/> See additional comments attached.
<b>RECOMMENDATION:</b>	Approval for a Professional Services Agreement with Ruckert-Mielke for the Beaver Creek Naturalization and CDBG Bike Path Reconstruction Project
<b>EXPLANATION:</b>	<p>As part of the Village's 5-year CIP various reaches of Southbranch Creek and Beaver Creek are scheduled for naturalization (similar to the reach of Beaver Creek adjacent to Walmart). As anticipated in the 2017-2021 CIP Southbranch Creek reaches (i.e. Churchill Basin &amp; Brooklane Basin) were to be naturalized next. However, since staff was successful in securing funding (\$122,490) through a Community Development Block Grant (CDBG) for the bike path along Beaver Creek between Village Park and N. Green Bay Road/N. Deerbrook Trail a re-prioritization was needed. Thus, in the 2018-2021 the naturalization of Beaver Creek between Village Park and N. Green Bay Road in conjunction with the bike path CDBG project was included. The reaches of Southbranch Creek would be pushed out in the future. The funding originally earmarked for those projects was subsequently re-prioritized for the Beaver Creek naturalization and will be spent in one year (2018) rather than spread out over two years (2018-2019).</p> <p>Staff is continually investigating options to help offset costs with the help of the engineering consulting firm Ruckert-Mielke (R&amp;M). Staff and R&amp;M were successful in securing \$50,000 (no cost share) from the Fund for Lake Michigan grant. A match is not necessary, but a local cost share would be required to make up the project balance shortfall. Additional WDNR and Federal grants will be applied for this spring (2018) to help offset additional costs. Remaining funds from the CIP borrowing would be applied to future naturalization efforts.</p> <p>Included in the CIP was \$50,000 for 2017 (mainly for design/survey efforts and \$500,000 for design and construction efforts in 2018). Attached is the engineer's estimate for the project. Construction will likely take place in mid-summer with a completion date of late fall.</p> <p>Staff is recommending proceeding with the Ruckert Mielke for professional services to provide engineering and bidding assistance. Ruckert-Mielke has been instrumental in securing funding for the project and investigating additional funding opportunities to further offset costs. Ruckert- Mielke has also already completed the topographic survey for the project this past fall (completed in November 2017).</p>

**Project Funding Summary:**

- CDBG Bike Path Funding = \$122,490 (estimated engineering = \$10,207.50)
- Beaver Creek Naturalization = \$563,640 (estimated engineering = \$46,970)
- Total = \$686,130
  
- CIP Funding = \$550,000
- CDBG Funding = \$122,490
- Fund for Lake Michigan = \$50,000
- Total = \$722,490\*

\*Unspent money will be used for future reaches of Beaver Creek and/or Southbranch Creek.

The R&M professional services agreement is for the following:

Beaver Creek Naturalization = \$61,337

Bike Path = \$10,889

Total = \$72,226

**Attachments:**

- Resolution No. 17-11 Authorizing the Director of Public Works/Village Engineer to Submit a Grant to the Fund for Lake Michigan and for the Village to Contribute a Local Cost Share
- CIP Excerpt from 2018-2021
- Engineer's Project Estimate
- Fund for Lake Michigan Grant Award
- Professional Services Agreement w/ Ruckert-Mielke

Resolution Authorizing the Director of  
Public Works/Village Engineer to Submit  
a Grant to the Fund for Lake Michigan  
and for the Village to Contribute a Local Cost Share

Resolution No. 17-11

---

**WHEREAS**, the Village of Brown Deer is interested in acquiring a Grant from the Fund for Lake Michigan for the purpose of naturalizing Beaver Creek from Village Park to N. Green Bay Road/STH 57 (as described in the application) and,

**WHEREAS**, the Village is qualified and willing to carry out the responsibilities of the waterway protection and enhancement as described in the Fund for Lake Michigan grant focus areas; and,

**WHEREAS**, in this action the Village Board of Trustee declares its intent to conduct the Beaver Creek Naturalization/Restoration Project as described in the grant application; and,

**WHEREAS**, a cost-sharing grant is required to carry out the project; and,

**WHEREAS**, the Village of Brown Deer agrees to contribute the local share (also called “match”) needed for project.

**THEREFORE, BE IT RESOLVED**, that the Village of Brown Deer hereby authorizes the Director of Public Works/Village Engineer to act on behalf of the Village of Brown Deer to:

- Sign and submit an application to the Fund for Lake Michigan for any financial aid that may be available in the 2017 Spring Grant Cycle;
- Sign a grant agreement between the local government (applicant) and the Fund for Lake Michigan;
- Sign and submit reimbursement claims along with necessary supporting documentation;
- Sign and submit interim and final reports and other documentation as required by the grant agreement;
- Take necessary action to undertake, direct and complete the approved project.

