

**BROWN DEER JOINT MEETING VILLAGE BOARD & FINANCE & PUBLIC WORKS
SEPTEMBER 16, 2019 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Montgomery at 6:00 P.M.

I. Roll Call: Village Board

Present: Village President Montgomery; Trustees: Baker, Quirk, Spencer, Springman, Wedward,

Also Present: Michael Hall, Village Manager; Erin Hirn, Assistant Village Manager / Deputy Clerk; John Fuchs, Village Attorney; Susan Hudson, Village Treasurer; Michael Kass, Chief of Police; Hiedi Rattner (6:24); Brad Viegut (6:24), Baird; Matthew Maederer, PE Director of Public Works; Nate Piotrowski, Director of Community Development; Chad Hoier, Director of Park & Recreation; Dana Anderson-Kopczyk, Library Director; Debbie Gerth, Municipal Court Clerk.

Excused: Tom Lieven, Jeff Woods, Ray Erbe, Trustee: Booker

II. Pledge of Allegiance

III. Persons Desiring to be Heard

Andy Burgholz, Owner of Tapco, is requesting a sidewalk on the west side of 51st Street for employees as well as residents who take the bus. Currently there is not a sidewalk, a shelter, or any safety measures put in place and this present safety concerns especially in the winter. Mr. Burgholz offered to donate some products if needed to assist in this request.

Karen Gosse, 6559 W. Pierner Place, voiced her concern about a potential splash pad in the original village taking away the potential attendance of the pond. She also noted the concern about the location of the new library and it's need for extra parking.

Monica Baran, 3656 W. Pelican Lane, asked what budget the rent from the tenant in the new library building was going towards. Mrs. Dana Anderson-Kopczyk responded that this money goes directly to the library's operating budget.

IV. Commencement of the Joint Meeting of the Village Board and the Finance and Public Works Committee

There were not enough members to create a quorum.

V. New Business for Joint Meeting of the Village Board and Finance and Public Works Committee

A) Presentation and discussion of the 2020-2024 Capital Improvement Plan (CIP)

Mr. Hall gave a presentation of the current Capital Improvement Plan.

B) Approve Changes to the Debt Management Policy

Mr. Hall explained the two requested policy changes. The first one is to include the verbiage to keep total outstanding general obligation debt within 75% of the limit prescribed by law. The second change would be to change the total annual debt ceiling from 20% to 25% and taking this percentage form the operating revenue instead of the tax levy. This would conform with other municipality standards.

It was moved by Trustee Quirk and seconded by Trustee Wedward to add to the village debt policy by

including outstanding general obligation debt and keeping it within 75% limit as prescribed by law. The motion carried.

It was moved by Trustee Quirk and seconded by Trustee Baker to add to the village debt policy by including the wording total annual debt service for general obligation debt will not exceed 25% of total operating revenue. The motion carried.

VI. Consent Agenda

- A) Consideration of Minutes: August 19, 2019 – Regular Meeting
- B) July 2019 Financial Report
- C) Consideration of August 2019 Vouchers

It was moved by Trustee Baker and seconded by Trustee Quirk to approve the consent agenda. The motion carried.

VII. New Business

- A) Discussion of Municipal Attorney Services and the Joint Court with Glendale

Attorney Fuchs discussed his contract which is set to end at the end of year and requested the staff discuss what they would like to do whether extend his contract or look for other council.

President Montgomery requested to make this an agenda item on the next agenda in closed session. Mrs. Montgomery also requested a copy of the current contract.

- B) Discussion and Report on the Marketplace of Brown Deer Located at 9178 N Green Bay Rd.

Attorney Fuchs discussed updates on the marketplace. Currently the property is not being sold; however, the village is trying to continue conversations with them to stay up to date on any improvements that may be in the works.

- C) Discussion of Ethics Complaint Filed by Jim Farmer Against Village Board Members and Village Staff

Attorney Fuchs read off the August 21st results of the ethics complaint filed by Jim Farmer against Village Board members as well as village staff. There were no ethics violation findings from John Fuchs, Michael Hall, Erin Hirn, Former Trustee Tim Schilz, Jill Kenda-Lubetski, and Trustee Courtney Wedward. The Commission did find that Former President Carl Kruger, Trustee Jeff Baker, and Trustee Gary Springman lacked the attribution statement on their campaign signs; however, when they were notified it was taken care of immediately. This is a typical oversight which was corrected. One other thing the Commission noted was that Former President Carl Kruegers campaign Facebook page had the village phone number which was caught by staff and then corrected as well. Attorney Fuchs stated that no calls were made to the village regarding the Kruger Campaign because of the telephone number being on the page.

Trustee Baker reviewed the letter that he received regarding the campaign finance violation that was corrected.

Trustee Wedward expressed her concern for what this put the staff and the trustees through.

Trustee Quirk also read off a statement that all of these complaints were cleared by the Ethics Commission and we need to move forward.

President Montgomery agreed that we should move past this.

- D) Committee Appointments

Otto Bunge and John Buckley re-applied for the 4th of July Committee.

It was moved by President Montgomery and seconded by Trustee Springman to approve the committee appointments. The motion carried.

VIII. Village President's Report

- Wrote an article regarding Inclusion that will be coming out in the League Magazine
- Attended ICC & NorthShore Fire/Rescue Meeting

IX. Village Committee Reports

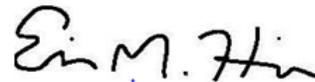
- Beautification Awards will be presented on September 17th at 7:00 p.m.

X. Village Manager's Report

- Working on the budget
- 300 people attending the open house and 150 people signed up for the recycling cards
- Great turnout at the library event.

XI. Adjournment

It was moved by Trustee Springman and seconded by Trustee Wedward to adjourn at 7:52 p.m. The motion carried.



Erin M. Hirn, Assistant Manager/Deputy Clerk