

**BROWN DEER BEAUTIFICATION COMMITTEE  
MARCH 12, 2019 REGULAR MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Chairperson Schilz at 6:32 p.m.

**I. Roll Call**

Present: Kathleen Schilz, Kelly Graham, Brad Kral, Trustee Julie Quirk, Sandy Manning, Bev Lieven  
Also Present: Erika Petras; Department of Public Works, Matthew Maederer; Public Works Director, Village Engineer  
Absent: Sarah Bork

**II. Persons Desiring to be Heard**

Mr. Chris Loebach, 4407 W. Parkland Avenue, introduced himself to the committee and expressed an interest in volunteering for upcoming events and becoming a member of the committee pending a vacancy.

**III. Consideration of Minutes: October 9, 2018 - Regular Meeting**

*It was moved by Trustee Quirk and seconded by Ms. Manning to approve the October 9, 2018 regular meeting minutes as corrected. The motion carried unanimously.*

**IV. Review of Submitted Landscape Plans**

None.

**V. Report of Staff/Committee Members**

Mr. Maederer reported on Department of Public Works activities, including tree removal, tree trimming and winter operations.

Ms. Petras distributed a list of upcoming meetings and recommended changing the May meeting to Tuesday May 7<sup>th</sup> to allow for Arbor Day preparations. It was the consensus of the committee to cancel the May 14<sup>th</sup> meeting and hold a special meeting on May 7<sup>th</sup>.

Mr. Graham inquired about damage to the roundabout at Bradley Road and Teutonia Avenue from vehicle accidents. Mr. Maederer stated that while signs had been damaged, the plants were dormant and remained intact. Mr. Maederer suggested that public art not be considered for the roundabout for a few years.

Ms. Schilz inquired about committee involvement or presence at the Eat and Greet Event and the July 4<sup>th</sup> parade. A discussion ensued with consensus being to address as an agenda item at the April meeting.

**VI. Unfinished Business**

**A) Arbor Day/ Earth Day/ Keep Greater Milwaukee Beautiful Clean-Up Day/ Migratory Bird Day**

This year's Arbor Day etc. celebration will take place on Saturday May 11, 2019 at 9AM. The location for will be the new D.P.W. building at 8950 Arbon Drive. The Arbor Day tree will be a Winter King Hawthorn.

Ms. Lieven has volunteered to once again be our representative with Keep Greater Milwaukee Beautiful.

Mr. Maederer will contact Mr. Farmer and Mr. Guilbert to coordinate clean up efforts with Because We Care volunteers.

**B) Brown Deer in Bloom Landscape Awards Program**

Ms. Petras stated that the Community room had been reserved for the end of season celebration on Tuesday September 17, 2019. Ms. Petras will report on the condition of the yard signs to Trustee Quirk. Route assignments and partners will be determined at the April meeting.

**C) Arbon Drive Replanting**

Mr. Maederer stated that the replanting project will take place in either fall of 2019 or spring of 2020. Further discussion on tree selection will take place at future meetings.

**D) Brown Deer in Bloom Car Magnets**

Trustee Quirk reported on costs for eight (8) large magnets to identify committee members vehicles as they tour the Village for landscape award property review. As the cost is less than the previously approved \$200, Trustee Quirk will proceed and order the magnets.

**VII. New Business****A) Resolution No. 19-, (Resolution Proclaiming May 11, 2019 as Arbor Day)**

*It was moved by Ms. Manning and seconded by Mr. Graham to recommend the Village Board approve Resolution No. 19-, "A Resolution Proclaiming May 11, 2019 as Arbor Day". The motion carried unanimously.*

**B) 2018 Vegetation Management Report**

Mr. Maederer provided a summary of the report from Natural Landscapes, the Village's contractor for management of Village rain gardens, detention basins, and naturalized areas.

**C) Village Hall/ Police/ D.P.W. Monument Sign Planting Bed**

Trustee Quirk and Ms. Schilz provided feedback on the proposed signage, including the addition of a raised bed, a taller base and different placement of the address. Mr. Maederer thanked them for the helpful feedback and stated he would follow up with the designer before signage was chosen for presentation the Building Board. Additional conversation on planting bed design and materials will take place once signage has been finalized.

**D) Village of Brown Deer Public Art Program Development**

Ms. Schilz stated that this would need to be a partnership with the Brown Deer Foundation. Trustee Quirk suggested API site as a location for public art. Further discussion tabled for future meetings.

**VIII. Adjournment**

*It was moved by Trustee Quirk and seconded by Ms. Manning to adjourn. The motion carried unanimously at 7:26 p.m.*

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Erika S. Petras  
Department of Public Works