**BE IT FURTHER RESOLVED**, that the Village of Brown Deer shall comply with all state and federal laws, regulations and permit requirements pertaining to implementation of this project and to fulfillment of the grant document provisions.

**PASSED AND ADOPTED** by the Village Board of the Village of Brown Deer this 17th day of April, 2017.

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Carl Krueger, Village President

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Jill Kenda-Lubetski, Village Clerk

# FY 2018-2022 Capital Improvement Plan Project Description

**Project #:** STM/18/01      **Department:** Public Works

**Project Name:** Beaver Creek Basin Naturalization

**Total Project Cost:** \$200,000    **Estimated Life of Project:** 30-years

**Expenditure Detail:**

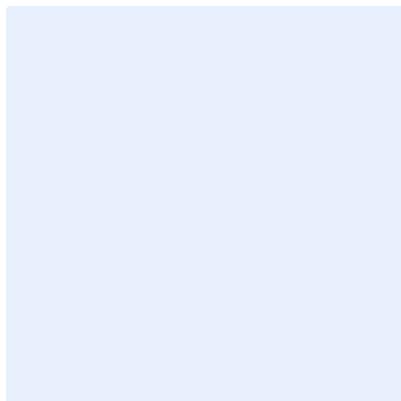
Year	2017	2018	2019	2020	2021
<b>Budget</b>	\$50,000	\$500,000	\$	\$	\$

**Funding Sources:** Levy  Debt  Grant  Donations  Fund Balance

**Project Description:** The newest section of Beaver Creek to be naturalized is, approximately 1,700 feet long with an 8 feet wide concrete lined channel, located on the northern edge of the Brown Deer Business Park Subdivision, between N. Green Bay Rd. and the Brown Deer Recreational Trail. The naturalization plan includes removal of approximately 33,000 square feet of concrete and replacement with more natural materials. The stream bed will be lined with riverstone to control erosion and allow for more infiltration and groundwater recharge. Meanders will be created to help slow river velocity, which will also increase infiltration. Riffles will be constructed to provide rest and spawning areas for fish. The banks and adjacent slopes will be regraded and stabilized with native plantings. This will aid in erosion control and reduce pollutant loading, a particular concern due to the direct runoff this tributary receives from adjacent commercial property and the Village’s storm water system.

**Project Justification:** In addition to improving aquatic and riparian habitats, the naturalization of Beaver Creek will provide attractive scenery for pedestrians and bikers using the adjacent shared-use path located on the south side of the creek. This path will be reconstructed concurrently with the Beaver Creek naturalization project using awarded Community Development Block Grant (CDBG) funds.

**Project Picture / Map:**





## Opinion of Cost

<b>PROJECT:</b> Beaver Creek Naturalization Shared-Use Path Reconstruction Village of Brown Deer Dept. of Public Works  <b>Prepared By:</b> Matthew S. Maederer, PE 2/20/2017	Engineer's Estimate
--	---------------------

