



WEEKLY DEPARTMENTAL REPORT

COMMITTEE: Village Manager/Board, Finance/Public Works, Traffic/Public Safety, Beautification

PREPARED BY: Matthew S. Maederer, PE, Director of Public Works/Village Engineer

REPORT DATE: January 16th, 2020

GENERAL: On Thursday, January 9th the Director had a conference call with the F-Street Group development team, Rinka Architects, Kapur Engineers, and the Village Community Development Director to discuss the project schedule and submittal deliverables for the new development at the old DPW site. The current schedule is indicating a June 2020 construction start with a potential March or April demolition of the existing structures. More details will emerge as contractor bids are received for the project.

On Tuesday, January 14th the Director met with the F-Street Group team and demo contractors at the old DPW site in the Original Village. The demo contractors conducted a walk-thru of the old facility in order to prepare bids for the developer. The Director went over the building logistics with F-Street now that they own the facility as of January 1st, 2020.

On Wednesday, January 15th the Director met with the Route Manager for Advanced Disposal at Riverside Condos and Cherrywood Village Condos to go over recycling service changes at each complex for efficiency reasons container changes.

On Wednesday, January 15th the Director and Community Services Director met with representatives from Ruckert & Mielke to go over the status of the Village's document scanning project. The Village is undertaking a large project to scan all of the Village's historical documents and uploading the documents to the Village's GIS. All scanned documents to-date are public and can be viewed here:

<https://browndeer.assetally.com/>

On Thursday, January 16th the Director met with the Park & Rec Dept. and Community Development Director to start planning for the Eat & Greet in the Street Block Party in the Original Village. The annual block party will be on Saturday, June 6th. Stay tuned for more exciting details!

WINTER OPERATIONS: The DPW crew was out last weekend on Saturday, Sunday, and Monday (January 11th to 13th) completing salting operations and plowing operations during the snow/ice events.

DPW ordered a total of 500-tons of salt from the depot which was delivered on Thursday, January 16th.

DPW purchased a new calcium chloride tank (6,250-gallons) and new electric (3-phase 5HP) pump for the new facility. The crew is working on assembling the new set-up this winter.

SANITARY SEWER: The Sanitary Sewer Technician continues working on data entry in the Village's GIS system from this past summer's cleaning and pipe inspections.

The Director and Sanitary Sewer Technician continue working on closing out the Private Property Inflow/Infiltration project. Staff is working with the consultant and contractor on the punch-list item resolutions and schedule before submitting the final reimbursement request to MMSD. Visu-Sewer was in the Village the week of August 19th completing the grouting work from last year's project.

STORMWATER: The DPW crew identified catch-basins needing repair work in the Brown Deer Business Park along Deerwood Drive and Deerbrook Trail. The work will be completed this winter or early spring 2020.

REMINDER: All culvert replacements and driveway approach paving work requires a permit. Culvert replacements are completed in-house by DPW crews ahead of the residential driveway approach paving. Please contact the DPW office for more information.

BEAUTIFICATION/FORESTRY: The DPW crew is removing ash trees in the Meadowside subdivision.

STREETS & TRAFFIC: The Engineering Technician is working on the 2020 roadway re-paving program bidding documents and streets list.

REFUSE AND RECYCLING: The new Recycling Center is active! Beginning January 2nd, 2020, the Recycling Center is operating at the new DPW location, 8950 N. Arbon Drive. **Residents will be able to visit the new Recycling Center seven days a week from 7AM – 7PM!**

Entrance to the Recycling Center will be off the Arbon Drive cul-de-sac to the south of the new DPW and will require an access card to be swiped at the gate. Residents of single-family homes and condominiums can apply now for the access card at the DPW, Village Hall or the Recycling Center.

Cards will be made available to residents and can be picked-up in person at the DPW office (one card per household)

**During times of adverse weather, the Recycling Center may close.*

Access card application forms are available at:

- [RECYCLING CENTER ACCESS CARD APP](#)
- Village Hall, 4800 W. Green Brook Drive
- Dept of Public Works, 8950 N. Arbon Drive
- Recycling Center, 8717 N. 43rd Street

Completed application forms should be dropped off at Village Hall in the “after-hours” drop box or at the new DPW office.

Please contact Erika at the DPW with any questions 414.371.3020.

PARKS & RECREATION: DPW is assisting with Eat & Greet planning efforts.