

**BROWN DEER LIBRARY BOARD**  
**May 13, 2019 MEETING MINUTES**  
**HELD AT THE BROWN DEER PUBLIC LIBRARY**  
**5600 WEST BRADLEY ROAD**  
(Unapproved)

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The meeting was called to order by President Jabas at 5:00 P.M.

**I. Roll Call**

Present: Board members: Board President Jabas, A. Lutz, S. Snyder, J. Baker  
Also Present: Dana Andersen-Kopczyk, Library Director; Marge Jaberg, Brown Deer Foundation  
Excused: R. Braden

**II. Call for Additional Agenda Items**

None

**III. Persons Desiring to be Heard**

Wendy Jabas of the Brown Deer Juniors presented Dana Andersen-Kopczyk with a check for \$500 to purchase items that the library is in need of, such as new puzzles for the children's area; a wagon, tent, and new chairs for doing outreach in outdoor places; and two new digital frames to promote library events and programs from the circulation and reference desks.

Marge Jaberg of the Brown Deer Foundation discussed the upcoming Foundation Dinner, which will be held on Friday May 17<sup>th</sup>. There will be a cocktail hour, followed by a dinner where there will be a comedian performing, and then award presentations. During the cocktail hour there will be a silent auction, and all proceeds will go towards the future library. All items in the silent auction are from businesses/locations located within the Village. Marge stated that the library is an unappreciated treasure, and should be supported.

**IV. Consideration of Minutes:**

- a. April 8, 2019 – Regular Meeting

*It was moved by J. Baker and seconded by S. Snyder to approve the minutes of the April 8, 2019 regular meeting as corrected. The motion carried unanimously.*

**V. Report of Library Director**

- a. Director's Report

The Brown Deer Public Library was one of the recipients of the 2019 Ezra Keats Mini Grant Award. This is a \$500 award to go towards funding a community project or event that is inclusive and encourages creativity and diversity. Gina Devecchis, Children's Librarian, will be doing a series of quilting programs and events, with the end goal of a quilt constructed by the entire community and can be displayed in the future library building.

- b. Usage Report

Circulation continues to be up.

- c. Revenue/Expense Report

There were no verbal highlights or discussion of the report.

**VI. New Business**

- a. Consideration of Vouchers: April 2019

*It was moved by A. Lutz and seconded by S. Snyder to approve the payment of the April 2019 vouchers. The motion carried unanimously.*

- b. Update: MCFLS Strategic Plan Framework draft  
D. Andersen-Kopczyk presented the final MCFLS Strategic Plan Framework draft, which was going to be presented that week to be approved by the MCFLS board. Questions were asked about the marketing portion of the plan – what would be marketed and how it would be paid for. D. Andersen-Kopczyk reported that the item is to market items/programs/services that all libraries have or participate in, but there were some concerns that some marketing would still apply to only city libraries. The marketing may also potentially be paid for by eliminating or reducing reciprocal borrowing.
- c. Update: OPN/Kueny  
D. Andersen-Kopczyk reported that the Visioning Session, the first step in the process of designing the future library building, was to take place on Friday May 23<sup>rd</sup>. 20 community members will be in attendance. The purpose of this session is to first gauge what the community does or does not want in the future building. After this session, the Building Committee will begin to meet to start to refine those ideas.

**VII. Report of Friends of the Brown Deer Library**

The Friends of the Library Plant Sale pickup will be on Saturday May 18<sup>th</sup>. 62 customers placed orders this year; it's usually around 50 customers. The Friends will be planting in the library's garden on Thursday May 30<sup>th</sup>. The next meeting is at A. Lutz's house, on Thursday July 11<sup>th</sup> at 6:00PM. It will be a potluck.

**VIII. Adjournment**

**Next meeting: June 10, 2019.** *It was moved by A. Lutz and seconded by S. Snyder to adjourn at 5:36P.M. The motion carried unanimously.*



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Dana Andersen-Kopczyk, Library Director  
May 14, 2019