	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL PRICE
<b>Shared-Use Path - Base Bid "A"</b>					
1	Mobilization	LS	1	\$5,000.00	\$5,000.00
2	Site Preparation	LS	1	\$5,000.00	\$5,000.00
3	Silt Fence	LF	1500	\$2.00	\$3,000.00
4	Stone Tracking Pad	EA	1	\$100.00	\$100.00
5	Common Excavation (Path Removal)	CY	1000	\$15.00	\$15,000.00
6	Pavement Sawcutting	LF	50	\$5.00	\$250.00
7	1 1/4-inch Base Aggregate Dense (12-inches thick)	TON	2000	\$15.00	\$30,000.00
8	3" Asphaltic Concrete Paving - Surface Course (1-Lift)	Ton	350	\$100.00	\$35,000.00
9	30-inch Concrete Curb & Gutter	LF	35	\$15.00	\$525.00
10	5" Concrete Sidewalk	SF	600	\$5.00	\$3,000.00
11	Detectable Warning Fields	SF	12	\$75.00	\$900.00
12	Signage	EA	5	\$100.00	\$500.00
13	Pavement Marking	LF	1900	\$2.00	\$3,800.00
14	Engineering	LS	1	\$10,207.50	\$10,207.50
15	Contingency	LS	1	\$10,207.50	\$10,207.50
<b>Beaver Creek Naturalization - Base Bid "B"</b>					
16	Mobilization	LS	1	\$5,000.00	\$5,000.00
17	Site Preparation	LS	1	\$5,000.00	\$5,000.00
18	Ditch Excavation	CY	650	\$50.00	\$32,500.00
19	Side-Slope Grading	LS	1	\$10,000.00	\$10,000.00
20	Salvage Topsoil	SY	17500	\$3.00	\$52,500.00
21	Silt Fence	LF	1500	\$2.00	\$3,000.00
22	Stone Tracking Pad	EA	2	\$100.00	\$200.00
23	Rock Ditch Check	EA	2	\$250.00	\$500.00
24	Turf Reinforcement Mat	SY	5000	\$8.00	\$40,000.00
25	Erosion Mat, Class I Urban, Type A	SY	17500	\$2.00	\$35,000.00
26	Concrete Removal	SY	2000	\$10.00	\$20,000.00
27	Creek Dewatering	LS	1	\$10,000.00	\$10,000.00
28	A-Jack Installation (single row)	LF	1000	\$50.00	\$50,000.00
29	Armorflex Installation	SF	2000	\$25.00	\$50,000.00
30	Medium River Stone	CY	650	\$80.00	\$52,000.00
31	12" Fish Riffle Stone	CY	100	\$150.00	\$15,000.00
32	Native Species Seeding	SF	157500	\$0.50	\$78,750.00
33	Grass Seeding	SF	17000	\$0.25	\$4,250.00
34	Shrubs	EA	20	\$50.00	\$1,000.00
35	Trees	EA	20	\$250.00	\$5,000.00
36	Engineering	LS	1	\$46,970.00	\$46,970.00
37	Contingency	LS	1	\$46,970.00	\$46,970.00
<b>Total Amount "A", inclusive</b>					<b>\$122,490.00</b>
<b>Total Amount "B", inclusive</b>					<b>\$563,640.00</b>

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**Total Amount, "A" plus "B"** **\$686,130.00**



At the Global Water Center  
247 W. Freshwater Way, Suite 537, Milwaukee, WI 53204  
414-418-5008 | fundforlakemichigan.org

**A fund within the Greater Milwaukee Foundation**

c/o Greater Milwaukee Foundation  
101 W. Pleasant St. Suite 210, Milwaukee, WI 53212  
phone: (414) 272-5805 fax: (414) 272-6235

**Grant Agreement for Grant Number: 20171100**

The grant to your organization from the Fund for Lake Michigan (the Fund) at the Greater Milwaukee Foundation (the Foundation) is for the explicit purpose(s) described below and in your grant application to the FFLM and is subject to your acceptance of the following conditions. To acknowledge this agreement, to accept the grant, and to be eligible to receive the funds when needed, **PLEASE RETURN ONE SIGNED COPY OF THIS GRANT AGREEMENT TO THE FUND FOR LAKE MICHIGAN via email to vicki@fundforlakemichigan.org.**

Grantee Village of Brown Deer

Amount of Grant \$50,000 Date Authorized June 19, 2017

Grant purpose Beaver Creek Naturalization

Grant period: begins 7/1/2017 ends 12/31/2018

Payment schedule: -\$25,000 on 1/15/2018, \$20000 on 9/15/2018 and \$5,000 on 1/15/2019

Reporting schedule: Reports are due on 8/1/2018 and 11/15/2019

Special Conditions \_\_\_\_\_

Signage required per Section II. Section III also applies.

## **SPECIAL PROVISIONS:**

All grants are made in accordance with current and applicable laws and pursuant to the Internal Revenue Code, as amended, and the regulations issued there under.

**Please read the following carefully:**

### **I. EXPENDITURE OF FUNDS**

**This grant is to be used only for the purpose described in the grant application and in accordance with the approved budget.** The program is subject to modification only with prior written approval from the Fund and the Foundation.

A. The grantee shall return to the Foundation any unexpended funds:

- if the Fund or Foundation determines that the grantee has not performed in accordance with this agreement and approved program/budget,
- if the grantee loses its exempt "public charity" status under Section 501(c)(3) of the Internal Revenue Code, or
- if the grant period has ended.

