

PERMIT NO. _____

APPLICATION FOR DRIVEWAY APPROACH/ CULVERT PERMIT

DATE: _____ 20 _____

The undersigned hereby applies for a permit to install/adjust/ replace: **Driveway Approach** **Culvert**

1. Owner: _____ Telephone: _____
2. Owner Address: _____ City: _____ Zip: _____
3. Location of Work: _____
4. Lot _____ Block _____ Subdivision _____
5. Paving Contractor: _____ Telephone: _____
6. Contractor Address: _____ City _____ Zip: _____
7. Width of driveway at lot line: _____ feet _____ inches

<i>This portion to be completed by the Village:</i>			
Culvert Size:	Feet	Inches/Diameter (_____ x _____ arched)	
Type of Pipe:			Estimated cost: \$
Permit Administration Fee: <i>(Due at Form Submittal/Issuance)</i>		Driveway Approach (\$35.00)	\$
		Culvert (\$40.00)	\$
		Curb Removal/Installation (\$50.00)	\$
		Total	\$
Culvert Installation: (Cost to be Billed to the Property Owner after installation)		Labor	\$
		Equipment	\$
		Material	\$
		Total	\$

- Driveway approaches shall be paved and may be of concrete, asphalt, pavers, or other permeable pavement construction approved by the Department of Public Works. The Department shall maintain and provide specifications and typical details of approved pavement types. Finishing of the driveway approach is the responsibility of the resident.
- Headwalls may be constructed at the ends of a culvert. Construction shall be approved by the Village. The headwall may extend above the surface of the driveway approach no more than seven (7) inches, from the rights-of-way line to a point four (4) feet from the edge of the street pavement.
- The culvert pipe shall be of the size and length as determined by the Village and shall be installed by the Department of Public Works. Cost of materials and installation shall be billed to the property owner.
- Driveway or street openings, at the rights-of-way line, shall not be more than 40 feet in width for commercial or industrial developed properties and 20 feet in width for residential developed properties unless permission to construct a wider opening is first obtained from the Village. Driveway approach flares or radius shall not be more than five (5) feet for commercial or industrial developed properties and three (3) feet for residential developed properties unless, due to ditch depth or other physical traffic conditions, permission to construct a wider flare is first obtained from the Village.
- All charges allocable to an owner of property shall be invoiced to the owner of the property in accordance with Village policy and shall be subject to interest charges for any unpaid balance. Any balance and interest charges not paid on or before the first day of October following the mailing of the invoice shall be collected as a special tax which is hereby levied and which shall be placed upon the tax bill of the property. The obligation to pay the special tax shall run with the land and is not affected by transfer of title.

All culvert replacements are done by the Village of Brown Deer, Department of Public Works. An inspection of your existing culvert is necessary before completion or issuance of permit. Please contact the Department of Public Works to schedule a culvert inspection well in advance of drive replacement (10 (Ten) working day minimum). Permit fees must be paid in advance of permit being issued; fees associated with culvert replacement will be billed following completion of work.

Administrative Approval: _____ Invoicing Approved: _____