

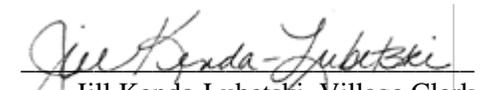
VILLAGE BOARD MEETING
Monday, April 21, 2014
Earl McGovern Board Room, 6:30 P.M.



PLEASE TAKE NOTICE that a meeting of the Brown Deer Village Board will be held at the Village Hall of the Village of Brown Deer, 4800 West Green Brook Drive, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. Pledge of Allegiance
- III. Persons Desiring to be Heard
- IV. Consideration of Minutes: April 7, 2014 – Regular Meeting
- V. Unfinished Business
- VI. New Business
 - A) Resolution No. 14-12, “Resolution for the Brown Deer Varsity Cheer Team”
 - B) Resolution No. 14-11, “Resolution for the Brown Deer Citizen of the Year – Ann Griffin”
 - C) Liquor License – Change of Ownership – Poco Loco, 4134 West River Lane
 - D) License Applications for “Eat & Greet on the Street” Event
 - E) Review of N. 60th Street Plat from W. Cloverleaf to W. County Line Road
 - F) Conditional Use Permit with Metro Storage LLC for a Self-Storage Warehouse 4059 W. Bradley Road - [Plan Commission](#)
 - G) Policy on Use of Village Sign
 - H) 2014 Street Rehabilitation Project – Payne & Dolan, Inc. - [Finance & Public Works Committee](#)
 - I) West County Line Road Reconstruction – Payne & Dolan, Inc. - [Finance & Public Works Committee](#)
 - J) West County Line Road Reconstruction – Construction Memorandum of Understanding - [Finance & Public Works Committee](#)
 - K) New Vehicles for DPW and Community Services - [Finance & Public Works Committee](#)
 - L) February 2014 Financial Reports - [Finance & Public Works Committee](#)
 - M) Consideration of March 2014 Vouchers - [Finance & Public Works Committee](#)
 - N) Presentation by the North Shore Health Department
- VII. Committee Reports

This is an opportunity for Board Members to Report on Respective Committees, Commissions, and Boards of which they serve as a member. Matters that require no action or approval.
- VIII. Village President’s Report
- IX. Village Manager’s Report
- X. Adjournment


Jill Kenda-Lubetski, Village Clerk
April 17, 2014

**BROWN DEER VILLAGE BOARD
APRIL 7, 2014 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:33 P.M.

I. Roll Call

Present: Village President Krueger; Trustees: Boschert, Oates, Schilz, Springman, Weddle-Henning

Excused: Trustee Baker

Also Present: Michael Hall, Village Manager; Matthew Janecke, Assistant Village Manager; John Fuchs, Village Attorney; Steven Rinzel, Chief of Police; Brian Williams-Van Klooster, Library Director; John Graeber, Operations Captain; Robert Halverson, Support Captain; Susan Hudson, Treasurer/Comptroller

II. Pledge of Allegiance

III. Persons Desiring to be Heard

IV. Consideration of Minutes: March 17, 2014 - Regular Meeting

It was moved by Trustee Boschert and seconded by Trustee Oates to approve the minutes from the March 17, 2014 - Regular Meeting. The motion carried unanimously.

V. New Business

A) Resolution No. 14-09, "Congratulations to the Brown Deer High School Basketball Team"

President Krueger congratulated the Brown Deer Boys Basketball team for winning the Division III state championship and asked that every member of the team stand up and introduce themselves. He continued to give further congratulations to Kelly Appleby for being the North Shore NOW's coach of the year. A congratulatory applause was given immediately following the introduction.

It was moved by President Krueger and seconded by Trustee Schilz to adopt Resolution No. 14-09, "Congratulating the Brown Deer High School Boys Basketball Team". The motion carried unanimously.

B) Resolution No. 14-10, "In Appreciation for Andrea Weddle-Henning"

President Krueger read the resolution of appreciation for Trustee Weddle-Henning and continued to thank and congratulate her for serving the Village of Brown Deer as Village Trustee. Trustee Weddle-Henning made remarks about her time spent on the Village Board, thanked staff and the elected officials, and most importantly thanked her parents. She continued to comment about the positive direction the Village is heading in the near future, and how the Village should continue to highlight its diverse background.

It was moved by President Krueger and seconded by Trustee Springman to adopt Resolution No. 14-10, "In Appreciation for Andrea Weddle-Henning". The motion carried unanimously.

C) Library Street Sign Replacement

Mr. Hall reviewed Mr. Williams-Van Klooster's memo to the Board by mentioning the funding for the sign is coming from the Library's remaining bond proceeds from the 2011-2012 HVAC project. A variety

of upgrades were conducted throughout 2012 and 2013, the most substantial being the plan for a new street sign, approved by the Library Board. Funds earmarked for a new sign are ready to be spent.

President Krueger asked if the sign will need Building Board approval. Mr. Hall acknowledged that it will, but has not gone before the Building Board.

Trustee Springman inquired into the timeline for construction of the sign. Mr. Hall believes construction will take place this summer. A brief conversation ensued regarding the sign design.

It was moved by Trustee Oates and seconded by Trustee Weddle-Henning to approve subject to Building Board approve the purchase and installation of a new Library street sign from Lemberg Electric in an amount not to exceed \$38,400. The motion carried unanimously.

D) Presentation by the Brown Deer Police Department

Chief Rinzel gave a brief introduction of his department and announced that Captains Halverson and Graeber will be making presentations regarding their roles in Support Services and Operations of the Police Department. Captain Halverson touched on some of the project that he is working on, more specifically, a unified radio system, purchasing of department pistols, and the purchase of a new computer server. Captain Graeber reported on the adjustment of officers staffing schedule to accommodate the shifts in Village population throughout the day and the responsiveness of his officers to calls for service.

Trustee Oates inquired into the process of how the Police Department is testing new department pistols. Captain Halverson replied each of the officers are handling the pistols at the range, to decipher which has the best functionality and fit.

President Krueger commented that a number of private companies are using “cloud” data storage as their server and asked if the Police Department has considered using that as opposed to hard data storage in a physical server. Captain Halverson responded that Criminal Justice Informational System does not allow for the use of “cloud” storage because of its insecurities.

Trustee Springman inquired into whether or not consolidating dispatch services with the Bayside Communication Center has caused a drop in service level to the community. Chief Rinzel commented that the Village is essentially a buyer of service for dispatch services, and a few things need to be corrected which the Police Department has been helping the dispatch center with. Captain Halverson commented that every Police Department does things different based on the community and each department has been in contact with the Bayside Communication Center about their discrepancies in incident response.

E) Amended Employment Contract with the Village Manager

Attorney Fuchs commented on the amendment to the Village Manager’s employment contract and noted changes regarding residency stemming from the recent passage of state legislation, job description with the removal of clerking duties, and an increase in annual compensation. All other language is consistent with the previous contract.

It was moved by Trustee Springman and seconded by Trustee Oates to approve the Amended Employment Contract with the Village Manager. The motion carried unanimously.

VI. Unfinished Business

None.

VII. Committee Appointments/Trustee Assignments

It was moved by Village President Krueger and seconded by Trustee Schilz to appoint Paul Fine to the 4th of July Committee. The motion carried unanimously.

VIII. Village President's Report

Village President Krueger reported on the following:
ICC Discussion on protective services radio system
Meeting with Congresswoman Moore

IX. Village Manager's Report

Village Manager reported on the following:
Department presentation
Cheerleader Resolution

X. Recess into Closed Session pursuant to §19.85(1) (e) Wisconsin Statutes for the following reasons:

- (c) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - a. Municipal Services Contract

It was moved by Trustee Springman and seconded by Trustee Weddle-Henning to recess into Closed Session at 7:46 p.m. The motion carried unanimously.

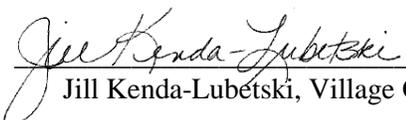
It was moved by President Springman and seconded by Trustee Weddle-Henning to reconvene into Open Session at 8:12p.m. The motion carried unanimously.

XI. Reconvene into Open Session for Possible Action on Closed Session Deliberations

None.

XII. Adjournment

It was moved by Trustee Weddle-Henning and seconded by Trustee Springman to adjourn at 8:13 p.m. The motion carried unanimously.



Jill Kenda-Lubetski, Village Clerk

Resolution Congratulating the Brown Deer Varsity Cheer Team for Winning State Championships in the All-Girl Division III Stunt Category and Co-Ed Small Category

Resolution No. 14-12

WHEREAS, the Brown Deer High School Varsity Cheer Team competed against other superb state qualifying cheer teams, and after their excellent performances, they captured the All-Girl Division III Stunt Category and Co-Ed Small Category Championships; and,

WHEREAS, this year the Brown Deer High School Cheer Team solidified their rise to championship status by winning various state competitions; and,

WHEREAS, under the superb leadership of their coaches Heidel Dallmann and Rose Trapp, who refined their skills in execution, acrobatics and dance, the team did an exceptional job of covering each other's faults, unifying all of their strengths to make a good squad, and they did an outstanding job working toward the accomplishment of this highly pursued goal; and,

WHEREAS, during this special season, the Brown Deer Varsity Cheer Team worked extremely hard, practicing to succeed, learning and perfecting football and basketball cheers for the games; and,

WHEREAS, the Brown Deer Cheer Team have practiced and worked together for many hours in the pursuit of excellence and have shown a high degree of sportsmanship while representing the Village of Brown Deer; and,

NOW, THEREFORE, BE IT RESOLVED, the Village Board of Brown Deer, both individually and collectively, hereby congratulates the Brown Deer High School Varsity Cheer Team upon its WACPC State Cheer Championships and commends each member of the team, Coaches Heidel Dallmann and Rose Trapp and their staff, and the entire Brown Deer High School community.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer this 21st day of April, 2014.