B. No funds provided by the Foundation may be used for any political campaign, legislation, candidates, or office holders, or to support attempts to influence legislation or public policy positions by any government body, other than through making available the results of nonpartisan analysis, study, and research. Grantees may be required to note in presentations or printed publications resulting from the grant that such conclusions do not reflect the position of the Fund for Lake Michigan or the Greater Milwaukee Foundation.

C. Unless specifically authorized by the Foundation, expenses charged against this grant may not be incurred prior to the effective date of the grant or subsequent to the termination date, and may be incurred only as necessary to carry out the purposes and activities of the approved program.

D. The grantee organization is responsible for the expenditure of the funds and for maintaining adequate supporting records consistent with generally accepted accounting practices.

O. Private entities receiving funds from the Fund must solicit competitive bids for all contracts and other expenses estimated to be over \$50,000. Public entities receiving funds from the Fund must follow their own procurement laws and policies.

### **II. SIGNAGE AND PUBLICITY**

The grantee will include the Fund's logo and denote the Fund as a supporter of the project on printed materials, event announcements, the grantee's or project's website, and other media.

When applicable, Fund staff will be included in major press announcements involving the project described in the proposal, such as ground-breakings, ribbon cuttings, and award ceremonies.

The grantee is encouraged to acknowledge the Fund's support on social media and to follow the Fund for Lake Michigan on Twitter, Facebook, and LinkedIn.

If applicable, the grantee will install educational signage that is approved by the Fund.

The grantee will periodically share other photos, video clips, news articles, and other outreach materials that show the impact of the Fund's grant. These materials can be sent directly to Fund staff or submitted via the Fund's website via the "Share Your Story" webpage (<http://www.fundforlakemichigan.org/share-your-story/>).

The grantee will, when asked, report on efforts to recognize the Fund for its support.

### III. OPERATIONS AND MAINTENANCE

For all on-the ground restoration and infrastructure projects, the grantee **will maintain the project for at least five years**. If the Project fails to perform as anticipated, or if maintaining the Project is not feasible, then the grantee will provide a report to the Fund explaining the failure of the Project or why maintenance is not feasible. Failure to maintain the Project may make the grantee ineligible for future Fund for Lake Michigan funding, until the grantee corrects the maintenance problems.

For the five calendar years following the year in which the grantee completes construction, **the grantee will provide a brief annual maintenance update** of one page or less. This update will summarize major maintenance activities during the previous 12 months and will indicate whether or not the project is performing as expected. This report is due December 31 of each year.

### III. REPORTING REQUIREMENTS

**Reports will be submitted according to the following schedule:**

- An interim report is due on: 8/1/2018
- A final report is due on: 11/15/2019

Reports should be submitted using the Fund for Lake Michigan's online grant system at <https://www.grantinterface.com/lakemi/Common/LogOn.aspx>. Please contact Jennifer Sargent at [jennifer.sargent@arabellaadvisors.com](mailto:jennifer.sargent@arabellaadvisors.com) or 312-235-1430 should you have any questions or problems submitting your reports. Grantees who fail to submit reports may delay or forfeit pending or future grant payments.



At the Global Water Center  
247 W. Freshwater Way, Suite 537, Milwaukee, WI 53204  
414-418-5008 | [fundforlakemichigan.org](http://fundforlakemichigan.org)

For on-the-ground restoration or infrastructure projects, reports should include before and after photos of the project site.

#### IV. LIMIT OF COMMITMENT

Unless otherwise stipulated in writing, this grant is made with the understanding that the Fund for Lake Michigan and the Greater Milwaukee Foundation have no obligation to provide other or additional support to the grantee. Any violation of the foregoing conditions will result in cancellation of future payments and refunding to the Foundation of any amounts subject to the violation.

For the Grantee:

  
\_\_\_\_\_  
Signature of Representative

Michael C. Hall Village Manager  
\_\_\_\_\_  
Print Name and Title

6-29-17  
\_\_\_\_\_  
Date

December 14, 2017

Mr. Matthew S. Maederer, P.E.  
Director of Public Works/Village Engineer  
Village of Brown Deer  
4800 West Green Brook Drive  
Brown Deer, WI 53223

RE: Design Engineering Letter Proposal

Dear Matthew,

Thank you again for the opportunity to assist the Village with the Beaver Creek Realignment project. As we discussed previously, this letter proposal will serve to provide a cost and scope for design engineering services for the Beaver Creek corridor between the railroad tracks on the west end and Green Bay Road on the east side of the creek. In addition, this proposal will also include a scope and cost for design engineering services for the bike path reconstruction that is adjacent to Beaver Creek.

