

**REQUEST FOR BACKGROUND CHECK**

**TO:** Michael Kass, Chief of Police

**DATE:** \_\_\_\_\_

**FROM:** \_\_\_\_\_

**RE:** \_\_\_\_\_

The above named employee of the Village of Brown Deer requests the Police Department to conduct a limited background check of, as may be required by local ordinance, the following individual for the following reason(s):

- Bartender                       Class "A" Premise Renewal                       Class "B" Premise Renewal
- Food Handler                       Wholesaler Liquor License                       Peddler/Solicitor/Canvasser
- Food Truck

**NAME:** \_\_\_\_\_ **DOB:** \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
LAST, FIRST, MIDDLE (PRINT)

**ADDRESS:** \_\_\_\_\_  
STREET and/or P.O. BOX, CITY STATE ZIP

**PHONE:** \_\_\_\_\_ **SEX:** \_\_\_\_\_ **RACE:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**DRIVERS LICENSE NO.:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **EXPIRATION:** \_\_\_\_\_

**SOCIAL SECURITY NO.:** \_\_\_\_\_

**MUNICIPALITIES OF RESIDENCE IN LAST TEN (10) YEARS:** \_\_\_\_\_

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The Brown Deer Police Department conducted the requested record check and finds the individual to have:

- No Record                       Record

The Brown Deer Police Department conducted a check of the State of Wisconsin D.O.T. file, CIB files, local files and NCIC files on the above individual. After review of the available information it is the opinion of the undersigned that the individual:

- Should be considered     Should not be considered

\_\_\_\_\_  
Michael Kass  
Chief of Police

\_\_\_\_\_  
Date

Check Completed by: \_\_\_\_\_