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk

Gary Springman, Village Trustee

Tim Schilz, Village Trustee

Andrea Weddle-Henning, Village Trustee

Jeff Baker, Village Trustee

Terry Boschert, Village Trustee

Bob Oates, Village Trustee

Michael L. Hall, Village Manager

A Resolution Commending
Ann Griffin as Brown Deer
Citizen of the Year

Resolution No. 14-11

WHEREAS, Ann Griffin has been selected as Brown Deer Citizen of the Year which is awarded annually by the Brown Deer Senior Citizens Club; and,

WHEREAS, Ann Griffin has been a resident of the Village of Brown Deer for the past 30 years, moving to Brown Deer in 1984; and,

WHEREAS, Ann Griffin volunteered with the Home and School Association for activities such as the Book Fair, Fun Fair, Battle of the Books, volunteer coordinator, and an after school Big Brothers and Big Sister Program; and,

WHEARAS, Ann Griffin was a co-founder of the Brown Deer Middle School Rummage Sale and Harvest Fest and was involved with a number of activities including BDHS Music Boosters, Post-Prom committee and Senior Breakfast; and,

WHEARAS, Ann Griffin was a member of the Brown Deer Scholarship Board for over 10 years beginning in 1999 and worked on various fund raisers for the board; and,

WHEARAS, Ann Griffin volunteered for the Appalachia Service Project on five occasions repairing housing for families and volunteered at Sojourner Truth House assisting in the childcare room as mothers worked on putting their lives back together; and,

WHEARAS, Ann Griffin was elected to the Brown Deer School Board in 1994 and served until 1997, and she has assisted with several Board election campaigns including her husbands; and,

WHEARAS, Ann Griffin has volunteered with many local organizations working for responsible government in our communities including Grassroots North Shore, Wisconsin Jobs Now, Citizen Action, Milwaukee League of Women Voters, and Move to Amend; and,

NOW, THEREFORE, BE IT RESOLVED by the Village of Brown Deer Board of Trustees that Ann Griffin be recognized for all of her service to the Village of Brown Deer and its residents. Further, the Village Board congratulates and applauds Ann on her selection by the Brown Deer Senior Citizens Club as the Citizen of the Year.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer this 6th day of May, 2013.

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk



REQUEST FOR CONSIDERATION

COMMITTEE:	Village Board
ITEM DESCRIPTION:	Liquor License Transfer for 4134 West River Lane (Poco Loco Cantina)
PREPARED BY:	Jill Kenda-Lubetski, Village Clerk
REPORT DATE:	April 9, 2014
MANAGER'S REVIEW/COMMENTS:	<p>9 No additional comments to this report.</p> <p>9 See additional comments attached.</p>
RECOMMENDATION:	To approve the transfer of the "Class B" Intoxicating Liquor and Intoxicating Beer License held by Jacob Dean Enterprises, LLC to 4134 LLC to operate Poco Loco Cantina located at 4134 West River Lane.
EXPLANATION:	<p>The Village has received notification that there has been a change in ownership at Poco Loco Cantina from Jacob Dean Enterprises, LLC to 4134 LLC. The officers for Jacob Dean Enterprises, LLC are requesting the transfer of the "Class B" Intoxicating Liquor License and "Class B" Beer License currently held by Jacob Dean Enterprises, LLC, d/b/a Poco Loco Cantina, located at 4134 West River Lane to 4134 LLC.</p> <p>Stacy Lynn Kessler is currently serving as the Agent for Jacob Dean Enterprises, LLC. Ms. Kessler is being recommended as the appointed agent for 4134 LLC.</p> <p>A total of \$630.00 was paid to the Village for the transfer from Jacob Dean Enterprises, LLC to 4134 LLC to complete the transfer of the liquor license. A new Wisconsin Seller's Permit Number, which is a requirement of the Department of Revenue, and Federal Employer Identification Number (FEIN), has been issued to 4134 LLC. The required fee was paid for a notice of this pending liquor license change to be published in the legal section of the Now newspaper on April 17, 2014. The real estate and personal property taxes are paid in full for the property.</p> <p>Pursuant to State Statutes and the Village Code, all changes that pertain to intoxicating liquor licenses must be presented for consideration and approved by the Village Board.</p>



REQUEST FOR CONSIDERATION

COMMITTEE: Village Board

ITEM DESCRIPTION: Liquor License Extension for 4134 West River Lane (Poco Loco Cantina)

PREPARED BY: Jill Kenda-Lubetski, Village Clerk

REPORT DATE: April 16, 2014

MANAGER'S REVIEW/COMMENTS:

9 No additional comments to this report.

9 See additional comments attached.

RECOMMENDATION: To approve the extension of the boundaries of the "Class B" Intoxicating Liquor and Intoxicating Beer License held by 4134, LLC, operating as Poco Loco Cantina, located at 4134 West River Lane on June 7, 2014 from 4:00 to 8:00 p.m.

EXPLANATION: The second item on the Village Board agenda this evening was for the change in ownership at Poco Loco Cantina. The officers for Jacob Dean Enterprises, LLC requested the transfer of the "Class B" Intoxicating Liquor License and "Class B" Beer License that was held by Jacob Dean Enterprises, LLC, d/b/a Poco Loco Cantina, located at 4134 West River Lane to 4134 LLC.

If the transfer of this liquor license is successfully approved by the Village Board, a request is being made to extend the boundaries of the liquor license issued to 4134 LLC for the Eat and Green on the Street event. This is a one-time ONLY exception on June 7, 2014 from 4:00 to 8:00 p.m. The liquor license application that was submitted for 4134, LLC states "Outside Block Party" in the Premises Description of where alcohol beverages are going to be sold and stored. Please refer to the attached map for the defined, extended area.

A beer tent will be set up within the defined boundaries for the sale of beer and wine ONLY. Dean Gardner, proprietor of Poco Loco, has agreed to be the lead person insofar as coordinating the purchase of beers and wines that will be available for purchase from the beer tent ONLY. Each establishment within the Original Village area that currently holds a valid liquor license will also be selling alcoholic beverages at their place of business. However, consumers will not be allowed to leave the property from where they purchase other alcoholic beverages.

Pursuant to State Statutes and the Village Code, all changes that pertain to intoxicating liquor licenses must be presented for consideration and approved by the Village Board.

**Come Join Us In Celebrating
The Original Brown Deer Village**

Saturday June 7th, 4:00 - 8:00 pm Deerwood Drive
in Brown Deer (Between River Lane and Ruth Place)

FOOD, FUN, MUSIC!



REQUEST FOR CONSIDERATION

COMMITTEE CONSIDERATION: Village Board
ITEM DESCRIPTION: Review of N. 60 th Street Plat from W. Cloverleaf to W. County Line Road
PREPARED BY: Nathaniel Piotrowski, Community Development Director
REPORT DATE: April 17, 2014
MANAGER'S REVIEW/COMMENTS: <input checked="" type="checkbox"/> No additional comments to this report. <input type="checkbox"/> See additional comments attached.

BACKGROUND INFORMATION:

The Village's consultant GAI has prepared a plat document that highlights the necessary right of way acquisition along N. 60th Street to adequately accommodate all roadway improvements that are designed for the street's reconstruction from W. County Line to W. Fairy Chasm. The roadway reconstruction is scheduled to take place in 2015 and is to be financed with a combination of Village funds and State of Wisconsin funding.

The attached plat depicts the 5 properties where land is needed to ensure that the corridor maintains a consistent 110' right of way width throughout the project length. The negotiation and ultimate acquisition will be handled by the Village's consultant and will follow State of Wisconsin mandated acquisition procedures. The land to be acquired does not contain any private improvements and is generally no more than 35 feet in width. This plat is the necessary first step in allowing the Village to begin negotiations.

Please contact Nate Piotrowski with any questions or comments at 371-3061.

