

**BROWN DEER 4TH OF JULY COMMITTEE  
JANUARY 17, 2018 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order at 5:30 p.m.

**I. Roll Call**

Present: Otto Bunge, Kathryn Farrington, Ann Griffin, Donna Zimmer, Yvonne Jaber, Roberta Shelton

Absent: John Buckley, Bob Oates

Also, Present: Chad Hoier, Park and Recreation Director  
Anthony Iracki, Recreation Supervisor

**II. Persons Desiring to be Heard**

**III. Consideration of Minutes**

**A) January 17, 2018**

*It was moved by Mr. Bunge and seconded by Ms. Zimmer to approve the minutes of the January 17, 2018 meeting. Motion passed.*

**IV. Unfinished Business.**

**A) Selection of Parade Marshal**

Mr. Hoier reported that he had spoken with Mary Wittman and Jayne Jacobsen and they both said that they would be honored to be parade Marshals for the 2018 parade.

*It was moved by Ms. Jaber and seconded by Mr. Bunge to select Mary Wittman and Jayne Jacobsen as the 2018 4<sup>th</sup> of July Parade Marshals. Motion passed.*

**V. New Business**

**A) Selection and Approval of Beer Vendor**

Mr. Hoier informed the Committee that he reached out to Beer Capitol Distributing and Beechwood Distributing and Beer Capitol was the only one to submit a quote. The quote came in at a case price of \$21.10 which is the same case price the Committee paid for the 2017 Celebrations. Discussion followed.

*It was moved by Mr. Bunge and seconded by Ms. Jaber to select Beer Capitol Distributing as the beer vendor for the 2018 4<sup>th</sup> of July Celebration. Motion passed.*

**B) Selection and Approval of Equipment Vendor**

Mr. Hoier reviewed the equipment rental quotes that he received from Brookfield Party Rental and J&K Rental. Canopies was also asked to submit a quote but chose not to. Mr. Hoier said that Brookfield Party provided very good service for the 2017 Celebration and recommended the Committee chose to work with them again in 2018.

*It was moved by Ms. Farrington and seconded by Ms. Shelton to select Brookfield Party Rental as the equipment vendor for the 2018 4<sup>th</sup> of July Celebration. Motion passed.*

**C) Approval of Fireworks Show**

Mr. Hoier reviewed the 2018 fireworks show contract provided by the RKM Fireworks Company. In the contract a rain date needed to be selected and July 5 was selected because it was the most cost-effective option for the Celebration. Mr. Hoier also reviewed the cost of factors that would be incurred if the rain date were to be used or if the show were to be canceled. Discussion followed.

*It was moved by Mr. Bunge and seconded by Ms. Farrington to select the RKM Fireworks Company as the fireworks provider for the 2018 4<sup>th</sup> of July Celebration. Motion passed.*

**D) Youth Entertainment Consideration, Michael Drake “Mr. Pickles”**

Mr. Bunge reviewed the contract proposal provided by Michael Drake to perform as “Mr. Pickles”. Discussion followed.

*Is was moved by Ms. Farrington and seconded by Ms. Shelton to select Michael Drake “Mr. Pickles as an entertainment act for the 2018 4<sup>th</sup> of July Celebration. Motion passed.*

**VI. Committee Reports**

**A) Fundraising**

**B) Publicity**

**C) Entertainment**

Mr. Hoier reported that \$750.00 had been received so far from the first business contribution letter and the Committee will received \$5,000.00 from the Brown Deer Tourism Commission.

**D) Parade**

Parade unit request letters were mailed out at the end of January and units have begun to come in with their requests.

**E) Beer Tent**

**F) Food Tent**

**G) Volunteers**

**VII. Scheduling of Next Meeting**

**A) February 21, 2018**

Committee members in attendance agreed to schedule the next meeting for February 21, 2018.

**VIII. Adjournment**

Upon proper motion, the meeting was adjourned at 6:20 p.m.

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Chad Hoier, Park and Recreation Director