

**BROWN DEER BEAUTIFICATION COMMITTEE
AUGUST 15, 2017 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Trustee Quirk at 6:31p.m.

I. Roll Call

Present: Trustee Julie Quirk, Kelly Graham, Brad Kral, Bev Lieven, Sarah Bork, Kathleen Schilz, Sandy Manning
Also Present: Erika Petras; Department of Public Works
Excused: Matthew Maederer

II. Persons Desiring to be Heard

None.

III. Consideration of Minutes: July 11, 2017 - Regular Meeting

It was moved by Ms. Schilz and seconded by Trustee Quirk to approve the July 11, 2017 regular meeting minutes. The motion carried unanimously, with Ms. Manning abstaining.

IV. Review of Submitted Landscape Plans

None.

V. Report of Staff/Committee Members

Ms. Petras reported on Department of Public Works activities, continued weeding, litter pick up and culvert installation and ditching in project areas. Kier, from Natural Landscapes continues with vegetation management and monitoring. Staff completed cattail removal in the drainage way at 60th Street and Dean Road and Fox Services is spraying concrete curbs to remove weeds.

Trustee Quirk requested committee input on the proposed ordinance amending Chapter 38, section 3(a) of the Brown Deer Village Code pertaining to Definitions of Human Health Hazards and Public Health Nuisances. Ms. Manning stated that she will email a list of noxious/ invasive weeds to be considered for inclusion in the amended code to Trustee Quirk.

VI. Unfinished Business

A) Brown Deer in Bloom Garden Tour

1) Event Report

Trustee Quirk distributed a spreadsheet detailing the final costs and revenue of the Brown Deer in Bloom Garden Tour. The committee's share of the profits was \$1156.55 which was given to the Brown Deer Foundation, earmarked for committee use.

Trustee Quirk shared that the Village trademarked Brown Deer in Bloom Garden Tour to help insure the integrity of the event as it connects to the Brown Deer in Bloom Landscape Awards and the Beautification Committee. Ms. Schilz opined that the trademark was a great step in legitimizing the event and committee.

Trustee Quirk stated that the tour was a success with the participating gardeners stating that they were pleased with the turnout and management of the event. Committee feedback and future suggestions were requested and noted as follows: Excellent directions. Great feedback from tour participants. For those working at the tour locations a preview would be helpful. Consideration should be given to specific garden types, such as, woodland, prairie, natural and rain gardens. The addition of an educational stop, a food truck or lunch stop, or a lunch special at a local restaurant.

2) Gardener Appreciation Event

Trustee Quirk suggested that monies donated by the Brown Deer Woman's Club and Margaret Jaberg be used to host a small event recognizing the gardeners and committee volunteers. Ms. Bork will consult with a caterer for menu suggestions and pricing. Ms. Quirk will reach out to participants to decide on a date and secure a location. Committee members will supplement with beverages and desserts.

Trustee Quirk will communicate with committee members via email and details will be finalized at the September meeting.

3) Garden Tour Proceeds

Mr. Graham suggested that the committee reimburse Jim Farmer and Rob Guilbert for event insurance, Trustee Quirk suggested that a \$100 donation be made to Friends of Brown Deer Park in honor of Jim and Rob. The committee was in consensus.

Committee members were asked to provide suggestions of projects/ items they would like to use the proceeds for at a future meeting.

VII. New Business

None.

VIII. Adjournment

It was moved by Ms. Lieven and seconded by Trustee Quirk to adjourn. The motion carried unanimously at 7:27 p.m.

Erika S. Petras
Department of Public Works