SCHEDULE OF LANDS & INTERESTS REQUIRED							OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO THE VILLAGE.				UTILITY SCHEDULE & INTERESTS REQUIRED		
PARCEL NUMBER	OWNER	INTEREST REQUIRED	R/W REQUIRED (ACRES)			UTILITY NUMBER	OWNER	INTEREST REQUIRED					
			NEW	EXISTING	TOTAL				PLE	TLE			
1	TRINITY COMMUNITY CHURCH OF BROWN DEER	FEE	0.075	0.000	0.075	80	WE ENERGIES - ELECTRIC	ROR					
2	RACHEL E. OLIVER	FEE	0.090	0.073	0.163								
3	JOURNER XIONG AND BA XIONG	FEE	0.092	0.075	0.167								
4	THOMAS E. SCHULTZ	FEE	0.092	0.075	0.167								
5	JAMES W. LAYMAN	FEE	0.075	0.092	0.167								

TRANSPORTATION PROJECT PLAT NO: 2595-00-00 - 4.01

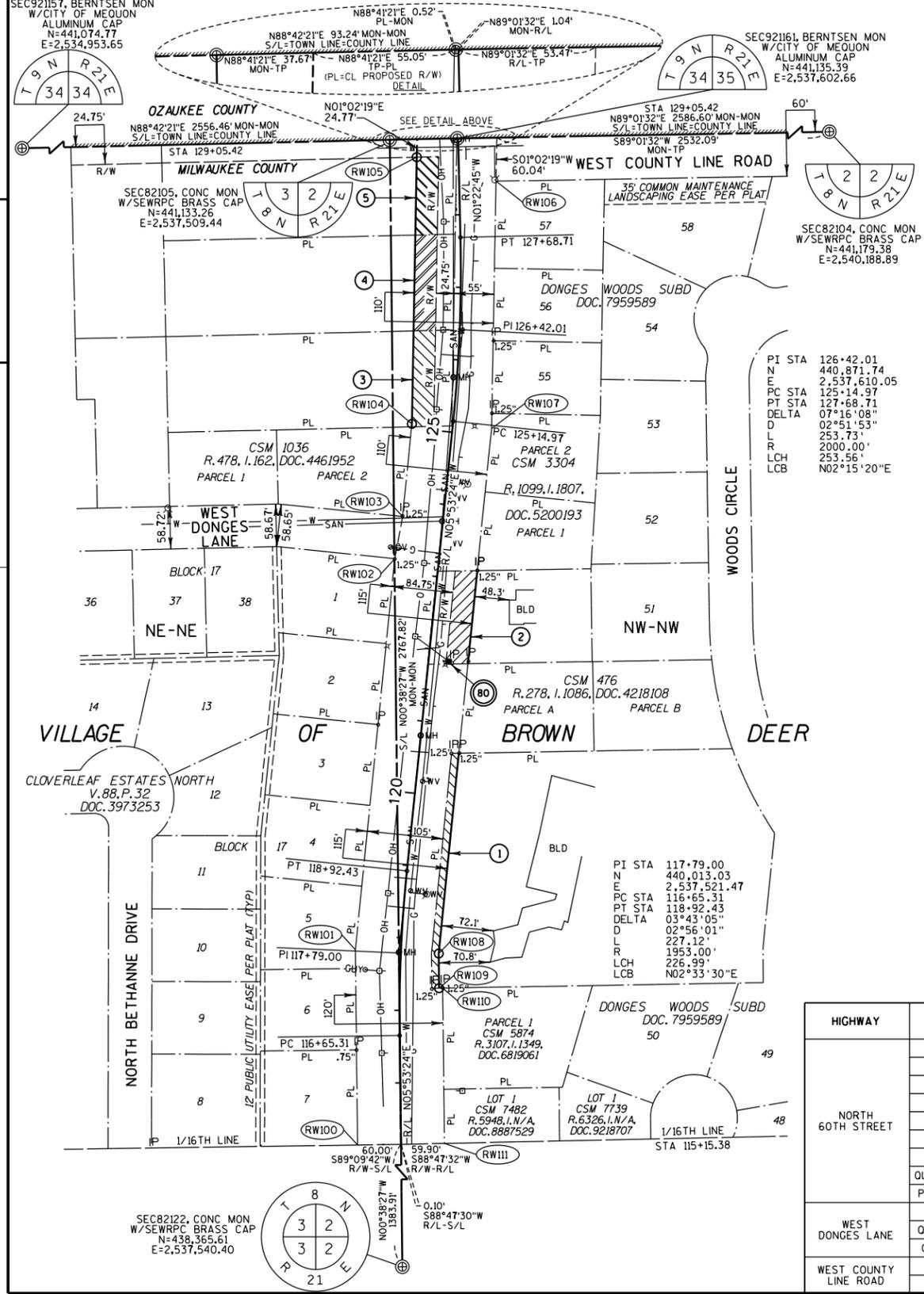
PART OF THE NW 1/4 OF THE NW 1/4 OF SECTION 2 AND THE NE 1/4 OF THE NE 1/4 OF SECTION 3, ALL IN TOWNSHIP 8 NORTH, RANGE 21 EAST, VILLAGE OF BROWN DEER, MILWAUKEE COUNTY, WISCONSIN.

RESERVED FOR REGISTER OF DEEDS
PROJECT NUMBER
AMENDMENT NO:
ACCEPTED FOR RECORDING AND FILING IN THE OFFICE OF THE REGISTER OF DEEDS IN _____ COUNTY, WISCONSIN AT _____ M ON _____ AS DOCUMENT # _____ AND FILED IN _____
SIGNATURE OF REGISTER OF DEEDS

RELOCATION ORDER NORTH 60TH STREET, WEST FAIRY CHASM ROAD TO WEST COUNTY LINE ROAD, MILWAUKEE COUNTY

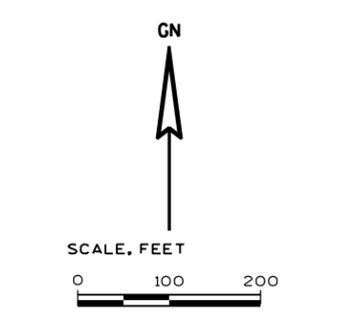
TO PROPERLY ESTABLISH, LAY OUT, WIDEN, ENLARGE, EXTEND, CONSTRUCT, RECONSTRUCT, IMPROVE, OR MAINTAIN A PORTION OF THE HIGHWAY DESIGNATED ABOVE, THE VILLAGE OF BROWN DEER DEEMS IT NECESSARY TO RELOCATE OR CHANGE SAID HIGHWAY AND ACQUIRE CERTAIN LANDS AND INTERESTS OR RIGHTS IN LANDS FOR THE ABOVE PROJECT.

TO EFFECT THIS CHANGE, PURSUANT TO AUTHORITY GRANTED UNDER SECTION 61.34(3), 61.34(3m) AND 61.36 WISCONSIN STATUTES, THE VILLAGE OF BROWN DEER HEREBY ORDERS THAT 1. THAT PORTION OF SAID HIGHWAY AS SHOWN ON THIS PLAT IS LAID OUT AND ESTABLISHED TO THE LINES AND WIDTHS AS SO SHOWN FOR THE ABOVE PROJECT. 2. THE LANDS OR INTERESTS OR RIGHTS IN LANDS AS SHOWN ON THIS PLAT ARE REQUIRED BY THE VILLAGE OF BROWN DEER FOR THE ABOVE PROJECT AND SHALL BE ACQUIRED IN THE NAME OF THE VILLAGE OF BROWN DEER, PURSUANT TO THE PROVISIONS OF SECTION 61.34(3) AND 61.36, WISCONSIN STATUTES.



POINT	STATION	OFFSET
RW100	115+15.31	60.10'
RW101	117+80.53	62.99'
RW102	123+18.61	60.94'
RW103	123+77.35	56.07'
RW104	125+05.73	56.37'
RW105	128+80.74	57.66'
RW106	128+45.05	50.93'
RW107	125+10.52	53.62'
RW108	117+80.63	52.19'
RW109	117+31.78	54.30'
RW110	117+31.78	59.30'
RW111	115+15.83	59.90'

COURSE	BEARING	DISTANCE
RW100-RW101	N00°38'27"W	268.87'
RW101-RW102	N05°45'26"E	541.63'
RW102-RW103	N10°37'26"E	58.94'
RW103-RW104	N05°45'26"E	128.38'
RW104-RW105	N01°02'19"E	367.45'
RW105-RW106	S01°02'19"W	340.91'
RW106-RW107	S05°45'26"W	726.84'
RW107-RW108	S00°38'27"E	47.75'
RW108-RW109	N89°00'52"E	5.00'
RW109-RW110	N89°00'52"E	5.00'
RW110-RW111	S00°38'27"E	213.92'



WATER	— W —
GAS	— G —
TELEPHONE	— T —
OVERHEAD	— OH —
TRANSMISSION LINES	— E —
ELECTRIC	— E —
CABLE TELEVISION	— TV —
FIBER OPTIC	— FO —
SANITARY SEWER	— SAN —
STORM SEWER	— SS —
POWER POLE	⊕
TELEPHONE POLE	⊙
TELEPHONE PEDESTAL	⊗
ELECTRIC TOWER	⊠

CERTIFIED SURVEY MAP	CSM	SECTION	SEC
CONCRETE	CONC	SECTION LINE	S/L
CORNER	COR	SOUTH	S
DOCUMENT	DOC.	STATION	STA
EASEMENT	EASE	SUBDIVISION	SUBD
EAST (ING)	E	TRAVERSE POINT	TP
IMAGE	I.	VOLUME	V.
MONUMENT	MON	WEST	W
NORTH (ING)	N	CURVE DATA	
NOT AVAILABLE	N/A	LONG CHORD	LCH
PAGE	P.	LONG CHORD BEARING	LCB
PROPERTY LINE	PL	RADIUS	R
RECORDED AS	(100')	DEGREE OF CURVE	D
REEL	R.	CENTRAL ANGLE OR DELTA	DELTA
REFERENCE LINE	R/L	LENGTH OF CURVE	L
RELEASE OF RIGHTS	ROR	TANGENT	TAN
RIGHT-OF-WAY	R/W		