### **Scope – Creek Realignment and Naturalization**

The R/M team have reached out to the DNR and have met with Beth Wentzel, an expert in stream morphology and an individual that we plan to incorporate into this project as a Technical Advisor. These discussions and meetings have allowed our team to get a better handle on the scope of services that are required to get this project through the proper permit submittals; hydraulic modeling of the creek, design of a low flow creek channel; flood plain considerations; preparation of the proper creek bypass, erosion control, dewatering, stabilization, and maintenance plans; and bidding document and plan set preparation.

The project will commence with an immediate submittal of a preliminary NR 347 submittal. This submittal will set into motion the DNR investigating the project area for any soil or sediment contamination that may exist within their mapping system. If the DNR determines that contaminated soils are present, additional efforts will be needed to take samples and test for contamination.

The creek will also need to have a hydraulic analysis performed on it to determine if the improvements that are made will result in a change to the floodplain elevation. If it is determined that the proposed improvements would change, the floodplain elevation, additional efforts will be needed to prepare a CLOMR and determine if there are any impacts to surrounding properties or buildings. This scope of services includes the preliminary hydraulic analysis, but excludes hydrologic modeling and CLOMR/LOMR preparation.

Mr. Matthew S. Maederer, P.E.  
Village of Brown Deer  
December 14, 2017  
Page 2

The project will require an extensive list of permits that will need to be submitted and obtained prior to the start of construction. These permits include the following: Wisconsin DNR Chapter 30 Dredging, Wisconsin DNR NR 216 Storm Water NOI, WPDES Carriage and Interstitial Water from Dredging Operations (return) GP-WI-0046558-5, and Village Erosion Control Permit. Permits not included within this scope include the Army Corps of Engineers (ACOE) and Milwaukee Metropolitan Sewerage District. The ACOE will coordinate with DNR on the Chapter 30 permit and we are anticipating them to issue permit approval in conjunction with DNR. Any coordination with ACOE will be additional effort. It is also anticipated that no wetland delineation will be required as part of this project.

The project will need project plans and specifications that will allow for the construction of the project. We anticipate a very detailed plan set of approximately 8 sheets with plan/profile creek meander alignments, erosion control, stabilization, and construction details. The project specifications will be in EJCDC format.

As mentioned above, R/M intends to utilize the services of Beth Wentzel on a Technical Advisory level to review stream meanders, habitat improvements, and project permitting.

The scope of services under this proposal will extend to the period of the bid opening and recommendation of the construction contract to the Village.

### **Scope – Bike Path**

The bike path that is adjacent to the creek will also be designed for replacement. The Village has obtained a Community Development Block Grant for this project. As discussed with Village Staff, we feel that this project should be included under a separate construction contract due to the details and need for utilizing Davis Bacon Wage Rates during construction. In addition, the types of work between the two projects are different and we anticipate that the same contractor would not be completing both projects.

The project will need project plans and specifications that will allow for the construction of the project. We anticipate a plan set of approximately 6 sheets with plan/profile and construction details. The project specifications will be in EJCDC format.

The scope of services under this proposal will extend to the period of the bid opening and recommendation of construction contract to the Village.

Mr. Matthew S. Maederer, P.E.  
Village of Brown Deer  
December 14, 2017  
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### **Cost – Creek Realignment and Naturalization**

We anticipate the design engineering to take approximately 6 months to complete, including obtaining all the necessary permits. This work will be completed for a lump sum cost of \$61,337.

### **Cost – Bike Path**

We anticipate the design engineering to occur concurrently with the creek realignment and restoration. This work will be completed for a lump sum cost of \$10,889.

The above described professional services will be provided to you in accordance with the attached two page **RM Standard Terms & Conditions (Engineering)** dated June 17, 2014, which are made part of this agreement by reference. Please indicate your acceptance of this agreement by having the appropriate authorized official(s) affix their signature(s) where indicated and returning one fully executed copy to our office.

Please contact our office with any questions regarding this matter.

