Village of Brown Deer

4800 W. Green Brook Dr.
Brown Deer, WI 53223
414-371-3030 / Fax 414-371-3045

PERMIT NO:

OFC_____–_____

OCCUPANCY PERMIT APPLICATION

□ **One & Two Family** □ **Commercial**

Residential Occupancy Permit Fee: $60.00 / Commercial Occupancy Permit Fee: $190.00

TOTAL PERMIT FEE: $_____

Property Address to be Occupied:			
Name of Applicant: (Print Name)			
Mailing Address:	**City:**	**State:**	**Zip Code:**
Applicant Telephone:	**Email Address:**		
Portion of Building or Tenant Space to be Occupied:			
Owner of Building or Management Company: (Please Print)	**Telephone:**		
Former Tenant:			
Business name:			
Type of Business:			

Number of Employees:	**Male:**	**Female:**	**Anticipated Opening Date:**
Number of parking Spaces to be Provided:			**Note: Only parking spaces dedicated to tenant space or property can be counted**

Briefly Describe the Operations of the Business
(or attach a separate sheet)

Is a Sign Needed for the Business?	**If Yes, have you applied for a Sign Permit?**	**If Yes, What is your Sign Permit #**
☐ **Yes** ☐ **NO**	☐ **Yes** ☐ **NO**	**PS** –

For all Commercial Occupancies, please see NSFIRE.org for more information or call 414-357-0113

The undersigned hereby makes application for a Certificate of Occupancy in accordance with the requirements of section 121.59 of the Brown Deer Municipal code. The undersigned agrees that the premises described shall not be occupied until a Certificate of Occupancy has been issued.

It is Hereby Agreed between the undersigned as owner or his/her agent, and the Village of Brown Deer, that for and in consideration of the premises and of the permit to construct erect, alter or install and the occupancy of building as above described, to be issued and granted by the Building Inspector, that the work thereon will be done in accordance with the descriptions herein set forth in this statement, and as more fully described in the specifications and plans herewith filed; and it is further agreed to construct, erect, alter or install and occupy in strict compliance with the ordinances of the Village of Brown Deer, and to obey any and all lawful orders of the Building Inspector of the Village of Brown Deer, and all State Laws relating to the construction, alteration, repairs, removal and safety of buildings and other structures and permanent building equipment.

Signature Of Applicant: _____**Date:**_____

Revised 12/9/16

(I acknowledge that I have read and understand the cautionary and statute statements)