FOUND IRON PIPE/PIN	⊕
R/W MONUMENT	⊕
R/W STANDARD	⊕
SIGN	⊕
SECTION CORNER MONUMENT	⊕
SECTION CORNER SYMBOL	⊕
FEE (HATCH VARIES)	⊕
TEMPORARY LIMITED EASEMENT	⊕
PERMANENT LIMITED EASEMENT	⊕
R/W BOUNDARY POINT	⊕
PARCEL NUMBER	⊕
SIGN NUMBER (OFF PREMISE)	⊕
BUILDING	⊕
PROPOSED R/W LINE	—
EXISTING H.E. LINE	—
PROPERTY LINE	—
LOT & TIE LINES	—
SLOPE INTERCEPTS	—
CORPORATE LIMITS	—
NO ACCESS (BY PREVIOUS ACQUISITION/CONTROL)	—
NO ACCESS (BY ACQUISITION)	—
NO ACCESS (BY STATUTORY AUTHORITY)	—
SECTION LINE	—
QUARTER LINE	—
SIXTEENTH LINE	—
EXISTING CENTERLINE	—
PROPOSED REFERENCE LINE	—
PARALLEL OFFSET	—

NOTES:

COORDINATES AND BEARINGS SHOWN ON THIS PLAT ARE REFERENCED TO THE WISCONSIN STATE PLANE COORDINATE SYSTEM (WSPCS), SOUTH ZONE, NORTH AMERICAN DATUM OF 1927 (NAD 27). THE COORDINATES AND DISTANCES SHOWN ARE GROUND VALUES AND MAY BE CONVERTED TO GRID VALUES USING THE COMBINATION FACTOR 0.99990838.

RIGHT-OF-WAY MONUMENTS ARE TYPE 2 AND WILL BE PLACED PRIOR TO THE COMPLETION OF THE PROJECT.

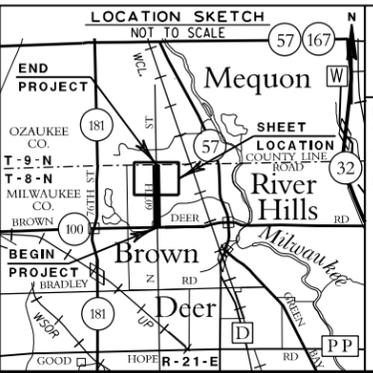
RIGHT-OF-WAY BOUNDARIES ARE DEFINED WITH COURSES OF THE PERIMETER OF THE HIGHWAY LANDS REFERENCED TO THE U.S. PUBLIC LAND SURVEY SYSTEM OR OTHER "SURVEYS OF PUBLIC RECORD".

PROPERTY LINES SHOWN ON THIS PLAT ARE DRAWN FROM DATA DERIVED FROM MAPS AND DOCUMENTS OF PUBLIC RECORD AND/OR EXISTING OCCUPATIONAL LINES. THIS PLAT MAY NOT BE A TRUE REPRESENTATION OF EXISTING PROPERTY LINES, EXCLUDING RIGHT-OF-WAY LINES, AND SHOULD NOT BE USED AS A SUBSTITUTE FOR AN ACCURATE FIELD SURVEY.

BASIS OF EXISTING EXISTING HIGHWAY RIGHT-OF-WAY SHOWN HEREIN IS NOTED IN THE TABLE ABOVE AND ALSO VILLAGE RESOLUTION NO. 63-32, RECORDED AS R. 168, I. 1382, DOC. 4072247 AND VILLAGE RESOLUTION NO. 88-44, RECORDED AS R. 2296, I. 406, DOC. 6245800, WHICH ACCEPT RESERVATIONS FOR STREET, HIGHWAY, ALLEY, ROAD AND OTHER PUBLIC PURPOSES AS NOTED IN PREVIOUSLY RECORDED DOCUMENTS, INCLUDING, BUT NOT LIMITED TO, THE PLAT OF CLOVERFIELD ESTATES NORTH SUBDIVISION.

DIMENSIONING FOR THE NEW RIGHT-OF-WAY IS MEASURED ALONG AND PERPENDICULAR TO NEW REFERENCE LINES.

HIGHWAY	BASIS OF EXISTING R/W	YEAR	WIDTH
NORTH 60TH STREET	CLOVERLEAF ESTATES NORTH	1962	60'W 1/2)
	CLOVERLEAF ESTATES EAST	1962	60'E 1/2)
	CSM 476	1965	55'E 1/2)
	CSM 1036	1969	55'W 1/2)
	CSM 3304	1978	55'E 1/2)
	CSM 5874	1993	60'E 1/2)
WEST DONGES LANE	CLOVERLEAF ESTATES NORTH	1962	30'W 1/2)
	QUIT CLAIM DEED: R. 431, I. 1035, DOC. 4406592	1968	VARIES (N 1/2)
WEST COUNTY LINE ROAD	QUIT CLAIM DEED: R. 421, I. 277, DOC. 4394616	1968	VARIES (S 1/2)
	CSM 3304	1978	60'W 1/2)



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GERMANTOWN, WI 53022
262.250.8000 • Fax 262.250.8011

TERRANCE E. PISAREK, REGISTERED LAND SURVEYOR, HEREBY CERTIFY THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF SECTION 84.095 OF THE WISCONSIN STATUTES AND UNDER THE DIRECTION OF THE VILLAGE OF BROWN DEER, I HAVE SURVEYED TRANSPORTATION PROJECT PLAT 2595-00-00-4.01 AND THAT SUCH PLAT CORRECTLY REPRESENTS ALL EXTERIOR BOUNDARIES OF THE SURVEYED LAND.

DATE _____

TERRANCE E. PISAREK S-1930
THIS PLAT AND RELOCATION ORDER ARE APPROVED FOR THE WISCONSIN DEPARTMENT OF TRANSPORTATION.
DATE _____

VILLAGE OF BROWN DEER, WISCONSIN

POLICY ON USE OF VILLAGE SIGN

EFFECTIVE DATE

“put in date”

SECTION I AUTHORITY

The Village Board hereby establishes a policy as to use of the Village sign located at _____ on Brown Deer Road under authority of Section 61.34(1) of the Wisconsin Statutes granting control of Village property to the Village Board.

SECTION II PURPOSE / INTENT

This policy is adopted to ensure the use of the Village’s Municipal sign for furtherance of the business and objectives of the governance of the Village of Brown Deer, including its elected officials, departments, and staff and to promote the dissemination of information as to civic programs and activity.

SECTION III RESTRICTIONS ON USE

The Village sign shall be operated under authority of the Village Board, which hereby delegates to the Village Manager oversight of the day to day operation, use, content, maintenance, and repair of the Village sign. Use of the Village sign shall be restricted to use by only the Village of Brown Deer, its elected officials, committees, departments, and staff, and Village committees, or for such CIVIC programs and activities which help promote the health, welfare, safety, and enjoyment of the citizenry of the Village of Brown Deer. By way of illustration, without limitation by enumeration herein, such additional uses would be to promote the Fourth of July Committee and Celebration, the Brown Deer Farmers Market, the Hunger Task Force, the Brown Deer Run, and any like or similar purpose.

SECTION IV PROHIBITED USES

The Village sign may not be used by any individual, group, or society that supports a for profit enterprise, is for financial gain, or promotes any doctrine or theory subversive or contrary to the Constitution or Laws of the State of Wisconsin or United States, or which advocate social or political violence. In addition, all use shall be subject to any legal prohibitions or restrictions of a constitutional, statutory, or civil rights nature which apply to the conduct of a municipal government.

SECTION V AMENDMENTS

This policy may be amended by a majority vote of the Village Board.

Dated this ____ day of _____, 2014.

Countersigned:

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk



REQUEST FOR CONSIDERATION

COMMITTEE:	Village Board
ITEM DESCRIPTION:	April 14, 2014 Plan Commission Agenda Item
PREPARED BY:	Fernando Moreno, Zoning & Planning Specialist
REPORT DATE:	April 17, 2014
RECOMMENDATION:	See Item Below
EXPLANATION:	<p>A summary of the Plan Commission's agenda items and recommendations are listed below. There is 1 item that requires Village Board action. Please note that the initial staff reports and supporting documentation were in the previously distributed Plan Commission packet. Also attached for your review is the draft Plan Commission meeting minutes of April 14, 2014.</p> <p>Plan Commission Agenda items requiring action:</p> <p>A) Review and Recommendation of a conditional use permit for a self-storage facility to be developed by Metro Storage LLC, at 4059 W. Bradley Road</p> <p>Recommendation: Recommend approval of the conditional use permit Requested Action: A motion to approve the conditional use permit</p>

**BROWN DEER PLAN COMMISSION
APRIL 14, 2014 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:30 P.M.

I. ROLL CALL

Present: President Carl Krueger; Trustees Jeff Baker, Tim Schilz; Commissioners: Ryan Schmitz, Susan Bellehumeur, Al Walters, Jeff Jaroczynski, Dan Bednar, Bill Hoffmann

Also Present: Michael Hall, Village Manager; Nate Piotrowski, Community Development Director; Fernando Moreno, Zoning and Planning Specialist; Rebecca Boyle, Village Attorney

Excused: None

II. PERSONS DESIRING TO BE HEARD

None

III. CONSIDERATION OF MINUTES: February 10, 2014 – Regular Meeting

It was moved by Commissioner Schmitz and seconded by Commissioner Jaroczynski to approve the regular meeting minutes of February 10, 2014. The motion carried unanimously.