Very truly yours,

RUEKERT & MIELKE, INC.



Jerad J. Wegner, P.E. (WI)

Project Manager

[jwegner@ruekert-mielke.com](mailto:jwegner@ruekert-mielke.com)

JJW:sjs  
Enclosure

cc: Stanley R. Sugden, P.E., Ruekert & Mielke, Inc.  
File

Mr. Matthew S. Maederer, P.E.  
Village of Brown Deer  
December 14, 2017  
Page 4

CLIENT NAME:

Village of Brown Deer

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Designated Representative:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

ENGINEER:

Ruekert & Mielke, Inc.

By:  \_\_\_\_\_  
Steven C. Wurster, P.E.

Title: Senior Vice President/COO

Date: December 14, 2017

Designated Representative:

Name: Jerad J. Wegner, P.E.

Title: Project Manager

Phone Number: (262) 542-5733

**A. Standards of Performance**

The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer.

**B. Authorized Representative**

With the execution of this Agreement, Engineer and Owner shall designate specific individuals to act as Engineer's and Owner's representatives with respect to the services to be performed or furnished by Engineer and duties and responsibilities of Owner under this Agreement. Such individuals shall have authority to transmit instructions, receive information, and render decisions relative to the Assignment on behalf of the respective party whom the individual represents.

**C. Payments to Engineer**

Invoices will be prepared in accordance with Engineer's standard invoicing practices and will be submitted to Owner by Engineer monthly, unless otherwise agreed. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice therefore, the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement until Engineer has been paid in full all amounts due for services, expenses, and other related charges.

**D. Ownership and Reuse of Documents**

All documents prepared or furnished by Engineer pursuant to this Agreement are instruments of service, and Engineer shall retain an ownership and property interest therein (including the copyright and the right of reuse at the discretion of the Engineer) whether or not the Project is completed. Engineer grants Owner a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all services relating to preparation of the documents. Such limited license shall not create any rights in third parties. Reuse of any documents pertaining to this Agreement by Owner shall be at Owner's sole risk; and Owner agrees to indemnify, defend, and hold Engineer harmless from all claims, damages, and expenses including reasonable attorney's fees arising out of such reuse of documents by Owner or by others acting through Owner.

**E. Construction Review**

Engineer will observe the work as agreed to for general compliance with the construction documents. Engineer shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a contractor to comply with Laws and Regulations applicable to that contractor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any contractor. Engineer has no stop work authority.

**F. Environmental**

Engineer assumes no liability for the detection or removal of any hazardous substances found at or adjacent to the Project site.

**G. Owner Provided Information**

Engineer shall have the right to rely on the accuracy of any information provided by Owner. Engineer will not review this information for accuracy.

**H. Permits and Approvals**

It is the responsibility of the Owner to obtain all necessary permits and approvals for the Project. Engineer will assist the Owner in obtaining permits and approvals as mutually agreed to in writing.

**I. Access**

Owner shall arrange for safe access to and make all provisions for Engineer and Engineer's consultants to enter upon public and private property as required for Engineer to perform services under this Agreement.

**J. Limit of Liability**

To the fullest extent permitted by law, the total liability, in the aggregate, of Engineer and Engineer's officers, directors, partners, employees, agents, and consultants, or any of them to Owner and anyone claiming by, through, or under Owner, for any and all injuries, losses, damages and expenses, whatsoever arising out of, resulting from, or in any way related to this Agreement from any cause or causes including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract or warranty, express or implied, of Engineer or Engineer's officers, directors, partners, employees, agents, and consultants, or any of them, shall not exceed the total amount of \$2,000,000.

**K. Insurance**

Engineer will maintain insurance coverage for Workers' Compensation, General Liability, and Automobile Liability and will provide certificates of insurance to Owner upon request.

#### L. Termination of Contract

Either party may at any time terminate this Agreement with 7 days written notice for cause in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. Owner may terminate this Agreement for convenience with 30 days written notice, or the Project may be suspended by Owner with 30 days written notice. In the event of suspension or cancellation for convenience by Owner, Owner shall pay to Engineer all amounts owing to Engineer under this Agreement, for all work performed up to the effective date of notice.

#### M. Indemnification and Allocation of Risk

1. To the fullest extent permitted by law, Engineer shall indemnify and hold harmless Owner, Owner's officers, directors, partners, and employees from and against costs, losses, and damages (including but not limited to reasonable fees and charges of engineers, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Engineer or Engineer's officers, directors, partners, employees, and consultants in the performance of Engineer's services under this Agreement.