IV. REPORT OF STAFF/COMMISSION MEMBERS

Mr. Piotrowski provided a projected opening date for Walmart of August 13th. He added that a block party for the Original Village was scheduled on June 7th from 4:00-8:00p.m. and noted that the previously approved Dunkin Donuts anchored retail development on N. Green Bay Road was on hold indefinitely because of financial issues.

V. UNFINISHED BUSINESS

None.

VI. NEW BUSINESS

A) Review and Recommendation of a conditional use permit with Metro Storage LLC for a self-storage warehouse, 4059 W. Bradley Road

Mr. Moreno reviewed the proposal and introduced the applicants Bob Heilmann and Gary Marshall of Metro Storage.

Mr. Heilman gave a detailed presentation on the proposed site plan, building redesign and landscaping.

Commissioner Bellehumeur asked if the internal drive-thru aisle was “one way” only and if it could become blocked. Mr. Heilmann stated that the aisle was “one way” but that it was 30 feet wide with parking lanes on either side to prevent blocking.

Commissioner Hoffmann asked if the site was subject to stormwater management requirements. Mr. Piotrowski replied that the proposal called for a reduction of impervious surface and therefore no stormwater management was required.

Commissioner Hoffmann asked about public access hours. Mr. Heilmann replied that public hours would be from 6:00am until 9:00pm and access would be controlled by key card. The key card could be modified to allow the Police Department and Fire Department 24 hours a day access.

President Krueger opened the public hearing at 7:46pm

Barb Prokopovicz 8011 N. 38th Street asked how many leasable units would be in the facility. Mr. Heilmann estimated that the facility would have about 700 total units split between the existing building and new ambient structures to the south.

President Krueger closed the public hearing at 7:48pm

Commissioner Bellehumeur asked about the typical number of storage units per development. Mr. Piotrowski replied that this was typically guided by parcel and building size of a given project. He added that this proposal would have more units than the Village's other self-storage warehouse on N. Green Bay Road

Commissioner Bednar asked about the proposed new fencing locations. Mr. Heilmann stated that fencing was proposed to extend from the southern end of the existing building around all of the new ambient structures.

President Krueger asked if there were to be storage unit auctions. Mr. Marshall replied that they may have some auctions but typically Metro Storage did not experience many. He noted that their auctions typically are held on a weekday morning and that they often do not attract excessive amounts of people.

Trustee Baker asked if vehicles would be allowed to be kept indoors. Mr. Marshall replied that vehicles could be kept indoors if all combustible fluids are drained.

Trustee Schilz asked how Metro Storage would police other hazardous materials. Mr. Marshall replied that they typically ask what each user is storing, they monitor the loading and unloading of storage space with security cameras and they are upfront about prohibited materials during the leasing process.

Trustee Schilz asked if Metro Storage was a national company. Mr. Heilmann replied that the company had over 80 locations throughout the country.

Trustee Baker asked how this land use fit with the Village's Comprehensive Plan and the sub-area plan for the neighborhood. Mr. Piotrowski replied that the Comprehensive Plan, the governing land use document, identified the site as mixed use/commercial and that a self-storage warehouse fit that category. He noted however that the sub-area plan speculated about the future use of the site as a medical office building. He added that although the proposed land use does not match this vision, it does conform to the site planning and aesthetic guidelines identified in the sub-area plan.

It was moved by Commissioner Hoffmann and seconded by Commissioner Bednar to recommend approval of the Conditional Use Permit with Metro Storage LLC to the Village Board. The motion carried unanimously.

VII. ADJOURNMENT

It was moved by Commissioner Schmitz and seconded by Commissioner Bellehumeur to adjourn at 7:05 P.M. The motion carried unanimously.



Nate Piotrowski, Community Development Director



**MEMORANDUM OF UNDERSTANDING
COST SHARE AGREEMENT
COUNTY LINE ROAD RECONSTRUCTION
CITY OF MEQUON/VILLAGE OF BROWN DEER MULTI-JURISDICTIONAL PROJECT**

WHEREAS, the City of Mequon (City) and Village of Brown Deer (Village) previously entered into a Memorandum of Understanding (MOU) for the roles, responsibilities and financial obligations for the design services associated with a road reconstruction project on County Line Road from 68th Street to the railroad tracks east of 52nd street/Garden Drive.

WHEREAS, the City and the Village agreed to commit to a second MOU to address the cost of construction once the design work was complete and both municipalities understood the cost implications of construction.

WHEREAS, the existing roadway was constructed in 1962 and has been resurfaced and maintained and is in very poor condition.

WHEREAS, the City and the Village have budgeted funds for the improvements of County Line Road and the project was bid within the confines of those budgets.

WHEREAS, the City and the Village agreed to an overall cross section for the roadway, with cost of reconstruction to be split by the municipalities and the improvements beyond the basic road reconstruction projects to be paid by each municipality.

WHEREAS, upon completion of the construction of this project, maintenance of this roadway shall resume as usual with each community maintaining their designated section of roadway.

NOW, THEREFORE, BE IT RESOLVED that the City and the Village share jurisdiction of the road and therefore outline the participation in the reconstruction improvements as herein described.

Project Description

The roadway is under joint jurisdiction and is a boundary road between the City of Mequon and the Village of Brown Deer. Project includes 1.0 mile of pavement pulverizing, grading and compacting, asphalt paving both lower and upper layers, shouldering, concrete sidewalk, ditching, culvert replacement, asphalt pavement removal, tree removal and concrete curb removal.

Financial Obligations

Generally, the cost of the reconstruction of the roadway will be distributed evenly as a 50%/50% split between the City and the Village, respectively. The exceptions to the cost share relates to the Village's desire to pursue bicycle and pedestrian facilities on the south side of the roadway and each municipality's utility maintenance. The items of the bid form shall be paid for as outlined on the following page:

Item	Description	Quantity	Unit	Cost	
				City	Village
				%	%
1	Removing Catch Basins	3	Each	50	50
2	Hydrant	8	Each	0	100
3	6" DI Hydrant Lead	138	LF	0	100
4	Remove Existing Hydrant	8	Each	0	100
5	Erosion Mat	3400	S.Y.	50	50
6	Permanent Ditch Checks	6	Each	50	50
7	Inlet Protection	6	Each	50	50
8	Culvert Pipe Checks	12	Each	50	50
9	Temporary Ditch Checks	4	Each	50	50
10	Silt Fence	55	LF	50	50
11	Traffic Control	1	Lump Sum	50	50
12	Tree Removal	203	In. Dia.	Each Municipality - Based upon field measurements	
13	Removing Small Pipe Culverts	15	Each	50	50
14	Removing Storm Manholes	1	Each	50	50
15	Concrete Pavement Removal	170	S.Y.	50	50
16	Asphalt Pavement Removal	2200	S.Y.	50	50
17	Concrete Curb and Gutter Removal	1150	L.F.	0	100
18	Common Excavation	1	Lump Sum	50	50
19	Excavation below subgrade (Estimated 50%)	5000	C.Y.	50	50
20	Granular Backfill for EBS (Estimated 50%)	10,000	Tons	50	50
21	Ditching and Shaping	3000	L.F.	50	50
22	Preparing the Foundation	1	Lump Sum	50	50
23	Base Aggregate Dense, 1-1/4 inch	1000	Tons	50	50
24	Base Aggregate Dense, 3/4 inch	820	Tons	50	50
25	Pulverize and Relay	15,100	S.Y.	50	50
26	Asphaltic Concrete Pavement (4-3/4 inch)	5700	Tons	50	50
27	12" HDPE Culvert Pipe	603	L.F.	Each Municipality - Based upon field measurements	
28	15" HDPE Culvert Pipe	75	L.F.	Each Municipality - Based upon field measurements	
29	12" RCP Culvert Pipe	39	L.F.	Each Municipality - Based upon field measurements	
30	15" RCP Culvert Pipe	105	L.F.	Each Municipality - Based upon field measurements	
31	18" RCP Culvert Pipe	93	L.F.	50	50
32	12" RCP End Section	38	Each	Each Municipality - Based upon field measurements	

Item	Description	Quantity	Unit	Cost	
				City	Village
				%	%
33	15" RCP End Section	12	Each	Each Municipality - Based upon field measurements	
34	18" RCP End Sections	4	Each	Each Municipality - Based upon field measurements	
35	18" Curb and Gutter	104	L.F.	0	100
36	River Stone	7	C.Y.	50	50
37	Water Valve Adjustments	13	Each	0	100
38	External Manhole Chimney Seal	14	Each	0	100
39	Manhole Adjustments	17	Each	50	50
40	Rebuild Storm Manholes/Inlets	7	Each	50	50
41	Lawn Restoration	12,000	S.Y.	Each Municipality - Based upon field measurements	
42	Pavement Marking, 4" Yellow	9980	L.F.	50	50
43	Pavement Marking, 4" White Edgeline	10,100	L.F.	50	50
44	Pavement Marking, 12" Stoplevel	245	L.F.	50	50
45	Pavement Marking, 12" White Crosswalk	250	L.F.	50	50
46	Soil Stabilization Fabric	5000	S.Y.	50	50
47	Asphalt Flume	1	Each	0	100
48	5" Concrete Sidewalk	13,600	S.F.	0	100
49	7" Concrete Sidewalk	1150	S.F.	0	100
TOTAL					

In addition to the bid items of the total base bid, the contract also includes supplementary bid items that may be required if field conditions require. If required, the supplemental bid items will be distributed as follows:

Item	Description	Quantity	Unit	Cost	
				City	Village
				%	%
1	Stone Backfill to Stabilize Subgrade	5000	Tons	50	50
2	Fly Ash	5000	S.Y.	50	50
3	Support for Underground Structures	1	Each	50	50
4	2" Polystyrene Foam Board Insulation	100	S.F.	0	100
5	60" Storm Manhole	5.0	V.F.	0	100

Roles, Obligations and Agreements

A. City

1. As this section of roadway is under the City's maintenance jurisdiction, the City will administer, manage and coordinate the contract for the road reconstruction.

The North Shore Health Department

Serving the communities of Bayside, Brown Deer, Fox Point, Glendale, River Hills, Shorewood, and Whitefish Bay



Jamie Kinzel, RS, MPH
Health Officer
April 21, 2014

What is Public Health?

Public health is the practice of promoting, protecting, and improving the health of a **community**, by the means of using preventive medicine, health education, control of communicable diseases, application of sanitary measures, and monitoring of environmental hazards.



Background

- ▶ North Shore Health Department was formed in 1996, and included the five communities of Bayside, Brown Deer, Fox Point, Glendale, and River Hills.
- ▶ In January 2012, Shorewood and Whitefish Bay joined the North Shore Health Department.
- ▶ Brown Deer is the fiscal agent.

Two Locations

Brown Deer Office

4800 W. Green Brook Dr
Brown Deer, WI 53223

Shorewood Office

2010 E. Shorewood Blvd
Shorewood, WI 53211



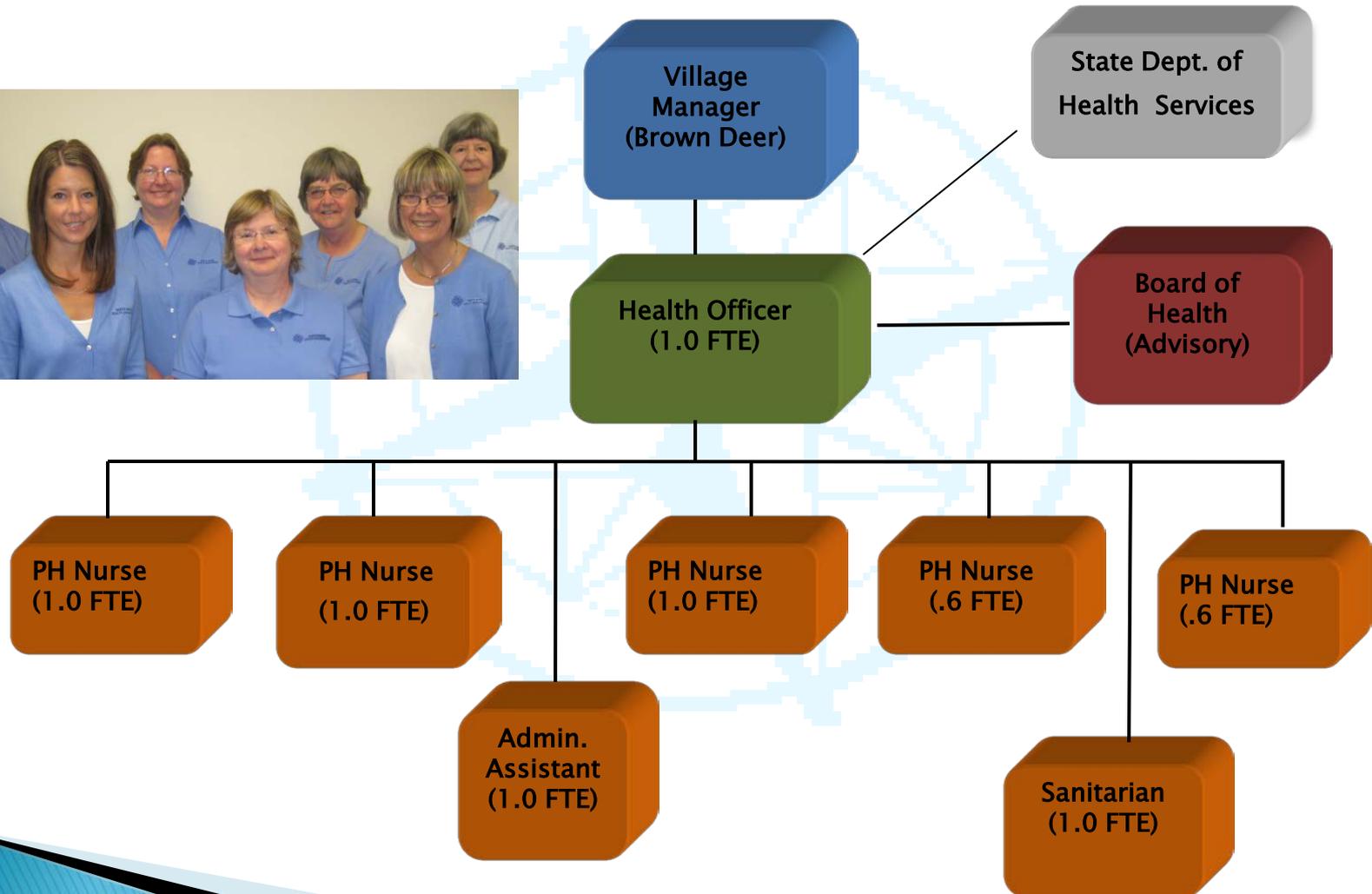
Services the North Shore Health Department Offers

- ▶ Immunizations
- ▶ Health screenings
- ▶ Animal bite control
- ▶ Communicable disease control
- ▶ Environmental health
- ▶ Lead hazard investigation
- ▶ Beach water testing
- ▶ Preparedness and bioterrorism
- ▶ Wellness checks and referrals
- ▶ Rabies
- ▶ Child car seat installation
- ▶ Health Inspections (excluding Glendale)

* For a more complete list of our services, please see our brochure



Organizational Chart for North Shore Health Department



Our Funding

- Grants
 - Maternal and Child Health – Injury Prevention
 - Preparedness/Cities Readiness Initiative
 - DNR Beach Water
 - Immunization
 - Lead
 - Prevention
 - Community Health Improvement Plan
- Revenues
 - Immunizations
 - Permits
- Community Contributions

Our Challenges

- We are understaffed for our population of 64,830.
 - National standards recommend one public health nurse per 5,000 residents.
 - Our ratio is one nurse per 15,436 residents.
- Staffing two full-time offices with our small staff.
- Minimal State funding
 - Wisconsin ranks 47th in the nation for funding public health.

We are Unique

- Milwaukee County has 12 health departments.
 - Statewide, we are the only county to have separate health departments for each community.
 - Locally, the only other consolidated health department is West Allis and West Milwaukee.
- Because of our limited staff, we are generalists.
 - Sanitarian inspects all licensed establishments (not just restaurants or pools).
 - Nurses follow up on environmental health complaints.

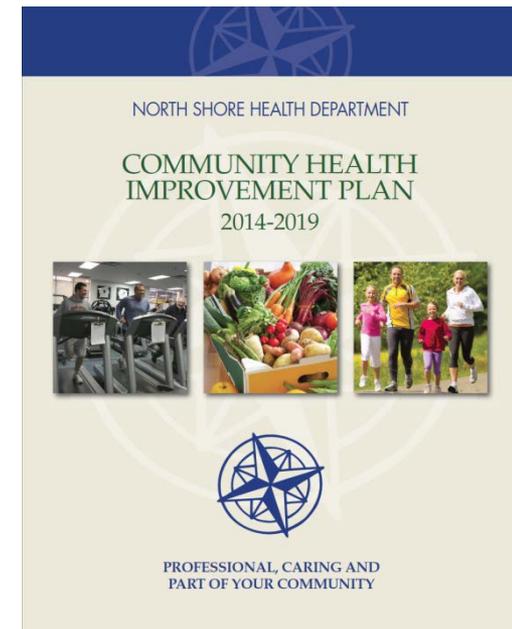
How We Compare



Health Department	Population	Budget (Expenses after Revenues)	Total Staff (FTE)
North Shore	64,830	\$447,586	7.2
West Allis	64,571	\$2,290,074	32.6
Wauwatosa	46,380	\$1,193,824	12.9
Greenfield	36,672	\$313,243	7.3
Oak Creek	34,495	\$510,545	7.3

Community Health Improvement Plan

- ▶ Recently finished a 5-year community health improvement plan (CHIP)
 - A CHIP is a mechanism to assess and determine the priority health needs of North Shore communities.
 - Gather/analyze health data
 - Solicit community opinions
 - Identify priority health problems
 - Develop a plan
 - Implement strategies
 - We were 1 of 10 recipients in Wisconsin to be awarded a grant
 - Required by State Statute



Public Health is in the News Every Day

**Accumulating
River Sludge
Threatens Bay**

*Harford Dam Could Become
Too Full to Confine Muck*

City wants lead-paint funding back

**U.S. HIV Cases Soaring
Among Black Women**

Social Factors Make Group Vulnerable

**New York Weighs Plans
To Deliver Medicines
After Terrorism Attack**

**Task force urges
older smokers
get ultrasound**

**Pentagon
Boosts Plan
For Anthrax
Inoculations**

*Emergency Provisions
Invoked to Revive Use*

**Health Agency
Warns of Fever
After Tsunami**

Pope Hospitalized With Flu Complications

Everyday, public health protects and keeps you and your loved ones safe and healthy. Public health will continue to protect you and your family, in ways you might not even notice.