2. To the fullest extent permitted by law, Owner shall indemnify and hold harmless Engineer, Engineer's officers, directors, partners, employees, and consultants from and against costs, losses, and damages (including but not limited to reasonable fees and charges of engineers, architects, attorneys, and other professionals, and reasonable court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Owner or Owner's officers, directors, partners, employees, and consultants with respect to this Agreement.

3. To the fullest extent permitted by law, Engineer's total liability to Owner and anyone claiming by, through, or under Owner for any injuries, losses, damages and expenses caused in part by the negligence of Engineer and in part by the negligence of Owner or any other negligent entity or individual, shall not exceed the percentage share that Engineer's negligence bears to the total negligence of Owner, Engineer, and all other negligent entities and individuals.

4. The indemnification provision of paragraph M.1. is subject to and limited by the provisions agreed to by Owner and Engineer in paragraph J. "Limit of Liability," of this Agreement.

#### N. Independent Contractor

All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Owner or the Engineer. Engineer's services under this Agreement are being performed solely for the Owner's benefit, and no other entity shall have any claim against Engineer because of this Agreement or the performance or nonperformance of services hereunder. Owner agrees to include a provision in all contracts with contractors and other entities involved in this Project to carry out the intent of this paragraph.

#### O. Force Majure

Engineer shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this Agreement resulting from any cause beyond Engineer's reasonable control.

#### P. Severability and Waiver of Provisions

Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Engineer, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

#### Q. Dispute Resolution

Owner and Engineer agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in questions between them arising out or relating to this Agreement or the breach thereof ("disputes") to mediation as a condition precedent to litigation.

#### R. Public Records

Engineer agrees to comply with the requirements of Wisconsin Statutes Sections 19.32 to 19.39 and Sections 19.81 to 19.98 – Wisconsin Public Records Law and Open Meetings Law.

**END OF DOCUMENT**

**MEMORANDUM**

**TO: Village President/Village Board**

**FROM: John F. Fuchs**

**RE: Badger Meter Claim**

**DATE: December 15, 2017**

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Badger Meter has filed a claim for refund of taxes. Being a manufacturing company, the property is assessed by the State. They paid the taxes, but then requested and received a reduction in the assessment. Thus, by statute, they are entitled to a refund in the amount of \$20,655.15. The amount in the claim document is off and was recalculated by Susan. While we have to pay, we are allowed to charge back the portion attributable to the other taxing jurisdictions.

-JFF



# REQUEST FOR CONSIDERATION

<b>COMMITTEE:</b> Brown Deer Village Board
<b>ITEM DESCRIPTION:</b> Convert Community Service Officer position to that of Police Officer
<b>PREPARED BY:</b> Chief Michael Kass
<b>REPORT DATE:</b> December 4, 2017
<b>MANAGER'S REVIEW/COMMENTS:</b> <input checked="" type="checkbox"/> No additional comments to this report. <input type="checkbox"/> See additional comments attached.
<b>RECOMMENDATION:</b>  Authorize the Police Department to convert the non-sworn Community Service Officer (CSO) to that of a sworn Police Officer; thus, increasing the number of sworn officers from 31 to 32.
<b>EXPLANATION:</b>  The Department continues to struggle with adequate Police Officer staffing levels due to injuries, Family Medical Leave absences and other unforeseen vacancies. This increases the number of overtime hours needed to maintain minimum staffing levels and reduces an employee's ability to take earned time off.  Currently the Department is authorized 31 sworn positions which are filled; however, two officers remain in recruit training and have yet to complete the 12-week field training program. Additionally, we have two officers on long term medical leave and one on administrative suspension. The CSO position is vacant and the Department is seeking authorization to convert this position to that of a full-time police officer. Doing so would allow the Department to recruit, hire and train a person to fill a likely vacancy in 2018.  The cost difference between these two positions is approximately \$15,000 annually starting wages and \$35,000 once reaching top pay. Given the time it takes to recruit and hire a person the Department has adequate funds in its 2018 budget to cover the additional expense for 2018. Once the agency can adequately address the current staffing issues the position would be reevaluated and could revert to that of a non-sworn CSO.  The code enforcement duties associated with the CSO position would be assigned to a day shift police officer.