Questions?



**BROWN DEER BEAUTIFICATION COMMITTEE
APRIL 15, 2014 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Chairperson Quirk at 6:37 p.m.

I. Roll Call

Present: Julie Quirk, Beverly Lieven, Marie-Claude Milot, Trustee Bob Oates, Elizabeth Smith, Kathleen Schilz

Also Present: Erika Petras, Department of Public Works, Matthew Maederer, Director of Public Works

II. Persons Desiring to be Heard

None.

III. Consideration of Minutes: March 11, 2014 - Regular Meeting

It was moved by Julie Cook-Quirk, and seconded by Beverly Lieven to approve the March 11, 2014 regular meeting minutes. The motion carried unanimously, with Ms. Milot and Trustee Oates abstaining.

IV. Review of Submitted Landscape Plans

A) Deerwood Crossing –Phase 2

Mr. Sig Strantmanis from General Capital, developers for JFS, appeared before the committee to present the landscape plans for Deerwood Crossing – Phase 2. Mr. Strantmanis explained that Phase 2 was an addition to Phase 1 and they were looking to continue the theme and style. Ms. Schilz stated that she hated spirea and requested that 75 to 80% of the spirea plants be replaced with Pink Knockout Shrub Roses. Mr. Strantmanis stated that the change would not be a problem.

It was moved by Kathleen Schilz, and seconded by Beverly Lieven to approve the Deerwood Crossing –Phase 2 landscape plans, as amended. The motion carried unanimously.

B) Metro Storage LLC – 4059 W. Bradley Road

Mr. Robert Merkel from Key Engineering and Mr. Bob Heilman from Metro Storage appeared before the committee to present the Landscape Plans for Metro Storage LLC, 4059 W. Bradley Road.

Mr. Heliman informed the committee of their plans to remove overgrown and diseased trees, clean up existing planting beds and create focal planting beds. Ms. Schilz requested that pink knockout shrub roses be added to the focal planting beds. Mr. Merkel and Mr. Heilman agreed to do so.

It was moved by Kathleen Schilz and seconded by Julie Cook-Quirk to approve the Metro Storage LLC landscape plans as amended. The motion carried unanimously.

V. Report of Staff/Committee Members

Mr. Maederer updated the committee on the ongoing landscaping and finishing work taking place in the Original Village with an anticipated early June completion. Mr. Maederer also stated that the Emerald Ash Borer had been identified on Pierner Place. Treatment of 300 trees will begin in the next few weeks.

VI. Unfinished Business**A) Arbor Day/ Earth Day/ Keep Greater Milwaukee Beautiful Clean-Up Day/ Migratory Bird Day**

Ms. Cook-Quirk distributed event posters and committee members chose distribution locations. Committee members will seek donations of gloves and refreshments. A discussion ensued regarding tree give-aways with the consensus being to have a small number of seedlings available. Ms. Smith stated that it would be nice if dwarf varieties would be considered for the give-away trees; Ms. Petras stated that dwarf varieties may be cost prohibitive, but she would look into it.

B) Landscape Awards

Ms. Petras distributed a few Village maps. The committee will select judging areas at the May committee meeting.

VII. New Business**A) Brown Deer's Green Summer Presentation**

Karen Baker Mathu of Bay Ridge Consulting appeared before the committee to inform them about Brown Deer's Green Summer. As a part of a grant from MMSD (Milwaukee Metropolitan Sewerage District), Brown Deer's Green Summer will show residents ways to use green infrastructure (landscaping) to ease the burden on gray infrastructure (sewer system). Using a three channel approach – Information, Social Events and Installation, Brown Deer's Green Summer will encourage residents to install rain barrels and rain gardens.

Committee members suggested several Village events for Brown Deer's Green Summer to have a presence; including, Arbor Day, Community Vibes and the 4th of July.

VIII. Adjournment

It was moved by Kathleen Schilz and seconded by Trustee Oates to adjourn. The motion carried unanimously at 8:22 p.m.

Erika S. Petras
Department of Public Works

**BROWN DEER FINANCE AND PUBLIC WORKS COMMITTEE
APRIL 9, 2014 REGULAR MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Trustee Oates at 6:30 P.M.

I. ROLL CALL

Present: Trustees: Oates and Boschert; Citizen Members: Galyn Bennett, Ray Erbe, Thomas Lieven and Susan Glowinska.

Also Present: Susan Hudson, Treasurer/Comptroller, Michael Hall, Village Manager, Matthew Maederer, Director of Public Works/Engineering, Jim Buske, Engineering/GIS Manager, Steven Rinzel, Police Chief, Robert Halverson, Police Captain and Brad Caddock, Police Desk Officer.

Excused: Trustee Springman;

II. PERSONS DESIRING TO BE HEARD

None.

III. CONSIDERATION OF MINUTES: February 5, 2014 – **Regular Meeting**

It was moved by Galyn Bennett and seconded by Trustee Boschert to approve the minutes of the February 5, 2014 meeting. The motion carried unanimously. Thomas Lieven abstained.

IV. REPORT OF STAFF/COMMITTEE MEMBERS

Susan Hudson, Treasurer/Comptroller is finish up on work papers for the Auditor who will be here the week of April 28th. Matthew Maederer, Director of Public Works/Engineering reported that staff is changing over from winter operation to summer operation. Staff is replacing mailboxes that were damage during winter operation. DPW staff is fixing potholes and repairing signs. Recycling Center has switch to their spring hours. Jim Buske, Engineering/ GIS Manager stated he is putting together required paperwork so the Village can be reimbursed for DOT and DNR grants we received. Jim is helping the Village Treasurer with addition and deletion to the Village's infrastructures.

V. UNFINISHED BUSINESS

None.

VI. NEW BUSINESS

A) 2014 Street Rehabilitation Project – Payne & Dolan, Inc.

Sealed bids for the 2014 Street Reconstruction Program were received and opened on March 26, 2014. As in the past several years, two (2) bids were received (Payne & Dolan and Stark Asphalt). Pay & Dolan have done the vast majority of municipal paving for the Village in the last 30 years. It is the Brown Deer staff recommendation that the contract for the 2014 Street Rehabilitation Program be award to Payne & Dolan. Staff is also proposing additional street work on W Range Ave from N 57th to N 58th. Adding the

additional street still bring the project in under budget.

It was moved by Trustee Boschert and seconded by Thomas Lieven to recommend to the Village Board to approve the contract with Payne & Dolan for the 2014 Street Rehabilitation Program in the amount not to exceed \$280,805. The motion carried unanimously.

- B) 2014 SAN Expansion & Hard Drive Replacement Project**
- C) 2014 ESX Server Replacement Project**
- D) 2014 Backup Exec Server Replacement Project**

It was moved by Trustee Boschert and seconded by Susan Glowinska to table these items until next committee meeting so staff can provide data/pricing from at least one other vendor. The motion carried unanimously.

E) W. County Line Road Reconstruction

The City of Mequon and Village of Brown Deer share jurisdiction of W. County Line Road and therefore will share in the cost of the needed improvements. The reconstruction project involves the pulverization of the existing asphalt pavement, re-grading, roadway widening from 22-ft to 30ft typical section, re-ditching, culvert replacement, driveway approach re-paving, asphalt roadway paving, and new 6-ft wide concrete sidewalk installation on the south side of the roadway between N 60th Street and the RR tracks. Staff is asking that the contract be awarded to Payne & Dolan for the W County Line Road Reconstruction Project (from N 67th Street to the RR tracks)

It was moved by Trustee Boschert and seconded by Susan Glowinska to table these items until next committee meeting so staff can provide data/pricing from at least one other vendor. The motion carried unanimously.

F) New Vehicles for DPW and Community Services

Replacement of three vehicles is in the CIP budget for 2014 and 2015. One vehicle is schedule for the 2014 year in the DPW department. The vehicle to be replaced is a 1998 GMC Sierra pickup truck. This vehicle is used by the DPW director.

Originally the other two vehicles were scheduled for the 2015 CIP budget but a recent maintenance issue has made one of the vehicles unusable. The other vehicle is also having maintenance issues making it necessary to push this CIP project to 2014. The two vehicles are 2001 Ford Taurus (previously used by the police department) used by the Community Development Department (Building Inspector and Zoning & Planning Specialist).

Staff is requesting the replacement vehicle to be a 2014 Ford Escape. State contract price for each vehicle would be \$17,867.

It was moved by Thomas Lieven and seconded by Trustee Boschert to recommend to the Village Board to approve the purchasing of (3) 2014 Ford Escape in the amount not to exceed \$53,601. The motion carried unanimously.

G) February 2014 Financial Reports

No action was taken on this item.

H) Consideration of March 2014 Vouchers

It was moved by Trustee Boschert and seconded by Gayln Bennett to recommend that the Village Board approve the vouchers from February 28, 2014 to March 27, 2014 in the amount of \$1,594,175.73. The motion carried unanimously.

VII. ADJOURNMENT

It was moved by Gayln Bennett and seconded by Trustee Boschert to adjourn at 7:45 p.m. The motion carried unanimously.



Susan L Hudson, Treasurer/Comptroller

BROWN DEER LIBRARY BOARD
April 14, 2014 MEETING MINUTES
HELD AT THE BROWN DEER PUBLIC LIBRARY
5600 WEST BRADLEY ROAD
(Unapproved)

The meeting was called to order by Board President Lutz at 5:02 P.M.

I. Roll Call

Present: Board President Lutz and Board members: J. Baker, E. Bennett, W. Jabas
Also Present: Brian Williams-Van Klooster, Library Director
Excused: K. Lewis-Williams

II. Persons Desiring to be Heard

W. Jabas represented the Brown Deer Junior Woman's Club in presenting a donation of \$1700 to the Library for the purpose of improving shelf-end signage.

III. Consideration of Minutes:

a. March 10, 2014 – Regular Meeting

It was moved by W. Jabas and seconded by E. Bennett to approve the minutes of the March 10, 2014 regular meeting. The motion carried unanimously.

IV. Unfinished Business

None.

V. Report of Library Director

a. Director's Report

J. Baker inquired about the specifics of the extended staff absences. The Director noted both were medical and excused, and that staff have made scheduling adjustments sufficient to continue normal operations without budget impact. President Lutz asked for additional clarification regarding the change to recording of computer use. The Director explained that this measure gives a truer picture of how much our computers are actually used now that session lengths have been extended from 30 minutes to 2 hours. With the old method of counting use, Person A could use the computers for 30 minutes and be counted as 1 use, while Person B would use the computer for 2 hours and also only be counted as 1 use.

b. Usage Report

W. Jabas highlighted Computer Usage capacity, wondering if there are times when all computers are in use and if so, how long do patrons need to wait. The Director said that patrons are able to reserve the next available computer, and that the wait time is normally very short or nonexistent.

c. Revenue/Expense Report

W. Jabas inquired about Office Supplies showing a credit to the monthly account activity. The Director said that a supply company error caused the library to be double billed for paper in late 2013, then reimbursed by check in early 2014 and deposited in March.

VI. Report of Friends of the Library

The Plant Sale pickup date is scheduled for May 17. The Friends provided lunch for Library staff on April 2 for the all-staff training day. They will also provide treats for staff on one day during National Library Week.

VII. New Business

a. Discussion re: Village Trustees' 2014 Goal for Village Manager re: Library

The Director shared Michael Hall's Trustee-assigned goal #9: 'Structural Deficit in the Library operation-Finish discussions in the 2nd quarter of 2014 to be prepared for budgeting.'

The Director reminded the Board that he has shared historical library budget statistics with the Trustees and illustrated the steadily decreasing income from Reciprocal Borrowing. J. Baker said

that the Trustees must prioritize budget expenditures among the various department needs, and that there are several variables currently at play that could affect the overall budget for 2015. W. Jabas noted that the library survey and resident input will help the Trustees make informed decisions. J. Baker said it is the role of the Village Manager and Library Director to continue to discuss options.

b. Information re: World Book Night

The Director reminded the Board that the Library is one of only a few Book Giver pickup locations on Milwaukee's far north and west side. He noted that this is the first time the Library has participated in World Book Night as a pickup location, that it is a program supported by non-Village funds, that it fosters literacy and a love of reading by giving away publisher-supplied copies of popular books on a special day of the year, and keeps the Library visible in the media. W. Jabas said that she thought it was good that the Library is participating.

c. Consideration of Vouchers:

J. Baker inquired about the charges for Furnace Service. The Director noted that faulty pressure switches and a blower motor were replaced, as well as the twice-annual furnace/AC service. The length of the installer's warranty was discussed, it was determined that any warranty in place has since expired.

It was moved by W. Jabas and seconded by J. Baker to approve the payment of the February/March 2014 vouchers. The motion carried unanimously.

VIII. Adjournment

Next meeting: May 12, 2014. *It was moved by J. Baker and seconded by E. Bennett to adjourn at 5:45 P.M. The motion carried unanimously.*



Brian Williams-Van Klooster, Library Director
April 17, 2014

BROWN DEER TRAFFIC AND PUBLIC SAFETY COMMITTEE

APRIL 10, 2014 MEETING MINUTES

HELD AT THE BROWN DEER VILLAGE HALL

4800 WEST GREEN BROOK DRIVE

BROWN DEER, WISCONSIN

The meeting was called to order by Trustee Boschert at 6:30 PM.

I. ROLL CALL

Present: Trustee Boschert, Roger Gordon, Mike Kass, Alicia Lemke, Bob Wazniak

Not Present: Trustee Weddle-Henning, Neil Wood

Also Present: Steven Rinzel, Chief of Police; Matthew Maederer, Department of Public Works Supervisor; Nancy Hoppe, Executive Secretary to Chief of Police

II. PERSONS DESIRING TO BE HEARD

Ann Wallisch and Mike Burke were in attendance to speak on the item listed in New Business.

III. CONSIDERATION OF MINUTES: January 9, 2014 Meeting

It was moved by Mrs. Lemke, and seconded by Mr. Wazniak to approve the January 9, 2014 meeting minutes. The motion carried unanimously.

IV. REPORT OF STAFF/COMMITTEE MEMBERS

Chief Rinzel reported that a conditional offer of employment has been extended to a patrol officer candidate and that a background investigation is also taking place for a desk officer position. He further reported that the house fire on North 63rd Street that the Medical Examiner's Office determined the cause of death as a suicide and issued the death certificate and that the Village will now be working with the homeowners insurance company to clean up the area. Mr. Kass inquired on the house fire on West Glenbrook Drive and was advised that it was an accidental fire.

Mr. Maederer advised that the Department of Public Works was cleaning up snow plow routes and replacing signage and mailboxes throughout the Village. He further stated that a Spring Kickoff meeting occurred and items will commence on April 21st. Mrs. Lemke inquired if there was a schedule for road repairs. Discussion on numerous roadways through the Village took place.

V. OLD BUSINESS

A. Traffic Concerns – North Carlotta Lane and West Glenbrook Road

Chief Rinzel advised the committee that a report on this area was not available for this meeting as the piece of traffic recording equipment placed in that area had corrupted files. He further stated information would be available at the next meeting.

VI. NEW BUSINESS

A. Traffic Concerns – North 60th Street and West Tower Avenue

Mr. Maederer advised that some of the Chevrons and the signage were damaged from a hit and run accident that occurred on New Year's Eve and due to the level of frost it is now going to be replaced in the next few weeks.

Ms. Ann Wallisch, 8096 North 61st Street and Mr. Mike Burke, 8096 North 61st Street were in attendance as they did ask this area be reviewed. Ms. Wallisch stated that in October of 2013 her son was hit by a vehicle while crossing North 60th Street at West Tower in an intersection clearly marked "Yield to Pedestrians". She opined that people are not stopping as there was no clear sign to drivers as to what needed to be done. Ms. Wallisch stated she would like a stop sign installed at that particular intersection. Mr. Burke stated he drives northbound on North 60th Street and when in Brown Deer it narrows to a single lane and people still speed in the area.

Chief Rinzel inquired on the thought process of putting a stop sign in the area; Ms. Wallisch opined that it would slow traffic down. Chief Rinzel further advised that traffic in that area would cue and impede traffic flow out of the schools. Mr. Burke inquired if since the traffic flow was changed if less accidents and/or incidents occurred. Mr. Maederer advised he has observed traffic in the area on numerous occasions and he also opined cuing would be an issue. Mr. Gordon opined what has been done on North 60th Street has exacerbated the problem. He further stated a pedestrian overpass would be suitable but not be feasible monetarily. Trustee Boschert advised of the reasoning of the bump outs on North 60th street, stating it made the area of the roadway that had to be crossed would be less likely to allow speeding cars.

Trustee Boschert inquired if the School District could collect video of the area; Chief Rinzel stated he would contact Dr. Kerr for information. It was further advised that Mr. Maederer needed to make the repairs of the signage that has been down since January. Trustee Boschert inquired if there was directional signage in the area and he was advised there was.

Ms. Wallisch inquired if a rumble strip could be installed in the area. Mrs. Lemke inquired about a small speed hump and was advised it would not be feasible. With regard to rumble strips, Mr. Wazniak advised due to the noise issue it would not be favored in the neighborhood.

Mr. Wazniak inquired if radar could be implemented into the signage. Trustee Boschert asked for staff to find costs associated with an addition to the signage. Mrs. Lemke inquired if Mr. Maederer had any other solutions for this area. Mr. Maederer stated that he would bring additional information at the next meeting.

VI. ADJOURNMENT

Prior to adjournment, discussion reference the stop sign on North 55th Street and West Nokomis Avenue took place. The committee was reminded that the area where the Dean School was located will eventually be a soccer field and that signage would be needed.

It was moved by Mr. Wazniak and seconded by Mr. Kass to adjourn at 7:24 PM. The motion carried unanimously.



Steven C. Rinzel, Chief of Police